

City Commission  
Susan Gottlieb, Mayor

Enbar Cohen  
Teri Holzberg  
Billy Joel  
Michael Stern  
Howard Weinberg  
Luz Urbáez Weinberg

# The City of Aventura



City Manager  
Eric M. Soroka, ICMA-CM

City Clerk  
Teresa M. Soroka, MMC

City Attorney  
Weiss Serota Helfman  
Pastoriza Cole & Boniske

## JULY 8, 2014 6 PM

Government Center  
19200 West Country Club Drive  
Aventura, Florida 33180

1. **CALL TO ORDER\ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **AGENDA:** Request for Deletions/Emergency Additions
4. **SPECIAL PRESENTATIONS:** Employee Service Awards  
Award Certificates – FIU First Generation Scholarship recipients
5. **CONSENT AGENDA:** Matters included under the Consent Agenda are self-explanatory and are not expected to require discussion or review. Items will be enacted by one motion. If discussion is desired by any member of the Commission, that item must be removed from the Consent Agenda and considered separately. If the public wishes to speak on a matter on the consent agenda they must inform the City Clerk prior to the start of the meeting. They will be recognized to speak prior to the approval of the consent agenda.
  - A. **APPROVAL OF MINUTES:**  
June 3, 2014 Commission Meeting  
June 19, 2014 Workshop Meeting
  - B. **MOTION TO RATIFY THE CITY MANAGER'S REAPPOINTMENT OF RAQUEL ROTHMAN, ESQ. AND BARBARA BUXTON, ESQ. AS SPECIAL MASTERS FOR THE CITY OF AVENTURA CODE ENFORCEMENT PROCESS.**
  - C. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA DECLARING CERTAIN PROPERTY LISTED UNDER THE ASSETS OF THE CITY AS SURPLUS TO THE NEEDS OF THE CITY; DESCRIBING THE MANNER OF DISPOSAL; AUTHORIZING THE CITY MANAGER TO DO ALL THINGS NECESSARY TO CARRY OUT THE AIMS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.**
  - D. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA RE-ADOPTING CHAPTER 6.6 OF THE ADMINISTRATIVE POLICY DIRECTIVES AND PROCEDURES MANUAL, AS ATTACHED HERETO, ENTITLED "INVESTMENT OBJECTIVES AND**

**PARAMETERS” AS THE CITY’S INVESTMENT POLICY FOR THE MANAGEMENT OF PUBLIC FUNDS; AUTHORIZING THE CITY MANAGER TO DO ALL THINGS NECESSARY TO CARRY OUT THE AIMS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.**

- E. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA AWARDING AND LETTING A BID/CONTRACT FOR RFP NO. 14-05-06-2, SCHOOL UNIFORMS, TO IN UNISON UNIFORM COMPANY IN ACCORDANCE WITH THE RFP DOCUMENT ATTACHED AS EXHIBIT “A”; AUTHORIZING THE CITY MANAGER TO EXECUTE ASSOCIATED CONTRACTS; AUTHORIZING THE CITY MANAGER TO TAKE NECESSARY AND EXPEDIENT ACTION TO CARRY OUT THE AIMS OF THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE.**
  
- F. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA APPROVING AND AUTHORIZING THE CITY MANAGER TO APPROVE THE CITY OF AVENTURA TITLE VI PROGRAM IN ACCORDANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 AND AS REQUIRED BY THE FEDERAL TRANSIT ADMINISTRATION; AUTHORIZING THE CITY MANAGER TO DO ALL THINGS NECESSARY TO CARRY OUT THE AIMS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.**
  
- G. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, CONCERNING IMPROVED ANIMAL SERVICE PROGRAMS TO BE PROVIDED BY MIAMI-DADE COUNTY; PROVIDING FOR DISTRIBUTION OF RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**6. ZONING HEARINGS: QUASI-JUDICIAL PUBLIC HEARINGS** — Please be advised that the following items on the Commission's agenda are quasi-judicial in nature. If you wish to object or comment upon any of these items, please inform the Mayor when she requests public comments. An opportunity for persons to speak on each item will be made available after the applicant and staff have made their presentations on each item. All testimony, including public testimony and evidence, will be made under oath or affirmation. Additionally, each person who gives testimony may be subject to cross-examination. If you refuse either to be cross-examined or to be sworn, your testimony will be given its due weight. The general public will not be permitted to cross-examine witnesses, but the public may request the Commission to ask questions of staff or witnesses on their behalf. Persons representing organizations must present evidence of their authority to speak for the organization. Further details of the quasi-judicial procedures may be obtained from the Clerk. **NONE**

**7. ORDINANCES: FIRST READING–PUBLIC INPUT:**

**AN ORDINANCE OF THE CITY OF AVENTURA, FLORIDA, ADOPTING THE 2014 EVALUATION AND APPRAISAL BASED AMENDMENTS TO THE CITY OF AVENTURA COMPREHENSIVE PLAN; AUTHORIZING TRANSMITTAL TO REVIEW AGENCIES;**

**PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**8. ORDINANCES – SECOND READING – PUBLIC HEARING:** None

**9. RESOLUTIONS – PUBLIC HEARING:**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, ACCEPTING AND ADOPTING IN PRINCIPLE, SUBJECT TO ANNUAL REVISION AND AUTHORIZATION, THE CITY OF AVENTURA CAPITAL IMPROVEMENT PROGRAM DOCUMENT FOR FISCAL YEAR 2014/15 TO 2018/19 AUTHORIZING THE CITY MANAGER TO DO ALL THINGS NECESSARY TO CARRY OUT THE AIMS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.**

**10. REPORTS**

**11. PUBLIC COMMENTS**

**12. OTHER BUSINESS:** None.

**13. ADJOURNMENT**

**FUTURE MEETINGS**

**COMMISSION MEETING            JULY 11, 2014            9 AM    EXEC. CONFERENCE RM**

**COMMISSION WORKSHOP        JULY 11, 2014    following 9 AM mtg.    EXEC. CONFERENCE RM**

This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact the Office of the City Clerk, 305-466-8901, not later than two days prior to such proceeding. One or more members of the City of Aventura Advisory Boards may be in attendance and may participate at the meeting. Anyone wishing to appeal any decision made by the Aventura City Commission with respect to any matter considered at such meeting or hearing will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Agenda items may be viewed at the Office of the City Clerk, City of Aventura Government Center, 19200 W. Country Club Drive, Aventura, Florida, 33180. Anyone wishing to obtain a copy of any agenda item should contact the City Clerk at 305-466-8901.



**MINUTES  
CITY COMMISSION  
June 3, 2014 6 p.m.**

Aventura Government Center  
19200 W. Country Club Drive  
Aventura, Florida 33180

**1. CALL TO ORDER/ROLL CALL:** The meeting was called to order by Mayor Susan Gottlieb at 6 p.m. Present were Commissioners Teri Holzberg, Michael Stern, Howard Weinberg, Luz Urbaz Weinberg, Vice Mayor Billy Joel, Mayor Gottlieb, City Manager Eric M. Soroka, City Clerk Teresa M. Soroka and City Attorney David Wolpin. Commissioner Enbar Cohen was absent. As a quorum was determined to be present, the meeting commenced.

**2. PLEDGE OF ALLEGIANCE:** Led by Michael Milberg.

**3. AGENDA: REQUESTS FOR DELETIONS/EMERGENCY ADDITIONS:** None.

**4. SPECIAL PRESENTATIONS:** Certificates of Appreciation were presented by Mr. Soroka to Police Department employees Madison Freeman and Edilberto Ocasio (not in attendance) for fifteen years of service to the City of Aventura. Certificates of Attendance were presented to the attendees of the Aventura Government 101 Citizens Academy.

**5. CONSENT AGENDA:** There were no requests from the public to address the Commission. A motion to approve the Consent Agenda was offered Vice Mayor Joel seconded by Commissioner Holzberg, passed unanimously by roll call vote and the following action was taken:

**A.** The following minutes were approved:

May 6, 2014 Commission Meeting  
May 13, 2014 Workshop Meeting

**B.** **Resolution No. 2014-26** was adopted as follows:

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA APPROVING AND AUTHORIZING THE CITY MANAGER TO EXECUTE AND OTHERWISE ENTER INTO THE ATTACHED CHANGE ORDER FOR BID NO. 13-04-05-02, BISCAYNE BOULEVARD STREET LIGHTING IMPROVEMENTS PHASE 3 BY AND BETWEEN THE CITY AND HORSEPOWER ELECTRIC, INC.; AUTHORIZING THE CITY MANAGER TO DO ALL THINGS NECESSARY TO CARRY OUT THE AIMS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.**

**C.** **Resolution No. 2014-27** was adopted as follows:

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA AUTHORIZING THE EXTENSION OF THE GREEN MARKET HELD IN FOUNDERS PARK SOUTH FROM JUNE 1, 2014 TO SEPTEMBER 14, 2014; AUTHORIZING THE CITY MANAGER TO ISSUE A SPECIAL EVENT PERMIT TO WHODUZ, INC., BASED ON THE CONDITIONS CONTAINED IN EXHIBIT "A" ATTACHED HERETO; AUTHORIZING THE CITY MANAGER TO DO ALL THINGS NECESSARY TO CARRY OUT THE AIMS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.**

6. **ZONING HEARINGS: QUASI-JUDICIAL PUBLIC HEARINGS** – Please be advised that the following items on the Commission's agenda are quasi-judicial in nature. If you wish to object or comment upon any of these items, please inform the Mayor when she requests public comments. An opportunity for persons to speak on each item will be made available after the applicant and staff have made their presentations on each item. All testimony, including public testimony and evidence, will be made under oath or affirmation. Additionally, each person who gives testimony may be subject to cross-examination. If you refuse either to be cross-examined or to be sworn, your testimony will be given its due weight. The general public will not be permitted to cross-examine witnesses, but the public may request the Commission to ask questions of staff or witnesses on their behalf. Persons representing organizations must present evidence of their authority to speak for the organization. Further details of the quasi-judicial procedures may be obtained from the Clerk.

Mr. Wolpin noted that the following items 6A-D are governed by the quasi-judicial procedures and the City Clerk administered the oath to all interested parties.

- A. Mr. Wolpin read the following resolution by title:

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA GRANTING CONDITIONAL USE APPROVAL TO ALLOW THE SALE AND SERVICE OF WINE, BEER AND LIQUOR AT A COCKTAIL LOUNGE WITHIN THE COUNTER CUSTOM BUILT BURGERS RESTAURANT LOCATED AT 18717 BISCAYNE BOULEVARD, CITY OF AVENTURA; PROVIDING FOR AN EFFECTIVE DATE.**

A motion for approval was offered by Commissioner Luz Weinberg and seconded by Commissioner Stern. Community Development Director Joanne Carr addressed the Commission and entered the staff report into the record. Mayor Gottlieb opened the public hearing. There being no speakers, the public hearing was closed. The motion for approval passed unanimously and **Resolution No. 2014-28** was adopted.

- B. Mr. Wolpin read the following resolution by title:

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA GRANTING CONDITIONAL USE APPROVAL**

**TO PERMIT THE SALE AND SERVICE OF BEER AND WINE AT CAFÉ CITA IN THE AVENTURA TOWN CENTER AT 18719 BISCAYNE BOULEVARD, CITY OF AVENTURA; PROVIDING FOR CONDITIONS OF APPROVAL; PROVIDING FOR AN EFFECTIVE DATE.**

A motion for approval was offered by Commissioner Stern, and seconded by Commissioner Howard Weinberg. Ms. Carr addressed the Commission and entered the staff report into the record. Mayor Gottlieb opened the public hearing. There being no speakers, the public hearing was closed. The motion for approval passed unanimously and **Resolution No. 2014-29** was adopted.

C. Mr. Wolpin read the following resolution by title:

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, APPROVING SIGN VARIANCE FOR MOUNT SINAI MEDICAL CENTER OF FLORIDA, INC. ON PROPERTY LOCATED AT 2845 AVENTURA BOULEVARD, CITY OF AVENTURA; PROVIDING AN EFFECTIVE DATE.**

A motion for approval was offered by Commissioner Howard Weinberg and seconded by Vice Mayor Joel. Ms. Joanne Carr addressed the Commission and entered the staff report into the record. Mayor Gottlieb opened the public hearing. The following individuals addressed the Commission: Mario Garcia-Serra, Esq., 600 Brickell, representing the applicant. There being no further speakers, the public hearing was closed. The motion for approval passed unanimously and **Resolution No. 2014-30** was adopted.

D. Mr. Wolpin read the following resolution by title:

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA MODIFYING THE APPROVALS GRANTED THROUGH RESOLUTION NO. 2003-52 ADOPTED JULY 1, 2003 TO REVISE THE PARKING SPACE VARIANCE AND TO REVISE CONDITION #5 OF THE RESOLUTION, FOR PROPERTY LOCATED AT 17900 BISCAYNE BOULEVARD; CITY OF AVENTURA; PROVIDING FOR AN EFFECTIVE DATE.**

A motion for approval was offered by Commissioner Holzberg, and seconded by Vice Mayor Joel. Ms. Joanne Carr addressed the Commission and entered the staff report into the record. Mayor Gottlieb opened the public hearing. The following individuals addressed the Commission: Alan Rosenthal, Esq., One Aventura, representing the applicant; and Charles Barron, 17890 West Dixie Highway. There being no further speakers, the public hearing was closed. The motion for approval passed unanimously and **Resolution No. 2014-31** was adopted.

- 7. **ORDINANCES: FIRST READING – PUBLIC INPUT:** None.
- 8. **ORDINANCES: SECOND READING/PUBLIC HEARING:** None.
- 9. **RESOLUTIONS – PUBLIC HEARING:** None.
- 10. **REPORTS:** As presented.
- 11. **PUBLIC COMMENTS:** Trevor Nesse, Krop High School liaison.
- 12. **OTHER BUSINESS:** None.
- 13. **ADJOURNMENT:** There being no further business to come before the Commission at this time, after motion made, seconded and unanimously passed, the meeting adjourned at 7:05 p.m.

\_\_\_\_\_  
Teresa M. Soroka, MMC, City Clerk

Approved by the Commission on \_\_\_\_\_.

Anyone wishing to appeal any decision made by the City Commission with respect to any matter considered at a meeting or hearing will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.



MINUTES  
CITY COMMISSION  
WORKSHOP MEETING  
June 19, 2014 9 A.M.

Aventura Government Center  
19200 W. Country Club Drive  
Aventura, Florida 33180

**CALL TO ORDER/ROLL CALL:** The meeting was called to order by Mayor Susan Gottlieb at 9:00 a.m. Present were Commissioners Enbar Cohen, Teri Holzberg, Michael Stern, Howard Weinberg, Luz Weinberg (arrived at 9:38), Vice Mayor Billy Joel, Mayor Gottlieb, City Manager Eric M. Soroka, City Clerk Teresa M. Soroka and City Attorney Richard Jay Weiss. As a quorum was determined to be present, the meeting commenced.

(Some items taken out of order)

- 1. OVERVIEW OF AACC 2014/15 SEASON:** (City Manager) Arts and Cultural Center Director Steve Clark, his staff and the PACA team provided this overview.  
**CITY MANAGER SUMMARY:** No action necessary.
- 2. RESOLUTION REQUEST TO SUPPORT PETS' TRUST:** (Mayor Gottlieb) Michael Rosenberg and Irene Secada, on behalf of the Pets' Trust, discussed the County's straw ballot vote in November 2012 and requested the City Commission to urge the County Commission to fund animal welfare programs.  
**CITY MANAGER SUMMARY:** Consensus to adopt resolution at the July meeting requesting the County to honor the vote of the 2012 straw ballot and comply with its language accordingly.
- 3. CAPITAL IMPROVEMENT PROGRAM 2014-2019 BRIEFING:** (City Manager). Mr. Soroka reviewed the proposed document, including major revisions and financial plan.  
**CITY MANAGER SUMMARY:** Consensus to approve and adopt at July Workshop meeting.
- 4. REVISIONS TO CITY INVESTMENT POLICY FOR THE MANAGEMENT OF PUBLIC FUNDS:** (City Manager) Finance Department Director Brian Raducci reviewed the proposed changes to the City's Investment Policy to comply with state law.  
**CITY MANAGER SUMMARY:** Consensus to proceed with adoption of resolution to effect these changes.
- 5. CITY CLERK REVIEW:** (Commissioner Joel) Commissioner Joel requested that the Commission approve the recommendation in his memo dated June 10, 2014 with reference to the City Clerk's evaluation.  
**CITY MANAGER SUMMARY:** Consensus to approve.

**6. REQUEST TO MOVE JULY 17 SPECIAL MEETING TO JULY 11:**

(Commissioner Joel)

**CITY MANAGER SUMMARY:** Consensus to approve.

Mr. Weiss requested and received approval for an executive session, if necessary, to be called in the current red light camera litigation, Busten v. City of Aventura.

Other items discussed were the Florida League of Cities conference delegate and the FDOT meeting scheduled for June 26, 2014.

**ADJOURNMENT:** There being no further business to come before the Commission at this time, the meeting adjourned.

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Teresa M. Soroka, MMC, City Clerk

Approved by the Commission on \_\_\_\_\_.

Anyone wishing to appeal any decision made by the City Commission with respect to any matter considered at a meeting or hearing will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**CITY OF AVENTURA**  
**OFFICE OF THE CITY MANAGER**

**MEMORANDUM**

TO: City Commission

FROM: Eric M. Soroka, ICMA-CM, City Manager 

DATE: June 19, 2014

SUBJECT: **Re-Appointment of Special Masters for Code Enforcement Process**

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**July 8, 2014 City Commission Meeting Agenda Item 5B**

**RECOMMENDATION**

It is recommended that the City Commission ratify the City Manager's re-appointment of Raquel Rothman, Esq. and Barbara Buxton, Esq. as Special Masters for the City of Aventura Code Enforcement process.

**BACKGROUND**

Section 4 of Ordinance 96-14 which established the City's Code Enforcement Process provides for the City Manager to appoint Special Masters, subject to City Commission ratification, for a term of one year. The above-referenced individuals are submitted to you for re-appointment as Special Masters.

If you have any questions please feel free to contact me.

EMS/act

Attachment

CCO1845-14

**CITY OF AVENTURA**

**OFFICE OF THE CITY MANAGER**

**MEMORANDUM**

TO: City Commission  
FROM: Eric M. Soroka, ICMA-CM, City Manager  
DATE: June 24, 2014  
SUBJECT: **Resolution Declaring Equipment Surplus**



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July 8, 2014 Commission Meeting Agenda Item 5c

**RECOMMENDATION**

It is recommended that the City Commission adopt the attached Resolution declaring certain equipment as surplus to the needs of the City.

**BACKGROUND**

Section 2-258 of the City Code of Ordinances provides that any property owned by the City which has become obsolete or which has outlived its usefulness may be disposed of in accordance with procedures established by the City Manager, so long as the property has been declared surplus by a resolution of the City Commission.

If you have any questions, please feel free to contact me.

EMS/act

Attachment

RESOLUTION NO. 2014-\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA DECLARING CERTAIN PROPERTY LISTED UNDER THE ASSETS OF THE CITY AS SURPLUS TO THE NEEDS OF THE CITY; DESCRIBING THE MANNER OF DISPOSAL; AUTHORIZING THE CITY MANAGER TO DO ALL THINGS NECESSARY TO CARRY OUT THE AIMS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, the City Manager desires to declare certain property as surplus to the needs of the City; and

**WHEREAS**, Ordinance No. 2000-09 provides that all City-owned property that has been declared surplus cannot be disposed of prior to the preparation and formal approval of a resolution by the City Commission.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, THAT:**

**Section 1. Recitals Adopted.** The above recitals are hereby confirmed and adopted herein.

**Section 2.** The property listed on Exhibit "A" has been declared surplus and is hereby approved for disposal.

**Section 3.** The City Manager is authorized to dispose of the property listed on Exhibit "A" through a public auction, sale, trade-in, transfer to other governmental agency or, if of no value, discarded.

**Section 4.** The City Manager is hereby authorized to do all things necessary to carry out the aims of this Resolution.

**Section 5.** This Resolution shall become effective immediately upon its adoption.

The foregoing resolution was offered by Commissioner \_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_, and upon being put to a vote, the vote was as follows:

|                                  |       |
|----------------------------------|-------|
| Commissioner Enbar Cohen         | _____ |
| Commissioner Teri Holzberg       | _____ |
| Commissioner Michael Stern       | _____ |
| Commissioner Howard Weinberg     | _____ |
| Commissioner Luz Urbáez Weinberg | _____ |
| Vice Mayor Billy Joel            | _____ |
| Mayor Susan Gottlieb             | _____ |

**PASSED AND ADOPTED** this 8<sup>th</sup> day of July, 2014.

\_\_\_\_\_  
SUSAN GOTTLIEB, MAYOR

ATTEST:

\_\_\_\_\_  
TERESA M. SOROKA, MMC  
CITY CLERK

APPROVED AS TO LEGAL SUFFICIENCY:

\_\_\_\_\_  
CITY ATTORNEY

**CITY OF AVENTURA  
POLICE DEPARTMENT  
INTER OFFICE MEMORANDUM**

**TO:** Eric M. Soroka, City Manager

**FROM:** Steven Steinberg, Chief of Police

**DATE:** 18 June 2014

**SUBJECT:** Surplus Property

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I would like to have the attached listed items, owned by the City of Aventura, declared Surplus Property as per City of Aventura APDP, Chapter 6, Subsection 5, Page 1, as these items have become inadequate for public purposes:

EZ Go golf cart; as per attached memo

**CITY OF AVENTURA**

**POLICE DEPARTMENT**

**MEMORANDUM**

TO: Chief Steinberg

FROM: Captain Labombarda

SUBJECT: Request for Surplus

Date: June 17, 2014

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Request that the following item be declared surplus property so that it can be sold or destroyed as appropriate.

Make: EZ Go Golf Cart

Model: Workhorse

Serial#: 9020239

Prod #: EH35PG50325315

**CITY OF AVENTURA**

**INFORMATION TECHNOLOGY DEPARTMENT**

**MEMORANDUM**

TO: Eric M. Soroka, City Manager  
FROM: Karen J. Lanke, Information Technology Director  
DATE: June 23, 2014  
SUBJECT: Surplus Computer Equipment - ACES

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I am requesting that the computer equipment listed on the attached list be declared surplus property as the equipment no longer meets the needs of the Aventura City of Excellence School.

Please let me know if you have any questions regarding this request.

Attachment

cc: Julie Alm, Principal

①

# PROPERTY ROOM.COM

Name of Department: City of Aventura  
 Pickup Address: 19200 W. Country Club Drive  
 Aventura, FL 33180

Date: JUNE 2014

| Item # | Brand | Model                   | Serial #                      | Asset # | Location |
|--------|-------|-------------------------|-------------------------------|---------|----------|
| 1      | DELL  | MONITOR                 | CN0Y561371618                 | AC59    | 1707FPT  |
| 2      | DELL  | MONITOR                 | CN0Y5613716865                | ACD7    | 1707FPT  |
| 3      | DELL  | <del>DELL</del> MONITOR | ACSP                          |         | 1707FPT  |
| 4      | DELL  | MONITOR                 | ACDU                          |         | 1707FPT  |
| 5      | DELL  | MONITOR                 | B457                          |         | 1707FPT  |
| 6      | DELL  | MONITOR                 | CN0U1853-7444575K<br>A4Y5     |         | 1708FPT  |
| 7      | DELL  | MONITOR                 | CN0FK945-71618-76D<br>B881    |         | 1707FPT  |
| 8      | DELL  | MONITOR                 | CN0U1853-74445-<br>95K - A56S |         | 1708FPT  |
| 9      | DELL  | MONITOR                 | A4Z3                          |         | 1708FPT  |
| 10     | DELL  | MONITOR                 | CN0FK945-71618<br>76D - B698  |         | 1707FPT  |
| 11     | DELL  | MONITOR                 | CA-04K317-71618<br>55M A478   |         | 1708FPT  |
| 12     | DELL  | MONITOR                 | CN0Y5613-71618<br>65C AC53    |         | 1707FPT  |
| 13     | DELL  | MONITOR                 | CN-0FK945-71618<br>76D - B423 |         | 1707FPT  |
| 14     | DELL  | MONITOR                 | 65D - ACD8                    |         | 1707FPT  |
| 15     | DELL  | MONITOR                 | 76D - B788                    |         | 1707FPT  |

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PROPERTY ROOM.COM

Name of Department: City of Aventura  
 Pickup Address: 19200 W. Country Club Drive  
 Aventura, FL 33180

Date: JUNE 2014

| Item # | Brand | Model   | Serial #                    | Asset #  |
|--------|-------|---------|-----------------------------|----------|
| 16     | Dell  | Monitor | CN 041853 74445             | 1708 FAF |
| 17     | LI    | "       | 95K-AJOS                    | 1708 FAF |
| 18     | LI    | "       | CN 067780-71618<br>850-AAXE | 1708-FPT |
| 19     | Dell  | Monitor | 850 ABNS                    | 1708FPT  |
| 20     | LI    | LI      | CN 04C317-71618             | 1708 FAF |
| 21     | LI    | LI      | 55M-A860                    | 1708FPT  |
| 22     | Dell  | "       | 95K-A54S                    | 1708FPT  |
| 23     | Dell  | Monitor | 76D B701                    | 1707FPT  |
| 24     | LI    | LI      | CN 067780-71618<br>850 AB50 | 1708 FAF |
| 25     | LI    | LI      | 55M-A973                    | 1700 FAF |
| 26     | LI    | Monitor | 55M-A987                    | 1700FPT  |
| 27     | Dell  | "       | 56K A555                    | 1708FPT  |
| 28     | LI    | LI      | 66K-ACS4                    | 1707FPT  |
| 29     | LI    | LI      | 76D-B4ZZ                    | 1707FPT  |
| 30     | Dell  | Monitor | 55M-AF12                    | 1700FPT  |
|        |       |         | 611-AGBT                    | 1700 FAF |

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# PROPERTY ROOM.COM

Name or Department: City of Aventura  
 Pickup Address: 19200 W. Country Club Drive  
Aventura, FL 33180

Date: JUNE 2014

|    |  |      |         |                       | SKU |
|----|--|------|---------|-----------------------|-----|
| 31 |  | Dell | Desktop | CHXZSG1               | 755 |
| 32 |  |      |         | 29QZSG1               | 755 |
| 33 |  |      |         | <del>38</del> QZSG1   | 755 |
| 34 |  |      |         | J5QZSG1               | 755 |
| 35 |  |      |         | FJXZSG1               | 755 |
| 36 |  |      |         | <del>08</del> HHXZGH1 | 755 |
| 37 |  |      |         | 638FCK1               | 760 |
| 38 |  |      |         | 632KCK1               | 760 |
| 39 |  |      |         | 6LPCK1                | 760 |
| 40 |  |      |         | 634JCK1               | 760 |
| 41 |  |      |         | 638GCK1               | 760 |
| 42 |  |      |         | 6LQFCK1               | 760 |
| 43 |  |      |         | 62ZHCK1               | 760 |
| 44 |  |      |         | 633JCK1               | 760 |
| 45 |  |      |         | 62TFCK1               | 760 |

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# PROPERTY ROOM.COM

Name of Department: City of Aventura  
 Pickup Address: 19200 W. Country Club Drive  
Aventura, FL 33180

Date: June 2014

|    |   |   |      |         | SKU         |
|----|---|---|------|---------|-------------|
| 46 | 1 | — | Bell | Desktop | 62QJCK1 760 |
| 47 | 1 | — |      |         | 61ZHCK1 760 |
| 48 | 1 | — |      |         | 62HHCK1 760 |
| 49 | 1 | — |      |         | 622HCK1 760 |
| 50 | 1 | — |      |         | 62MJCK1 760 |
| 51 | 1 | — |      |         | 24PZSG1 755 |
| 52 | 1 | — |      |         | J7QZSG1 755 |
| 53 | 1 | — |      |         | H3QZSG1 755 |
| 54 | 1 | — |      |         | 2JXZSG1 755 |
| 55 | 1 | — |      |         | 637FCK1 760 |
| 56 | 1 | — |      |         | 62GGCK1 760 |
| 57 | 1 | — |      |         | 621JCK1 760 |
| 58 | 1 | — |      |         | 634GCK1 760 |
| 59 | 1 | — |      |         | 76QZSG1 755 |
| 60 | 1 | — | ↘    | ↘       | 19QZSG1 755 |

5

# PROPERTY ROOM.COM

Name or Department: City of Adventura  
 Pickup Address: 19200 W. Country Club Drive  
Adventura, FL 33180

Date: JUNE 2014

| Item # | Brand | Model   | Serial # | Asset # |
|--------|-------|---------|----------|---------|
| 61     | Dell  | Desktop |          | 760     |
| 62     |       |         |          | 760     |
| 63     |       |         |          | 760     |
| 64     |       |         |          | 760     |
| 65     |       |         | C4PZSG1  | 755     |
| 66     |       |         | 92QZSG1  | 755     |
| 67     |       |         | 6LXZSG1  | 755     |
| 68     |       |         | C7QZSG1  | 755     |
| 69     |       |         | 6LSCCK1  | 760     |
| 70     |       |         | 62JHCK1  | 760     |
| 71     |       |         | 62AKCK1  | 760     |
| 72     |       |         | 630KCK1  | 760     |
| 73     |       |         | 62NCCCK1 | 760     |
| 74     |       |         | 62KCCCK1 | 760     |
| 75     |       |         | 620HCK1  | 760     |

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PROPERTY ROOM.COM

Date June 2014

Name or Department: City of Aventura  
Pickup Address: 19200 W. Country Club Drive  
Aventura, FL 33180

~~808~~  
~~822~~

| Line | Part | Part Description | Part Number | Part Description | Part Number | Part Description | Part Number |
|------|------|------------------|-------------|------------------|-------------|------------------|-------------|
| 76   | /    | Desktop          | 912GCD1     | Desktop          | 745         |                  |             |
| 77   | /    | Desktop          | B02GCD1     | Desktop          | 745         |                  |             |
| 78   | /    | Desktop          | 512GCD1     | Desktop          | 745         |                  |             |
| 79   | /    | Desktop          | 572GCD1     | Desktop          | 745         |                  |             |
| 80   | /    | Desktop          | 6UXZSG1     | Desktop          | 755         |                  |             |
| 81   | /    | Desktop          | 012GCD1     | Desktop          | 745         |                  |             |
| 82   | /    | Desktop          | 372GCD1     | Desktop          | 745         |                  |             |
| 83   | /    | Desktop          | C9NFCD1     | Desktop          | 795         |                  |             |
| 84   | /    | Desktop          | 5BMFCD1     | Desktop          | 745         |                  |             |
| 85   | /    | Desktop          | CWLFCD1     | Desktop          | 745         |                  |             |
| 86   | /    | Desktop          | J62GCD1     | Desktop          | 745         |                  |             |
| 87   | /    | Desktop          | 102GCD1     | Desktop          | 745         |                  |             |
| 88   | /    | Desktop          | B0QZSS1     | Desktop          | 755         |                  |             |
| 89   | /    | Desktop          | J02GCD1     | Desktop          | 745         |                  |             |
| 90   | /    | Desktop          | F41S9B1     | Desktop          | 620         |                  |             |

# PROPERTY ROOM.COM

Name or Department: City of Aventura  
 Pickup Address: 19200 W. Country Club Drive  
 Aventura, FL 33180

Date: June 2014

| Item # | Brand | Model   | Asset # | Location |
|--------|-------|---------|---------|----------|
| 91     | Dell  | Desktop | 1KXZSG1 | 755      |
| 92     | "     | "       | B3QZSG1 | 755      |
| 93     | "     | "       | 8LXZSG1 | 755      |
| 94     | "     | "       | 72XB771 | 620      |
| 95     | Dell  | Desktop | 28159B1 | 620      |
| 96     | Dell  | Desktop | 47159B1 | 620      |
| 97     | "     | "       | 7CZGCD1 | 745      |
| 98     | "     | "       | F8159B1 | 620      |
| 99     | "     | "       | 5X1GCD1 | 745      |
| 100    | Dell  | Desktop | FX1GCD1 | 745      |
| 101    | Dell  | Desktop | C9MFCDI | 745      |
| 102    | "     | "       | CX1GCD1 | 745      |
| 103    | "     | "       | SD2GCD1 | 745      |
| 104    | "     | "       | 2Y1GCD1 | 745      |
| 105    | "     | Desktop | B52GCD1 | 745      |

Date JUNE 2014

Name or Department:  
City of Aventura  
19200 W. Country Club Drive  
Aventura, FL 33180

Pickup Address:

|     |   |         |                   |                              |                 |
|-----|---|---------|-------------------|------------------------------|-----------------|
| 106 | 1 | DELL    | MONITOR           | CNDH317-7168<br>SSM AGAS     | 1700 FPI        |
| 107 | 1 | DELL    | "                 | CN041853-74445<br>9JK - AF35 | 1708 FPI        |
| 108 | 1 | DELL    | "                 | SSM-AG8F                     | 1700 FPI        |
| 109 | 1 | DELL    | MONITOR           | CN05140-71618<br>SSQ AB54    | 1708 FPI        |
| 110 | 1 | DELL    | "                 | SSM-AG9R                     | 1700 FPI        |
| 111 | 1 | DELL    | "                 | CN05K945-71618<br>760-3717   | 1707 FPI        |
| 112 | 1 | DELL    | "                 | MY243001-47603<br>40E - A809 | 1504 FP         |
| 113 | 1 | DELL    | MONITOR           | 46E - ARLX                   | 1504 FP         |
| 114 | 1 | DELL    | MONITOR           | 46A - ARPS                   | 1504 FP         |
| 115 | 1 | DELL    | MONITOR           | 55 - AG83                    | 1700 FPI        |
| 116 | 1 | TOSHIBA | TV MONITOR        | 34F01303                     | CMR20A          |
| 117 | 1 | BOSCH   | 19" Color MONITOR | 8960291 99001                | 19" LTC 2919/90 |
| 118 | 1 | JVC     | TV MONITOR        | 09009511                     | TM A13 SU       |
| 119 | 1 | TOSHIBA | TV/VCR/DVD COMBO  | 35691015A                    | MW27FNIR        |
| 120 | 1 | TOSHIBA | TV/VCR/DVD COMBO  | 81793728A                    | MW27FNI         |

PROPERTY ROOM.COM

City of Aventura  
 19200 W. Country Club Drive  
 Aventura, FL 33180

Name or Department:  
 Pickup Address:

Date: JUNE 2014

|     |   |   |     |               |            |          |  |  | SKU |
|-----|---|---|-----|---------------|------------|----------|--|--|-----|
| 124 | 1 | — | NEC | Projector     | 7201858EJ  | VT595    |  |  |     |
| 122 | 1 | — | NEC | Projector     | 8601682FK  | VT695    |  |  |     |
| 123 | 1 | — | NEC | Projector     | 6600562FK  | VT480    |  |  |     |
| 124 | 1 | — | NEC | Projector     | 7201848EJ  | VT595    |  |  |     |
| 125 | 1 | — | NEC | Projector     | 8601779FK  | VT695    |  |  |     |
| 126 | 1 | — | NEC | Projector     | 8601540FK  | VT695    |  |  |     |
| 127 | 1 | — | NEC | Projector     | 8601782FK  | VT695    |  |  |     |
| 128 | 1 | — | NEC | Projector     | 7502876FD  | VT595    |  |  |     |
| 129 | 1 | — | NEC | Projector     | 8602162ZFK | VT695    |  |  |     |
| 130 | 1 | — | NEC | Projector     | 8601781FK  | VT695    |  |  |     |
| 131 | 1 | — | NEC | Projector     | 8601683FK  | VT695    |  |  |     |
| 132 | 1 | — | DTV | Cable box     | NC330219   | D12-100  |  |  |     |
| 133 | 1 | — | DTV | Cable box     | D104BC9IN  | PRO435RH |  |  |     |
| 134 | 1 | — | DTV | Cable box     | F242PB01B  | D10      |  |  |     |
| 135 | 1 | — | E10 | Tough Monitor | 723162494C | ET1526e  |  |  |     |

PROPERTY ROOM.COM

Name or Department: City of Aventura  
Pickup Address: 19200 W. Country Club Drive  
Aventura, FL 33180

Date: JUNE 2014

| Item # | Quantity | Brand/Model | Description | Asset #    | Serial # | Location |
|--------|----------|-------------|-------------|------------|----------|----------|
| 136    | 1        | HP          | Printer     | CNBK230797 | 1000     |          |
| 137    | 1        | HP          | Printer     | CNBKI29147 | 1000     |          |
| 138    | 1        | HP          | Printer     | MY3IN3C105 | DJ 6127  |          |
| 139    | 1        | DTV         | CABLE BOX   | JX 511308  | D12-100  |          |
| 140    | 1        | DTV         | CABLE BOX   | NC430171   | D12-100  |          |
| 141    | 1        | DTV         | CABLE BOX   | JX811374   | D12-100  |          |
| 142    | 1        | DTV         | CABLE BOX   | JX811415   | D12-100  |          |
| 143    | 1        | DTV         | CABLE BOX   | FZ42PB03X  | D10      |          |
| 144    | 1        | DTV         | CABLE BOX   | FZ82PA05J  | D10      |          |
| 145    | 1        | NEC         | Projector   | 8602161FK  | VT695    |          |
| 146    | 1        | NEC         | ✓           | 8601777FK  | VT695    |          |
| 147    | 1        | NEC         | Projector   | 8602163FK  | VT695    |          |
| 148    | 1        | NEC         | Proj        | 8601604FK  | VT695    |          |
| 149    | 1        | NEC         | PROJ        | 9600330FJ  | NP300    |          |
| 150    | 1        | NEC         | Projector   | 9200195FG  | NP300    |          |

(11)

# PROPERTY ROOM.COM

Name or Department: City of Aventura  
 Pickup Address: 19200 W. Country Club Drive  
Aventura, FL 33180

Date: June 2014

| Item # | Description | Asset # | Value |
|--------|-------------|---------|-------|
| 152    | Desk        | 633HCK1 | 760   |
| 152    |             | 630DCK1 | 760   |
| 153    |             | 630HCK1 | 760   |
| 154    |             | 625FCK1 | 760   |
| 155    |             | 626HCK1 | 760   |
| 156    |             | 62NCK1  | 760   |
| 157    |             | 635DCK1 | 760   |
| 158    |             | 638HCK1 | 760   |
| 159    |             | 62QCK1  | 760   |
| 160    |             | 620KCK1 | 760   |
| 161    |             | 626FCK1 | 760   |
| 162    |             | 62PCK1  | 760   |
| 163    |             | 62XCK1  | 760   |
| 164    |             | 620JCK1 | 760   |
| 165    |             | 62PGCK1 | 760   |

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# PROPERTY ROOM.COM

City of Adventura  
19200 W. Country Club Drive  
Aventura, FL 33180

Name, or Department:  
Pickup Address:

Date June 2014

|     |   |      |         |          |     |
|-----|---|------|---------|----------|-----|
| 166 | / | Dell | Desktop | 6Z0DC KI | 760 |
| 167 | / | Dell | Desktop | 62ZDCKI  | 760 |
| 168 | / | "    | Desktop | 5KXZSGI  | 755 |
| 169 | / | "    | "       | GKXZSGI  | 755 |
| 170 | / | "    | "       | CBQZSGI  | 755 |
| 171 | / | "    | "       | 63QZSGI  | 755 |
| 172 | / | "    | "       | 635JCKI  | 760 |
| 173 | / | Dell | "       | 9JXZSGI  | 755 |
| 174 | / | "    | Desktop | 9XIGCDI  | 745 |
| 175 | / | "    | Desktop | 62HFCKI  | 760 |
| 176 | / | "    | Desktop | 62HDCKI  | 760 |
| 177 | / | "    | "       | 62ZCCKI  | 760 |
| 178 | / | "    | "       | 630GCKI  | 760 |
| 179 | / | "    | "       | 62MGCKI  | 760 |
| 180 | / | "    | "       | 62VJCKI  | 760 |

Name or Department: City of Aventura  
Pickup Address: 19200 W. Country Club Drive  
Aventura, FL 33180

Date: JUNE 2014

| Item # | Brand | Model   | Serial #                  | Quantity | Notes    |
|--------|-------|---------|---------------------------|----------|----------|
| 181    | Dell  | Monitor | CNDH317-71618<br>55M AGAZ | 1        | 1700 FPF |
| 182    | Dell  | Monitor | 55M-A475                  | 1        | 1700 FPF |
| 183    | Dell  | Monitor | 55M-AFT5                  | 1        | 1700 FPF |
| 184    | Dell  | Monitor | 55M-AFT0                  | 1        | 1700 FPF |
| 185    | Dell  | Monitor | 55M-AFMF                  | 1        | 1700 FPF |
| 186    | Dell  | Monitor | 55M-AASB                  | 1        | 1700 FPF |
| 187    | Dell  | Box     | Power Blocks              | 15       | —        |
| 188    | Dell  | Box     | Power Blocks              | 15       | —        |
| 189    | Dell  | Box     | Power Blocks              | 15       | —        |
| 190    | Dell  | Box     | Power Blocks              | 15       | —        |
| 191    | Dell  | Box     | Power Blocks              | 15       | —        |
| 192    | Dell  | Box     | Power Blocks              | 15       | —        |
| 193    | Dell  | Box     | Power Blocks              | 15       | —        |
| 194    | Dell  | Box     | Power Blocks              | 12       | —        |
| 195    | Dell  | Box     | Power Blocks              |          | —        |

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# PROPERTY ROOM.COM

Date June 2014

City of Aventura  
19200 W. Country Club Drive  
Aventura, FL 33180

Name or Department:  
Pickup Address:

| Item # | Brand | Model   | Asset # | Location |
|--------|-------|---------|---------|----------|
| 196    | Dell  | Desktop | 6LQGCK1 | 760      |
| 197    |       |         | 62QDCK1 | 760      |
| 198    |       |         | 6LRHCK1 | 760      |
| 199    |       |         | 633GCK1 | 760      |
| 200    |       |         | 62ZGCK1 | 760      |
| 201    |       |         | 639FCK1 | 760      |
| 202    |       |         | 62SGCK1 | 760      |
| 203    |       |         | 62FHCK1 | 760      |
| 204    |       |         | 631HCK1 | 760      |
| 205    |       |         | 62UGCK1 | 760      |
| 206    |       |         | 37QGGG1 | 755      |
| 207    |       |         | 622GCK1 | 760      |
| 208    |       |         | 621HCK1 | 760      |
| 209    |       |         | 62HGCK1 | 760      |
| 210    |       |         | 61ZGCK1 | 760      |

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PROPERTY ROOM.COM

Name or Department: City of Aventura  
Pickup Address: 19200 W. Country Club Drive  
Aventura, FL 33180

Date: June 2014

| Item # | Item Description | Quantity | Item Code | Unit Price | Total Price |
|--------|------------------|----------|-----------|------------|-------------|
| 211    | Desk Top         | 1        | 62UHCK1   | 760        | 760         |
| 212    |                  | 1        | 631GCK1   | 760        | 760         |
| 213    |                  | 1        | 62FDCK1   | 760        | 760         |
| 214    |                  | 1        | 636JCK1   | 760        | 760         |
| 215    |                  | 1        | JZPZSG1   | 755        | 755         |
| 216    |                  | 1        | 61QZSG1   | 755        | 755         |
| 217    |                  | 1        | B8QZSG1   | 755        | 755         |
| 218    |                  | 1        | 1JXZSG1   | 755        | 755         |
| 219    |                  | 1        | 621KCK1   | 760        | 760         |
| 220    |                  | 1        | 62YHCK1   | 760        | 760         |
| 221    |                  | 1        | 62WHCK1   | 760        | 760         |
| 222    |                  | 1        | 62WVCK1   | 760        | 760         |
| 223    |                  | 1        | 62KMCK1   | 760        | 760         |
| 224    |                  | 1        | 622JCK1   | 760        | 760         |
| 225    |                  | 1        | 62JGCK1   | 760        | 760         |

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# PROPERTY ROOM.COM

Name or Department: City of Aventura  
 19200 W. Country Club Drive  
 Aventura, FL 33180

Date: June 2014

| Item # | Quantity | Description        | Asset # | Value |
|--------|----------|--------------------|---------|-------|
| 226    | 1        | Dell Desktop       | 62MHCK1 | 760   |
| 227    | 1        |                    | 631FCK1 | 760   |
| 228    | 1        |                    | 62RDCK1 | 760   |
| 229    | 1        |                    | 62PHCK1 | 760   |
| 230    | 1        |                    | 62YCK1  | 760   |
| 231    | 1        |                    | 637JCK1 | 760   |
| 232    | 1        |                    | 62JKCK1 | 760   |
| 233    | 1        |                    | 6LGHCK1 | 760   |
| 234    | 1        |                    | 62PTCK1 | 760   |
| 235    | 1        |                    | 632JCK1 | 760   |
| 236    | 1        |                    | 622KCK1 | 760   |
| 237    | 1        |                    | 621FCK1 | 760   |
| 238    | 1        |                    | 5997251 | 280   |
| 239    | 1        |                    | 62FGCK1 | 760   |
| 240    | 1        | Box of Power Cords |         |       |



**CITY OF AVENTURA  
POLICE DEPARTMENT  
INTER OFFICE MEMORANDUM**

**TO:** Eric M. Soroka, City Manager

**FROM:** ~~Steven Steinberg~~, Chief of Police

**DATE:** 25 June 2014

**SUBJECT:** Surplus Property

---

I would like to have the attached listed items, owned by the City of Aventura, declared Surplus Property as per City of Aventura APDP, Chapter 6, Subsection 5, Page 1, as these items have become inadequate for public purposes:

**Request that the below 2 Crown Victoria vehicles be surplus:**

Vehicle 3868 VIN 2FAFP71V78X140739

Vehicle 3866 VIN 2FAFP71V08X14037

## **Steven Steinberg**

---

**From:** Peter De Armas  
**Sent:** Tuesday, June 24, 2014 10:55 AM  
**To:** Deidre Fogelgren; Tom Labombarda  
**Cc:** Steven Steinberg  
**Subject:** Surplus--Decommissioned Units #3868 & #3866

Commander,  
As discussed, please add Units # 3868 VIN-2FAFP71V78X140739 (formally Hankoff) and #3866 VIN-2FAFP71V08X140737 (spare) to surplus list. I will have 3866 de-commissioned by the end of week.

### ***Peter DeArmas***

Fleet Manager  
Aventura Police Dept.  
19200 West Country Club Drive  
Aventura, Fl. 33180  
305-466-8989 ext.8137  
786-414-5957 cell.  
[dearmasp@aventurapolice.com](mailto:dearmasp@aventurapolice.com)

**CITY OF AVENTURA**

**COMMUNITY SERVICES DEPARTMENT**

**MEMORANDUM**

TO: Eric M. Soroka, ICMA-CM, City Manager

FROM: Robert M. Sherman, Director of Community Services 

DATE: June 25, 2014

SUBJECT: **Surplus Property**

---

I am requesting to have the following City property listed below declared as surplus property, as these items have outlived their useful life and have become unusable for department use.

2008 Ford Escape Hybrid VIN 1FMCU49H88KE28803  
2008 Ford Escape Hybrid VIN 1FMCU49H88KE28802

RMS/gf

RMS14014

**CITY OF AVENTURA**  
**FINANCE DEPARTMENT**

**MEMORANDUM**

TO: City Commission

FROM: Eric M. Soroka, ICMA-CM, City Manager

BY:  Brian K. Raducci, Finance Director

DATE: June 10, 2014

SUBJECT: Re-adoption of Chapter 6.6 of the Administrative Policy Directives and Procedures Manual, entitled "Investment Objectives and Parameters" as the City's Investment Policy for the Management of Public Funds.

---

**July 8, 2014 City Commission Meeting Agenda Item 5D**

**RECOMMENDATION**

It is recommended that the City Commission adopt the attached resolution re-adopting Chapter 6.6 of the Administrative Policy Directives and Procedures ("APDP") Manual, entitled "Investment Objectives and Parameters" as the City's Investment Policy for the Management of Public Funds.

**BACKGROUND**

As you know, the City's investment manager – Cutwater Asset Management ("CAM"), was instrumental in helping the City develop the original version of Chapter 6.6 of the APDP in order to ensure that the City's investment policy was in compliance with Section 218.415, F.S. The statute requires that the City must invest its surplus funds consistent with a written investment plan adopted by the City Commission.

Our original investment policy was adopted by Resolution 2009-30 and its three (3) main goals (listed by priority) were and continue to be:

1. Safety of Capital
2. Liquidity of Funds
3. Investment Income

As part of their professional service, CAM periodically reviews our investment policy to ensure that it allows for us to operate at optimal efficiency and effectiveness while taking the current market conditions into consideration.

Since its original adoption, the policy has been revised based on CAM's recommendations as follows:

- Shortly after the City adopted APDP 6.6, the investment policy was expanded to include the following categories; Commercial Paper, Corporate Notes and Taxable/Tax-Exempt Municipal Bonds which were adopted as part of the 2009/10 budget (through Ordinance 2009-17)
- Effective, November 1, 2011 (through Resolution 2011-61) minor revisions were made to our investment policy that allowed us to operate more effectively and efficiently under the then current economic climate while remaining in compliance with Section 218.415, F.S.

### **CURRENT ECONOMIC CLIMATE**

CAM has recently completed their periodic review of our investment policy and as a result has suggested the following revisions that they believe will allow the City to take full advantage of the current economic environment while remaining in compliance with Section 218.415, F.S.

1. **Corporate Notes**

Lower the minimum ratings on corporate securities from AA to A by Moody's, S&P or Fitch, thus adding an additional universe of securities available to the portfolio while providing additional portfolio diversification and incremental yield.

Cutwater also recommends extending the maturity of corporate securities from three (3) to five (5) years, thus increasing the maturity of corporate securities while providing further opportunity for diversification.

2. **State and/or Local Government Taxable and/or Tax-Exempt Debt**

Lower the minimum ratings on muni securities from AA to A by Moody's and S&P thus promoting diversification and the potential for incremental yield.

3. **Asset Backed Securities (ABS)**

Although the current policy permits the utilization of ABS under Corporate Note securities, CAM is recommending that we establish a separate section which strictly relates to ABS due to the complexities associated with these securities.

Please note a more detailed explanation of these suggested revisions is attached in a letter that we received from CAM dated June 5, 2014. Upon your review of this memorandum, please feel free to contact the City Manager with any questions you may have.

BKR/bkr



**Memorandum**

**Date:** June 5, 2014

**To:** Mr. Brian Raducci  
Matthew Bodo

**From:** Miriam Cleary  
Jason Celente, CFA

**Re:** City of Aventura Investment Policy Guideline Review

As is regularly requested, Cutwater Asset Management has reviewed the City of Aventura's current Investment Policy. Based on this review, we recommend the following modifications to the City's Investment Policy.

**1) Corporate Notes**

Lowering the minimum ratings on corporate securities from AA to A by Moodys, S&P or Fitch. This change in minimum rating will add an additional universe of securities available to the portfolio. This is expected to provide additional portfolio diversification and incremental yield. The benchmark comparison below provides evidence of this diversification and incremental yield available to the portfolio:

|                              |             |             |             |
|------------------------------|-------------|-------------|-------------|
| <b>Duration</b>              | <b>1.83</b> | <b>1.84</b> | <b>1.84</b> |
| <b>Yield</b>                 | <b>0.36</b> | <b>0.39</b> | <b>0.44</b> |
| <b>Sector</b>                |             |             |             |
| Treasury                     | 89%         | 76%         | 68%         |
| Agency                       | 11%         | 19%         | 17%         |
| Corporate                    |             | 5%          | 15%         |
| <b>Rating Allocation</b>     |             |             |             |
| AAA                          | 97%         | 91%         | 81%         |
| AA                           | 3%          | 9%          | 8%          |
| A                            |             |             | 11%         |
| <b>Duration Distribution</b> |             |             |             |
| < 1Yr                        | 8%          | 8%          | 7%          |
| 1 to 2Yr                     | 52%         | 51%         | 52%         |
| 2 to 3Yr                     | 40%         | 41%         | 41%         |

Cutwater also recommends extending the maturity of corporate securities from 3 to 5 years. Increasing the maturity of corporate securities provides further opportunity for diversification. This change will allow for increased use of floating rate securities within the portfolio during a rising rate environment. (Section V LISTING OF AUTHORIZED INVESTMENTS – J. Corporate Notes)

**2) State and/or Local Government Taxable and/or Tax-Exempt Debt**

Lowering the minimum ratings on muni securities from AA to A by Moody's and S&P. The change in minimum rating will similarly promote diversification and the potential for incremental yield. (Section V LISTING OF AUTHORIZED INVESTMENTS – K. Taxable/Tax-Exempt Municipal Bonds)

**3) Asset Backed Securities (ABS)**

The current guidelines do permit ABS under Corporate Note securities. We recommend establishing a separate section which strictly relates to ABS due the complexities associated with these securities. (Section V LISTING OF AUTHORIZED INVESTMENTS – add ABS guidelines as separate permitted investment)

A sample guideline is outlined below:

Asset Backed Securities

Invest in Asset Backed Securities (ABS) issued by corporations organized and operating within the United States or by depository institutions licensed by the United States that have a long term debt rating, at the time of purchase, AAA or the equivalent by at least two (2) nationally recognized rating agencies.

Portfolio Composition

A maximum of 15% of available funds may be directly invested in ABS.

Limits on Individual Sectors

A maximum of 10% of available funds may be directly invested in ABS of any one industry sub-sector as defined by Bloomberg Industry Groups.

Limits on Individual Issuers

A maximum of 2% of available funds may be invested with any one issuer.

Maturity Limitations

The maximum length to maturity for ABS shall be five (5) years from the date of purchase.

We are available to discuss these recommendations at your earliest convenience. Also, please do not hesitate to contact us should you require additional information.

Best Regards,

Matthew Bodo

RESOLUTION NO. 2014-\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA RE-ADOPTING CHAPTER 6.6 OF THE ADMINISTRATIVE POLICY DIRECTIVES AND PROCEDURES MANUAL, AS ATTACHED HERETO, ENTITLED "INVESTMENT OBJECTIVES AND PARAMETERS" AS THE CITY'S INVESTMENT POLICY FOR THE MANAGEMENT OF PUBLIC FUNDS; AUTHORIZING THE CITY MANAGER TO DO ALL THINGS NECESSARY TO CARRY OUT THE AIMS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, on June 2, 2009, the City Commission adopted Chapter 6.6 of the Administrative Policy Directives and Procedures ("APDP") Manual entitled "Investment Objectives and Parameters"; and

**WHEREAS**, the City Commission re-adopted Chapter 6.6 by Resolution 2011-61 on November 1, 2011; and

**WHEREAS**, the City Commission is desirous of amending further the above-referenced Chapter 6.6 of the APDP Manual.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA:**

**Section 1.** The City Commission hereby re-adopts Chapter 6.6 of the APDP Manual, as attached hereto, entitled "Investment Objectives and Parameters" as the City's Investment Policy for the management of public funds.

**Section 2.** The City Manager is hereby authorized to do all things necessary to carry out the aims of this Resolution.

**Section 3.** This Resolution shall become effective immediately upon its adoption.

The foregoing Resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_, and upon being put to a vote, the vote was as follows:

|                                  |       |
|----------------------------------|-------|
| Commissioner Enbar Cohen         | _____ |
| Commissioner Teri Holzberg       | _____ |
| Commissioner Michael Stern       | _____ |
| Commissioner Howard Weinberg     | _____ |
| Commissioner Luz Urbáez Weinberg | _____ |
| Vice Mayor Billy Joel            | _____ |
| Mayor Susan Gottlieb             | _____ |

PASSED AND ADOPTED this 8<sup>th</sup> day of July, 2014.

\_\_\_\_\_  
SUSAN GOTTLIEB, MAYOR

ATTEST:

\_\_\_\_\_  
TERESA M. SOROKA, MMC  
CITY CLERK

APPROVED AS TO LEGAL SUFFICIENCY:

\_\_\_\_\_  
CITY ATTORNEY

**CITY OF AVENTURA  
ADMINISTRATIVE POLICY DIRECTIVES  
AND PROCEDURES MANUAL**

|                |                 |           |
|----------------|-----------------|-----------|
| 6<br>Chapter # | 6<br>Sub        | 1<br>Page |
| Date Issued:   | May 22,<br>2009 |           |

CHAPTER: FINANCE, BUDGET & PURCHASING APPROVED: 

SUBJECT: INVESTMENT OBJECTIVES AND PARAMETERS

**PURPOSE**

The purpose of this policy is to set forth the investment objectives and parameters for the management of public funds of the City. These policies are designed to ensure the prudent management of public funds, the availability of operating and capital funds when needed and a competitive investment return.

**I. SCOPE**

This investment policy applies to the investment of public funds in excess of amounts needed to meet current expenses, which includes cash and investment balances of City funds.

This policy does not apply to the City's pension funds, including those funds in chapters 175 and 185 or funds related to the issuance of debt where there are other existing policies or indentures in effect which govern the investment of such funds.

This policy shall be construed and applied so as to comply with Section 218.415, F.S.

**II. INVESTMENT OBJECTIVES**

Investment objectives include safety of capital, liquidity of funds and investment income, in that order. The following objectives will be applied in the management of the City's funds:

**A. Safety of Capital**

The primary objective of the City's investment program is the protection of public funds. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

1. Credit Risk – The City will minimize credit risk, the risk of loss due to the failure of the security issuer or backer, by:
  - a) Limiting investments to the safest type of securities;
  - b) Pre-qualifying the financial institution, broker/dealer, intermediaries and advisors with which the City will do business;
  - c) Diversifying the investment portfolio so that potential losses on individual securities will be minimized.
  
2. Interest Rate Risk – The City will minimize the risk that the market value of securities in the

portfolio will fall due to changes in general interest rates, by:

- a) Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity;
- b) Investing operating funds primarily in shorter-term securities, money market mutual funds or similar investment pools.

#### B. Liquidity of Funds

The City's investment strategy will provide sufficient liquidity to meet the City's operating, payroll and capital requirements. To the extent possible, an attempt will be made to match investment maturities with known cash needs and anticipated cash flow requirements. Since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets. A portion of the portfolio also may be placed in money market mutual funds or local government investment pools which offer same-day liquidity for short-term funds.

#### C. Investment Income

The City's investment portfolio shall be designed with the intent of attaining a market rate of return throughout the budgetary and economic cycles, taking into account the City's investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

### III. PERFORMANCE MEASUREMENT

The investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates while insuring sufficient liquidity within the portfolio.

The short-term investment portfolio shall be designed with the annual objective of exceeding the return of the Florida State Board of Administration LGIP.

The long-term investment portfolio shall be designed with the annual objective of exceeding the return of the Merrill Lynch 1-3 Year Treasury/Agency Index compared to the portfolio's total rate of return. The Merrill Lynch 1-3 Year Treasury/Agency Index represents all U.S. Treasury/Agency securities maturing over one (1) year, but less than three (3) years. This maturity range is an appropriate benchmark based on the objectives of the City.

### IV. ETHICAL STANDARDS

The investment officer and staff, acting in accordance with the written procedures and exercising due diligence, shall not be held personally responsible for a specific security's credit risk or market price changes, provided that these deviations are reported immediately and that appropriate action is taken to control adverse developments.

#### A. Ethics and Conflicts of Interest

The City's staff involved in the investment process shall refrain from personal business activity that

could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. All employees involved in the investment process shall disclose to the City any material financial interests in financial institutions that conduct business with the City, and they shall further disclose any material personal financial/investment positions that could be related to the performance of the City's investment program. Applicable ethics standards provided by the City Charter, City Code, Section 2-11.1 of the Miami-Dade County Code, and Part III of Chapter 112, F.S., shall be complied with.

B. Investments should be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived from the investment.

C. Designation of Investment Officer

The Finance Director is designated as investment officer of the City and is responsible for investment decisions and the day-to-day administration of the cash management program. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures so established. The City may appoint an outside investment manager as "Agent" for the City's cash reserves. The "Agent" for the City shall have discretion over the purchase and sale of securities within and subject to compliance with this investment policy. Such investment manager must be registered under the Investment Advisor Act of 1940. The Finance Director shall consult with the City Manager as necessary regarding the City's investment activity.

Positions authorized as investment signatories are the City Manager and Finance Director.

## **V. LISTING OF AUTHORIZED INVESTMENTS – (SUMMARY TABLE IN APPENDIX A)**

The following investments will be permitted by this policy as consistent with Section 218.415 (16) F.S. Those investments not listed in this section are prohibited.

### **A. United States Government Securities**

Negotiable direct obligations or obligations the principal and interest of which are unconditionally guaranteed by the United States Government. Such securities will include, but not be limited to the following:

- Treasury Bills
- Treasury Notes
- Treasury Bonds
- Treasury Strips
- Treasury Securities – State and Local Government Series ("SLGS")
- Treasury Inflation Protection Securities ("TIPS")

#### **Portfolio Composition**

A maximum of 100% of available funds may be invested in the United States Government Securities with the exception of Treasury Strips which are limited to 10% of available funds.

#### **Maturity Limitations**

The maximum length to maturity of any direct investment in the United States Government Securities is seven (7) years from the date of purchase.

## B. United States Government Agencies

Bonds, debentures or notes which may be subject to call, issued or guaranteed as to principal and interest by the United States Governments agencies, provided such obligations are backed by the full faith and credit of the United States Government. Such securities will include, but not be limited to the following:

- United States Export – Import Bank
  - Direct obligations or fully guaranteed certificates of beneficial ownership
- Farmer Home Administration
  - Certificates of beneficial ownership
- Federal Financing Bank
  - Discount notes, notes and bonds
- Federal Housing Administration Debentures
- FDIC guaranteed notes (“TLGP” bonds)
- Government National Mortgage Association (“GNMA”)
  - GNMA guaranteed mortgage-backed bonds
  - GNMA guaranteed pass-through obligations
- General Services Administration
- New Communities Debentures
  - United States Government guaranteed debentures
- United States Public Housing Notes and Bonds
  - United States Government guaranteed public housing notes and bonds
- United States Department of Housing and Urban Development
  - Project notes and local authority bonds

### **Portfolio Composition**

A maximum of 50% of available funds may be invested in United States Government agencies.

### **Limits on Individual Issuers**

A maximum of 10% of available funds may be invested in individual United States Government agencies.

### **Maturity Limitations**

The maximum length to maturity for an investment in any United States Government agency security is five (5) years from the date of purchase.

## C. United States Government Sponsored Agencies

Bonds, debentures or notes which may be subject to call, issued or guaranteed as to principal and interest by United States Government sponsored agencies which are non-full faith and credit agencies limited to the following:

- Federal Farm Credit Bank (“FFCB”)
- Federal Home Loan Bank or its City Banks (“FHLB”)
- Federal National Mortgage Association (“FNMA”)
- Federal Home Loan Mortgage Corporation (“Freddie-Macs”) including Federal-Home Loan Mortgage Corporation participation certificates

### **Portfolio Composition**

A maximum of 80% of available funds may be invested in Federal Instrumentalities.

**Limits on Individual Issuers**

A maximum of 25% of available funds may be invested in any one (1) issuer.

**Maturity Limitations**

The maximum length to maturity for an investment in any Federal Instrumentality security under this Section (C) is seven (7) years from the date of purchase. Mortgage backed securities will have average duration not greater than five (5) years.

**D. Interest Bearing Time Deposit or Savings Account**

Non-negotiable interest bearing time certificates of deposit or savings accounts in banks organized under the laws of Florida or the United States provided that such deposits are secured by collateral as prescribed by the Florida Security for Public Deposits Act, Chapter 280, Florida Statutes.

**Portfolio Composition**

A maximum of 10% of available funds may be invested in non-negotiable interest bearing time certificates of deposit.

**Limits on Individual Issuers**

A maximum of 10% of available funds may be deposited with any one (1) issuer.

**Limits on Maturities**

The maximum maturity on any certificate shall be no greater than one (1) year from the date of purchase.

**E. Repurchase Agreements**

1. Invest in repurchase agreements composed of only those investments based on the requirements set forth by the City's Master Repurchase Agreement. A third party custodian with whom the City has a current custodial agreement shall hold the collateral for all repurchase agreements with a term longer than one (1) business day. A clearly marked receipt that shows evidence of ownership must be supplied to the Finance Director or designee and retained. All firms are required to sign the Master Repurchase Agreement prior to the execution of a repurchase agreement transaction.
2. Collateralized by full faith or general faith and credit obligations of the United States Government or United States Government Agency securities. Securities authorized for collateral must have maturities under five (5) years and with market value for the principal and accrued interest of 102 percent of the value and for the term of the repurchase agreement. Immaterial short-term deviations from 102 percent requirement are permissible only upon the written approval of the Finance Director or designee and/or the City's Investment Manager.

**Portfolio Composition**

A maximum of 20% of available funds may be invested in repurchase agreements excluding one (1)-business day agreements and overnight sweep agreements.

**Limits on Individual Issuers**

A maximum of 5% of available funds may be invested with any one (1) institution excluding one (1)-business day agreements and overnight sweep agreements.

**Limits on Maturities**

The maximum length to maturity of any repurchase agreement is 90 days from the date of purchase.

**F. The Florida Local Government Surplus Funds Trust Fund  
(State Board of Administration – SBA)**

**Portfolio Composition**

A maximum of 50% of available funds may be invested in the SBA.

**G. Intergovernmental Investment Pools**

**Investment Authorization**

Intergovernmental investment pools that are authorized pursuant to the Florida Interlocal Cooperation Act, as provided in Section 163.01, Florida Statutes and provided that said funds contain no derivatives.

**Portfolio Composition**

A maximum of 25% of available funds may be invested in intergovernmental investment pools.

**Due Diligence Requirements**

A thorough review of any investment pool/fund is required prior to investing, and on a continual basis. There shall be a questionnaire developed by the Finance Director or designee and/or the City's Investment Manager that will contain a list of questions that covers the major aspects of any investment pool/fund.

**H. Registered Investment Companies (Money Market Mutual Funds)**

Registered with the Securities and Exchange Commission with the highest credit quality rating from a nationally recognized rating agency; portfolio is limited to direct obligations of the United States Government or any agency or instrumentality thereof.

**Portfolio Composition**

A maximum of 35% of available funds may be invested in money market funds.

**Limits of Individual Issuers**

A maximum of 15% of available funds may be invested with any one (1) money market fund.

**Rating Requirements**

The money market funds shall be rated "AAAm" or "AAAm-G" or better by Standard & Poor's, or the equivalent by another rating agency.

**Due Diligence Requirements**

A thorough review of any money market fund is required prior to investing, and on a continual basis. There shall be a questionnaire developed by the Finance Director or designee and/or the City's Investment Advisor/s that will contain a list of questions that covers the major aspects of any money market fund.

**I. Commercial Paper**

Commercial paper of any United States company that is rated "Prime-1" by Moody's and "A-1" by Standard & Poor's (prime commercial paper). If the commercial paper is backed by a letter of credit ("LOC"), the long-term debt of the LOC provider must be rated "A" or better by at least two (2) nationally recognized rating agencies.

**Portfolio Composition**

A maximum of 25% of available funds may be directly invested in prime commercial paper.

**Limits on Individual Sectors**

A maximum of 10% of available funds may be invested with any one sector.

**Limits on Individual Issuers**

A maximum of 2% of available funds may be invested with any one issuer.

**Maturity Limitations**

The maximum length to maturity for prime commercial paper shall be 270 days from the date of purchase.

**J. Corporate Notes**

Corporate notes issued by corporations organized and operating within the United States or by depository institutions licensed by the United States that have a long term debt rating, at the time of purchase, "A" or better by at least two (2) nationally recognized rating agencies.

**Portfolio Composition**

A maximum of 25% of available funds may be directly invested in corporate notes.

**Limits on Individual Sectors**

A maximum of 10% of available funds may be invested with any one sector.

**Limits on Individual Issuers**

A maximum of 2% of available funds may be invested with any one issuer.

**Maturity Limitations**

The maximum length to maturity for corporate notes shall be five (5) years from the date of purchase.

**K. Taxable/Tax-Exempt Municipal Bonds**

State (Florida) and/or (Florida) local government taxable and/or tax-exempt debt, general obligation and/or revenue bonds, rated at least "A" by Moody's and "A" by Standard & Poor's for long-term debt, or rated at least "MIG-2" by Moody's and "SP-2" by Standard & Poor's for short-term debt.

**Portfolio Composition**

A maximum of 25% of available funds may be invested in taxable and tax-exempt General Obligation bonds.

A maximum of 10% of available funds may be invested in taxable and tax-exempt Revenue and Excise tax bonds of the various municipalities of the State of Florida, provided none of such securities have been in default within five (5) years prior to the date of purchase.

**Maturity Limitations**

A maximum length to maturity for an investment in any state or local government debt security is five (5) years from the date of purchase

**L. Asset Backed Securities**

Invest in Asset Backed Securities (ABS) issued by corporations organized and operating within the United States or by depository institutions licensed by the United States that have a long term debt rating, at the time of purchase, AAA or the equivalent by at least two (2) nationally recognized rating agencies.

**Portfolio Composition**

A maximum of 15% of available funds may be directly invested in ABS.

**Limits on Individual Sectors**

A maximum of 10% of available funds may be directly invested in ABS of any one industry sub-sector as defined by Bloomberg Industry Groups.

**Limits on Individual Issuers**

A maximum of 2% of available funds may be invested with any one issuer.

**Maturity Limitations**

The maximum length to maturity for ABS shall be (5) 5 years from the date of purchase.

**VI. PROHIBITIONS**

The purchase of derivative instruments as defined by the Government Account Standards Board ("GASB") or any investment instrument which is structured to derive a rate of return from an investment source other than the originally purchased investment is strictly prohibited.

**VII. INVESTMENT PARAMETERS****A. Maturity and Liquidity Requirements**

To the extent possible, the City shall attempt to match its investments with anticipated cash flow requirements. Unless matched with a specific cash flow, the City will not directly invest in securities maturing more than seven (7) years from the date of purchase. Average life will be used as the maturity for mortgage-backed securities and the intergovernmental pool investments.

Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as Local Government Investment Pools, or money market funds to ensure that appropriate liquidity is maintained to meet ongoing obligations.

**VIII. SAFEKEEPING AND CUSTODY****A. Authorized Investment Institutions and Dealers**

The City shall only purchase investments from the State Board of Administration, Florida Municipal Investment Trust, financial institutions which are qualified as public depositories by the Treasurer of the State of Florida, primary security dealers (or their agents) as designated by the Federal Reserve Bank of New York, or by secondary securities dealers (or their agents) who act as investment banking arms of local qualified banking institutions.

All financial institutions and broker/dealers who desire to provide investment services must supply the

following as appropriate and as requested:

1. Annual audited financial statements;
2. Public depository certification;
3. Proof of National Association of Securities Dealer ("NASD") Certification;
4. Certification of having read the City's investment policy;
5. Credit rating provided by a nationally recognized monitoring agency.

#### **B. Delivery vs. Payment**

All trades where applicable will be executed by delivery versus payment ("DVP") to ensure that securities are deposited in an eligible financial institution prior to the release of funds. Securities will be held by a third-party custodian as evidenced by safekeeping receipts.

#### **C. Master Repurchase Agreement**

The investment policy shall require all approved institutions and dealers transacting repurchase agreements to execute and perform as stated in the Master Repurchase Agreement. All repurchase agreement transactions shall adhere to the requirements of the Master Repurchase Agreement.

#### **D. Bid Requirements**

Investments will be chosen based on liquidity needs and market conditions. The investments will be competitively bid when feasible and appropriate. Except as required by law, the bid deemed to best meet the investment objectives must be selected.

#### **E. Internal Controls**

The Finance Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived and the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the Finance Director shall establish a process for an annual independent review as part of the annual financial audit to assure compliance with the policies and procedures. The internal controls shall address the following points:

1. Control of collusion – Collusion is a situation where two (2) or more employees are working in conjunction to defraud their employer.
2. Separation of transaction authority from accounting and record keeping – By separating the person who authorizes or performs the transaction from the people who record or otherwise account for the transaction, a separation of duties is achieved.
3. Custodial safekeeping – All securities, with the exception of certificates of deposit, shall be held with a third-party custodian; and all securities purchased by, and all collateral obtained by the City should be properly designated as an asset of the City. The securities must be held in an account separate and apart from the assets of the financial institution. No withdrawal of such securities, in whole or in part, shall be made from safekeeping except by the Finance Director as authorized herein, or by their respective designee.

4. Certificates of Deposit issued by a local bank or savings and loan association may be held in safekeeping at that institution. The institution shall issue a copy of the certificate of deposit, a safekeeping receipt, or some other confirmation of the purchase that is satisfactory to the Finance Director. This will be kept on file in the Finance Department and will indicate the amount, interest rate, issue date and maturity date of the certificate of deposit.
5. Avoidance of physical delivery securities – Book entry securities are much easier to transfer and account for since actual delivery is never taken. Physical delivery securities must be properly safeguarded against loss or destruction. The potential for fraud and loss increases with physically delivered securities.
6. Clear delegation of authority to subordinate staff members – Subordinate staff members must have a clear understanding of their authority and responsibilities to avoid improper actions.
7. Written confirmation of telephone transactions for investments and wire transactions – Due to the potential for error and improprieties arising from telephone transactions, all telephone transactions should be supported by written communications and approved by appropriate personnel unless an agreement is executed with a financial institution as discussed in paragraph B.8 below.
8. Development of a wire transfer agreement with a bank or third-party custodian – This agreement should outline the various controls and security provisions for making and receiving wire transfers.

## **IX. CONTINUING EDUCATION**

The Finance Director and Controller shall annually complete eight (8) hours of continuing education in subjects or courses of study related to investment practices and products.

## **X. REPORTING**

The Finance Director shall provide a quarterly investment report to the City Manager. The report shall list investments by fund and type and include the book value, income earned and market value as of the report date.

## **XI. SECURITIES; DISPOSITION**

- A. Every security purchased under this section on behalf of the governing body of the City must be properly earmarked and:
  1. If registered with the issuer or its agents, must be immediately placed for safekeeping in a location that protects the governing body's interest in the security;
  2. If in book entry form, must be held for the credit of the governing body by a depository chartered by the Federal Government, the state, or any other state or territory of the United States which has a branch or principal place of business in this state as defined in s. 658.12, or by a national association organized and existing under the laws of the United States which is authorized to accept and execute trusts and which is doing business in this state, and must be kept by the depository in an account separate and apart from the assets of the financial institution; or
  3. If physically issued to the holder but not registered with the issuer or its agents, must be immediately placed for safekeeping in a secured vault.
- B. The City may also receive bank trust receipts in return for investment of surplus funds in securities.

Any trust receipts received must enumerate the various securities held, together with the specific number of each security held. The actual securities on which the trust receipts are issued may be held by any bank depository chartered by the Federal Government, this state, or any other state or territory of the United States which has a branch or principal place of business in this state as defined in s. 658.12, or by a national association organized and existing under the laws of the United States which is authorized to accept and execute trusts and which is doing business in this state.

## **XII. SALE OF SECURITIES**

When the invested funds are needed in whole or in part for the purposes originally intended or for more optimal investments, the City may sell such investments at the then-prevailing market price and place the proceeds into the proper account or fund of City.

## **XIII. PREEXISTING CONTRACT**

Any public funds subject to a contract or agreement existing on May 1, 2009, may not be invested contrary to such contract or agreement.

## **XIV. AUDITS**

Certified public accountants conducting audits of the City pursuant to s. 218.39 shall report, as part of the audit, whether or not the City has complied with section 218.415, F.S., and this Investment Policy.

## **XV. AUTHORIZED DEPOSITS**

In addition to the investments authorized for the City in subsection (VIII), as authorized by paragraph (23) of Section 218.415, F.S., the City may deposit any portion of surplus public funds in its control or possession in accordance with the following conditions:

- A. The funds are initially deposited in a qualified public depository, as defined in s. 280.02, selected by the City.
- B. The selected depository arranges for the deposit of the funds in certificates of deposit in one (1) or more federally insured banks or savings and loan associations, wherever located, for the account of the City.
- C. The full amount of principal and accrued interest of each such certificate of deposit is insured by the Federal Deposit Insurance Corporation.
- D. The selected depository acts as custodian for the City with respect to such certificates of deposit issued for its account.
- E. At the same time the City's funds are deposited and the certificates of deposit are issued, the selected depository receives an amount of deposits from customers of other federally insured financial institutions, wherever located, equal to or greater than the amount of the funds initially invested by the City through the selected depository.

**XVI. PROHIBITED INVESTMENTS**

The City is prohibited from investing in any company that engages in business with the countries of Iran and Sudan. The City Manager may promulgate specific requirements for the implementation of this provision based upon criteria applied by the Local Government Surplus Funds Trust Fund for such purpose.

**XVII. INVESTMENT POLICY REVIEW**

The Finance Director shall review this Investment Policy on an annual basis. Any recommended changes to this policy must be approved by the City Manager and subsequently by the City Commission. However, upon the initial approval of this Investment Policy by resolution of the City Commission, this Investment Policy shall be amended by the City Manager without the necessity of further action by the City Commission, to the extent that said amendments are necessary for conformance with any amendments made to Section 218.415, F.S.

Originally Adopted – June 2, 2009 (Resolution No. 2009-30)

Revised – September 22, 2009 (Ordinance No. 2009-17)

Revised – November 1, 2011 (Resolution No. 2011-61)

Revised – July 8, 2014 (Resolution No. 2014-\_\_)

**Appendix A  
Authorized Investments Summary Table**

| Investment Type  | Minimum Rating <sup>1</sup>         | Maximum Composition | Subsector Limit | Individual Issuer Limit | Maximum Maturity |
|--|-------------------------------------|---------------------|-----------------|-------------------------|------------------|
| United States Government Securities                            | UST                                 | 100%                | -               | -                       | 7 Years          |
| United States Government Agencies <sup>2</sup>                 | AGY                                 | 50%                 | -               | 10%                     | 5 Years          |
| United States Government Sponsored Agencies <sup>3</sup>       | AGY                                 | 80%                 | -               | 25%                     | 7 Years          |
| Interest Bearing Time Deposit or Savings Account <sup>4</sup>  | QPD                                 | 10%                 | -               | 10%                     | 1 Year           |
| Repurchase Agreements <sup>5</sup>                             |                                     | 20%                 | -               | -                       | 90 Days          |
| Counterparty   | A-1/P-1                             | 5%                  | -               | -                       | -                |
| Collateral   | UST/AGY                             | -                   | -               | -                       | -                |
| Florida Local Government Surplus Trust Fund (SBA) <sup>6</sup> | AAAm                                | 50%                 | -               | -                       | -                |
| Intergovernmental Investment Pools <sup>6</sup>                | AAA/Aaa                             | 25%                 | -               | -                       | -                |
| Money Market Mutual Funds <sup>6</sup>                         | AAAm/AAAm-G                         | 35%                 | -               | 15%                     | -                |
| Commercial Paper   | A-1/P-1*                            | 25%                 | 10%             | 2%                      | 270 days         |
| Corporate Notes  | "A" or better by at least 2 NRSRO's | 25%                 | 10%             | 2%                      | 5 Years          |
| Taxable and Tax-Exempt Municipal Bonds:                        | "A"/"A"                             |                     |                 |                         |                  |
| General Obligation Bonds                                       | MIG-2/SP-2                          | 25%                 | -               | -                       | 5 Years          |
| Revenue and Excise Tax Bonds                                   |                                     | 10%**               | -               | -                       | 5 Years          |
| Asset Backed Securities  | AAA by at least 2 NRSRO's           | 15%                 | 10%             | 2%                      | 5 Years          |

1. Investments must meet the Minimum Rating requirement at the time of purchase. The Finance Director shall determine the appropriate action for any investment held that is downgraded below the Minimum Rating by one (1) or more rating agencies

2. Securities purchased under the Temporary Liquidity Guarantee Program (TLGP) are classified as Government Agencies as a result of the Federal Government Guarantee.

3. Federal Agency Mortgage Backed Securities will have an average life of five (5) years or less.

4. Interest Bearing Time Deposit or Savings Accounts will be purchased from/held with a Qualified Public Depository defined in Florida State Statute Chapter 280. The list of QPD's can be found on the State of Florida's Chief Financial Officer's website.

5. Collateral for Repurchase Agreements will be limited to United States Government or United States Government Agency securities, have a value of 102% of the Repurchase Agreement, and a final maturity of five (5) years or less. Repurchase Agreements with a maturity of more than one (1) day will be held with a Third Party Custodian.

6. Maximum maturity and weighted average maturity defined in prospectus.

\*if commercial paper is backed by a letter of credit ("LOC"), the long-term debt of the LOC provider must be rated "A" or better by at least 2 nationally recognized rating agencies.

\*\* Maximum of 10% of available funds may be invested in taxable and tax-exempt Revenue and Excise tax bonds of various municipalities of the State of Florida, provided none of such securities have been in default within 5 years prior to the date of purchase.

**CITY OF AVENTURA**  
**OFFICE OF THE CITY MANAGER**

**MEMORANDUM**

TO: City Commission

FROM: Eric M. Soroka, ICMA-CM, City Manager 

DATE: June 25, 2014

SUBJECT: **Recommendation to Award School Uniforms RFP #14-05-06-2**

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**July 8, 2014 City Commission Meeting Agenda Item 5E**

**RECOMMENDATION**

It is recommended that the City Commission award the School Uniforms RFP #14-05-06-2 to In Unison Uniform Company.

**BACKGROUND**

The current contract for school uniforms at ACES expired earlier this year.

The RFP was opened on May 6, 2014. The following companies responded to the RFP:

Madimli USA, Inc.  
In Unison Uniform Company  
Uniforms Pines East

The proposals were reviewed by a Committee consisting of the Principal, Vice Principals, School Advisory Committee member ad Business Manager and City Manager. All the firms were interviewed and provided samples of the uniforms they outlined in the RFP.

The firms were evaluated based on the following:

Price  
Quality  
Service  
Reliability & Reputation of the Proposer

Memo to City Commission  
June 25, 2014  
Page 2

After the interviews were concluded and based on the evaluation criteria, the Committee ranked the companies as follows and recommended the company ranked number one be awarded the contract for the initial two year period:

1. In Unison Uniform Company
2. Madimli USA, Inc
3. Uniforms Pines, East

In Unison Uniform Company has provided uniforms at the school since 2005. Their RFP response was recommended based on experience, quality products and low cost to the parents.

If you have any questions, please feel free to contact me.

EMS/act

CCO1846-14

RESOLUTION NO. 2014-\_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA AWARDS AND LETTING A BID/CONTRACT FOR RFP NO. 14-05-06-2, SCHOOL UNIFORMS, TO IN UNISON UNIFORM COMPANY IN ACCORDANCE WITH THE RFP DOCUMENT ATTACHED AS EXHIBIT "A"; AUTHORIZING THE CITY MANAGER TO EXECUTE ASSOCIATED CONTRACTS; AUTHORIZING THE CITY MANAGER TO TAKE NECESSARY AND EXPEDIENT ACTION TO CARRY OUT THE AIMS OF THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the City Manager has, pursuant to the various laws of the State of Florida and the Code of the City of Aventura, properly solicited and accordingly accepted bids for RFP NO. 14-05-06-2, School Uniforms; and

**WHEREAS**, sealed bids have been submitted to and received by the City pursuant to the City's RFP Bid/Notice to Bidders, specifications, proposals, and requirements for the project/work as cited above; and

**WHEREAS**, staff has determined that In Unison Uniform Company has submitted the most responsible and responsive bid for said project/work; and

**WHEREAS**, the City Commission, upon the recommendation of the City Manager, is therefore desirous of awarding said bid/contract to said lowest responsible and responsive bidder.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA:**

**Section 1:** That bid/contract for RFP BID NO. 14-05-06-2, School Uniforms, is hereby awarded to In Unison Uniform Company.

**Section 2:** That the City Manager is hereby authorized to execute, on behalf of the City, a contract by and between the parties embodying the terms, conditions, and specifications as set forth in the subject Invitation to Bid/Notice to Bidders, bid specifications, bid proposal and bid requirements, or if a City prepared contract was part of said bid proposal, said parties shall execute said prepared contract on behalf of the City.

**Section 3:** That the City Manager is hereby authorized and requested to take all necessary and expedient action to carry out the aims of this Resolution in awarding this bid/contract.

**Section 4:** This Resolution shall be effective immediately upon its adoption.

The foregoing Resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_, and upon being put to a vote, the vote was as follows:

|                                  |       |
|----------------------------------|-------|
| Commissioner Enbar Cohen         | _____ |
| Commissioner Teri Holzberg       | _____ |
| Commissioner Michael Stern       | _____ |
| Commissioner Howard Weinberg     | _____ |
| Commissioner Luz Urbáez Weinberg | _____ |
| Vice Mayor Billy Joel            | _____ |
| Mayor Susan Gottlieb             | _____ |

PASSED AND ADOPTED this 8<sup>th</sup> day of July, 2014.

\_\_\_\_\_  
SUSAN GOTTLIEB, MAYOR

ATTEST:

\_\_\_\_\_  
TERESA M. SOROKA, MMC  
CITY CLERK

APPROVED AS TO LEGAL SUFFICIENCY:

\_\_\_\_\_  
CITY ATTORNEY

**SCHOOL UNIFORMS FOR  
AVENTURA CITY OF EXCELLENCE SCHOOL**

Office of the City Manager  
City Of Aventura  
19200 West Country Club Drive  
Aventura, FL 33180

Delivered By: \_\_\_\_\_

Date: \_\_\_\_\_

Received By: \_\_\_\_\_

Date: \_\_\_\_\_

**COPY**



**IN UNISON  
SCHOOL APPAREL**

**SCHOOL UNIFORMS FOR  
AVENTURA CITY OF EXCELLENCE SCHOOL**

**RFP # 14-05-06-2**

**4747 NOB HILL ROAD #8**

**SUNRISE, FL. 33351**

**PHONE : 954 718 7030**

**FAX : 954 718 7060**

**PATRICIA@INUNISONKIDS.COM**

**SHOP ON LINE AT [WWW.INUNISONKIDS.COM](http://WWW.INUNISONKIDS.COM)**



April 21<sup>st</sup>, 2014

Office of The City of Aventura  
City Of Aventura  
19200 West Country Club Drive  
Aventura, Florida 33180

Ref.: RFP #10-02-16-2

To Whom It May Concern,

In Unison School Apparel appreciates the opportunity to continue our more than ten year relationship with The City of Aventura. As you will see from the attached, we have kept the 2014-2015 prices the same as the previous contract.

Thanking you in advance.

Sincerely,

A handwritten signature in black ink that reads 'Patricia Stone'.

Patricia Stone  
Vice-President

## **Why Choose In Unison?**

### **Our Reputation Speaks For Itself!**

- In Unison is large enough to handle over 30 Uniform Programs, yet small enough to provide intimate customer service.
- We work with schools from Port St. Lucie to Miami... and even four in Delaware, making us the most versatile vendor in South Florida.
- Included you'll find references and reference letters- giving you the truest facts on In Unison's credibility, integrity, and professionalism.



### **In Unison Gives You Choices!**

- With almost a decade in business, In Unison has the capability to source the widest range of high-quality, low-cost merchandise.
- In Unison offers thousands of varieties of sizes, colors, and styles.

### **In Unison Maintains Inventory All Year Round!**

- We have twelve years of computerized inventory tracking statistics allowing us to place accurate orders, ensuring that your families will have the items they need just before school starts and throughout the year.
- In Unison has the financial capability to order & embroider month's in advance, always providing on-time and on-hand quality merchandise.

### **NEW L.E. Line Saves You Money!**

- Along with our current stock of brand name items, In Unison is excited to now introduce our NEW Lower-Priced Edition line with prices starting as low as \$6.99. Great Value with Great Savings!

### **All Merchandise Carries A 100% Lifetime Guarantee!**

- In Unison uniforms are 100% Lifetime Guaranteed featuring easy-care fabrics, "no-iron" pleats, double knee reinforcements, and a variety of contemporary styles.
- Embroidery with the highest quality standard of thread and stitching.

### **The Customer Is Always Right!**

- In Unison is proud to be the only uniform vendor that offers the "Complete Package": On-Site Sales, On-Line Sales, and Discount Specialty Shirts.
- All In Unison Staff undergoes a two-week training program enforcing our "customer is always right" philosophy.
- Our donation programs benefit many students, clubs, and organizations.

### **We Are Conveniently Located Near Your School!**

- 4,800 sq. ft. space, 6 registers, 6 dressing rooms, 30+ experienced seasonal staff, and flexible, 6-day a week store hours.

## Scope of Services Provided

### 3.3.1

In Unison School Apparel agrees to give the opportunity to every student to purchase school uniforms in colors to be determined by the school principal.

### 3.3.2

In Unison School Apparel offers an unparalleled level of service by limiting the number of school accounts it will commit to for each school year. By doing this, the company will ensure that each account will receive personal attention from the proprietors. This pledge is a cornerstone of the company's philosophy. Its aim is to bring convenience and reliability to the use of uniform dress-wear, so that it might be perpetuated throughout Charter and public schools.



To cause the least amount of disruption on campus, uniform on-site sales can be conducted *on campus at any time* upon request of the school. Available hours may include holidays, weekends, planning days, evenings, or pre-school hours. Sales may also be set to correspond with special school functions such as student orientation, open house, academic fairs, student performances, fund raisers, and athletic events.



The **on-site uniform sales allow In Unison to conduct their business within the corporate limits of the City**, which is stated as a "10 % preference" for the purpose of this RFP bid process. We are the only company *known* who brings the actual embroidered merchandise and assortment of bottoms to sell at the school, as most companies take orders and deliver on another day.

All uniform literature and bulletins are created by In Unison so as not to disturb clerical staff members. The company will also gladly provide copy paper upon schools request so as not to tax school resources. Orders may be placed on our website, by phone, fax, or e-mail for delivery to a home or office for a nominal fee or delivered free to campus during a school-arranged pick-up engagement. In addition, our walk-in store location makes it easy for parents to purchase uniforms at their convenience throughout the school year.



# In Unison School Apparel

Your School's **ONLY** Authorized Uniform Vendor

In Unison is coming to ACES!



Wednesday, July 17th  
3:00-7:00

Thursday, August 15th  
3:00-7:00

Or Avoid The Crowds And Shop Online at:  
[www.InUnisonKids.com](http://www.InUnisonKids.com)



- ✓ All tops must be embroidered with the Aventura custom logo.
- ✓ Purchase your uniforms now to avoid summer delays!
- ✓ Size larger to anticipate summer growth.
- ✓ In Unison uniforms last from year to year. The items don't wear out!
- ✓ No shrinking...No fading...No ironing!

- POLOS
- **\*\*NEW GIRL'S FITTED POLO!! \*\***
- SKORTS
- SHORTS
- BERMUDA SHORTS
- CAPRIS
- PANTS
- SWEATSHIRTS
- ZIP HOODIES
- JACKETS
- AND MORE!

**100% LIFETIME GUARANTEE ON ALL PRODUCTS. NO HASSLE RETURN & EXCHANGE POLICY.**

## [WWW.INUNISONKIDS.COM](http://WWW.INUNISONKIDS.COM)

Top Quality ■ Low Prices ■ Lifetime Guarantee

**SAVE ON YOUR FIRST \$50.00  
ONLINE ORDER!**

### Ship for \$5

**DISCOUNT CODE: 2013SHIP**

TYPE "2013SHIP" IN THE DISCOUNT CODE FIELD Located in the shopping cart page of the website. Your shipping fees will be adjusted at the end, just before payment. Standard \$2.95 handling and processing fee will apply. **EXPIRES 7-15-2013**

Offer: \$5.00 Shipping on orders over \$50.00. Limit one (1) coupon per family. Coupon cannot be combined with any other offer, listed in-store offers or promotions, or redeemed for cash. Not valid on previous purchases. No back orders.

**in unison**  
SCHOOL APPAREL  
SHOP ONLINE AT [WWW.INUNISONKIDS.COM](http://WWW.INUNISONKIDS.COM)

**NEW STORE LOCATION:**

**4747 Nob Hill Road, Ste 8  
Sunrise, FL 33351**

**Phone: 954-718-7030**

**[contact@inunisonkids.com](mailto:contact@inunisonkids.com)**

**AVENTURA CITY OF EXCELLENCE  
SCHOOL UNIFORM SALE**



**ON SITE UNIFORM SALE UPDATE  
SALE FOR AUGUST WILL BE ON**

**AUGUST 8<sup>TH</sup> 3 TO 7**

**IN THE SCHOOL CAFETERIA**

**ALL MERCHANDISE WILL BE AVAILABLE AT THAT  
TIME.**

**NEW ADDRESS**

**IN UNISON SCHOOL APPAREL  
4747 NOB HILL ROAD. SUNRISE FL. 33351 954-718-7030**



## QUALITY CLOTHING

In Unison School Apparel is Broward County's premier supplier of school uniforms. We bring you the biggest and best names in the clothing industry, including Dickies, Hanes, Classic School Uniforms, Blueberry Knitting, and London Fog. We are #1 in providing you with top quality and superior style for the lowest price. We deliver the comfort and look that children want and the ease and affordability that parents need.



## EASE OF SHOPPING

We save you time and simplify your life. We bring our store to you with fittings and deliveries at your school! Our on-site sales enhance your school community by increasing participation at campus functions such as open house, performances, and academic fairs. We're family-owned and operated, taking pride in the personal touch and attentive service that large uniform providers overlook. Customer satisfaction is our main focus.

## DICKIES KIDS WEAR.

Dickies is a brand families know and trust since 1922. Dickies has taken its expertise from durable workwear to their new school uniform line. *In Unison* proudly offers Dickies classic shorts and pants, cargo shorts and pants, wrap skorts and bib overall jumpers. With easy care, double-reinforced knees, permanent creasing, and Scotchgard™ Stain Release finishing, Dickies Kids Wear is a real parent-pleaser. When it comes to school uniforms, Dickies is definitely at the head of the class.



## YOUR CHILD'S SAFETY

To protect your child on and off campus, we prominently display the school emblem on our shirts and outerwear. Our custom embroidery will help safeguard your child while building a sense of belonging and team spirit at school. Unlike patches that peel, fade, and fall off, our embroidery will allow your children to out-grow their shirts before they out-wear them.

## IN UNISON SCHOOL APPAREL

10060 W. McNab Rd. • Tamarac, Florida 33321

954. 718.7030 • Fax: 954.718.7060 • E-Mail: [inunisonkids@earthlink.net](mailto:inunisonkids@earthlink.net)



SCHOOL APPAREL



DRESS FOR LEARNING

# AVENTURA STAFF SALE 2013-2014

*Show your support for our uniform program!*

Staff Member Name: \_\_\_\_\_

Date Ordered: \_\_\_\_\_

**ALL ITEMS WILL BE DELIVERED TO THE SCHOOL OFFICE! ALL ORDERS MUST**

**BE SUBMITTED NO LATER THAN 8/23/13. PLACE ORDER IN ATTACHED**

**ENVELOPE. OR FAX CC ORDERS TO 954 718 7060**

E-Mail Address: \_\_\_\_\_

Home Ph#: \_\_\_\_\_

*All prices of tops include Aventura Charter custom embroidery.*

## SALE ENDS AUGUST 23RD. 2013

| Description       | Price |                  | Quantity | Total        | Rec'd. | B/O |
|-------------------|-------|------------------|----------|--------------|--------|-----|
|                   | Size  | Regular          |          |              |        |     |
| <b>Polos</b>      |       |                  |          |              |        |     |
| Navy              |       | <del>16.99</del> | 10.00    |              |        |     |
| White             |       | <del>16.99</del> | 10.00    |              |        |     |
| Light Blue        |       | <del>16.99</del> | 10.00    |              |        |     |
| Rugby Stripe      |       | <del>19.99</del> | 14.00    |              |        |     |
| <b>Outerwear</b>  |       |                  |          |              |        |     |
| Jacket (Navy)     |       | <del>31.99</del> | 24.00    |              |        |     |
| Zip-Up Sweatshirt |       | <del>23.99</del> | 18.00    |              |        |     |
|                   |       |                  |          | SUB. TOTAL   |        |     |
|                   |       |                  |          | TAX          |        |     |
|                   |       |                  |          | <b>TOTAL</b> |        |     |

### PAYMENT INFORMATION

CREDIT CARD: MC  VISA  CC#: \_\_\_\_\_ EXP. DATE \_\_\_\_\_

Billing Address: \_\_\_\_\_ CVN# \_\_\_\_\_

Same as Shipping:  \_\_\_\_\_

Signature *X* \_\_\_\_\_ Zip: \_\_\_\_\_

CHECK  #: \_\_\_\_\_ *Please make checks payable to: In Unison*

### Returns - Exchanges - Missing Items

| Item | Size | Regular | Sale | Quantity | Total | Rec'd. | B/O |
|------|------|---------|------|----------|-------|--------|-----|
|      |      |         |      |          |       |        |     |
|      |      |         |      |          |       |        |     |
|      |      |         |      |          |       |        |     |
|      |      |         |      |          |       |        |     |

**PLEASE PLACE COMPLETED, PAID ORDERS IN ATTACHED ENVELOPE!**

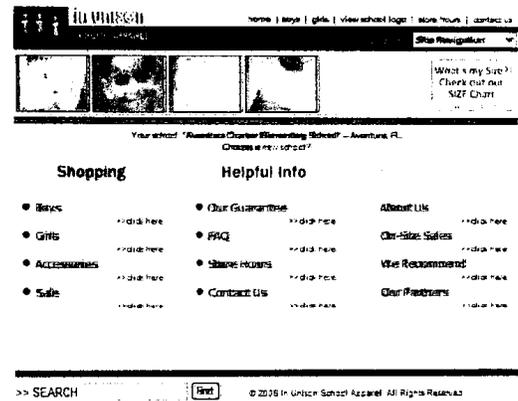
**IN UNISON 4747 NOB HILL RD. #8 SUNRISE, FL. 33351 954 718 7030**

### 3.3.5

In Unison brings its service to schools with knowledgeable counseling to help garner support and assist in smooth implementation of uniform programs in accordance with their policy.

The company also brings service to schools by providing portable, on-site, private dressing areas so that the students may try on quality sample garments before purchasing. Flexible on-site sale hours may include evenings and weekends and will coordinate with special school functions. The company offers a complimentary fitting service, assuring proper measurement.

In Unison also offers an outstanding website featuring online shopping and a choice of delivery methods with packages shipped to the home or work place at a nominal charge. We also work closely with parent groups to help them organize an “experienced” wardrobe collection closet, offering coordinates for sale, exchange, or contribution.



In Unison carries a full line of staff shirts to maintain a high uniform spirit within the school. In Unison offers special deals in order to portray a “team” atmosphere for the school.

The company works with the school counselor and community liaison to assist children with special needs, such as financial hardship or physical disabilities.

### 3.3.6

If a student pays for his/ her school uniform and prior to receipt of it does not attend the respective school, In Unison School Apparel will gladly refund their money. This is an unconditional “money back guarantee”.

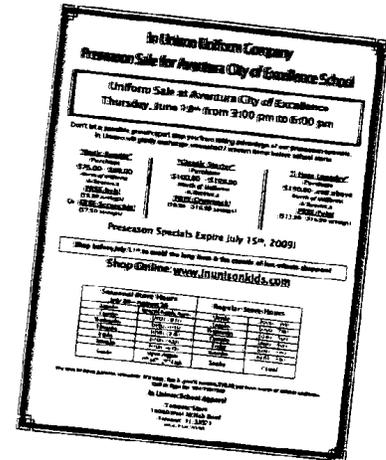
### 3.3.7

The owners of In Unison School Apparel are local and take pride in personally managing all aspects of their accounts with individual schools. In Unison also has a solid local management staff directing areas such as inventory, shipping, on-site uniform sales, and customer service.

### 3.3.8

#### **VALUE PACKS:**

The company offers a variety of family "value packs," designed to offer bundled merchandise at discounted prices. In Unison can either take a percentage off by buying these bundles or give back a free item to the customer.



#### **ONGOING SALES:**

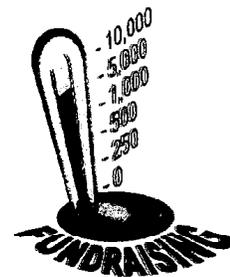
Sales (percentage off prices) on various merchandise is offered at on-site sales during our school visits. In Unison will discount our regular prices and give the parents a chance to purchase their uniform items on sale.

#### **BULK ORDER SAVINGS:**

In Unison also provides discounted merchandise to all bulk orders turned in by the representatives at the respective school.

#### **FUNDRAISING PROJECTS:**

In Unison will help you raise money...\$\$\$... In Unison implements many fundraising programs through the PTA/ PTO committees depending on the specific needs of the school.



#### **LOWER PRICED UNIFORM LINE:**

In Unison now carries a Lower Priced Edition Line designed specifically to offer LOW prices to the parents and students. We know that many parents are price conscious and so it was our main objective to find quality merchandise, contemporary styles, with prices as low, if not LOWER, than most uniform vendors we have seen. In Unison will still carry our brand

name Dickies items because Dickies is notorious for their durability and high style. We wanted to give the parents choices and so we are offering both lines which of course all In Unison items will carry our 100% lifetime guarantee!

**EMAIL PROMOTIONS:**

In Unison emails coupon codes and percentage off flyers to all their current customers. From free shipping promotions to 60% off item sales, we truly know what it takes to “WOW” our customers.



**3.3.9**

In Unison will grant the title to all artwork and designs to the affected school.

**3.3.10**

In Unison is a local company and will have a local service representative to handle and manage all aspects of the account.

**3.3.11**

In Unison will take orders and collect payments directly from the students and parents.

**3.3.12**

In Unison will gladly sponsor a fashion show, presentation, or display at any time requested by the school principal.

**3.9.2 LETTER OF TRANSMITTAL**



April 21<sup>st</sup>, 2014

Office Of The City Manager  
City Of Aventura  
19200 West Country Club Drive  
Aventura, Florida 33180

Dear Mr. Soroka,

Thank you for allowing In Unison School Apparel to bid on RFP # 10-02-16-2, School Uniforms For Aventura City Of Excellence.

Please accept this letter as acknowledgement that In Unison School Apparel has received the RFP packet for Aventura City of Excellence uniform program and will be submitting a bid for the above mentioned program.

In Unison's proposal will be valid for at least 120 days from the due date of proposals.

Thanking you in advance for your consideration.

We welcome the opportunity to continue our long relationship with your school.

Regards,

Patricia Stone  
Vice-President

## 3.20 REFERENCES

### LIST OF ALL RETURNING SCHOOLS FOR 2014-2014

| SCHOOL                   | CONTACT                   | LOCATION        | CONTACT PHONE |
|--------------------------|---------------------------|-----------------|---------------|
| DONNA KLEIN SCHOOL       | MS. COHEN                 | BOCA RATON      | 561 866 4939  |
| HILLEL BOCA              | MS. KAY                   | BOCA RATON      | 561 470 5000  |
| SAGEMONT UPPER           | MS. FROMING               | WESTON          | 954 389 2454  |
| SUNSHINE/PARAGON         | DR. MONTES                | HOLLYWOOD       | 954 943 0471  |
| UNIVERSITY SCHOOL        | MS. HENDRICKS/MS. STINCER | DAVIE           | 754 362 4500  |
| IMAGINE CHANCELLOR       | Ms. ONORI                 | BOYNTON BEACH   | 561 585 1189  |
| IMAGINE NAU              | MR. DRAG                  | PORT ST. LUCIE  | 772 237 8600  |
| ATHENIAN ELEMENTARY      | MS. KATHY HERSHELMAN      | DUNEDIN         | 727 408 0907  |
| AVENTURA CHARTER         | Ms. Alm/TONY HAMNER       | AVENTURA        | 561-699-2192  |
| BAYVIEW ELEMENTARY       | JOELLEN SCOTT             | FORT LAUDERDALE | 754 322 5400  |
| CHALLENGER ELEMENTARY    | MS. MARIA BACH            | FORT LAUDERDALE | 754 322 5750  |
| COUNTRY HILLS ELEMENTARY | MS. STROUP                | FORT LAUDERDALE | 722 322 5950  |
| DISCOVERY ELEMENTARY     | MS. DEGREEFE              | FORT LAUDERDALE | 754 322 9100  |
| DOLPHIN BAY ELEMENTARY   | MS. NELSON                | MIRAMAR         | 754 323 8000  |
| EAGLE RIDGE ELEMENTARY   | MS. STRACHURA             | CORAL SPRINGS   | 754 322 6300  |
| FLAMINGO ELEMENTARY      | MS. MINIEWICZ             | COOPER CITY     | 754 323 5700  |
| HOLY TEMPLE              | MS. JOHNSON               | FORT LAUDERDALE | 954 467 0758  |
| INDIAN TRACE ELEMENTARY  | MS. WINTER/MS. RODRIQUEZ  | WESTON          | 754 323 6300  |
| MAPLEWOOD ELEMENTARY     | MS. BEES                  | CORAL SPRINGS   | 754 322 6850  |
| MILLENIUM                | MS. CENDEN                | SUNRISE         | 754 322 3900  |
| PARKSIDE ELEMENTARY      | MS. THOMPSON              | CORAL SPRINGS   | 754 322 7850  |
| PARK SPRINGS ELEMENTARY  | MS. ARLENE KLAASEN        | CORAL SPRINGS   | 754 322 7750  |
| PINEWOOD ELEMENTARY      | MS. MILNER                | TAMARAC         | 754 322 7950  |
| SANDPIPER ELEMENTARY     | MS. ARIAS                 | SUNRISE         | 754 322 8450  |
| IMAGINE BROWARD          | Ms. ARNOLD                | CORAL SPRINGS   | 954 255 0020  |
| IMAGINE LAND-O-LAKES     | MS. WINDER/MS. REISS      | LUTZ            | 813 909 4501  |
| IMAGINE MANATEE          | MR. LOGE/MS. LUCAS        | MANATEE         | 941 981 5345  |
| IMAGINE N. LAUDERDALE    | MS. ROBERTS               | FORT LAUDERDALE | 954 973 8900  |
| IMAGINE NORTH PORT       | MS. KOHLER                | NORTHPORT       | 941 426 2050  |
| IMAGINE PALMER RANCH     | MS. WRIGHT                | SARASOTA        | 941 923 1125  |
| IMAGINE SOUTHLAKE        | MS. BASBEO                | CLERMONT        | 352 243 7100  |
| IMAGINE PLANTATION       | MS. REILLY                | PLANTATION      | 954 358 4200  |
| IMAGINE WESTON           | MR. GROSS                 | WESTON          | 954 659 3600  |

\*\*\*FIRST SEVEN SCHOOLS HAVE SIMILAR POPULATION AS AVENTURA CITY OF EXCELLENCE SCHOOL

### PAST IN UNISON ACCOUNTS NO LONGER UNDER CONTRACT

|                        |  |              |
|------------------------|--|--------------|
| IMAGINE WEST MELBOURNE | MR. GIBBS<br>Bulk purchasing school that decided to buy local  | 321 768 6200 |
| SUSSEX ACADEMY         | DR. OLIPHANT<br>Delaware school that decided to buy local  | 302 856 3636 |
| MICHAEL KROP SENIOR HS | ALISON MARS<br>We got the acct. when PTA was in charge in 2013, this year the Principal took over the uniform responsibility, do not know why the change was made. | 305-216-9361 |

### **3.22 FINANCIAL STATEMENT**

In Unison School Apparel has the financial standing and the capital required to work with this type of program. We have been working with the Aventura City Of Excellence School for many years now, along with 30+ other schools with similar size.

*\*\* Please see attached letter from our accountant.*



**McArthur & O'Loughlin, Inc.**  
Tax and Accounting Services

---

April 25<sup>th</sup>, 2014

Office of the City of Aventura  
City Of Aventura  
19200 West Country Club Drive  
Aventura, Florida 33180

To Whom It May Concern,

Please be advised that this firm has represented In Unison School Apparel for the past several years. They have been a well established, local company for fifteen plus years. We see every reason to anticipate that the company will continue to be profitable.

In Unison presently services more than 40 schools and have the financial ability to continue its growth.

Sincerely,

Ann M. Leslie  
McArthur & O'Loughlin, Inc.  
320 S University Drive  
Plantation, FL 33324  
954-646-8479  
mcarthurooloughlin.com



4699 Nob Hill Road  
Sunrise, FL 33351

# CAPITAL BANK

Phone: 954.748.7070  
Fax: 954.748.3444

April 23, 2014

Re: In Unison School Apparel, LLC

City of Aventura  
Aventura, FL

To Whom It May Concern:

With reference to our above mentioned business client; this is to state that they are established clients of Capital Bank, NA.

They are our existing clients and have maintained their banking relationship with us in an excellent manner. In Unison School Apparel, LLC has been a well established business for many years and we are honored to have them as our clients. We truly value the relationship our client has with our financial institution, therefore any courtesies that you may extend to them or grant them, will be greatly appreciated.

Please feel free to contact me should you need further assistance.

Thanking You In Advance,

Andra B Irving  
Personal Banker  
Sunrise Office  
(954) 748-7070

## **Attachments**

*Proposal Form*

*Respondent's Certification Form*

*No Bid or Proposal Response Form*

*Proposal Pricing Sheets*

*Agency Reference List*

*Other References Form*

*Proposers Qualifications Form*

*Indemnification Clause*

*Sworn Statement/ Public Entity Crimes Form*

*Business Entity Affidavit*

*Non-Collusive Affidavit*

*Request for Tax Identification/ Certification*

*Proof of Insurance*

*General Liability Certificate*

*Workers Compensation Certificate*

*Automobile Insurance Certificate*

**SECTION 5**

**PROPOSAL FORMS**

**CITY OF AVENTURA  
REQUEST FOR PROPOSALS**

**SCHOOL UNIFORMS FOR THE AVENTURA CITY OF EXCELLENCE  
SCHOOL**

**RFP# 14-05-06-2**

**PROPOSAL FORM**

I hereby propose to furnish the goods and services specified in the Request for Proposal. I agree that my proposal will remain firm for a period of 120 days after opened by the City in order to allow the City adequate time to evaluate the proposals.

I certify that all information contained in this proposal is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this proposal on behalf of the Company named as Proposing Company and that said Company is ready, willing and able to perform if awarded the contract.

I further certify, under oath, that this proposal is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a proposal; no officer, employee or agent of the City of Aventura or any other proposer has an interest in said proposal. Furthermore, I certify that the undersigned executed this Proposal Form with full knowledge and understanding of matters therein contained and was duly authorized to do so.

Addendum #      Dated                     

Addendum #      Dated                     

Addendum #      Dated                     

Attached hereto are the following forms/documents which form a part of this proposal:

**Attachments**

- Proposal Form
- Respondent's Certification
- Proposal Pricing Sheets
- No Bid or Proposal Response
- Agency Reference List
- Other References
- Proposer's Qualifications
- Indemnification Clause
- Sworn Statement Pursuant to Section 287.133 (3)(a), Florida Statutes,



**CITY OF AVENTURA  
REQUEST FOR PROPOSALS**

**SCHOOL UNIFORMS FOR THE AVENTURA CITY OF EXCELLENCE  
SCHOOL**

**RFP# 14-05-06-2**

**RESPONDENT'S CERTIFICATION**

**CERTIFICATE**

(if Corporation)

STATE OF Florida )  
COUNTY OF Broward ) SS

I HEREBY CERTIFY that a meeting of the Board of Directors of the In Unison School Approval Office a corporation existing under the laws of-the-State of Florida, held on April 24<sup>th</sup>, 2014, the following resolution was duly passed and adopted:

RESOLVED, that, as Vice Pres. of the Corporation, be and is hereby authorized to execute the proposal dated, April 25, 2014 to the City of Aventura from this corporation and that his execution thereof, attested by the Secretary of the Corporation, and with the Corporate Seal affixed, shall be the official act and deed of this Corporation

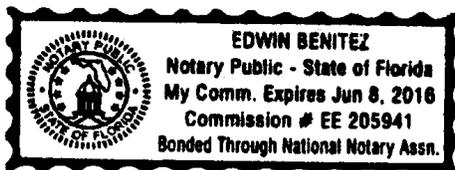
I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of corporation on this the 2<sup>nd</sup> of MAY, 2014

Edwin Benitez

Secretary

(SEAL)



**CITY OF AVENTURA  
REQUESTED FOR PROPOSAL  
SCHOOL UNIFORMS**

**RFP # 14-05-06-2**

**PROPOSAL PRICING SHEETS**

The information listed below, together with other requirements, if any, becomes the specifications to cover the needs of the school:

All uniforms are a cotton/poly material with children's size from 2T – 16 and adult sizes for students and include slim and husky cut.

- Girls will be offered Shorts, Skorts, Culottes, Pants, Capri Pants, Embroidered Crewneck T-Shirt without pocket, Embroidered Plain knit polo shirt, Embroidered rugby knit polo shirt, Embroidered short and long sleeve oxfords and Embroidered Jackets.
- Boys will be offered Shorts, Pants, Embroidered Crewneck T-Shirt without pocket, Embroidered Plain knit polo shirt and Embroidered rugby knit polo shirt, Embroidered short and long sleeve oxfords and Embroidered Jackets.

The following items are included in the RFP for the proposer's to fill in the prices for each item. This is what the school will use to determine which proposer offers the best price.

School Uniform Colors

| UNISEX TOPS                                 | CHILDREN'S 2T – 16 | ADULT SIZES FOR STUDENTS | TOTAL    |
|---|--------------------|--------------------------|----------|
| Embroidered Polo Shirt, Plain               | \$ 14.99           | \$ 15.50                 | \$ 30.49 |
| Embroidered Polo Shirt, Strip               | \$ 13.99           | \$ 13.99                 | \$ 27.98 |
| Embroidered Long Sleeve Polo Shirt          | \$ 11.99           | \$ 11.99                 | \$ 23.98 |
| Embroidered Crewneck, No Pocket             | \$ 9.99            | \$ 10.99                 | \$ 20.98 |
| Embroidered Long Sleeve Crewneck, No Pocket | \$ 5.99            | \$ 5.99                  | \$ 11.98 |
| Embroidered Short Sleeve Oxford             | \$ 4.99            | \$ 4.99                  | \$ 9.98  |
| Embroidered Long Sleeve Oxford              | \$ 4.99            | \$ 4.99                  | \$ 9.98  |
| Embroidered Sweatshirt                      | \$ 9.99            | \$ 9.99                  | \$ 19.98 |

|  |   |          |          |           |
|--|---|----------|----------|-----------|
|  | Embroidered All Seasons.<br>Jacket no hood/w/lining | \$ 17.99 | \$ 17.99 | \$ 35.98  |
|  | Sub-Total   |          |          | \$ 191.33 |

| GIRLS<br>BOTTOMS |                         | CHILDREN'S<br>2T - 16 | ADULT<br>SIZES FOR<br>STUDENTS | TOTAL     |
|------------------|-------------------------|-----------------------|--------------------------------|-----------|
|                  | Girls Pants LE Line     | \$ 14.80              | \$ 14.80                       | \$ 29.60  |
|                  | Girls Skorts wrap skort | \$ 6.99               | \$ 6.99                        | \$ 13.98  |
|                  | Girls Shorts LE line    | \$ 12.80              | \$ 12.80                       | \$ 25.60  |
|                  | Girls Capri Pants       | \$ 12.99              | \$ 12.99                       | \$ 25.98  |
|                  | Girls Culottes LE SKOT  | \$ 8.80               | \$ 8.80                        | \$ 17.60  |
|                  |                         |                       |                                |           |
|                  | Sub-Total               |                       |                                | \$ 112.76 |

| BOYS<br>BOTTOMS |                     | CHILDREN'S<br>2T - 16 | ADULT<br>SIZES FOR<br>STUDENTS | TOTAL    |
|-----------------|---------------------|-----------------------|--------------------------------|----------|
|                 | Boys Pants LE line  | \$ 14.80              | \$ 14.80                       | \$ 29.60 |
|                 | Boys Shorts LE line | \$ 12.80              | \$ 12.80                       | \$ 25.60 |
|                 | Boys Belt leather   | \$ 5.99               | \$ 5.99                        | \$ 11.98 |
|                 |                     |                       |                                |          |
|                 | Sub-Total           |                       |                                | \$ 67.18 |

|  |        |           |
|--|--------|-----------|
|  | TOTAL: | \$ 371.27 |
|--|--------|-----------|

SECTION INTENTIONALLY LEFT BLANK

Dickies and other brand name items are available upon request

1) I agree to be bound by all terms and conditions contained in this Request for Proposal.

YES  NO  \*

2) I agree that the yearly Services amount as proposed shall remain in effect for the initial two (2) year term.

YES  NO  \*

Patricia Stone, VP.

Bidder Name and Title

In Unison School Apparel, LLC

Company Name

4747 Nob Hill Road Ste 8, Sunrise, FL 33351

Address

954-718-7030

Phone

Patricia@inunisonkids.com

Email Address

**CITY OF AVENTURA  
REQUEST FOR PROPOSALS**

**SCHOOL UNIFORMS FOR THE AVENTURA CITY OF EXCELLENCE  
SCHOOL**

**RFP #14-05-06-2**

**AGENCY REFERENCE LIST**

Please list five (5) **Governmental Agency** contract references for which you have done business within the past three (3) years, if available:

Agency Name: Imagine Chancellor

Address: 3333 High Ridge Road

City, State, & Zip Code: Boynton Beach, FL 33426

Contact's Name & Phone #: Ms. Susan Onori  
561-585-1189

Agency Name: Millennium Middle School

Address: 5803 NW 94th Avenue

City, State, & Zip Code: Tamarac, FL 33321

Contact's Name & Phone #: Ms. Cheryl Condon  
754-322-3900

Agency Name: Plantation Charter

Address: 8200 Peters Road

City, State, & Zip Code: Plantation, FL 33321

Contact's Name & Phone #: Ms. Jean Reilly

**REFERENCES (continued)**

Agency Name: School Board of Broward County

Address: 600 SE 3<sup>rd</sup> Avenue

City, State, & Zip Code: Fort Lauderdale, FL 33301

Contact's Name & Phone #: Ms. Carpenter 754-321-2288

Agency Name: Fort Lauderdale Horsemen Fed.

Address: 1400 NW 14<sup>th</sup> Court

City, State, & Zip Code: Fort Lauderdale, FL 33533

Contact's Name & Phone #: Ms. Banner 754-321-1567

Attach additional sheets if necessary.

If there are less than five (5) agencies listed above, complete Attachment B-1 to bring the total number of references to at least five (5).

**CITY OF AVENTURA  
REQUEST FOR PROPOSALS**

**SCHOOL UNIFORMS FOR THE AVENTURA CITY OF EXCELLENCE  
SCHOOL**

**RFP #14-05-06-2**

**OTHER REFERENCES**

Please list **NAME OF COMPANY, ADDRESS, PHONE NO., AND CONTACT PERSON AT COMPANY** of any other Non-Governmental entities for which you have done business within the past three (3) years:

Agency Name: Sagemont Upper School

Address: 2585 Glades Circle

City, State, & Zip Code: Weston, FL 33327

Contact's Name & Phone #: Ms Lynn Froming  
305-796-4088

Agency Name: Redeeming Word Christian Acad.

Address: 2800 W. Prospect Road

City, State, & Zip Code: Fort Lauderdale, FL 33309

Contact's Name & Phone #: Ms. Amelia 954.485-1435

Agency Name: Hillel Day School

Address: 21011 99th Avenue

City, State, & Zip Code: Boca Raton, FL 33428

Contact's Name & Phone #: Mr. Levine 561-470-5000

**OTHER REFERENCES (continued)**

Agency Name: Donna Klein Academy

Address: 9701 Donna Klein Blvd

City, State, & Zip Code: Boca Raton, Fl. 33428

Contact's Name & Phone #: Ms. Cohen 561-866-4586

Agency Name: Sunshine Paraport

Address: 502 N 28<sup>th</sup> Avenue

City, State, & Zip Code: Hollywood, Fl. 33020

Contact's Name & Phone #: Dr. Montes 954-925 0155

Note: The total number of references contained on Agency References and Other References must total at least five (5).

CITY OF AVENTURA  
REQUEST FOR PROPOSALS

SCHOOL UNIFORMS FOR THE AVENTURA CITY OF EXCELLENCE  
SCHOOL

RFP #14-05-06-2

PROPOSER'S QUALIFICATIONS

(Page 1 of 3)

NOTE: This statement of Proposer's Qualification must be completely filled out, properly executed and returned as part of your Proposal.

1. List the true, exact and proper names of the company, partnership, corporation, trade or fictitious name under which you do business and principals by names and titles:

Name of Company: In Unison School Apparel, LLC

Address: 4747 Nob Hill Road  
Sunrise, Fl. 33351

Principals: Patricia Stone Titles: V. President  
James Stone President

2. a. Are you licensed, as may be required, in the designated area(s) of Miami-Dade County, Florida?

YES  NO

- b. List Principals Licensed:

Name(s): Patricia Stone Title: V. President  
James Stone President

Remarks: \_\_\_\_\_  
\_\_\_\_\_

3. How long has your company been in business and so licensed? 16

**PROPOSER'S QUALIFICATIONS (continued)**

(Page 2 of 3)

4. If Proposer is an individual, corporation or a partnership, answer the following:

a. Date of Organization June 2013

b. Name, address and ownership units of all partners:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

c. State whether general or limited partnership: \_\_\_\_\_

d. State whether a corporation Corp.. Date and place of incorporation June 2013 Aventura, FL.

If Proposer is other than an individual, corporation or partnership, describe the organization and give the name and address of principals.

\_\_\_\_\_  
\_\_\_\_\_

5. If Proposer is operating under a fictitious name, submit evidence of compliance with the Florida Fictitious Name Statute.

6. How many years has your organization been in business under its present business name?

16 YEARS -  
\_\_\_\_\_

a. Under what other former names has your organization operated?

\_\_\_\_\_  
\_\_\_\_\_

7. a. Has your company ever failed to complete a bonded obligation or to complete a contract?

YES \_\_\_\_\_ NO

a. If so, give particulars including circumstances, where and when, name of bonding company, name and address of City and disposition of matter:

\_\_\_\_\_  
\_\_\_\_\_

**PROPOSER'S QUALIFICATIONS (continued)**

(Page 3 of 3)

- b. Are you now or in the past five (5) years been involved as a defendant in litigation concerning the performance of your company operations? If so list:

NO

8. a. List the pertinent experience of the key individuals of your organization; (continue on insert sheet, if necessary).

FRED GoldSTEIN: General manager of IN  
UNISON for 5 yrs. Patricia & James have 40  
Yrs experience in the textile business.

- b. State the name of the individual(s) who will have personal supervision of the work:

Patricia Stone  
Fred GoldSTEIN

9. List name and title of persons in your company who are authorized to enter into a contract with the City of Aventura, Florida for the proposed work should your company be the successful Proposer.

Name Patricia Stone James Stone  
Title Vice Pres. President

10. Describe your Company's experience in providing services to other school agencies similar to the comprehensive service to be provided herein.

See Attached.

**CITY OF AVENTURA  
REQUEST FOR PROPOSALS**

**SCHOOL UNIFORMS FOR THE AVENTURA CITY OF EXCELLENCE  
SCHOOL**

**RFP #14-05-06-2**

**INDEMNIFICATION CLAUSE**

The Contractor shall indemnify, defend and hold harmless the City Commission, the City of Aventura and their agents and employees from and against all claims, damages, losses and expenses (including attorney's fees) arising out of or resulting from the contractor's performance of the work, provided that any such claim, damage, loss or expense (1) is attributable to bodily injury, sickness, disease or death, or to injury to or damage on destruction of property including the loss of use resulting therefrom, and (2) is caused in whole or in part by any breach or default by Contractor or negligent act or omission of the Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless or whether or not it is caused in part by a party indemnified hereunder.

Patricia Stone      Patricia Stone      5/2/14  
Proposer's Name      Signature      Date

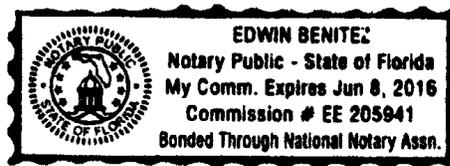
STATE OF FLORIDA  
COUNTY OF MIAMI-DADE

SWORN TO AND SUBSCRIBED before me, the under signed authority,

PATRICIA STONE who, after first being sworn by me, affixed his/her  
[name of individual signing]  
signature in the space provided above on this 2<sup>nd</sup> day of MAY, 2014.

Edwin Benitez

NOTARY PUBLIC



**SWORN STATEMENT PURSUANT TO SECTION 287.133 (3) (a),  
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE  
PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICAL  
AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to the **CITY OF AVENTURA, FLORIDA**

By: PATRICIA STONE Vice President  
(print individual's name and title)

For: IN UNISON School Apparel, LLC  
(print name of entity submitting sworn statement)

whose business address is: 4747 Nob Hill Road #8 Sunrise, FL 33351

and (if applicable) its Federal Employer Identification Number (FEIN) is:

46-2892652

(If the entity has no FEIN, include the Social Security Number of the individual  
signing this sworn statement: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_).

2. I understand that a "public entity crime" as defined in Paragraph 287.133 (1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentations.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133 (1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or non contendere.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime; or
2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers' directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person

who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1) (e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, and partners. Shareholders, employees, members, and agents who are active in management of an entity.
6. Based on information and belief, the statement, which I have marked below, is true in relations to the entity submitting this sworn statement. (Indicate which statement applies).
  - Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.
  - The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.
  - The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list (attach a copy of the final order).

**I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.**

Patricia Stone

Signature

Sworn to and subscribed before me this 2<sup>nd</sup> day MAY,  
2004

Personally known

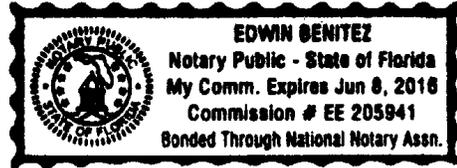
PATRICIA STONE

Edwin Benitez

OR FLORIDA DRIVER'S LICENSE

Name of Notary

Produced identification 5350693587620 Notary Public - State of  
Florida



**CITY OF AVENTURA  
REQUEST FOR PROPOSALS**

**SCHOOL UNIFORMS FOR THE AVENTURA CITY OF EXCELLENCE  
SCHOOL**

RFP#14-05-06-2

**BUSINESS ENTITY AFFIDAVIT**

**(VENDOR/BIDDER DISCLOSURE)**

I, Patricia Stone, being first duly sworn  
State:

The full legal name and business address of the person(s) or entity contracting or transacting business with the City of Aventura ("City") are (Post Office addresses are not acceptable), as follows:

46-2892652  
Federal Employer Identification Number (If none, Social Security Number)

In Unison School Apparel LLC  
Name of Entity, Individual, Partners or Corporation

4747 Nob Hill Road ste 8, Sunrise, FL 33351  
Street Address      Suite      City      State      Zip Code

**OWNERSHIP DISCLOSURE AFFIDAVIT**

1. If the contact or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who holds directly or indirectly five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full legal name and address shall be provided for each trustee and each beneficiary. All such names and addresses are (Post Office addresses are not acceptable), as follows:

| Full Legal Name       | Address                             | Ownership        |
|-----------------------|-------------------------------------|------------------|
| <u>Patricia Stone</u> | <u>3201 NE 183 ST- Aventura, FL</u> | <u>33160 50%</u> |
| <u>JAMES STONE</u>    | <u>"</u>                            | <u>12 1/2%</u>   |
| <u>ELLIS STONE</u>    | <u>"</u>                            | <u>12 1/2%</u>   |
| <u>Jennifer Stone</u> | <u>52</u>                           | <u>12 1/2%</u>   |
| <u>JOSEPH STONE</u>   | <u>"</u>                            | <u>12 1/2%</u>   |

**DRUG-FREE WORKPLACE AFFIDAVIT (continued)**

3) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

4) Make a good faith effort to continue to maintain a drug-free workplace through the implementation of this section.

**FLORIDA STATE STATUTE 287.087**

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

*Patricia Stone*  
Vendor's Signature

**CITY OF AVENTURA  
REQUEST FOR PROPOSALS**

**SCHOOL UNIFORMS FOR THE AVENTURA CITY OF EXCELLENCE  
SCHOOL**

**RFP# 14-05-06-2**

**ANTI-KICKBACK AFFIDAVIT**

STATE OF FLORIDA                    }  
  }  
COUNTY OF Broward            }        SS:

I, the undersigned, hereby duly sworn, depose and say that no portion of the sum herein bid will be paid to any employees of the City of Aventura, its elected officials, and \_\_\_\_\_ or its design consultants, as a commission, kickback, reward or gift, directly or indirectly by me or any member of my firm or by an officer of the corporation.

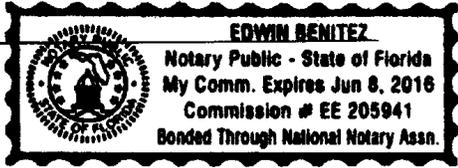
By: *Patricia Stone*  
Title: *vice-president*

Sworn and subscribed before this  
2<sup>nd</sup> day of May, 2014

*Edwin Benitez*  
Notary Public, State of Florida

EDWIN BENITEZ  
(Printed Name)

My commission expires:



**CITY OF AVENTURA  
REQUEST FOR PROPOSALS**

**SCHOOL UNIFORMS FOR THE AVENTURA CITY OF EXCELLENCE  
SCHOOL**

**RFP# 14-05-06-2**

**NON-COLLUSIVE AFFIDAVIT**

STATE OF FLORIDA                    }  
  }  
COUNTY OF Broward            }        SS:

Patricia Stone being first duly sworn, deposes and says that:

a) He/she is the vice-president,  
(Owner, Partner, Officer, Representative or Agent) of  
Inunison School the Proposer that has submitted the attached  
Proposal; APPACI, LLC

b) He/she is fully informed respecting the preparation and contents of  
the attached Proposal and of all pertinent circumstances respecting such  
Proposal;

c) Such Proposal is genuine and is not collusive or a sham Proposal;

d) Neither the said Proposer nor any of its officers, partners, owners,  
agents, representatives, employees or parties in interest, including this affiant, have  
in any way colluded, conspired, connived or agreed, directly or indirectly, with any  
other Proposer, firm, or person to submit a collusive or sham Proposal in  
connection with the Work for which the attached Proposal has been submitted; or to  
refrain from proposing in connection with such work; or have in any manner, directly  
or indirectly, sought by person to fix the price or prices in the attached Proposal or  
of any other Proposer, or to fix any overhead, profit, or cost elements of the  
Proposal price or the Proposal price of any other Proposer, or to secure through  
any collusion, conspiracy, connivance, or unlawful agreement any advantage  
against (Recipient), or any person interested in the proposed work;

e) The price or prices quoted in the attached Proposal are fair and  
proper and are not tainted by any collusion, conspiracy, connivance, or unlawful  
agreement on the part of the Proposer or any other of its agents, representatives,  
owners, employees or parties in interest, including this affiant.

**NON-COLLUSIVE AFFIDAVIT (continued)**

**ACKNOWLEDGMENT**

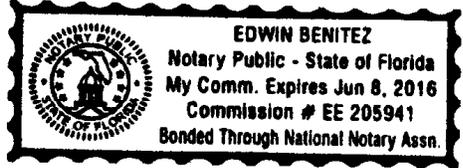
STATE OF FLORIDA }  
COUNTY OF Broward } SS:

BEFORE ME, the undersigned authority personally appeared Patricia Stone to me well known and known by me to be the person described herein and who executed the foregoing Affidavit and acknowledged to and before me that Patricia Stone executed said Affidavit for the purpose therein expressed.

WITNESS, my hand and official seal this 2<sup>nd</sup> day of MAY, 2014.

My Commission Expires:

Edwin Benitez  
Notary Public State of Florida at Large



## Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

|  |   |  |
|--|---|--|
| Print or type<br>See Specific<br>Instructions on page 2. | Name (as shown on your income tax return)<br><b>Jn Unison School Appracl LLC</b>  |  |
|  | Business name/disregarded entity name, if different from above  |  |
|  | Check appropriate box for federal tax classification:<br><input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate<br><input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____<br><input type="checkbox"/> Other (see instructions) ▶ _____ | Exemptions (see instructions):<br><br>Exempt payee code (if any) _____<br>Exemption from FATCA reporting code (if any) _____ |
|  | Address (number, street, and apt. or suite no.)<br><b>4747 Nob Hill Road Ste 8</b>  | Requester's name and address (optional)  |
| City, state, and ZIP code<br><b>Sunrise, FL 33351</b>    |   |  |
| List account number(s) here (optional)                   |   |  |

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| <b>Social security number</b>   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
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|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| <b>Employer identification number</b>   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; height: 20px;">4</td> <td style="width: 25%;">6</td> <td style="width: 25%;">-</td> <td style="width: 25%;">2</td> </tr> <tr> <td style="width: 25%; height: 20px;">8</td> <td style="width: 25%;">9</td> <td style="width: 25%;">2</td> <td style="width: 25%;">6</td> </tr> <tr> <td style="width: 25%; height: 20px;">5</td> <td style="width: 25%;">2</td> <td style="width: 25%;">6</td> <td style="width: 25%;">5</td> </tr> <tr> <td style="width: 25%; height: 20px;">2</td> <td style="width: 25%;">5</td> <td style="width: 25%;">2</td> <td style="width: 25%;">2</td> </tr> </table> | 4 | 6 | - | 2 | 8 | 9 | 2 | 6 | 5 | 2 | 6 | 5 | 2 | 5 | 2 | 2 |
| 4   | 6 | - | 2 |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 8   | 9 | 2 | 6 |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 5   | 2 | 6 | 5 |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 2   | 5 | 2 | 2 |   |   |   |   |   |   |   |   |   |   |   |   |   |

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below), and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

|                  |  |                       |
|------------------|--|-----------------------|
| <b>Sign Here</b> | Signature of U.S. person ▶ <i>Patricia Stone</i> | Date ▶ <i>4/29/14</i> |
|------------------|--|-----------------------|

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** The IRS has created a page on IRS.gov for information about Form W-9, at [www.irs.gov/w9](http://www.irs.gov/w9). Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

**Purpose of Form**

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

**Note.** If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

**LOCAL BUSINESS TAX RECEIPT**  
**RECEIPT EXPIRES: September 30, 2014**

**BUSINESS NAME:** IN UNISON SCHOOL APPAREL  
**LOCATION ADDRESS:** 4747 N NOB HILL RD 8 SU  
**ISSUE DATE:** April 24, 2014  
**EXPIRATION DATE:** September 30, 2014

**TAX RECEIPT NUMBER:** 14-00020104  
**BUSINESS CLASS:** MERCHANTS - RETAIL <13 EMPLOYEES  
**CONTROL NUMBER:** 0021520

|                                  |        |
|----------------------------------|--------|
| <b>BUSINESS TAX:</b>             | 296.69 |
| <b>PENALTY:</b>                  | 0.00   |
| <b>ADDITIONAL CHARGES TOTAL:</b> | 253.64 |
| <b>TOTAL:</b>                    | 550.33 |

*Additional Charges Breakdown.....*

|                        |             |        |        |
|------------------------|-------------|--------|--------|
| ADMIN FEE              | 50.00000 X  | 1.00 = | 50.00  |
| ANNUAL FIRE INSPECTION | 198.64000 X | 1.00 = | 198.64 |
| TECHNOLOGY FEE         | 5.00000 X   | 1.00 = | 5.00   |

Comments: SCHOOL UNIFORM BUSINESS

**RECEIPT MUST BE CONSPICUOUSLY DISPLAYED TO PUBLIC VIEW AT BUSINESS LOCATION.**  
**NOTICE: THIS RECEIPT BECOMES NULL & VOID IF OWNERSHIP, BUSINESS NAME, OR ADDRESS IS CHANGED.**  
**TAXPAYER MUST APPLY TO BUSINESS TAX DIVISION FOR TRANSFER.**

**\*See Reverse Side For Easy Opening Instructions\***



City of Sunrise  
Local Business Tax Receipt Division  
1607 NW 136 Avenue, Bldg. B  
Sunrise, FL 33323-2835

**IN UNISON SCHOOL APPAREL**  
**4747 N NOB HILL RD 8**  
**SUNRISE FL 33351**

RETURN SERVICE REQUESTED

CITY OF SUNRISE BUSINESS TAX RECEIPT DO NOT DISCARD



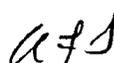
# CITY OF AVENTURA

## OFFICE OF THE CITY MANAGER

### MEMORANDUM

TO: City Commission

FROM: Eric M. Soroka, ICMA-CM, City Manager 

BY: Antonio F. Tomei, Capital Projects Manager 

DATE: June 25, 2014

SUBJECT: **Resolution Title 6 Program Adoption**

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**July 8, 2014 City Commission Meeting Agenda Item SF**

#### Recommendation

It is recommended that the City Commission adopt the attached Resolution authorizing the City Manager to approve the City of Aventura Title VI Program in accordance with Title VI of the Civil Rights Act of 1964.

#### Background

Miami - Dade County was the recipient of federal funds through the America Recovery and Reinvestments Act (ARRA) of 2009. A portion of the funds were utilized to construct three bus shelters and upgrade one bus shelter within the City of Aventura. In order to receive reimbursement the Federal Transit Administration requires that recipients and sub-recipients of the ARRA funds to comply with guidelines pursuant to Title VI of the Civil Rights Act of 1964. The principal purpose of the Title 6 Program is to insure that nondiscrimination provisions are adopted by the City as they apply to users of transit services. As the City is a sub-recipient we are required to adopt the Title VI Program. All the documents have been reviewed by the City Attorney.

#### Enclosures

The attached enclosures have been reviewed and deemed acceptable by Miami Dade Transit, administrator of the Title VI Program.

Attachment "A"

Title VI Compliance Statement

Complaint of Discrimination Form

List of Title VI Investigations, Complaints and Lawsuits Form

If you have any questions or need any additional information, please feel free to contact me.

**RESOLUTION NO. 2014- \_\_\_\_**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA APPROVING AND AUTHORIZING THE CITY MANAGER TO APPROVE THE CITY OF AVENTURA TITLE VI PROGRAM IN ACCORDANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 AND AS REQUIRED BY THE FEDERAL TRANSIT ADMINISTRATION; AUTHORIZING THE CITY MANAGER TO DO ALL THINGS NECESSARY TO CARRY OUT THE AIMS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, Miami-Dade County was the recipient of federal funds through the American Recovery and Reinvestments Act (“ARRA Funds”);

**WHEREAS**, ARRA Funds were utilized to construct three bus shelters and a bus shelter upgrade within the City of Aventura (the “City”);

**WHEREAS**, the Federal Transit Administration (“FTA”) requires recipients and sub-recipients of funds through the American Recovery and Reinvestments Act to comply with certain requirements and guidelines pursuant to Title VI of the Civil Rights Act of 1964 (“Title VI”) as set forth in FTA Circular 4702.1B;

**WHEREAS**, as a sub-recipient of ARRA Funds from Miami-Dade County, the City established a Title VI program in compliance with FTA Circular 4702.1B (“Title VI Program”); and

**WHEREAS**, the City Commission, upon recommendation of the City Manager, wishes to approve said Title VI Program.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA:**

**Section 1:** That the attached Title VI Program is hereby approved, and the City Manager is hereby authorized to advise Miami-Dade County and all interested persons or entities of the City's approval of the Title VI Program.

**Section 2:** That the City Manager is hereby authorized to make any and all revisions to the Title VI Program of the City that are necessary to meet the approval of Miami-Dade County and/or the FTA.

**Section 3:** That the City Manager is hereby authorized to do all things necessary to carry out the aims of this Resolution and the Title VI Program.

**Section 4:** That this Resolution shall become effective immediately upon its adoption.

The foregoing Resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_, and upon being put to a vote, the vote was as follows:

|                                  |       |
|----------------------------------|-------|
| Commissioner Enbar Cohen         | _____ |
| Commissioner Teri Holzberg       | _____ |
| Commissioner Michael Stern       | _____ |
| Commissioner Howard Weinberg     | _____ |
| Commissioner Luz Urbáez Weinberg | _____ |
| Vice Mayor Billy Joel            | _____ |
| Mayor Susan Gottlieb             | _____ |

PASSED AND ADOPTED this 8th day of July, 2014.

\_\_\_\_\_  
SUSAN GOTTLIEB, MAYOR

ATTEST:

\_\_\_\_\_  
TERESA M. SOROKA, MMC  
CITY CLERK

APPROVED AS TO LEGAL SUFFICIENCY:

\_\_\_\_\_  
CITY ATTORNEY

ATTACHMENT A  
 MIAMI-DADE TRANSIT  
 OFFICE OF CIVIL RIGHTS  
 TITLE VI PROGRAM (FTA C 4702.1B)  
 MUNICIPALITY INFORMATION SHEET



Municipality Name Aventura

Address 19200 W. Country Club Drive, Aventura, FL 33180

Contact Person & Title Antonio F. Tomei, Coordinator

Contact Numbers 305-466-8923

e-mail address tomeit@cityofaventura.com Fax 305-466-8939

Legal Status of Organization Municipality

**TITLE VI DEFINITION - *Title VI of the Civil Rights Act of 1964 as amended states "No person in the United States shall, on the grounds of race, color or national origin, be excluded from, participation in, or be denied the benefits of, or be subjected to discrimination under any program, or activity receiving Federal financial assistance."***

**ENVIRONMENTAL JUSTICE DEFINITION - *When municipalities plan or program activities that could potentially have a disproportionately high or adverse impact on human health or the environment, recipients should include explicit consideration of the effects on minority populations and low income populations.***

| REQUIREMENTS (FTA 4702.1B )   | YES | NO  | NOTES   |
|---|-----|-----|---|
| Title VI statement clearly posted within dwelling or on company website indicating organization's commitment to providing non-discriminatory services and how to file a Title VI discrimination complaint.                          | YES |     | The Title VI Notice to the Public will be posted in the Government Center Lobby and on its website.   |
| Tracking system in place to monitor Title VI complaints, as well as a system in place to monitor active Title VI investigations.  | YES |     |   |
| Does municipality collect <i>demographic</i> data?  |     | YES | Census Bureau   |
| Has municipality conferred with MDT prior to completing a four factor analysis?<br>If answer is NO, what other ways does the municipality provide meaningful access to the population they serve (provide answer in NOTES section). | NO  |     | Transit service in the City is provided by Miami Dade County. Maintenance to existing City Bus Shelters is done through resident input and City review. |
| Does municipality monitor (every 3 years) the level and quality of service within predominantly minority areas to ensure equitable treatment.   |     | YES | As needs become apparent the City makes adjustments to address the needs of the general population mostly by citizens request.                          |

| REQUIREMENTS   | YES | NO | NOTES   |
|--|-----|----|---|
| <p>Does municipality have transit related, non-elected planning boards, advisory councils or committees, or similar bodies selected by municipality?<br/> IF YES, please attach a copy of a table depicting the racial breakdown of the membership of the committee and a description of efforts made to encourage participation of minorities on committees or councils.<br/> If NO, submit a statement indicating there is <b>NO SUCH TRANSIT-RELATED, NON-ELECTED PLANNING BOARDS, ADVISORY COUNCILS OR COMMITTEES.</b></p> | NO  |    | There is no transit related, non-elected planning boards, advisory councils or committees     |
| Does municipality plan to raise fares within the next three years?   | NO  |    |   |
| Does municipality confer with MDT prior to siting or location of facility? (vehicle storage facility, maintenance facility or operations center) which requires land acquisition and or the displacement of persons from their residences and businesses for which a NEPA process has not been completed. A 'facility' does not include bus shelters, transit stations or power substations.   | NO  |    | The City contracts out its shuttle service.   |
| Does municipality confer with MDT prior to submitting their Public Participation plan? IF YES, does plan include an outreach plan to engage traditionally underserved persons?   | NO  |    |   |
| Does municipality confer with MDT prior to making service adjustments to current system operations?  | NO  |    |   |
| Does municipality confer with MDT prior to making a decision to prepare an Environmental Assessment (EA) and an Environmental Impact Statement (EIS) when considering new projects?  | NO  |    | The City does not have a Transit Service, only Bus Shelters which are maintained by the City. |

|  |            |  |  |
|--|------------|--|--|
| <p><b>Does municipality confer with MDT prior to determining whether to notice or involve the public when considering proposed Title VI related programs/projects?</b></p>               | <p>YES</p> |  |  |
| <p><b>When considering Title VI related programs/projects, does municipality confer with MDT to ensure all requirements from (FTA C 4702.1B) are adhered to prior to completion?</b></p> | <p>YES</p> |  |  |

**ADDITIONAL INFORMATION**

**PLEASE ATTACH A COPY OF ALL INFORMATION REQUESTED AND SUBMIT IT ALONG WITH THE CHECKLIST.**

**Please Note that the Municipality is Responsible for IMMEDIATELY notifying MDT of any changes regarding plans for Service, Fares, Environmental Assessments, Sitings, Title VI Related Programs and Projects prior to rendering a decision.**

## Title VI Compliance Statement

### **TITLE VI NOTICE TO THE PUBLIC**

City of Aventura (COA or the City) gives public notice that it complies with Title VI of the Civil Rights Act of 1964 and all related statutes. Title VI provides that “no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.” COA operates its programs and services without regard to race, color, and national origin in accordance with Title VI.

For more information on COA’s Title VI Program, obligations, procedures and/or to file a complaint, please contact or mail a complaint form to:

Antonio Tomei  
Title VI Coordinator  
19200 W. Country Club Drive  
Aventura, FL 33180

A complainant may also file a complaint directly with the Federal Transit Administration by filing a complaint with the Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor – TCR, 1200 New Jersey Ave., SE, Washington, DC 20590

### **TITLE VI COMPLAINT INSTRUCTIONS AND PROCEDURE**

Any person who believes she or he has been discriminated against on the basis of race, color, or national origin by COA may file a Title VI complaint by completing and submitting COA’s Title VI Complaint Form. COA investigates completed complaint forms that are filed no later than 180 calendar days following the date of the incident in question.

How to file a complaint:

A complaint can be filed in writing and mailed to the following address:

Title VI Coordinator  
Antonio Tomei  
19200 W. Country Club Drive  
Aventura, FL 33180

The preferred method is to file a complaint in writing by completing COA’s Title VI Complaint Form. If you do not use COA’s Title VI Complaint Form, your written complaint must be signed and at a minimum contain the following:

1. Contact information including name, mailing address, telephone number(s) and e-mail address, etc.);

2. A description of how, when, where and why you believe you were discriminated against including location, names and contact information of any witnesses; and
3. Other information that you deem significant or important.

### **Title VI Procedure**

1. When a complaint is received by COA, the City will review it to determine if our office has jurisdiction. The complainant will receive a written acknowledgement within ten (15) days informing him/her whether the complaint will be investigated by our office. If the decision is not to investigate as a Title VI complaint, the notification shall state the reason(s) for the decision.
2. If a complaint is incomplete, additional information may be requested, and the complainant will be provided thirty (30) business days to submit the required information. If the information is not received within the time requested, the case can be administratively closed by COA. A case can also be administratively closed if the complainant no longer wishes to pursue their case.
3. The COA will make every effort to complete the investigation within sixty (60) days of receiving the complaint. Once the investigation is completed, a letter stating the findings of the investigation will be sent to the complainant.
4. The complainant shall be notified of his/her right to appeal the decision.

A person may also file a complaint directly with the Federal Transit Administration at FTA Office of Civil Rights, 1200 New Jersey Ave., SE, Washington, DC 20590.

COA Title VI Complaint Form - select to download a PDF copy of this form

### **PUBLIC PARTICIPATION ELEMENT**

COA's Public Participation Plan is being prepared to ensure that no one is precluded from participation in connection with the City's maintenance and development process. The plan ensures that:

- Potentially affected community members will have an appropriate opportunity to participate in decisions about a proposed activity that will affect their environment and/or health;
- The public's contribution can influence the City's decision making concerning the bus shelters;
- The concerns of all participants involved will be considered in the decision-making process; and
- The City will facilitate the involvement of those potentially affected.

COA's Public Participation Plan is intended to encourage and guide public involvement efforts and enhance access to the City's transportation-related decision making process by minority and Limited English Proficient populations.

COA informs residents of any proposed changes to the bus shelters through the process of a public commission or workshop meeting advertised on the City's website and posted in the lobby of its Government Center 2 to 3 days prior to the meeting.

The City and its records are available to the public. The City's Title VI Complaint Procedure is available to the public 24 hours/7days a week via our website [www.Cityofaventura.com](http://www.Cityofaventura.com).

## **MINORITY REPRESENTATION ON COMMITTEES AND COUNCIL**

The City of Aventura does not have any transit-related committees. If any such committee is established in the future, this Plan will be amended to depict minority representation on such committee, and to describe the efforts made to encourage participation of minorities on such committee.

## **PROVIDING MEANINGFUL ACCESS TO LIMITED ENGLISH PROFICIENT PERSONS**

### **Limited English Proficient (LEP)**

*LEP refers to persons for whom English is not their primary language and who have a limited ability to read, write, speak or understand English. It includes people who reported to the U.S. Census that they speak English less than very well, not well, or not at all.*

In order to ensure meaningful access to its services and programs, COA uses the information obtained in a Four Factor Analysis to determine the specific language services that are appropriate. This analysis helps COA to determine if it communicates effectively with LEP persons and informs language access planning.

The **Four Factor Analysis** is an individualized assessment that considers:

1. The number or proportion of LEP persons eligible to be served or likely to be encountered by the bus shelters;
2. The frequency with which LEP persons come into contact with the bus shelters;
3. The nature and importance of the bus shelters to people's lives; and
4. The resources available to COA for LEP outreach, as well as the cost associated with that outreach.

The first step in the analysis is understanding the proportion of LEP persons who may encounter the bus shelters, their literacy skills in English and their native language, the location of their community and neighborhoods and, more importantly, if any are underserved, as a result of a language barrier.

To do this, the City attempted to evaluate the level of English literacy and to what degree people in its service area speak a language other than English and what those languages are. Data for this review is derived from the United States Census Bureau "Quick Facts" web page data from 2012.

❖ City of Aventura Overview

The bus shelters and bus stop upgrade are located on East Country Club Drive, West Country Club Drive and on the northeast corner of Biscayne Boulevard and NE 213th Street in Aventura. Aventura is home to a Hispanic population of 35.8%. Of the total population (36,981), 55% of COA residents reported speaking English less than very well. The census data does not provide information concerning COA residents who may speak a language other than English or Spanish.

Given that COA does not provide public transportation services in connection with its receipt of FTA funding, which funding was utilized to construct two bus shelters, with respect to the second and third factors, it is difficult to ascertain the frequency with which LEP persons come into contact with the bus shelters or the nature and importance of the bus shelters to people's lives. Based upon the Census Bureau data, because COA has a considerable LEP population that presumably speaks Spanish, documents may be translated into Spanish, as needed.

**City of Aventura**  
**Title VI Non-Discrimination Program**  
**Complaint of Discrimination**

|   |   |
|---|---|
| Complainant (s) Name:<br><i>Nombre(s) de(los) Reclamante(s):</i>  | Complainant (s) Address:<br><i>Dirección(es) de(los) Reclamante(s):</i>   |
| Complainant (s) Phone Number:<br><i>Número(s) de teléfono de(los) Reclamante(s):</i>  |   |
| Complainant's Representative's Name, Address, Phone Number and Relationship (e.g. friend, attorney, parent, etc.):<br><i>Nombre del representante del Reclamante, dirección, teléfono y relación (por ejemplo amigo, abogado, padre, etc.):</i> |   |
| Name and Address of Agency, Institution, or Department Whom You Allege Discriminated Against You:<br><i>Nombre y dirección de la agencia, institución o departamento que usted alega discriminó en su contra:</i>                               |   |
| Names of the Individual (s) Whom You Allege Discriminated Against You (If Known):<br><i>Nombre(s) de(los) individuo(s) que usted alega discriminaron en su contra (si lo sabe):</i>   |   |
| I believe the discrimination I experienced was based on (check all that apply):<br><i>Creo que la discriminación que yo experimenté fue basada en (marque todos los que apliquen):</i>  | <input type="checkbox"/> Race <i>Raza</i><br><input type="checkbox"/> Color <i>Color</i><br><input type="checkbox"/> National Origin <i>Origen Nacional</i> |
| Date of Alleged Discrimination:<br><i>Fecha de la supuesta discriminación:</i>  |   |

Mail to: *Envíe por correo a:* **City of Aventura Attention: Tony Tomei, 19200 West Country Club Drive, Aventura, Florida 33180**

This form may also be faxed to: *Este formulario también se puede enviar por fax a:* **305-466-8939**

**City of Aventura**  
**Title VI Non-Discrimination Program**  
**Complaint of Discrimination**

Please list the name(s) and phone number(s) of any person, if known, that the City of Aventura could contact for additional information to support or clarify your allegation(s).

*Por favor enumere el(los) nombre(s) y teléfono(s) de cualquier persona, si sabe, que Transporte de City of Aventura podría contactar para obtener información adicional para respaldar o aclarar lo que usted alega.*

Please explain as clearly as possible **how, why, when and where** you believe you were discriminated against. Include as much background information as possible about the alleged acts of discrimination. Additional pages may be attached if needed.

*Por favor explique lo más claramente posible cómo, por qué, cuándo y dónde cree usted que discriminaron en su contra. Incluya la mayor cantidad de información de segundo plano posible acerca de los supuestos actos de discriminación. Puede agregar páginas adicionales si es necesario.*

Complainant(s) or Complainant(s) Representatives Signature:

*Firma de(los) Reclamante(s) o de los representantes de(los) Reclamante(s):*

Date of Signature:

*Fecha de la firma:*



RESOLUTION NO. 2014-\_\_\_\_\_

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, CONCERNING IMPROVED ANIMAL SERVICE PROGRAMS TO BE PROVIDED BY MIAMI-DADE COUNTY; PROVIDING FOR DISTRIBUTION OF RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Aventura has been advised by concerned members of the community that Miami-Dade County has not been successful in developing and implementing an improved program to enhance animal services, including the control and treatment of dogs and cats; and

**WHEREAS**, input from the public, including the overwhelming electoral approval of the countywide November 6, 2012, Non-Binding Straw Ballot on "Funding Improved Animal Services Programs" ( the "Straw Ballot" ) demonstrates that there is strong public support for an improved animal services system to be provided by Miami-Dade County; and

**WHEREAS**, the Straw Ballot expressly asked voters:

Would you be in favor of the County Commission increasing the countywide general fund millage by 0.1079 mills and applying the additional ad valorem tax revenues generated thereby to fund improved animal services, including:

Decreasing the killing of adoptable dogs and cats (historically approximately 20,000 annually);

Reducing stray cat populations (currently approximately 400,000 cats); and Funding free and low-cost spay/neuter programs, low-cost veterinary care programs, and responsible pet ownership educational programs; and

**WHEREAS**, the City Commission strongly supports the substance of that Straw Ballot measure, and respectfully calls upon the Mayor and Board of County Commissioners to implement improved animal services as envisioned in that Straw Ballot.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA:**

**Section 1. Recitals Adopted.** That the above-stated recitals are hereby adopted and confirmed.

**Section 2: Support .**

- A. That the City Commission of the City of Aventura, Florida, hereby expresses its strong support for the accomplishment of the substance of the Straw Ballot, and requests the provision of adequate funding by the County to assure that the County animal services system is operated in an efficient and effective manner which provides improved animal services as described in the Straw Ballot measure which is set forth above.
- B. That the City Commission respectfully urges the Miami-Dade County Mayor and Board of County Commissioners to adequately fund the animal services system of Miami-Dade County in a manner that assures that the entire countywide animal services system will be provided with an improved level of animal services as envisioned in the Straw Ballot.

**Section 3: Distribution.** That the City Clerk is hereby requested to provide copies of this Resolution to the Miami-Dade County League of Cities, the Miami-Dade County Commission, Miami-Dade County Mayor Gimenez, and any other interested parties.

**Section 4. Effective Date.** That this Resolution shall become effective immediately upon its passage and adoption by the City Commission.

The foregoing Resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_, and upon being put to a vote, the vote was as follows:

|                                  |       |
|----------------------------------|-------|
| Commissioner Enbar Cohen         | _____ |
| Commissioner Teri Holzberg       | _____ |
| Commissioner Michael Stern       | _____ |
| Commissioner Howard Weinberg     | _____ |
| Commissioner Luz Urbáez Weinberg | _____ |
| Vice Mayor Billy Joel            | _____ |
| Mayor Susan Gottlieb             | _____ |

**PASSED AND ADOPTED** this 8<sup>th</sup> day of July, 2014.

\_\_\_\_\_  
Susan Gottlieb, Mayor

Attest:

\_\_\_\_\_  
Teresa M. Soroka, MMC  
City Clerk

Approved as to Form and Legal Sufficiency:

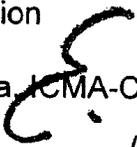
\_\_\_\_\_  
City Attorney

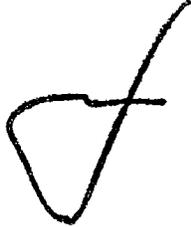
**CITY OF AVENTURA**

**COMMUNITY DEVELOPMENT DEPARTMENT**

**MEMORANDUM**

TO: City Commission

FROM: Eric M. Soroka, ICMA-CM  
City Manager 

BY: Joanne Carr, AICP   
Community Development Director 

DATE: June 30, 2014

SUBJECT: Adoption of 2014 Evaluation and Appraisal Based Amendments  
to the City of Aventura Comprehensive Plan and Authorizing Transmittal  
of the Amendments to Review Agencies  
(03-CPA-05)

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July 8, 2014 Local Planning Agency Meeting Agenda Item 4  
July 8, 2014 First Reading at City Commission Meeting Agenda Item 7  
October 7, 2014 Second Reading at City Commission Meeting Agenda Item    

**RECOMMENDATION**

It is recommended that the City Commission approve the 2014 evaluation and appraisal based amendments to the City's Comprehensive Plan attached as Applications 1 through 9 inclusive in Exhibit "A" to the adopting ordinance attached to this report and approve transmittal of the amendments to the Florida Department of Economic Opportunity and other review agencies.

**BACKGROUND**

Section 163.3191 of the Florida Statutes provides that the City shall conduct an evaluation and appraisal of its Comprehensive Plan at least once every seven years, according to the schedule issued by the State. The evaluation and appraisal is required to determine if amendments are necessary to reflect changes in State requirements since the last update and to reflect changes in local conditions. If changes are necessary, the City is required to notify the State according to a schedule issued under Rule Chapter 73C-49 of the Florida Administrative Code. The current schedule provides that notification to the State of pending amendments to our Plan was due on January 1, 2014.

At its workshop meeting of November 14, 2013, the City Commission recommended amendments to the Plan. The State was notified, as required, by letter of November 18, 2013, that amendments will be prepared and transmitted for review. The proposed amendments are due to the State on or before January 1, 2015.

The recommendations have been incorporated into the attached ordinance as Applications numbered 1 through 9 inclusive as amendments to the Introduction, Future Land Use Element and its map series, Transportation Element and its map series, Housing Element, Infrastructure Element, Capital Improvements Element, Intergovernmental Co-ordination Element, Conservation and Coastal Management Element and Education Element and its map series.

The following are highlights of the amendments:

#### Application #1 – Introduction

- Adds a description of changes to Chapter 163, F.S. since the last evaluation and appraisal of the Plan
- Updates the Future Land Use, Transportation, Parks and Recreation, Housing, Redevelopment and Education Element introductory data to 2014

#### Application #2 – Future Land Use Element

- Deletes all references to Rule 9J 5 of the Florida Administrative Code, which has been repealed
- Modifies Policy 3.1 to provide that the City will vigorously promote implementation of the City's Green Building Program for all new development and redevelopment
- Modifies the Comprehensive Plan Monitoring and Evaluation and Appraisal Program to reflect current provisions of the State Statute
- Updates the Future Land Use Map and the Vacant Land Map

#### Application #3 – Transportation Element

- Deletes all references to Rule 9J5 of the Florida Administrative Code, which has been repealed
- Revises Policy 1.2 to provide that the City will continue to maintain impact fees and other methods by which developers can mitigate impacts to the transportation system by contributing funds for alternative modes of transportation, particularly the City's Circulator System, pursuant to the City's Transportation Mitigation Impact Fee Ordinance No. 2008-08, as amended
- Updates the map series to 2030

#### Application #4 – Housing Element

- Deletes all references to Rule 9J5 of the Florida Administrative Code, which has been repealed
- Deletes existing Policies 1.4, 1.5 and 1.7 to eliminate outdated study language
- Renumbers Policy 1.6 to 1.4
- Updates new Policy 1.4 to insert language to support public and private efforts to provide an adequate supply of housing units that are affordable to households of all incomes and ethnicities
- Inserts new Policy 1.5 to support public and private sector efforts to reduce the housing cost burden to the maximum extent possible based on local conditions

#### Application #5 – Infrastructure Element

- Updates Objective 4 and its measure for reduction of per capita water consumption to be consistent with the Water Supply Plans and Comprehensive Plans of our water suppliers, Miami Dade County and North Miami Beach and with the South Florida Water Management District's Lower East Coast Water Supply Plan
- Amends Policy 3.1 to provide that minimum floor elevation is based on City of Aventura Code

#### Application #6 – Capital Improvements Element

- Deletes all references to Rule 9J5 of the Florida Administrative Code, which has been repealed
- Updates references from the 2007 to the 2013 Miami-Dade County Comprehensive Development Plan sections
- Revises Policy 4.19 to adopt by reference the City's annual update to our Capital Improvements Program

#### Application #7 – Intergovernmental Co-ordination Element

- Adds a new policy to provide that the City will support and coordinate with local, county, regional, State and Federal initiatives on climate change, sustainability and resilient communities.
- Adds a new policy to provide that the City will assess, jointly with local, county, regional, State and Federal initiatives, planning tools to implement climate change adaptation strategies, sustainability and resiliency.

#### Application #8 – Conservation and Coastal Management Element

- Deletes all references to Rule 9J5 of the Florida Administrative Code, which has been repealed
- Updates reference in Policy 10.6 from "Ordinance No. 92-99 of Miami-Dade County, Florida" to "the Florida Building Code".

- Revises Objective 5 and its measure in the Conservation Element to be consistent with the Infrastructure Element on reduction of per capita water consumption

#### Applications #9 - Education Element

- Inserts the date of Miami-Dade County support data, inventory and analysis
- Updates the map series to be consistent with the map series in the Educational Element of the Miami-Dade County Comprehensive Development Master Plan adopted in October, 2013

After adoption on first reading and approval of transmittal, the amendments will be sent to the State of Florida Department of Economic Opportunity (DEO) and other review agencies including the South Florida Regional Planning Council, the South Florida Water Management District, the Florida Department of Transportation, Miami-Dade County, Department of Education and our neighboring municipalities. The review will follow the State Coordinated Review Amendment Process under Section 163.3184 of the Florida Statutes. Within 30 days of receipt of the amendments, the agencies will provide their review comments to the Department of Economic Opportunity. Within 60 days, the State will provide an Objections, Recommendations and Comments Report (ORC) to the City. The City will respond to any items contained in that report. The adopting ordinance, as revised if necessary, will be presented to the City Commission for second and final reading. The Comprehensive Plan will then be updated to include all adopted amendments.

**ORDINANCE NO. 2014-**

**AN ORDINANCE OF THE CITY OF AVENTURA, FLORIDA, ADOPTING THE 2014 EVALUATION AND APPRAISAL BASED AMENDMENTS TO THE CITY OF AVENTURA COMPREHENSIVE PLAN; AUTHORIZING TRANSMITTAL TO REVIEW AGENCIES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Florida Legislature intends that local planning be a continuous and ongoing process; and

**WHEREAS**, Section 163.3191, Florida Statutes, directs local governments to periodically assess the adopted Plan to determine if it adequately addresses changing conditions and state policies and rules; and

**WHEREAS**, Section 163.3191, Florida Statutes, directs local governments to adopt needed amendments to ensure that the plan provides appropriate policy guidance for growth and development; and

**WHEREAS**, the City has reviewed its Comprehensive Plan and has determined that amendments are necessary to meet community goals and to reflect changes in State law; and

**WHEREAS**, the City has timely notified the State of Florida, Department of Economic Opportunity, in accordance with the Evaluation and Appraisal Notification Schedule in Section 163.3191, that such changes are necessary, and;

**WHEREAS**, the City has completed its proposed evaluation and appraisal based amendments consistent with the requirements of Chapter 163, Part II, F.S., and;

**WHEREAS**, the Local Planning Agency has reviewed the 2014 evaluation and appraisal based amendments to the Comprehensive Plan, held an advertised public

hearing, provided for public participation in the process and rendered its recommendation to the City Commission; and

**WHEREAS**, the City Commission, upon first reading of this Ordinance, authorized transmission of the evaluation and appraisal based amendments to the State of Florida Department of Economic Opportunity and review agencies for the purpose of a State Co-ordinated Review in accordance with Sections 163.3184 and 163.3191, Florida Statutes.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, AS FOLLOWS:**

**Section 1. Recitals.** The foregoing facts and recitations contained in the preamble to this Ordinance are hereby adopted and incorporated by reference as if fully set forth herein.

**Section 2. Amendments to the Comprehensive Plan.** The 2014 evaluation and appraisal based amendments to the City of Aventura Comprehensive Plan, attached as Exhibit "A" to this Ordinance and as revised to address any objections, recommendations and comments provided by the Department of Economic Opportunity and review agencies, are hereby adopted.

**Section 3. Severability.** The provisions of this Ordinance are declared to be severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

**Section 4. Inclusion in the Comprehensive Plan.** It is the intention of the City Commission and it is hereby ordained that the provisions of Exhibit "A" to this Ordinance shall become and made part of the Comprehensive Plan of the City of Aventura.

**Section 5. Transmittal.** The City Clerk is directed to transmit the amendments to the State of Florida Department of Economic Opportunity and other review agencies.

**Section 6. Effective Date.** This Ordinance shall be effective pursuant to Chapter 163 of the Florida Statutes.

The foregoing Ordinance was offered by Commissioner \_\_\_\_\_, who moved its adoption on first reading. This motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

|                                 |       |
|---------------------------------|-------|
| Commissioner Enbar Cohen        | _____ |
| Commissioner Teri Holzberg      | _____ |
| Commissioner Michael Stern      | _____ |
| Commissioner Howard Weinberg    | _____ |
| Commissioner Luz Urbaz Weinberg | _____ |
| Vice Mayor Billy Joel           | _____ |
| Mayor Susan Gottlieb            | _____ |

The foregoing Ordinance was offered by Commissioner \_\_\_\_\_, who moved its adoption on second reading. This motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

|                                 |       |
|---------------------------------|-------|
| Commissioner Enbar Cohen        | _____ |
| Commissioner Teri Holzberg      | _____ |
| Commissioner Michael Stern      | _____ |
| Commissioner Howard Weinberg    | _____ |
| Commissioner Luz Urbaz Weinberg | _____ |
| Vice Mayor Billy Joel           | _____ |
| Mayor Susan Gottlieb            | _____ |

PASSED AND ADOPTED on first reading this 8<sup>th</sup> day of July, 2014.

PASSED AND ADOPTED on second reading this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
SUSAN GOTTLIEB, MAYOR

ATTEST:

\_\_\_\_\_  
TERESA M. SOROKA, MMC  
CITY CLERK

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

\_\_\_\_\_  
CITY ATTORNEY

This ordinance was filed in the Office of the City Clerk this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
CITY CLERK

**EXHIBIT 'A'**

**Note: Additions to existing text are shown in underline format. Deletions are shown in strike-through format.**

**APPLICATION No. 1  
CITY OF AVENTURA COMPREHENSIVE PLAN INTRODUCTION AMENDMENTS**

1. Add a description of the 2014 amendments to the Plan, as follows:

In 2011, Chapter 163 of the Florida Statutes governing comprehensive planning was revised. The former "Local Government Comprehensive Planning & Land Regulation Act" was changed to the "Community Planning Act". Along with other modifications, the requirement for evaluation and appraisal of comprehensive plans was modified. While still providing that the City shall evaluate its Plan at least once every seven years, the process was modified to allow local governments to determine if amendments are necessary to the Plan to reflect changes in State law and to reflect changes in local conditions. If amendments are determined to be necessary, the City notifies the State of its determination by letter, which letter is due to the State on a schedule prescribed by Rule, and then transmits the amendments within one year for review under the State Coordinated Review process.

The City Commission has reviewed the Plan and has determined that amendments are necessary to reflect changes in State law and to reflect changes in local conditions. The City has notified the State, as required by Chapter Rule 73C-49 of the Florida Administrative Code, of its determination.

Generally, the 2014 amendments to the Plan include the following:

1. Delete all references to Rule 9J5 of the Florida Administrative Code, which was repealed in its entirety.
2. Update the Future Land Use Element to include the new evaluation and appraisal procedures in the Community Planning Act.
3. Update the map series in the Future Land Use Element, Transportation Element and Education Element.
4. Add a new policy to the Future Land Use Element to encourage green building practices as provided in Article VI of Chapter 14 of the City Code.
5. Add new policies to the Intergovernmental Coordination Element to provide that the City will coordinate with and participate in Federal, State, County and local initiatives on climate change, sustainability and resilient communities.
6. Updates existing policy and adds a new policy to our Housing Element to support public and private sector efforts to provide an adequate supply of housing units that are affordable to

households of all incomes and ethnicities and to support efforts to reduce the housing cost burden.

7. Updates the Objective on reduction of per capital water use and its measure in the Infrastructure Element and in the Conservation Element to be consistent with the plans of our water suppliers, Miami-Dade County and North Miami Beach and with the South Florida Water Management District plan.

2. Update the introductory data from the date of the last evaluation and appraisal, as follows:

### **Future Land Use**

In 2014, there are 536.78 acres of residential uses, 305.50 acres of commercial uses, 2.04 acres of industrial uses, 8.81 acres of community facilities, 265.57 acres of recreational lands, 284.87 acres in utilities and rights of way, 92.68 acres of vacant land and 531.61 acres of water in the City. The changes in existing land use in the City since 2005 are attributable to the transition of approximately 12.89 acres of commercial land to residential uses, acquisition of 8.5 acres of recreational lands, conversion of a 7.39 acre commercial site to mixed use zoning and construction on 11.82 acres of former vacant land.

### **Transportation**

Public transportation within the City of Aventura is currently accomplished via fixed-route service provided by the Miami-Dade Transit Agency, Broward County Mass Transit, and a local city operated shuttle bus system. As of ~~2005~~ 2014, the City's shuttle bus system boasts an average monthly ridership of ~~9,000~~ 25,000 and has had a total ridership of ~~457,138~~ 2,916,150 since its inception in 1999. The inter-county fixed-route Tri-Rail commuter service is accessible to the residents of Aventura through use of the Golden Glades station. Public transportation needs are also addressed through the use of paratransit services. The Florida East Coast (FEC) Railroad runs along the western border of the City and may provide future passenger rail service.

### **Parks and Recreation**

The City of Aventura's Parks and Recreation Element is intended to inventory and plan for recreation and open space facilities within the City of Aventura that are accessible to the public. Currently, the City possesses more than adequate recreational facilities. However, the City's desire to provide residents with full service amenities point to future expansions and improvements to the City's recreation/open space inventory. The Goals, Objectives and Policies aim to maintain the current level of service by acquiring and utilizing open space within the City. Since 2005, the City has acquired two new park sites: one 7.0 acre park on NE 207 and one 1.5 acre site on NE 188 Street.

### **Housing**

Housing in Aventura ranges from condominiums and luxury townhouses to single family homes and upscale rental communities, with designs often reflecting a Mediterranean influence. The majority of the housing stock within the City of Aventura is characterized by high-rise multi-family condominium development. Approximately fifty (50) condominium developments existed within the City upon

adoption of the 1998 Plan. As of 2005 2014, there are approximately ~~eighty-three (83)~~ ninety-two (92) condominium developments.

### **Redevelopment Element**

~~In 2005,~~ ~~†~~The City faces a number of challenges related to development and redevelopment. There have been growing concerns about the intensity of development and overbuilding in the City and the impacts of this development on quality of life. In particular, the City faces heavy traffic congestion which is raising concerns about emergency management and the public health, safety and welfare. In addition, compatibility of new development and redevelopment with existing development, building heights and maintaining the quality of the built environment were all cited as concerns during the EAR-scoping process. The redevelopment goal is to provide for redevelopment and economic development in the City that accommodates growth while maintaining and improving the integrity of the built and natural environment, promotes an identifiable aesthetic urban character and maintains or improves economic vitality in order to maintain a low municipal property tax rate.

### **Education Element**

This Element was added in September of 2008 after adoption by City Commission and publication of a Notice of Intent to find in compliance by the Department of Community Affairs (now Department of Economic Opportunity). The intent of the Element is comply with the State mandate that public school concurrency be adopted by all Florida school boards, counties and non-exempt municipalities by the end of 2008.

**APPLICATION No. 2  
CITY OF AVENTURA COMPREHENSIVE PLAN FUTURE LAND USE ELEMENT  
AMENDMENTS**

**Note: Additions to existing Goals, Objectives and Policies are shown in underlined text.  
Deletions are shown in strike-through text.**

1. Amend Objective 3 to delete reference to Rule 9J5, FAC, as follows:

Objective 3

The Future Land Use Plan shall emphasize concentration and intensification of development around centers of activity, development of well-designed communities containing a variety of uses, housing types and public services, renewal and rehabilitation of blighted areas. ~~{9J5.06(3)(b)(2)}~~

2. Amend Policy 3.1, as follows:

Policy 3.1. In planning and designing al new development and redevelopment, the City shall vigorously promote implementation of the guidelines contained in the redevelopment plans, the Redevelopment Element, and the Land Development Regulations and the Green Building Program set out in Article VI of Chapter 4 of the City Code. ~~and the~~

3. Amend Objective 4 to delete the year reference and to delete the reference to Rule 9J5, FAC, as follows:

Decisions regarding the location, extent and intensity of future land use in Aventura will be based upon suitable environmental conditions, compatibility with the natural and built environment, the minimization of adverse impacts to neighborhoods, the ability to maintain a hurricane evacuation clearance time of 12 hours or less, and the financial feasibility of providing ~~by the year 2015,~~ services at levels of service (LOS) that meet or exceed the minimum standards adopted in the Capital Improvements Element. ~~{9J5.006(3)(b)(1)}~~

4. Amend Policy 4.1 to delete the reference to Rule 9J5, FAC, as follows:

All development orders authorizing new, or significant expansion of existing land uses, shall be contingent upon the provision of services at or above the Level of Service (LOS) standards specified in the Capital Improvements Element (CIE) at the same time as the land uses are authorized. ~~{9J5.006(e)3}~~

5. Amend Policy 4.4 to add language for the new evaluation and appraisal process in Chapter 163 and to delete the reference to Rule 9J5, FAC, as follows:

The Community Development Department shall coordinate and centralize the compilation of monitoring information necessary to make determinations regarding existing and projected Levels of Services and to ~~prepare Evaluation and Appraisal Reports~~ evaluate and appraise the provisions of the Comprehensive Plan for submittal to the State land planning agency, as required by Chapter 163, F.S. and ~~Rule 9J5, F.A.C.~~

6. Amend Objective 6 to add the new planning horizon for the 2014 evaluation and appraisal, as follows:

Aventura shall, by the year ~~2015~~ 2025 continue to reduce the number of land uses inconsistent with the uses designated on the LUP map or with the character of the surrounding community. ~~{9J5.006(3)(b)3}~~

7. Amend Policy 6.2 to delete the reference to Rule 9J5, FAC, as follows:

Through implementation of the land development regulations, neighborhoods shall be protected from intrusion by uses that would disrupt or degrade the health, safety, tranquility, character, and overall welfare of the neighborhood. ~~{9J5.006(3)(e)2}~~

8. Amend Policy 6.4 to delete the reference to Rule 9J5, FAC, as follows:

Through its planning, regulatory, capital improvements and intergovernmental coordination activities, Aventura shall ensure that suitable land is provided for the placement of utility facilities necessary to support proposed development. Necessary utility facilities may be located in all land use categories. ~~{9J5.006(3)(b)9}~~

9. Amend Objective 10 to delete the reference to Rule 9J5, FAC, as follows:

Aventura shall continue to maintain, update and enhance the municipal code, administrative regulations and procedures, to ensure that future land use and development is consistent with the Plan, and to promote better planned development and communities with well-designed buildings. ~~{9J5.006(3)(b)10}~~

10. Amend Policy 10.2 to delete the reference to Rule 9J5, FAC, as follows:

Aventura shall continue to investigate, maintain and enhance methods, standards and regulatory approaches that facilitate sound, compatible mixing of uses in projects and communities. ~~{9J5.006(3)(b)3}~~

11. Amend Policy 10.3 to delete the reference to Rule 9J5, FAC, as follows:

The City shall implement land development regulations, as may be amended from time to time, that include provisions for: ~~{9J5.006(3)(e)4}~~ ...

12. Amend Policy 13.3 to delete the target year reference in the policy and make the policy ongoing, as follows:

~~By 2007, or the earliest feasible date, t~~ The City shall coordinate with the appropriate agencies to ensure that updated data and methodologies are being utilized in hurricane evacuation clearance time formulas, and encourage the use of consistent evacuation time standards by northeast Miami-Dade County and southeast Broward County municipalities.

13. Amend the requirements for evaluation and appraisal of the Comprehensive Plan based on changes to Chapter 163, Florida Statutes, as follows:

*AVENTURA COMPREHENSIVE PLAN MONITORING EVALUATION AND APPRAISAL PROGRAM*

~~In order to enable the preparation of the periodic Evaluation and Appraisal Report (EAR) required by Section 163.3191, Florida Statutes (F.S.), the Minimum Criteria Rule (Rule 9J-5. Florida Administrative Code [F.A.C.]) requires that local comprehensive plans contain adopted procedures for monitoring and evaluating the Plan and its implementation (Sections 9J-5.005(1)(c)(5), and 9J-5.005(7), F.A.C.). This section outlines the substantive components of Aventura's monitoring program pertinent to the objectives, policies and parameters referenced in the Aventura Comprehensive Plan.~~

~~The administrative requirements for monitoring and preparation of the EAR that are outlined in Section 9J-5.005(7), F.A.C. are discussed in the following section.~~

An important part of the implementation of the Aventura Comprehensive Plan will be the programs for monitoring of progress and evaluation of accomplishments. These programs are set forth in the Elements of the Plan. Each objective in the Plan is followed by a measure that will be utilized in order to evaluate the effectiveness of the City's progress towards accomplishing the stated objective. The monitoring program will consist of periodic reviews of the stated measurable objectives. The intervals for these reviews and the assignment of responsibility are described below.

**Intervals**

The periodic review of measurable objectives will occur prior to, and in anticipation of, the next regularly scheduled evaluation and appraisal Report. At least every seven years, the City shall, pursuant to Rule Chapter 73C-49 of the Florida Administrative Code, determine whether the need exists to amend the Comprehensive Plan to reflect changes in state requirements since the last time the comprehensive plan was updated and to reflect changes in local conditions.

### **Land Use Monitoring And Evaluation And Appraisal Reporting Procedures**

~~In order to enable the preparation of the periodic Evaluation and Appraisal Report (EAR) required by Section 163.3191, Florida Statutes (F.S.), the Minimum Criteria Rule (Rule 9J-5. Florida Administrative Code [F.A.C.]) requires that local comprehensive plans contain adopted procedures for monitoring and evaluating the Plan and its implementation (Sections 9J-5.005(1)(c)(3), and 9J-5.005(7), F.A.C.). Additional requirements include the successful implementation of level of service standards, requirements that service be available at the time of development, and require the maintenance of monitoring and reporting programs. The administrative requirements for monitoring and preparation of EAR as outlined in Section 9J-5.005(7), F.A.C., are included in this section of the Plan. In order to avoid redundancy they are not repeated in other Plan elements. However, each Plan element contains a presentation of the monitoring requirements for each specific objective in that element.~~

~~This section also outlines the substantive components of Aventura's monitoring program pertinent to the objectives, policies and parameters referenced in the Future Land Use Element. This program will be refined over the reporting period, as more experience is gained.~~

If, after the periodic review of the Plan as prescribed by Rule Chapter 73C-49, Florida Administrative Code, the City determines that amendments to the Comprehensive Plan are necessary, the City shall notify the state land planning agency by letter of this determination. The City shall prepare and transmit the proposed amendments to the state land planning agency within one year of the date of such determination. Amendments will be subject to the State Co-ordinated Review process set out in Chapter 163, F.S.

### **EAR Contents and Formulation Procedure**

~~Aventura EAR reports will contain an assessment and evaluation of successes and failures in accomplishing the adopted Objectives of the Plan as measured against the measures listed in the monitoring programs contained in each of the Plan elements. The EAR shall report findings specific to each element based on the measures and will address:~~

~~-  
A description of the public participation process used in preparing the report;~~

~~-  
Updating appropriate baseline data and measurable objectives accomplished since adoption of the Plan;~~

- ~~1. Accomplishments during the reporting period, describing the degree to which the goals, objectives and policies have been successfully reached;~~
- ~~2. Obstacles or problems which resulted in underachievement of goal, objectives, or policies;~~
- ~~3. New or modified and reformulated goals, objectives, or policies needed to correct discovered problems;~~

- ~~4. The extent to which unanticipated and unforeseen problems and opportunities occurred between the date of adoption and the date of the EAR;~~
- ~~5. The effect on the Plan of changes to: Chapter 187, F.S., the state comprehensive plan, Chapter 163, Pt. II, F.S.; the minimum criteria contained in Chapter 9J-5, F.A.C.; and the South Florida Regional Policy Plan;~~
- ~~6. The major problems of development, physical deterioration, and the location of land uses and the social and economic effects of such uses;~~
- ~~7. The identification of any actions that are taken or needed to be taken to address the planning issues identified in the EAR;~~
- ~~8. Proposed or anticipated plan amendments necessary to address or implement the identified changes.~~
- ~~9. Other requirements of Florida comprehensive planning law.~~
- ~~10. The EAR will also contain a schedule for the adoption of any proposed amendments within one year after the EAR itself is adopted.~~

~~The activities related to preparation of the EAR will commence approximately one (1) year prior to the date established for adoption of the EAR. The following activities are anticipated:~~

- ~~• Community Development Department will compile information regarding measured and monitored objectives and policies.~~
- ~~• A draft report will be circulated to city departments and any independent service providers for comment and recommendation.~~
- ~~• A revised draft EAR will be distributed to the public. Advertised public workshop(s) will be conducted to solicit and obtain public input and recommendations.~~
- ~~• The proposed EAR will be transmitted to the City Manager, Local Planning Agency, and City Commission.~~
- ~~• The City Commission will take timely action to adopt the EAR with or without changes, or to reject it as prescribed by applicable regulations.~~

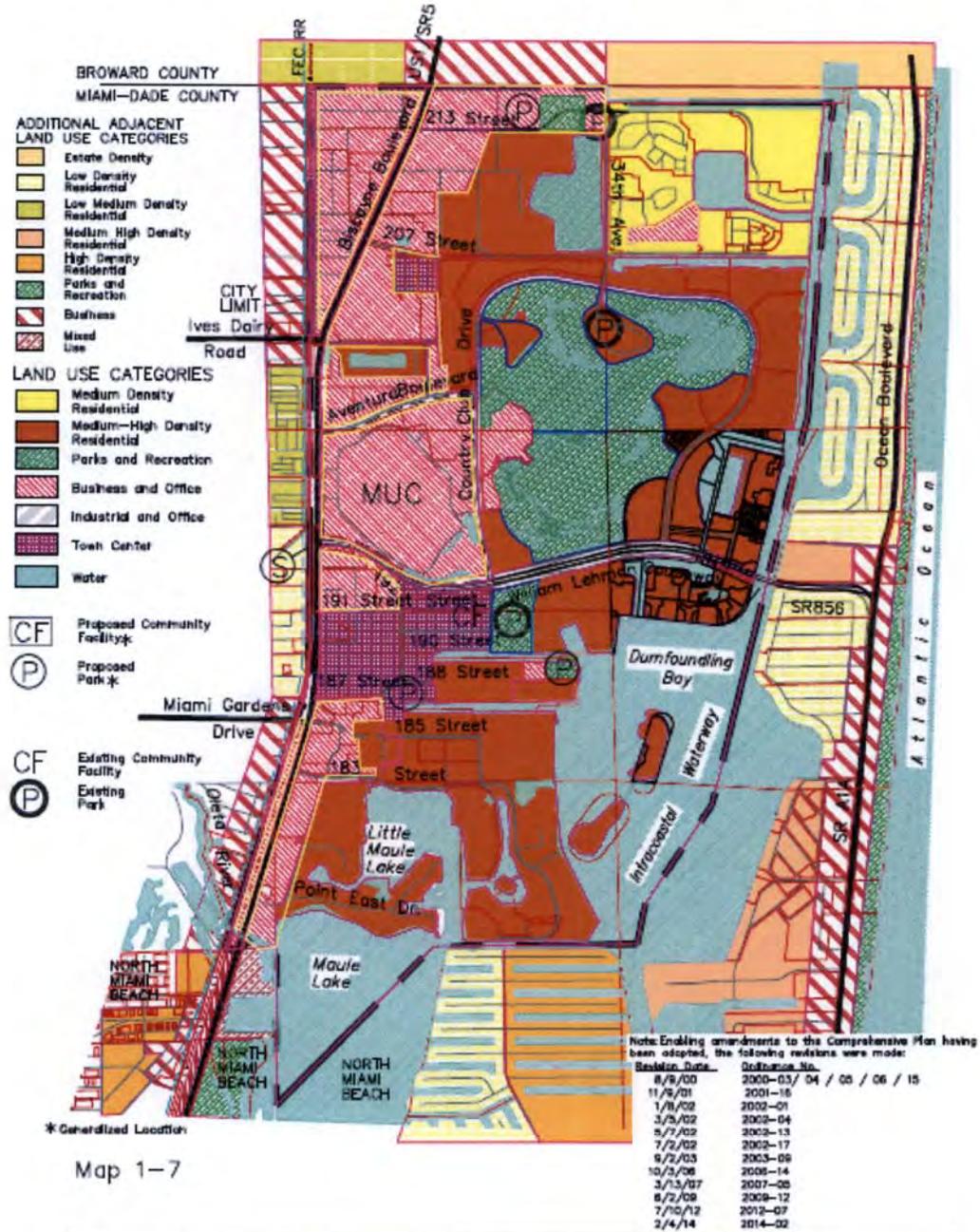
~~EAR based amendments will be initiated by the Community Development Department during the Plan amendment filing period which occurs concurrent with or immediately following the adoption of the EAR. The EAR will be transmitted to the Florida Department of Community Affairs when the related Plan amendments are transmitted to the State for its review of the amendments.~~

Aventura's procedures for locally evaluating and adopting Plan amendments, EAR evaluation and appraisal based and otherwise, will include public notice through newspaper advertisement; courtesy (not required) mailed notice to owners of property within an area subject to a privately filed application to amend the land use designation on the Land Use Plan Map and owners of property adjacent to such an area; dissemination of reports describing proposed amendments; opportunities for public written and oral comment and consideration of comments; and duly noticed public hearings.

14.. Amend the Adopted Future Land Use Plan Map Series as follows:

- a. Include the updated Future Land Use Map, Map 1-7, to show all land use changes from 2005 to the date of this evaluation and appraisal.
- b. Add reference to the 2014 evaluation and appraisal to Map 1-8.
- c. Add reference to the 2014 evaluation and appraisal to Map 1-9.
- d. Include an updated Vacant Land Map, Map 1-10, to show all vacant land as of the date of this evaluation and appraisal.

**MAP 1-7, FUTURE LAND USE PLAN MAP**

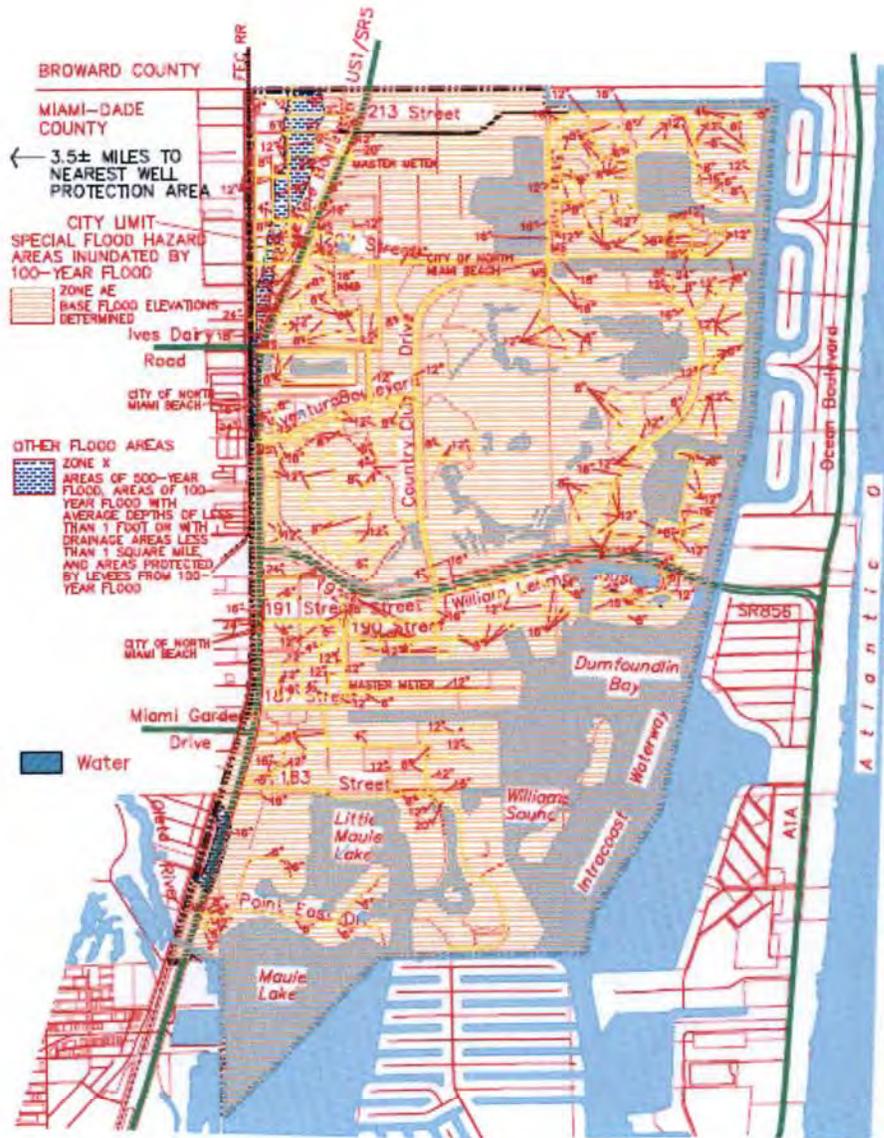


Map 1-7

Future Land Use Map  
 With Adjacent Land Uses &  
 Parks & Open Space  
 City of Aventura Comprehensive Plan – 1998  
 2014 Evaluation & Appraisal  
 Adopted December 1998



**MAP 1-8, EXISTING FLOODPLAINS WITH POTABLE WATER FACILITIES AND WELLHEAD PROTECTION AREAS**



Map 1-8 (Future Series)

Existing Floodplains With  
 Potable Water Facilities &  
 Wellhead Protections Areas  
 City of Aventura Comprehensive Plan – 1998  
 EAR. 2005  
 EABA 2014

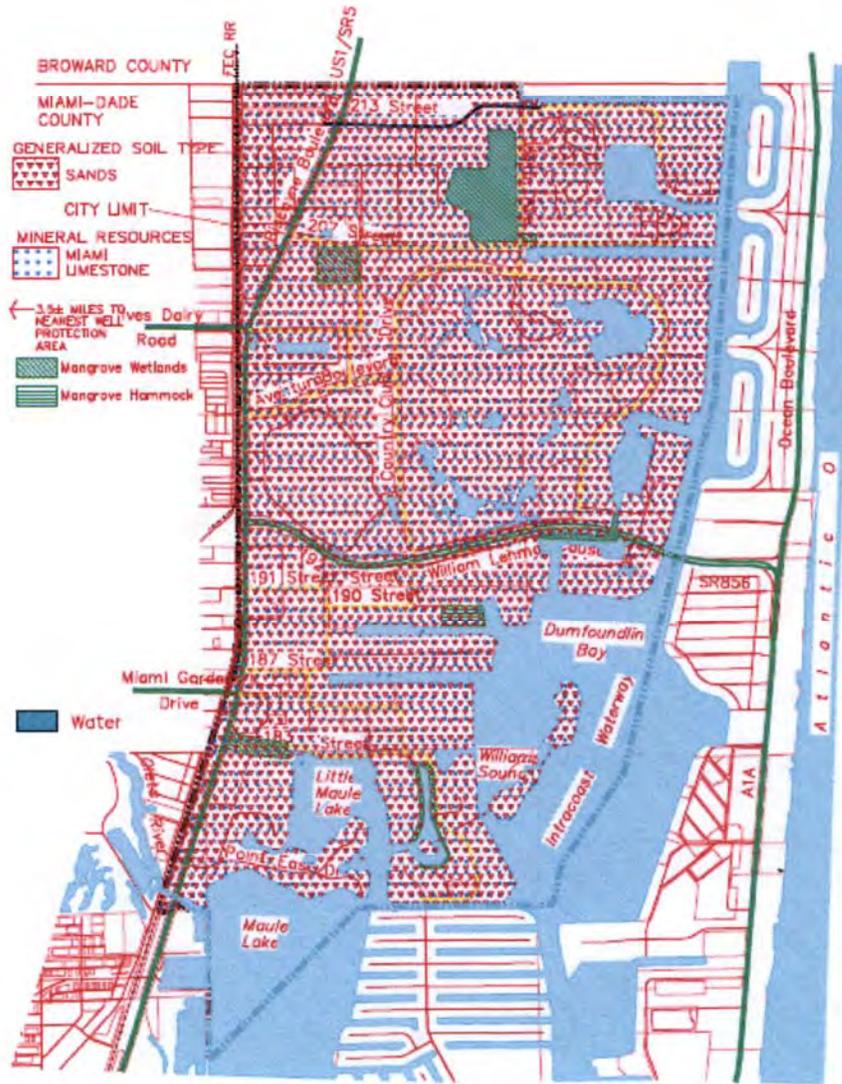
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**Ivey, Harris & Walls, Inc.**  
 880 S. Orlando Ave., Suite 200 Water Park, FL 32709  
 Phone 407-625-0880 Fax 407-359-7886  
 Job: 938.01 Revised: 9/27/07

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**MAP 1-9, SOILS & MINERALS WITH EXISTING WETLANDS**



Map 1-9 (Future Series)

Soils & Minerals  
 With Existing Wetlands

City of Aventura Comprehensive Plan – 1998  
 EAR 2005  
 EABA 2014

**SCALE IN FEET**

NORTH

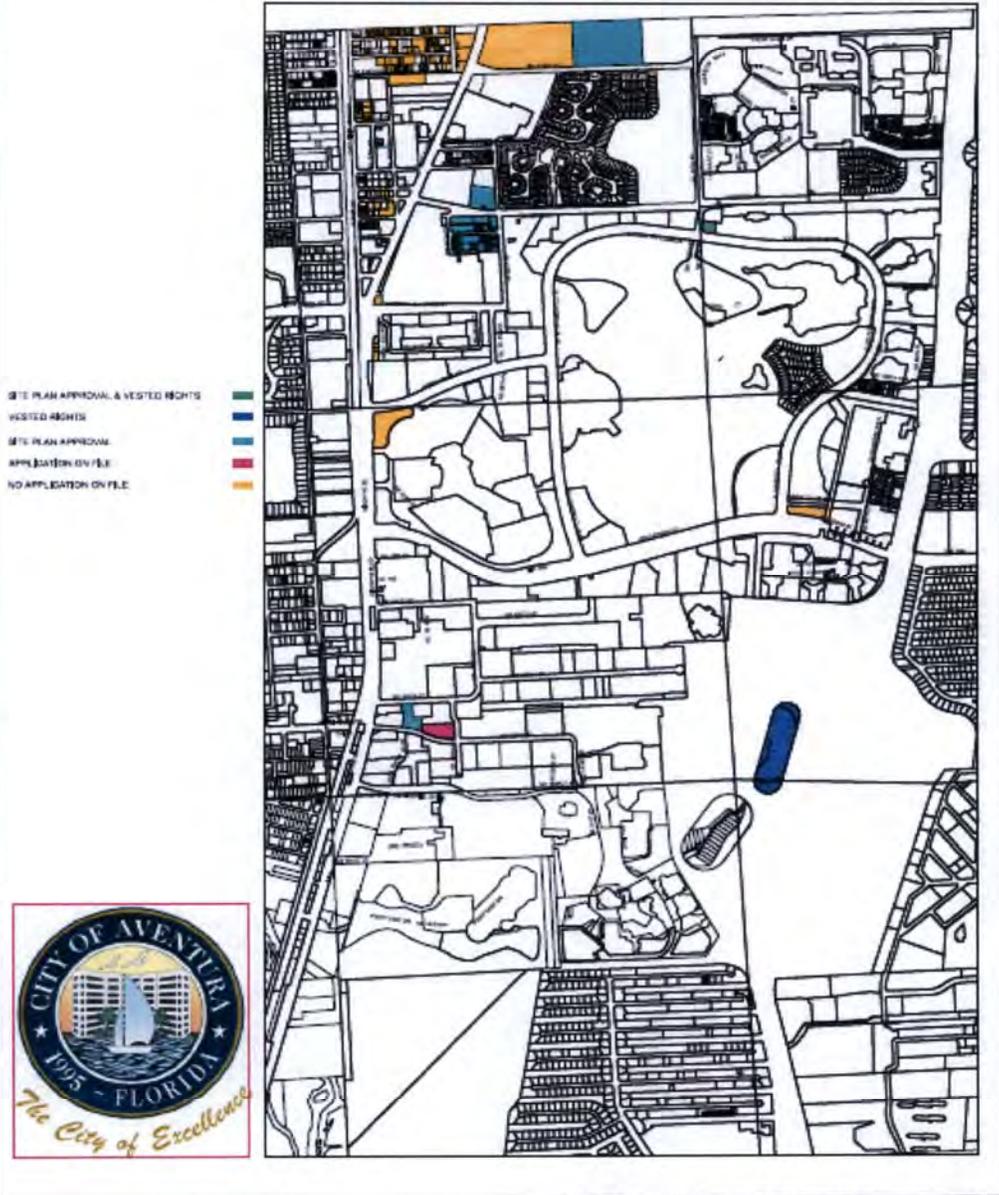
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 681 S. Orlando Ave., Suite 200 Winter Park, FL 32789  
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 Job: 030.01 Revised: 9/27/07

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**MAP 1-10, VACANT LANDS IN CITY OF AVENTURA**

**THE CITY OF AVENTURA**  
AS OF JULY 2014



CITY OF AVENTURA  
19200 WEST COUNTRY CLUB DRIVE  
AVENTURA, FL 33180

DRAWN BY: JAK  
DATE: 8/28/14  
SCALE: 1" = 400'  
PROJECT: 101  
CITY: AVENTURA

**VACANT  
LAND MAP**

**APPLICATION No. 3  
CITY OF AVENTURA COMPREHENSIVE PLAN TRANSPORTATION ELEMENT  
AMENDMENTS**

**Note: Additions to existing Goals, Objectives and Policies are shown in underlined text.  
Deletions are shown in strike-through text.**

1. Delete the reference to Rule 9J5 in the Transportation Goal, as follows:

To provide a safe and efficient multimodal transportation system appropriate to serve the needs of the city; to promote the use of alternative transportation methods encouraging scaled pedestrian and bicycle facilities, public transit, adequate parking facilities, paratransit, and other modes of transportation; to coordinate the transportation system with the land use plan, and other appropriate agencies; and to protect rights-of-way. ~~{9J-5.019(4)(a)}~~

2. Delete the reference to Rule 9J5 in Objective 1, as follows:

~~As per 9J-5.005(8)(j),~~ The City of Aventura adopts the level of service standard as described in the Miami-Dade County Comprehensive Development Master Plan, described as follows:

The minimum acceptable peak-period LOS for all State roads and on all City roads shall be the following:

- a) Where no public mass transit service exists, roadways shall operate at or above LOS E;
- b) Where mass transit service having headways of 20 minutes or less is provided within ½ mile distance, roadways shall operate at no greater than 120 percent of their capacity;
- c) Where extraordinary transit service such as commuter rail or express bus service exists parallel roadways within ½ mile shall operate at no greater than 150 percent of their capacity.

3. Delete the reference to Rule 9J5 in Policy 1.3, as follows:

In conformity with the established Miami-Dade County Transportation Exception Area, that area located within the boundaries of the City of Aventura is designated as a Transportation Concurrency Exception Area as specified in ~~Section 9J-5(6),~~ Florida Statutes. The geographic location and extent of the City's Transportation Concurrency Exception Area, which is all land within the corporate boundary of the City of Aventura, shall be maintained on the "Future Function Classification and Number of Lanes" map.

4. Delete the reference to Rule 9J5 in Policy 1.5, as follows:

The City will develop transportation management strategies, such as but not limited to, traffic calming techniques and traditional neighborhood design concepts, to improve efficiency, and enhance the safety of the pedestrian, bicycles, and transit riders within the context of an integrated multi-modal transportation system. [9J-5.019(4)(e)7]

5. Delete the reference to Rule 9J5 in Policy 1.6, as follows:

Annual transit trips per capita will be utilized to determine the achievement of the mobility goals of the City. [9J-5.019(4)(e)10]

6. Remove the target date and add City ordinance reference to Policy 1.12, as follows:

~~By 2007, or at the earliest feasible date, t~~ The City of Aventura will develop continue to maintain impact fees and other methods by which developers can mitigate impacts to the transportation system by contributing funds for alternative modes of transportation, particularly the expansion, operation and maintenance of the Circulator System, pursuant to its Transportation Mitigation Impact Fee Ordinance No. 2008-08, as amended.

7. Delete the reference to Rule 9J5 in Objective 2, as follows:

As part of the internal consistency requirement of the Comprehensive Plan elements, the transportation system outlined in this element will be coordinated with the Future Land Use Map or map series to ensure that the transportation modes are consistent with the land uses in the area by the Plan's adoption. [9J-5.019(4)(b)2]

8. Delete the reference to Rule 9J5 in Policy 2.1, as follows:

Parking strategies will be developed that encourage a multi-modal transportation system including scaled pedestrian and bicycle facilities, public transit, paratransit, and other modes of transportation. [9J-5.019(4)(e)3]

9. Delete the reference to Rule 9J5 in Policy 2.2, as follows:

Through implementation of the Future Land Use Plan and Land Development Regulations, the use of bicycles and pedestrian activities will be promoted and encouraged with particular emphasis given to the Town Center. [9J-5.019(4)(e)5]

10. Delete the reference to Rule 9J5 in Policy 2.3, as follows:

Through the implementation of the multi-modal transportation strategies, demand management programs will be established to modify peak hour travel demands, and reduce the number of vehicle miles traveled. [9J-5.019(4)(e)6]

11. Delete the reference to Rule 9J5 in Policy 2.4, as follows:

Public transportation will be encouraged through implementation of local transit service and its incorporation in to the Town Center, as identified on the Future Land Use Plan Map. ~~{9J-5.019(4)(e)12}~~

12. Delete the reference to Rule 9J5 in Policy 2.5, as follows:

Through implementation of linking local streets to provide residents with internal alternative routes, local traffic will be encouraged to use alternative routes developed to protect the interregional and intrastate functions of the Florida Intrastate Highway System. ~~{9J-5.019(4)13}~~

13. Delete the reference to Rule 9J5 in Objective 3, as follows:

As part of the implementation of the programs outlined in this element coordination of the transportation system with the Miami-Dade Metropolitan Planning Organization, Florida Transportation Plan, and the Florida Department of Transportation Adopted Work Program will be evaluated annually as part of the annual update of the concurrency management system. ~~{9J-5.019(4)(b)3}~~

14. Delete the reference to Rule 9J5 in Policy 3.1, as follows:

Through the annual evaluation of the plans and programs of the other applicable agencies applicable roadway and transit service improvements for future multi-modal needs will be identified and addressed. ~~{9J-5.019(4)(e)8}~~

15. Delete the reference to Rule 9J5 in Policy 3.2, as follows:

Transportation coordination related mechanisms, appropriate agreements, and strategies will be utilized to implement the area wide transportation, land use, parking, and other provisions of the multi-modal plan. ~~{9J-5.019(4)(e)11}~~

16. Delete the reference to Rule 9J5 in Policy 3.3, as follows:

Through implementation of this element and required agency coordination mechanisms, appropriate strategies will be developed to address improvements to the Aventura Mall transit terminal and development of a Town Center intermodal terminal, as well as access to aviation, rail and seaport facilities. ~~{9J-5.019(4)(e)14}~~

17. Delete the reference to Rule 9J5 in Objective 4, as follows:

Through coordination of the City's multi-modal transportation plan with the applicable public transit service and the Miami-Dade Metropolitan Planning Organization, efficient public transit service will be determined by the ridership. ~~{9J-5.019(4)(b)4}~~

18. Delete the reference to Rule 9J5 in Policy 4.1, as follows:

The City shall implement a local public transit system. ~~{9J-5.019(4)(e)9}~~

19. Delete the reference to Rule 9J5 in Objective 5, as follows

Through implementation of the Future Land Use Plan describing land use densities and intensities, existing and future rights-of-way, such as the eastern extension of Miami Gardens Drive and the realignment of NE 29th Avenue, will be protected from building encroachment. ~~{9J-5.019(4)(b)5}~~

20. Delete the reference to Rule 9J5 in Policy 5.1, as follows

In coordination with the Miami-Dade Metropolitan Planning Organization, and the Florida Department of Transportation rights-of-way acquisition timetables and protection mechanisms will be established for the easterly extension of Miami Gardens Drive and the realignment of NE 29th Avenue. ~~{9J-5.019(4)(c)4}~~

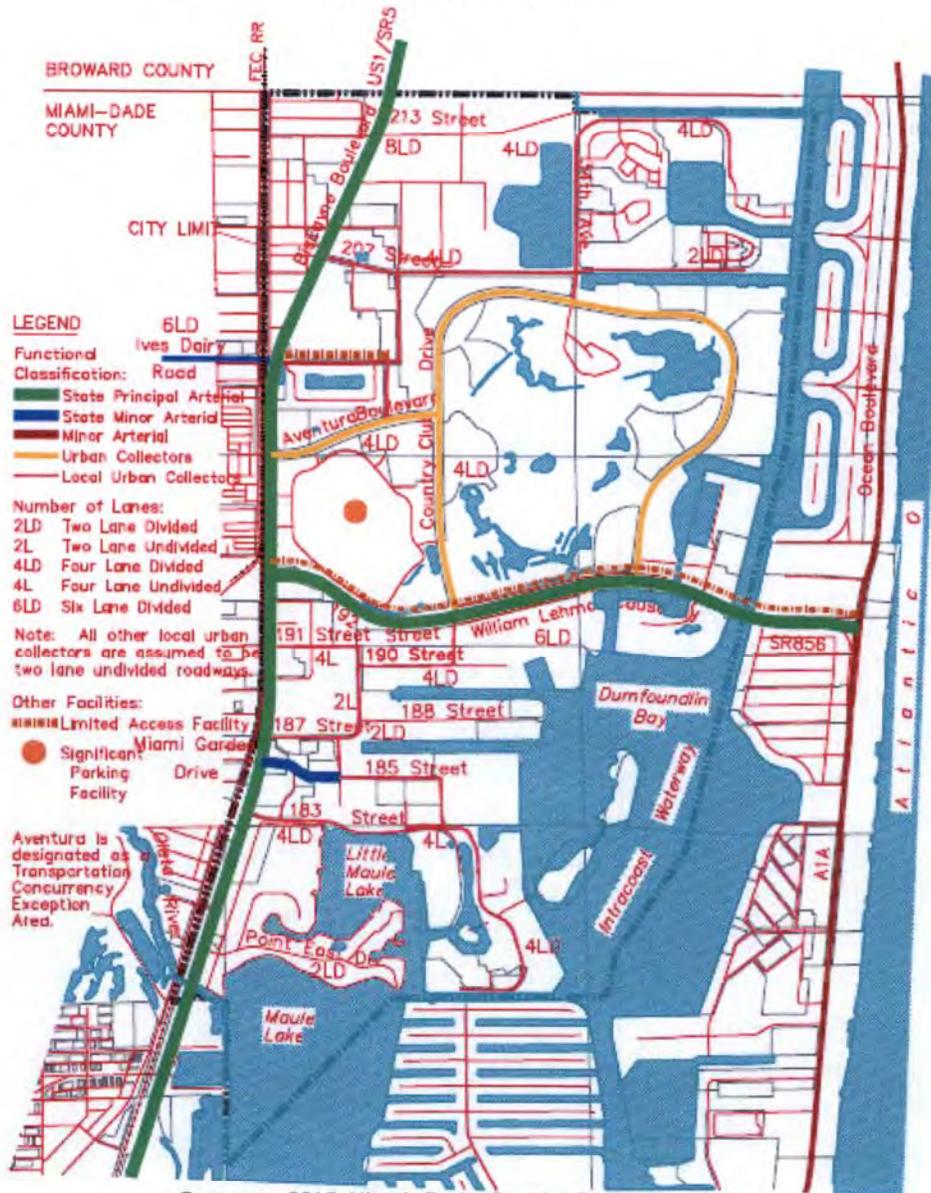
21. Remove the target date and provide for ongoing maintenance of Policy 6.1 in the Land Development Regulations, as follows:

~~By 2007, or at the earliest feasible date, t~~ The City shall provide in review and amend its Land Development Regulations ~~in order to provide~~ a cohesive blueprint for development and redevelopment in the City to ensure that new development enhances mobility options and that redevelopment does not further degrade transportation levels of service.

22. Amend the Adopted Transportation Map Series as follows:

- a. Revise Map 2-5 to update the timeframe to 2030 and update the reference source date.
- b. Revise Map 2-6 to update the reference source date.
- c. Revise Map 2-7 to update the timeframe to 2030 and update the reference source date.
- d. Revise Map 2-8 to update the reference source date.

### MAP 2-5, FUTURE FUNCTIONAL CLASSIFICATION AND NUMBER OF LANES



Source: 2013 Miami-Dade County Comprehensive Development Master Plan

Map 2-5

Future Functional Classification and Number of Lanes – 2030  
 City of Aventura Comprehensive Plan – 1998  
 EAR, 2005  
 EABA, 2014

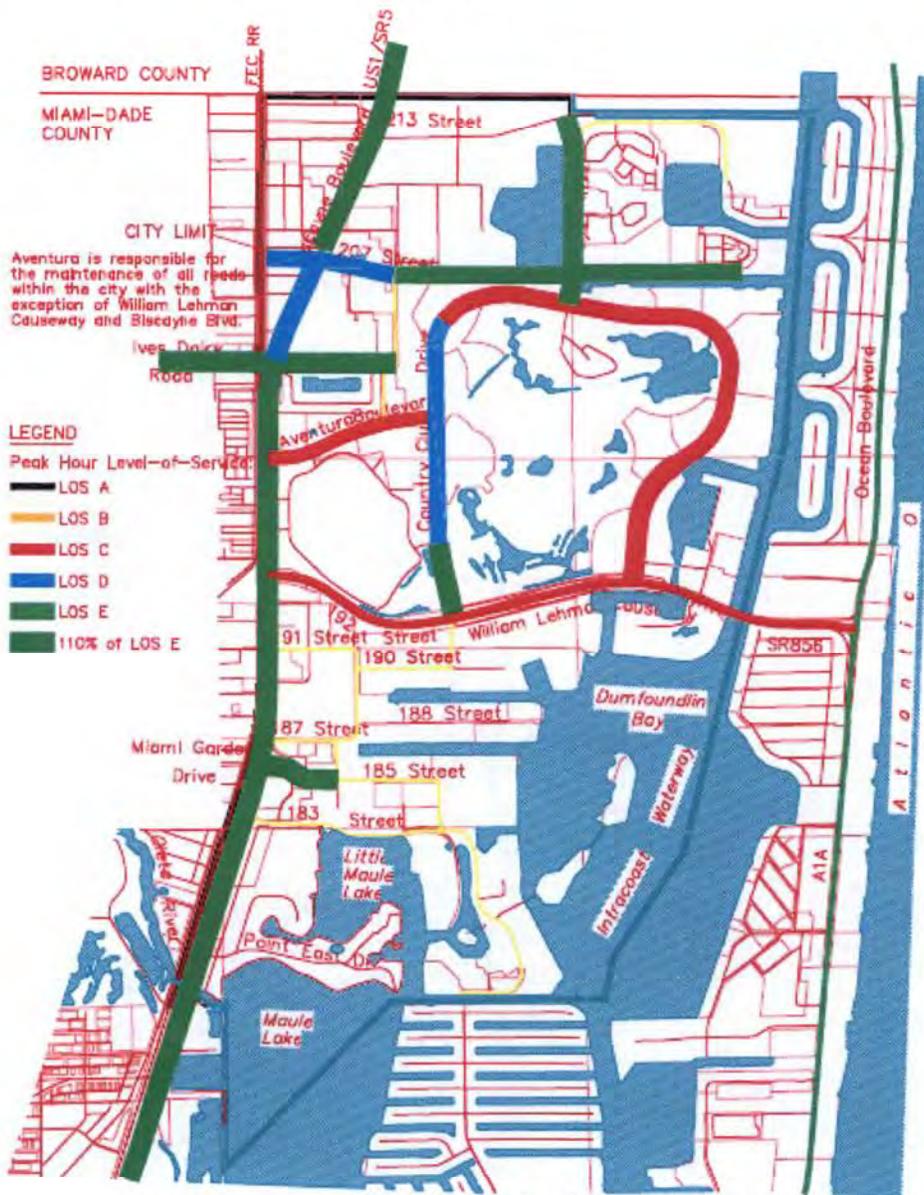
NORTH

SCALE IN FEET

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 Job: 936.01 Revised 9/21/07

**Map 2-6, FUTURE TRAFFIC VOLUMES AND LEVELS OF SERVICE  
 2030**

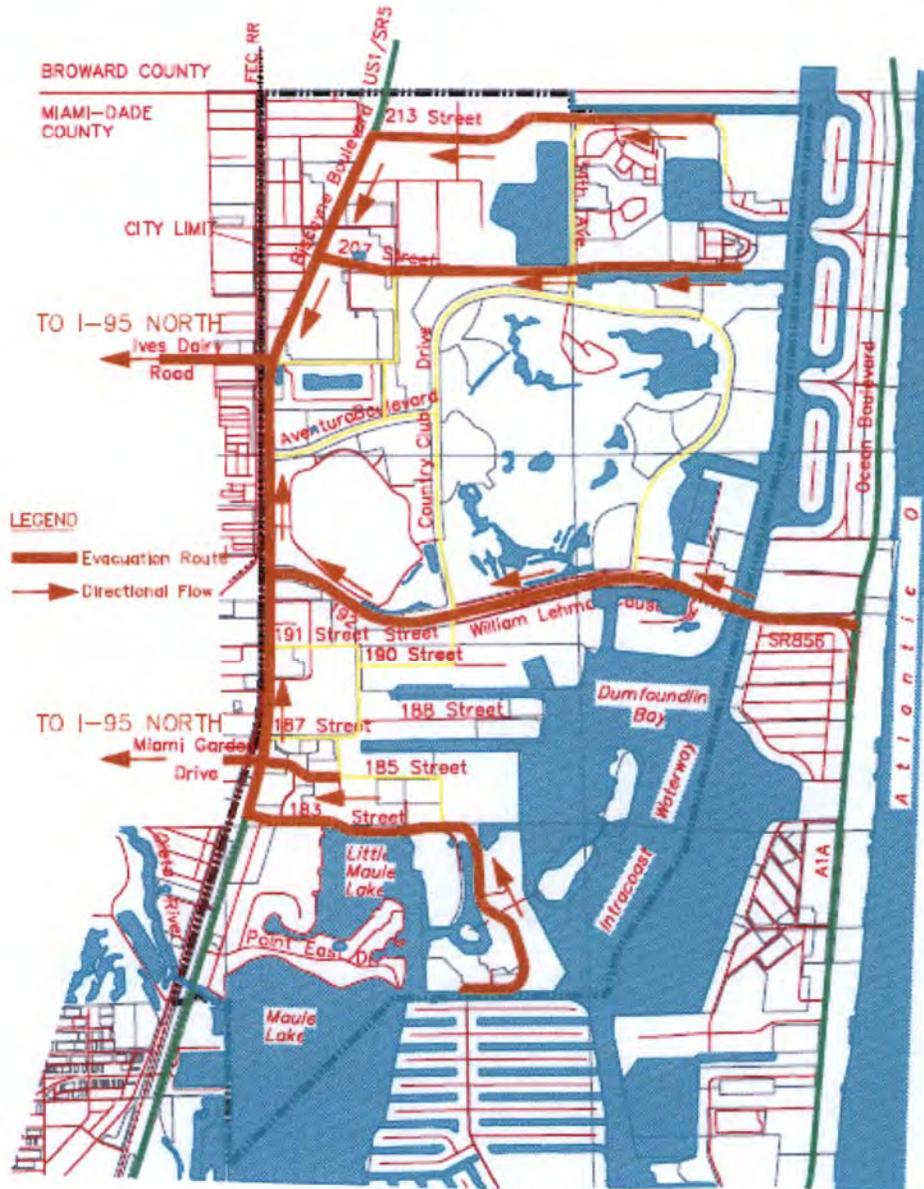


Future Traffic Volumes and  
 Levels of Service – 2030

City of Aventura Comprehensive Plan – 1998  
 EAR. 2005  
 EABA. 2014



### MAP 2-7, FUTURE HURRICANE EVACUATION ROUTES 2030



Source: 2013 Miami-Dade County Comprehensive  
 Development Master Plan

Map 2-7

### Future Hurricane Evacuation Routes - 2030

City of Aventura Comprehensive Plan - 1998  
 EAR, 2005  
 EABA, 2014

**SCALE IN FEET**

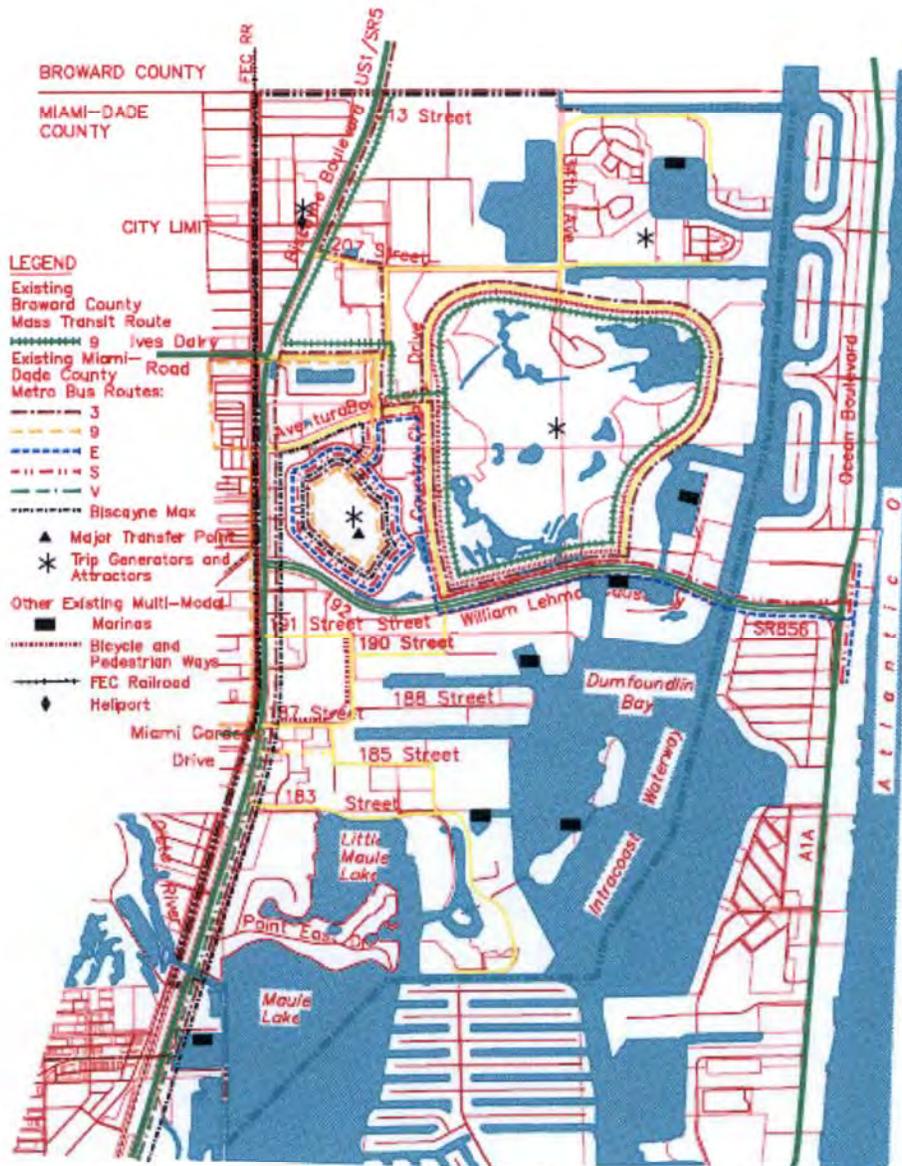
NORTH

0 1000 2000 4000

**Ivey, Harris & Walls, Inc.**

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 Phone: 407-929-8880 Fax: 407-929-7888  
 Job: 936.01 Revised 9/27/07

### MAP 2-8 FUTURE MULTI-MODAL TRANSPORTATION 2030



Map 2-8

### Future Multi-Modal Transportation

City of Aventura Comprehensive Plan - 1998  
 EAR. 2005  
 EABA. 2014



**APPLICATION No. 4  
CITY OF AVENTURA COMPREHENSIVE PLAN HOUSING ELEMENT  
AMENDMENTS**

**Note: Additions to existing Goals, Objectives and Policies are shown in underlined text.  
Deletions are shown in strike-through text.**

1. Delete the reference to Rule 9J5, FAC, in the Housing Goal, as follows:

To achieve a balanced and affordable range of housing stock; to encourage the diversification and distribution of the housing stock; to eliminate substandard structures; and to conserve a good quality housing stock. ~~{9J-5.010(3)(a)}~~

2. Delete the reference to Rule 9J5, FAC, in Objective 1, as follows:

Within one year of Plan adoption, provide the framework for a housing program that encourages the creation and preservation of affordable housing for all current and anticipated future Aventura residents. ~~{9J-5.010(3)(b)1}~~

3. Delete the reference to Rule 9J5, FAC, in Policy 1.1, as follows:

Through implementation of the housing program, and the Intergovernmental Coordination Element Aventura will coordinate with appropriate private and non-profit agencies to improve housing production. ~~{9J-5.010(3)(e)1}~~

4. Delete the reference to Rule 9J5, FAC, in Policy 1.2, as follows:

Through the comprehensive planning process and the development of the Land Development Regulations (LDRs) a streamlined permitting process will be established; providing for efficient review with minimal delays and costs. ~~{9J-5.010(3)(e)2}~~

5. Delete existing Policies 1.4, 1.5 and 1.7 that contain outdated study references.

**~~Policy 1.4~~**

~~The City of Aventura shall actively participate in the joint Florida Department of Community Affairs/South Florida Regional Planning Council "Regional Affordable Housing Strategy".~~

**~~Policy 1.5~~**

~~Once the final recommendations of the joint Florida Department of Community Affairs/South Florida Regional Planning Council "Regional Affordable Housing Strategy" are issued, the City shall incorporate these recommendations into a citywide affordable housing policy, to the maximum~~

~~extent consistent with existing land use, design, urban service, transportation, environmental and social conditions in the City, including consideration of applicable goals, objectives and policies. This policy will be incorporated in the form of an amendment to the adopted comprehensive plan. The amendment will be initiated within six months, or the first available amendment cycle, following completion of the "Regional Affordable Housing Strategy".~~

...

**Policy 1.7**

~~The City shall coordinate, as appropriate, with the South Florida Regional Planning Council in the development and implementation of the Regional Housing Plan.~~

6. Revise and renumber Policy 1.6 to include new study language, as follows:

**Policy 1.64**

The City shall support public and private sector efforts, including the Seven50 Southeast Florida Prosperity Plan and its Regional Analysis of Impediments to Fair Housing, Social Equity Analysis and Opportunity Index for the seven counties of Southeast Florida, to provide an adequate supply of housing units that are affordable to households of all incomes and ethnicities in proportions that are reflective of the housing demand and needs, and encourage developers to provide a variety of housing types, including housing affordable to City residents of all income levels and ethnicities, in residential projects and communities.

7. Insert new Policy 1.5 to include new study language, as follows:

**Policy 1.5**

The City shall support public and private sector efforts to reduce the housing cost burden to the maximum extent possible consistent with existing land use, design, urban service, transportation, environmental and social conditions in the City.

8. Delete reference to Rule 9J5, FAC, from Objective 2, as follows:

Through the comprehensive planning process and the development of LDRs a code enforcement system to eliminate substandard housing, encouraging the rehabilitation or improvement of existing housing, while accounting for potentially historically significant housing will be established in LDR's. ~~[9J-5.010(3)(b)2], [9J-5.010(3)(b)5]~~

9. Delete the reference to Rule 9J5, FAC, from Policy 2.1, as follows:

Aventura does not contain any historically significant housing at this time, however, the City recognizes its responsibility to ensure that the quality, stability, and maintenance of the housing stock be addressed in the City's housing program. ~~[9J-5.010(3)(e)3]~~

10. Delete the reference to Rule 9J5, FAC, from Policy 2.2, as follows:

The following classifications will be used to determine the condition of the housing stock, once the condition of a structure is determined the appropriate conservation, rehabilitation and demolition strategy will be implemented. ~~[9J-5.010(3)(c)4]~~

11. Delete the reference to Rule 9J5, FAC, from Objective 3, as follows:

Due to high and increasing property values and the scarcity of developable land, the City will coordinate with the private sector in order to encourage the provision of a variety of housing types, including housing affordable to City residents of all income levels, in residential and Town Center communities throughout the City. There are no sites available for mobile homes. ~~[9J-5.010(3)(b)3]~~

12. Delete the reference to Rule 9J5, FAC, from Policy 3.1, as follows:

The City of Aventura, through its Land Development Regulations and other appropriate mechanisms, shall implement appropriate criteria allowing diverse housing types including housing affordable to City residents of all income levels and ensure the provision of services to support the housing stock through the concurrency management ordinance. Aventura is an urban area, therefore, there are no rural uses or need for farmworker housing. ~~[9J-5.010(3)(c)5]~~

13. Delete the reference to Rule 9J5, FAC, from Policy 3.2, as follows:

Through implementation of the Future Land Use Plan and implementing LDRs sufficient densities are delineated to allow affordable housing. Due to the extent of existing development sites appropriate for affordable housing are limited. ~~[9J-5.010(3)(c)11]~~

14. Delete the reference to Rule 9J5, FAC, from Objective 4, as follows:

Through the implementation of the Future Land Use Plan and the LDRs, adequate categories to allow group homes and foster care facilities licensed or funded by the Florida Department of Health and Rehabilitative Services will be implemented by LDRs. ~~[9J-5.010(3)(b)4]~~

14. Delete the reference to Rule 9J5, FAC, from Policy 4.1, as follows:

Through the implementation of the Future Land Use Plan and the LDRs, Aventura will encourage the establishment of group homes and foster care facilities in a manner consistent with Chapter 419, F.S. to guide the development of these licensed facilities in a non-discriminatory manner. Based on the concurrency management system adequate infrastructure and public facilities will be in place. ~~[9J-5.010(3)(c)6]~~

15. Delete the reference to Rule 9J5, FAC, from Objective 5, as follows:

In the event that the implementation of the housing program results in the elimination of substandard occupied housing the City of Aventura will provide relocation housing to those displaced, as necessary and required. ~~[9J-5.010(3)(b)6]~~

16. Delete the reference to Rule 9J5, FAC, from Policy 5.1, as follows:

The City of Aventura will provide appropriate relocation housing for any displaced individuals. ~~[9J-5.010(3)(e)9]~~

17. Delete the reference to Rule 9J5, FAC, from Objective 6, as follows:

Upon plan adoption, and as part of the on-going formulation of the City of Aventura's operating policies and procedures, an affordable housing implementation program shall be maintained. ~~[9J-5.010(3)(b)7]~~

18. Delete the reference to Rule 9J5, FAC, from Policy 6.1, as follows:

Where applicable the City will utilize, and in a coordination effort, encourage housing providers to utilize federal, state and county subsidy programs. ~~[9J-5.010(3)(e)7]~~

19. Delete the reference to Rule 9J5, FAC, from Policy 6.2, as follows:

Due to the unusually high property values, coupled with limited vacant land, the City of Aventura's housing program may require the City to consider entering into an interlocal agreement to provide a framework for the provision of affordable housing. ~~[9J-5.010(3)(e)10]~~

**APPLICATION No. 5  
CITY OF AVENTURA COMPREHENSIVE PLAN INFRASTRUCTURE ELEMENT  
AMENDMENTS**

**Note: Additions to existing Goals, Objectives and Policies are shown in underlined text.  
Deletions are shown in strike-through text.**

1. Amend Objective 4 to coordinate with Miami-Dade County and North Miami Beach Comprehensive Plans and Water Supply Plans goals and policies and with the South Florida Water Management District, Lower East Coast Water Supply Plan, as follows:

The City shall coordinate with the water conservation programs developed and implemented by its water suppliers, Miami-Dade County and North Miami Beach and by the South Florida Water Management District, Lower East Coast Water Supply Plan, using best management practices ~~develop and implement a comprehensive water conservation program~~ to ensure that a sufficient, economical supply of fresh water is available to meet current and future demand for potable water without degrading the environment.

*Measure:* ~~Reduce Per capita water consumption by 10% by 2005; percent water unaccounted for; peak day to average day water demand ratio; amount of water and wastewater that is reused or reclaimed on an annual basis, as published annually by Miami-Dade County Water and Sewer Department.~~

2. Amend Policy 3.1 of Objective 3, to provide that minimum floor elevation is based on City of Aventura Code, as follows:

The Stormwater Management (Drainage) Level of Service (LOS) standards for Aventura contains both a Flood Protection (FP) and Water Quality (WQ) component. The minimum acceptable Flood Protection Level of Service (FPLOS) standards for Aventura shall be protection from the degree of flooding that would result for a duration of one day from a ten-year storm, with exceptions in previously developed canal basins as provided below, where additional development to this base standard would pose a risk to existing development. All structures shall be constructed at, or above, the minimum floor elevation specified in the federal Flood Insurance Rate Maps for Aventura, or as specified in the ~~Miami-Dade County~~ City of Aventura Code, whichever is higher.

**APPLICATION No. 6  
CITY OF AVENTURA COMPREHENSIVE PLAN CAPITAL IMPROVEMENTS  
ELEMENT AMENDMENTS**

**Note: Additions to existing Goals, Objectives and Policies are shown in underlined text.  
Deletions are shown in strike-through text.**

1. Delete the reference to Rule 9J5, FAC, in the Capital Improvement Goal, as follows:

Aventura shall, in a fiscally prudent manner, plan for and manage its facilities and infrastructure in order to adequately serve current and future residents while efficiently using and maintaining existing public investments, and making timely provision of required new capital investment. ~~{9J-5.016(3)(a)}~~

2. Delete the reference to Rule 9J5, FAC, in Objective 1 as follows:

The Capital Improvements Element (CIE) shall provide for necessary replacement of existing facilities, upgrading of facilities when necessary to maintain adopted level of service (LOS) standards, and for new facility investments which are needed and affordable. ~~{9J-5.016(3)(b)1}~~

3. Delete the reference to Rule 9J5, FAC, in Policy 1.2, as follows:

The City will continue to adopt an annual capital budget which contains the projects from the Five-year Schedule of Improvements for the corresponding year. ~~{9J-5.016(3)(e)7}~~

3. Delete the reference to Rule 9J5, FAC, in Policy 1.3, as follows:

Aventura will manage its long-term general obligation debt in such a manner that the ratio of the debt service millage to the City millage does not exceed 10 percent. ~~{9J-5.016(3)}~~

4. Delete the reference to Rule 9J5, FAC, in Objective 2, as follows:

Upon adoption of this Plan land use decisions will be made in the context of available fiscal resources such that scheduling and providing capital facilities for new development will not degrade adopted service levels and/or negatively impact hurricane evacuation clearance times. ~~{9J-5.016(3)(b)(4)}~~

5. Delete the reference to Rule 9J5, FAC, in Policy 2.2, as follows:

Service and facility impacts of new development must be identified and quantified so that sufficient public facilities will be planned and programmed to be available when needed. All development orders authorizing new, or significant expansion of existing urban land uses, shall be contingent upon the provision of services at the levels of service which meet or exceed the adopted LOS

standards except as otherwise provided in the concurrency management system of the CIE. ~~[9J-5.016(3)(e)6]~~

6. Delete the reference to Rule 9J5, FAC, in Policy 2.3, as follows:

Development Orders that were reviewed for concurrency and approved, by Miami-Dade County, prior to the adoption of this Comprehensive Plan shall be considered vested unless or until such a determination expires. ~~[9J-5.016(3)(e)5]~~

7. Delete the reference to Rule 9J5, FAC, in Policy 2.4, as follows:

The Five-Year Capital Improvements Program, or the City's contract providers as appropriate, shall incorporate the identified capital investments from each functional element and will be based on the following LOS standards: ~~[9J-5.016(3)(e)4]~~

8. Delete the reference to Rule 9J5, FAC, in Traffic Circulation section of Policy 2.4 and update reference to Miami Dade County Comprehensive Development Plan, as follows:

#### Traffic Circulation

~~As per 9J-5.005(8)(j),~~ ~~†~~ The City of Aventura adopts the level of service standard as described in the Miami-Dade County Comprehensive Development Plan, Traffic Circulation Subelement ~~1997~~ 2013, Objective 4 TC-1 Policy ~~4B~~ TC-1B, as it relates to Urban Infill Areas (UIA) ~~[9J-5.019(4)(e)1]~~, and more particularly described as follows: ...

9. Delete the reference to Rule 9J5, FAC, in Objective 3, as follows:

Future development will be permitted only when the adopted level of service standards for those services listed in the CIE will be upgraded or maintained at adopted levels of service, or when demonstrated negative impacts on hurricane evacuation clearance times will be mitigated, by ensuring that adequate fiscal resources are made available including, the proportionate cost of improvements necessitated by the development. ~~[9J-5.016(3)(b)3]~~

10. Delete the reference to Rule 9J5, FAC, in Policy 3.1, as follows:

Appropriate funding mechanisms will be adopted and applied by Aventura in order to assure the fiscal resources to maintain acceptable levels of service. Such funding mechanisms include impact fees, user fees, special tax districts, general obligation bonds, and special purpose authorities, or others as appropriate and feasible. ~~[9J-5.016(3)(e)8]~~

11. Delete the reference to Rule 9J5, FAC, in Objective 4, as follows:

Annually, the City will prepare a five-year Capital Improvement Program (CIP) analyzing all anticipated capital expenditures and identifying associated funding sources. ~~[9J-5.016(3)(b)1 & 4]~~

12. Delete the reference to Rule 9J5, FAC, in Policy 4.1, as follows:

Future capital expenditures necessitated by changes in population, changes in development, growth, redevelopment or changes in economic base will be calculated and included in the Capital Improvement Program update process. [~~9J-5.016(3)(e)-1~~]

13. Delete the reference to Rule 9J5, FAC, in Policy 4.6, as follows:

The City will maintain all of its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs. [~~9J-5.016(3)(e)3~~]

14. Delete the reference to Rule 9J5, FAC, in Policy 4.7, as follows:

The City will identify the estimated cost of capital projects and prepare a funding projection that considers revenues and operating costs to be included in the Capital Improvement Program document that is submitted to the City Commission for approval. [~~9J-5.016(3)(e)9~~]

15. Revise Policy 4.18 to adopt by reference the Miami-Dade County Public Schools Facilities Work Program, as amended from year to year, as follows:

To address financial feasibility associated with school concurrency, Miami-Dade County Public Schools Facilities Work Program for educational facilities, as formally adopted by Miami-Dade County Public Schools in September, 2007, as amended, is hereby adopted by reference as part of the Capital Improvement Element.

16. Revise Policy 4.19 to adopt by reference the City's annual update to our Capital Improvements Program, as follows:

The City of Aventura 2009/10—2013/14 Capital Improvement Program and the Capital Improvements Schedule included therein, contains a schedule of projects that the City shall implement in order to meet its adopted Level of Service standards and ensure the financial feasibility of this Comprehensive Plan. The 2009/10—2013/14 Capital Improvements Program, as adopted annually by the City Commission is hereby adopted by reference as part of the Capital Improvements Element.

17. Update Section 12) of Concurrency Management System text to reference the most current Miami-Dade County Comprehensive Development Master Plan, as follows:

#### **CONCURRENCY MANAGEMENT SYSTEM**

...

- 12) A proposed development will not be denied a concurrency approval for transportation facilities provided that the development is otherwise consistent with the adopted Comprehensive Plan and it meets the following criteria pursuant to Section 163.3180, F.S.:

- The proposed development is located within the Urban Infill Area (UIA), as adopted and described in the 1997 Miami-Dade County Comprehensive Development Master Plan Capital Improvements Element and the Transportation Element, Traffic Circulation Subelement Policy 4B.TC-1D.

**APPLICATION No. 7  
CITY OF AVENTURA COMPREHENSIVE PLAN INTERGOVERNMENTAL  
COORDINATION ELEMENT AMENDMENTS**

**Note: Additions to existing Goals, Objectives and Policies are shown in underlined text.  
Deletions are shown in strike-through text.**

1. Add Policy 1.26 and 1.27 to the Intergovernmental Coordination Element, as follows:

Policy 1.26

The City shall support and coordinate with local, county, regional, State and Federal initiatives on climate change, sustainability and resilient communities.

Policy 1.27

The City shall assess, jointly with local, county, regional, State and Federal initiatives, planning tools to implement climate change adaptation strategies, sustainability and resiliency.

**APPLICATION No. 8  
CITY OF AVENTURA COMPREHENSIVE PLAN CONSERVATION AND COASTAL  
MANAGEMENT ELEMENT AMENDMENTS**

**Note: Additions to existing Goals, Objectives and Policies are shown in underlined text.  
Deletions are shown in strike-through text.**

1. Delete the reference to Rule 9J5, FAC, in the Coastal Management Goal, as follows:

To protect, conserve, or enhance the coastal resources; such that where appropriate, development activities that would damage or destroy the resources are restricted; human life in the coastal area is protected; and that public expenditures in areas subject to natural disaster are limited. ~~{9J-5.012(2)(a)}~~

2. Delete the reference to Rule 9J5, FAC, in Objective 1, as follows:

The City will continue to meet or exceed the minimum air quality standards established by the Department of Environmental Protection. ~~{9J-5.013(2)(b)1}~~

3. Delete the reference to Rule 9J5, FAC, in Objective 2, as follows:

As part of the internal consistency requirement of the Comprehensive Plan elements the conservation efforts to protect water sources and waters that flow into estuarine waters or oceanic waters will be coordinated with the Infrastructure Element, on site drainage standards will ensure that private properties retain at least the first inch of stormwater on site and permit no more run-off after development than before development. ~~{9J-5.013(2)(b)2}~~ and ~~{9J-5.012(3)(b)2}~~

4. Delete the reference to Rule 9J5, FAC, in Policy 2.1, as follows:

Through implementation of the land use plan and implementing land development regulations sufficient restrictions will be in place to direct, activities and land uses known to affect the quality and quantity of identified water sources adversely, away from these sources, including natural groundwater recharge areas, wellhead protection areas and surface waters used as a source of public water supply. Implementation of the Stormwater Utility Program will ensure that the storm sewer system standards will be maintained as delineated in the Infrastructure Element. ~~{9J-5.013(2)(c)1 and 6}~~ and ~~{9J-5.012(3)(c)1 and 2}~~

5. Delete the reference to Rule 9J5, FAC, in Policy 2.2, as follows:

Aventura will adhere to and promote emergency water conservation efforts in accordance with the South Florida Water Management District's plan. ~~{9J-5.013(2)(c)4}~~

6. Delete the reference to Rule 9J5, FAC, in Objective 3, as follows:

Through implementation of the land use plan and subsequent land development regulations the remaining native vegetative communities and appropriate minerals and soils conditions will be conserved and implementation mechanisms will be developed. ~~{9J-5.013(2)(b)3}~~

7. Delete the reference to Rule 9J5, FAC, in Policy 3.1, as follows:

Currently, there are no areas within the City limits that are suitable for mineral extraction, and due to the level of existing and expected development it is not expected that there will be any, however, it is recognized that conservation, protection and appropriate use of natural resources is necessary. ~~{9J-5.013(2)(c)2}~~

8. Delete the reference to Rule 9J5, FAC, in Policy 3.2, as follows:

Through implementation of the land use plan and implementing land development regulations any remaining native vegetative communities, including environmentally sensitive lands, will be protected from development activities. ~~{9J-5.013(2)(c)3}~~ and ~~{9J-5.013(2)(c)9}~~

9. Delete the reference to Rule 9J5, FAC, in Objective 4, as follows:

Through its intergovernmental coordination mechanisms Aventura will work to conserve, protect and appropriately use marine habitat, wildlife habitat, wildlife and fisheries consistent with the South Florida Regional Planning Council Policy Plan, and any applicable state or federal regulation, the City will adopt conservation procedures as part of its land development regulations. ~~{9J-5.013(2)(b)4}~~

10. Delete the reference to Rule 9J5, FAC, in Policy 4.1, as follows:

Those known development activities that adversely affect the survival of endangered and threatened wildlife will be restricted in a manner consistent with applicable state and federal regulations. ~~{9J-5.013(2)(e)5}~~

11. Delete the reference to Rule 9J5, FAC, in Policy 4.2, as follows:

By the adoption of the City's conservation ordinance natural functions of existing soils, fisheries, wildlife habitats, rivers, bays, lakes, harbors, marine habitats, including wetlands and estuarine marshes will be protected. ~~{9J-5.013(2)(e)6}~~

12. Delete the reference to Rule 9J5, FAC, in Policy 4.3, as follows:

As part of the internal consistency requirement of the Comprehensive Plan elements areas identified in the Parks and Recreation Element as existing natural reservations will be protected. ~~{9J-5.013(2)(e)7}~~

13. Delete the reference to Rule 9J5, FAC, in Policy 4.4, as follows:

Based on the determinations made by the City's conservation regulations environmentally sensitive lands will be designated. ~~{9J-5.013(2)(e)9}~~

14. Delete the reference to Rule 9J5, FAC, in Policy 4.5, as follows:

In an effort to protect natural resources, hazardous wastes will be handled in a manner consistent with applicable state and federal regulations. ~~{9J-5.013(2)(e)10}~~

15. Delete the reference to Rule 9J5, FAC, in Policy 4.6, as follows:

In an effort to further the goals and objectives of the Conservation Sub-element, and consistent with the policies established by the Intergovernmental Coordination Element the City of Aventura will cooperate with adjacent local governments in the common effort to protect natural resources and the environment. ~~{9J-5.013(2)(e)8}~~

16. Delete the reference to Rule 9J5, FAC, in Objective 5, as follows:

Realizing that there is limited remaining coastal wildlife habitat in Aventura, such remaining areas shall be protected from development and when practical enhanced by development. ~~{9J-5.012(3)(b)1}~~

17. Delete the reference to Rule 9J5, FAC, in Objective 6, as follows:

Preserve the existing and planned sites for water-dependent uses; assure that any related marina construction or expansion meets appropriate location standards. ~~{9J-5.012(3)(b)3}~~

18. Delete the reference to Rule 9J5, FAC, in Policy 6.1, as follows:

Any new marina, marina expansion or similar water-dependent use shall meet the following criteria: ~~{9J-5.012(3)(e)9}~~

19. Delete the reference to Rule 9J5, FAC, in Objective 8, as follows:

Limit City funds for infrastructure within the city limits that would have the effect of directly subsidizing development which is significantly more intensive than authorized by this Plan. ~~{9J-5.012(3)(b)5 and 6}~~

20. Delete the reference to Rule 9J5, FAC, in Policy 8.1, as follows:

The City shall limit its funding of public infrastructure expansion if such funding and such expansion would have the effect of directly subsidizing a specific private development that is significantly more intensive than authorized by this Plan. ~~{9J-5.012(3)(e)7}~~

21. Delete the reference to Rule 9J5, FAC, in Objective 9, as follows:

Maintain or reduce the current estimated hurricane evacuation clearance time of less than 12 hours.  
~~[9J-5.012(3)(b)7]~~

22. Delete the reference to Rule 9J5, FAC, in Policy 9.1, as follows:

The City shall maintain and implement the strategy in the event of a hurricane of the established "pick up points" to facilitate the evacuation. ~~[9J-5.012(3)(c)4]~~

23. Delete the reference to Rule 9J5, FAC, in Policy 9.2, as follows:

The City shall maintain the adopted levels of service on the local roadways based on the future land use plan to achieve a reasonable evacuation time. ~~[9J-5.012(3)(e)4]~~

24. Update reference in Policy 10.6, Habitable Structures, as follows:

Policy 10.6

The City shall utilize the following criteria to distinguish between immediate repair and clean up actions and long-term redevelopment subsequent to a natural disaster.

...

Habitable Structures:

Immediate repair shall include removal of debris and vegetation; stabilization or removal of structures about to collapse and minimal repairs to make dwellings and other structures habitable, such as minor roofing repair and other weatherproofing/security measures. In these instances, building permits shall not be necessary prior to performing the work but retroactive permits shall be required in accordance with the provisions set forth in ~~Ordinance No. 92-99 of Miami-Dade County, Florida (Exhibit 1)-~~ the Florida Building Code.

25. Revise Policy 10.12 to delete Chapter reference, as follows:

Notwithstanding the preceding policies, no regulation, permitting procedure or post disaster redevelopment planning shall be approved or applied to property, as the case may be, so as to constitute a taking or inordinately burden an existing use of real property or a vested right to a specific use of real property within the meaning of the Bert J. Harris, Jr. Private Property Rights Protection Act, ~~Chapter 95-181, Laws of Florida, codified as~~ Section 70.001, Florida Statutes.

26. Delete reference to Rule 9J5, FAC, in Policy 10.14, as follows:

The City shall implement its local mitigation strategy in accordance with the guidelines provided in the *Local Mitigation Strategy: A Guidebook for Florida Cities and Counties* in order to fulfill the State requirements of ~~Rule 9J-5.012, F.A.C.~~ relating to post-disaster planning, repair, and reconstruction.

27. Delete reference to Rule 9J5, FAC, in the Conservation Goal, as follows:

To achieve a balanced environmental system that conserves, encourages the thoughtful use, and protection of resources, and natural environmental systems while considering the existing built environment. ~~{9J-5.013(2)(a)}~~

28. Revise date in Objective 5 of the Conservation Element to be consistent with the Comprehensive Plans and Water Supply Plans for Miami-Dade County and North Miami Beach, and with the South Florida Water Management District Lower East Coast Water Supply Plan, as follows:

**OBJECTIVE 5**

Reduce per capita water consumption rates ~~by at least 10% through 2015~~ consistent with the water conservation programs developed and implemented by its water suppliers, Miami-Dade County and North Miami Beach and by the South Florida Water Management District, Lower East Coast Water Supply Plan using best management practices to ensure that a sufficient, economical supply of fresh water is available to meet current and future demand for potable water without degrading the environment.

*Measure:* Per capita water consumption; percent water unaccounted for; peak day to average day water demand ratio; amount of water and wastewater that is reused or reclaimed on an annual basis, as published annually by Miami-Dade County Water and Sewer Department.

**APPLICATION No. 9  
CITY OF AVENTURA COMPREHENSIVE PLAN EDUCATION ELEMENT**

**Note: Additions to existing Goals, Objectives and Policies are shown in underlined text.  
Deletions are shown in strike-through text.**

1. Amend the Education Element Map Series Introductory Text, as follows:

Consistent with Section 163.3177(12)(g), Florida Statutes, maps showing existing and future conditions are included in the element. A map ~~series~~ - Figures 1B and ~~2B~~ - has been included which indicates the location of existing and proposed public schools and ancillary facilities over the 5-year planning period. This map series was prepared by Miami-Dade County and is included, along with maps for existing and proposed public schools in four areas of the County that are generally equivalent to the proposed Educational Impact Fee Benefit District, in the County's Educational Element. The map has been revised by the City of Aventura to show the location of the Aventura City of Excellence School (ACES). The entire map series prepared by Miami Dade County as part of its support data, inventory and analysis dated ~~July 3, 1997~~ for the October, 2013 CDMP amendments are hereby adopted by reference.

Map locations of future public school facilities are general and do not prescribe a land use on a particular parcel of land.

2. Update the Adopted Education Element Map Series, as follows:

**FIGURE 1B AND ~~2B~~: EDUCATION ELEMENT MAP SERIES**

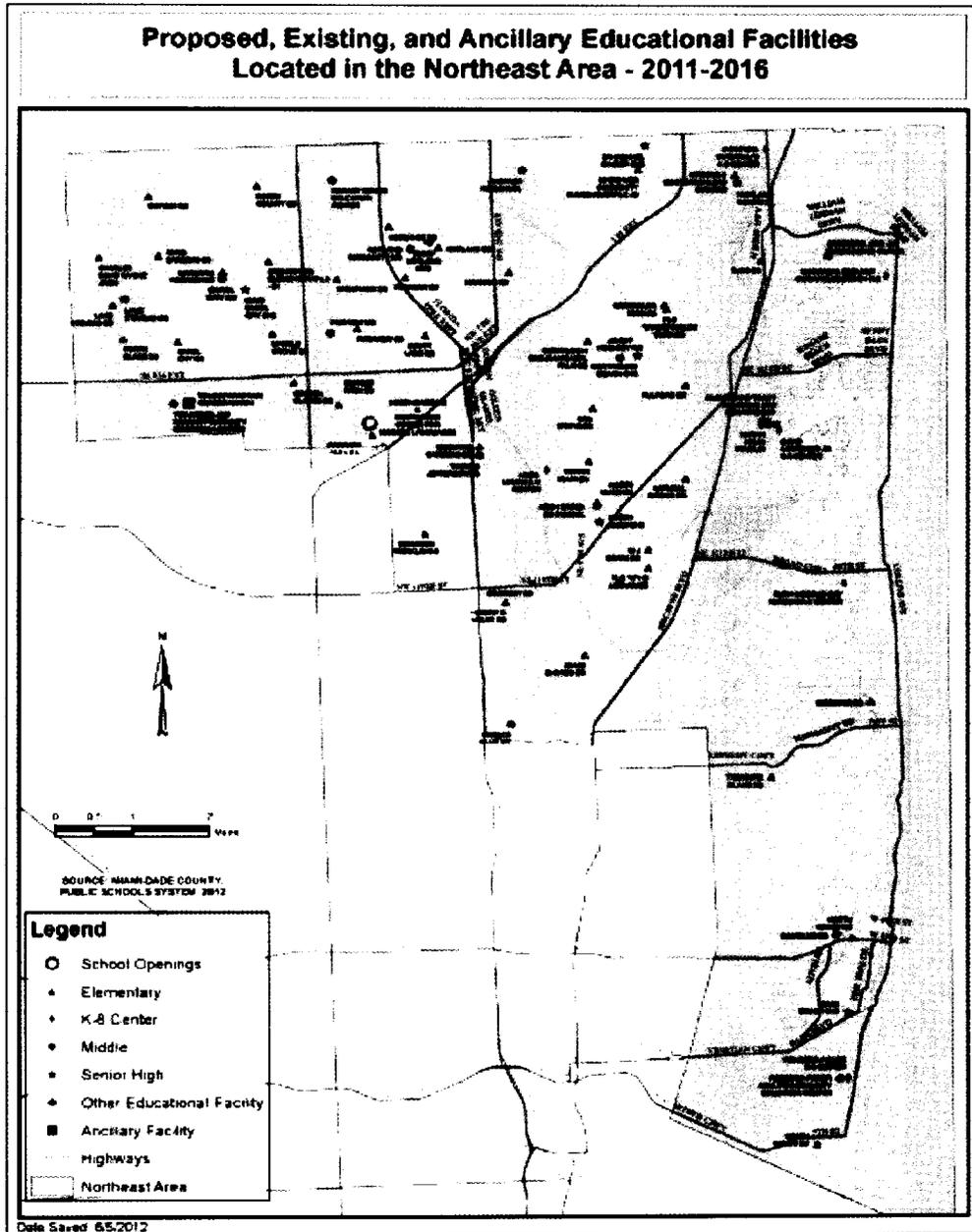
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~~Figure 1B Existing Educational and Ancillary Facilities  
Located in the Northeast Area - 2007  
Revised to show Aventura City of Excellence School~~

~~Figure 2B Proposed Education and Ancillary Facilities  
Located in the Northeast Area - 2012/13~~

Figure 1B Proposed, Existing and Ancillary Education Facilities  
Located in the Northeast Area - 2011-2016  
(Revised by the City of Aventura to show the  
Location of the Aventura City of Excellence School)

**FIGURE 1 B**  
**PROPOSED, EXISTING AND ANCILLARY EDUCATION FACILITIES**  
**LOCATED IN THE NORTHEAST AREA**  
**2011-2016**



**CITY OF AVENTURA**

**OFFICE OF THE CITY MANAGER**

**MEMORANDUM**

TO: City Commission

FROM: Eric M. Soroka, ICMA-CM, City Manager 

DATE: June 19, 2014

SUBJECT: **Resolution Adopting in Principle the Capital Improvement Program Document 2014/15 to 2018/19**

---

July 8, 2014 Commission Meeting Agenda Item 9

**RECOMMENDATION**

It is recommended that the City Commission adopt the attached Resolution adopting, in principle, subject to annual revision and authorization, the Capital Improvement Program for 2014/15 to 2018/19.

**BACKGROUND**

The 2014/15 to 2018/19 Capital Improvement Program document was reviewed at the June Commission Workshop Meeting.

If you have any questions, please feel free to contact me.

EMS/act

Attachment

CCO1846-14

RESOLUTION NO. 2014-\_\_

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, ACCEPTING AND ADOPTING IN PRINCIPLE, SUBJECT TO ANNUAL REVISION AND AUTHORIZATION, THE CITY OF AVENTURA CAPITAL IMPROVEMENT PROGRAM DOCUMENT FOR FISCAL YEAR 2014/15 TO 2018/19 AUTHORIZING THE CITY MANAGER TO DO ALL THINGS NECESSARY TO CARRY OUT THE AIMS OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Capital Improvement Program document for fiscal years 2014/15 to 2018/19, attached hereto was presented and recommended to the City Commission of the City of Aventura by the City Manager as a long term plan of proposed capital expenditures, the means and methods of financing the projects and an action plan for the implementation of the projects; and

**WHEREAS**, the City Commission recognizes the need to adopt a Capital Improvement Program to address Beautification and Parks, Transportation, Drainage and Infrastructure Improvements, Public Buildings and Facilities, Information Technology and Capital Equipment Purchase and Replacement which represents a commitment by the community toward achievement and maintenance of a desirable high quality of life for all residents; and

**WHEREAS**, the City Commission recognizes the need to formulate a Capital Improvement Program which adopts a sound financing plan; and

**WHEREAS**, the City Commission has reviewed the Capital Improvement Program document at a public meeting of the City Commission and wishes to adopt said document in concept.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, THAT:**

**Section 1.** The City Commission hereby accepts and adopts in principle, subject to annual revisions and authorization, the City of Aventura Capital Improvement Program document for fiscal years 2014/15 to 2018/19 attached hereto and incorporated herein as specifically as if set out at length herein.

**Section 2.** The City Manager be and the same is hereby authorized to do all things necessary and expedient in order to carry out the aims of this Resolution.

**Section 3.** This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Commissioner \_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_, and upon being put to a vote, the vote was as follows:

|                                  |     |
|----------------------------------|-----|
| Commissioner Enbar Cohen         | ___ |
| Commissioner Teri Holzberg       | ___ |
| Commissioner Michael Stern       | ___ |
| Commissioner Howard Weinberg     | ___ |
| Commissioner Luz Urbáez Weinberg | ___ |
| Vice Mayor Billy Joel            | ___ |
| Mayor Susan Gottlieb             | ___ |

Resolution No. 2014-\_\_  
Page 2

PASSED AND ADOPTED this 8<sup>th</sup> day of July, 2014.

\_\_\_\_\_  
SUSAN GOTTLIEB, MAYOR

ATTEST:

\_\_\_\_\_  
TERESA M. SOROKA, MMC  
CITY CLERK

APPROVED AS TO LEGAL SUFFICIENCY:

\_\_\_\_\_  
CITY ATTORNEY



**City of Aventura**  
**Capital Improvement Program**  
**2014/15 – 2018/19**



# CAPITAL IMPROVEMENT PROGRAM

**2014/15 – 2018/19**



## **CITY OF AVENTURA**

### ***CITY COMMISSION***

---

**Mayor Susan Gottlieb  
Commissioner Enbar Cohen  
Commissioner Teri Holzberg  
Commissioner Billy Joel  
Commissioner Michael Stern  
Commissioner Howard Weinberg  
Commissioner Luz Urbaz Weinberg**

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### ***CITY MANAGER***

**Eric M. Soroka**

---

### ***DEPARTMENT DIRECTORS***

**Weiss Serota Helfman Pastoriza Cole & Boniske, P.A., City Attorney  
Robert M. Sherman, Community Services Director  
Teresa M. Soroka, City Clerk  
Joanne Carr, Community Development Director  
Karen J. Lanke, Information Technology Director  
Steven Steinberg, Police Chief  
Julie Alm, Principal Charter School  
Brian K. Raducci, Finance Director  
Steven Clark, Arts & Cultural Center General Manager**



# City of Aventura

Government Center  
19200 West Country Club Drive  
Aventura, Florida 33180

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Office of the City Manager

June 2014

The Honorable Mayor and  
Members of the City Commission  
City of Aventura  
Aventura, Florida 33180

Enclosed herein is the proposed City of Aventura (the "City") Capital Improvement Program (CIP) for the fiscal period October 1, 2014 through September 30, 2019 and the proposed Capital Budget for the Fiscal period October 1, 2014 through September 30, 2015.

The primary goal of the CIP is to develop a long-term plan of proposed capital expenditures, the means and methods of financing, and a schedule of priorities for implementation. It is important to stress that the CIP is a planning tool to evaluate infrastructure needs of the City as well as the financial capabilities of the City. In order to determine the impact of the CIP on the City's future operating budget, the City Commission and residents will be provided with the benefits of a CIP document which serves as a point of reference and includes an estimated long-term budget plan.

At this point in the City's history, the need for major capital improvement funding has decreased substantially due to a very ambitious schedule of completing major community facilities and infrastructure projects during the past eighteen years since the incorporation of the City. This document represents an update of the CIP that was originally prepared for the five-year cycle of 2013 to 2018. The update process is important for the CIP to become a continuing and ongoing planning/implementation process. The last four years of last year's program were reevaluated in light of unanticipated needs, cost revisions, new project priorities and the financial condition of the City. In addition, the CIP was updated to add new projects in the fifth year (2018/19) to complete the cycle. Projects included within the framework of the program were based on input from Commissioners, staff, City consultants and citizens.

The following represents the significant revisions or modifications to the proposed CIP compared to the prior document:

1. Added NE 29<sup>th</sup> Place street resurfacing, safety, drainage and street lighting improvements project - \$1,808,000.
2. Added Traffic Video Monitoring System upgrade project -\$1,800,000
3. Added NE 191<sup>st</sup> drainage and road Improvements - \$900,000.
4. Added seawall repairs to NE 213<sup>th</sup> street, 183<sup>rd</sup> Street, NE 188<sup>th</sup> Street and NE 190<sup>th</sup> Street - \$450,000.
5. Added NE 187<sup>th</sup> Street and NE 185<sup>th</sup> Street resurfacing -\$266,000.
6. Added \$1,200,000 to retrofit street lighting to more energy efficient LED fixtures.
7. Replace 4 water fountains around Country Club Drive exercise trail - \$31,000.

The proposed 2014 – 2019 CIP includes 32 projects in five (5) functional categories with a total value of \$16,890,900. The following represents the percentage of total funding that each functional category has been allocated: Beautification & Parks Facilities (8%), Transportation, Drainage and Infrastructure Improvements (55%), Capital Equipment Purchase and Replacement (20%), Information/Communication Technology (16%) and Public Buildings and Facilities Improvements (1%).

Major emphasis was placed on the following projects:

|                                    |             |
|------------------------------------|-------------|
| Road Resurfacing                   | \$3,296,000 |
| Stormwater Drainage Improvements   | 2,490,000   |
| TVMS Upgrades                      | 1,800,000   |
| Street Lighting Upgrades           | 1,678,000   |
| Park Improvements                  | 1,351,450   |
| Air Conditioning Unit Replacements | 152,000     |

The document contains a detailed funding plan that forecasts revenues necessary to fund both the CIP and the operating budgets over the next five (5) years. The proposed funding plan is based on the assumption that operating expenditures can be maintained at certain percentage increases and revenues grow at specified levels. The plan is based on conservative estimates.

I am proud of the many accomplishments and the support the City Commission and residents have shown in the implementation of the capital projects since the incorporation of the City. Our beautification projects, park and open space additions, Government Center, Community Recreation Center, Charter School, Arts & Cultural Center, transportation improvements and many other community enhancements continue to exhibit our commitment to excellence and professionalism. This document serves many purposes. Importantly it serves as an aid to the residents in providing a better understanding of the City's long-term capital needs and how the City intends to meet these demands. It also details our continuing effort to address the needs and concerns of our citizens while making prudent financial decisions which contribute to the City's long-term financial health.

The preparation and formulation of this document could not have been accomplished without the dedicated efforts of all Department Directors and their staff. Their professional efforts have assisted in the preparation of this important planning program.

I request and recommend that you take the following actions regarding the proposed 2014 - 2019 Capital Improvement Program:

1. Hold a workshop meeting to review the CIP document in June.
2. Transmit copies of the CIP summary document to the public.
3. Hold a public hearing to conceptually adopt the final CIP document, by resolution, for implementation.

All questions relating to the CIP should be referred to my attention.

Respectfully submitted,



Eric M. Soroka  
City Manager

*CAPITAL IMPROVEMENT PROGRAM*  
2014 – 2019  
HIGHLIGHTS

- Road maintenance projects that total \$3,296,000 to resurface asphalt and enhance safety are included for NE 29<sup>th</sup> Place, NE 207<sup>th</sup> Street, NE 213<sup>th</sup> Street, Biscayne Lake Gardens, NE 191<sup>st</sup> Street, NE 27<sup>th</sup> Avenue, NE 28<sup>th</sup> Court, NE 30<sup>th</sup> Avenue, NE 209<sup>th</sup> Street, Yacht Club Drive, Mystic Point Drive, NE 187<sup>th</sup> Street and NE 185<sup>th</sup> Street.
- Provides for improvements to Founders Park, Veterans Park, and Waterways Park in the amount of \$324,000 to address upgrades requested by the users of the facilities and maintenance requirements.
- Utilizes a stormwater utility program to improve drainage along NE 29<sup>th</sup> Place and NE 191<sup>st</sup> Street, upgrades seawalls along NE 213<sup>th</sup> Street, NE 183<sup>rd</sup> Street, NE 188<sup>th</sup> Street, NE 190<sup>th</sup> Street and maintain systems throughout the City. A total of \$2,490,000 has been earmarked during the five-year period.
- Funds development of a 1.5 acre new park planned on NE 188<sup>th</sup> Street at a cost of \$980,000.
- Provides funding in the amount of \$1,200,000 to retrofit street lighting throughout the City with more energy efficient LED fixtures and \$478,000 for new street lights on NE 30<sup>th</sup> Avenue and NE 29<sup>th</sup> Place.
- Includes \$1,800,000 to upgrade the City's Traffic Video Monitoring System to the latest state-of-the-art technology.
- Provides the necessary equipment to continue to provide high quality and effective police services.
- Continues the implementation of technology improvements and management information systems to enhance the productivity and efficiency of City operations.
- Ensures that the tools of production, vehicles, equipment and technology, are available for City operations.

# CAPITAL IMPROVEMENT PROGRAM

2014 - 2019

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# INTRODUCTION



## INTRODUCTION

This section describes what a Capital Improvement Program (CIP) is and the process for developing the City of Aventura (the "City") Capital Improvement Program and Capital Budget. This introduction also explains how to locate a specific project in this document.

### **PURPOSE OF THE CAPITAL IMPROVEMENT PROGRAM**

The purpose of the CIP is to establish a long term plan of proposed capital expenditures, the means and methods of financing, and a schedule of priorities for implementation. In order to determine the impact on the City's operating budget, debt service and the general trend of future expenditures, the City Commission will be provided with the advantage of a CIP document as a point of reference and estimated long-term budget plan. In accordance with the State's Growth Management Act, the City is required to undergo this process in order to meet the needs of its Comprehensive Plan.

The CIP is an official statement of public policy regarding long-range capital development within the City. A capital improvement is defined as a capital expenditure of \$5,000 or more, resulting in the acquisition, improvement or addition to fixed assets in the form of land, buildings or improvements, more or less permanent in character, and durable equipment with a life expectancy of more than one (1) year. In addition, equipment that has a value of \$5,000 or less is also included in this document for budgetary purposes.

The CIP lists proposed capital projects to be undertaken, the year in which they will be started, the amount expected to be expended in each year and the method of financing these projects. Based on the CIP, a department's capital outlay portion of the annual Operating Budget will be formulated for that particular year. The CIP document also communicates to the citizens, businesses and interested parties the City's capital priorities and plan for implementing projects.

The five-year CIP is updated annually to add new projects in the fifth year, to re-evaluate the program and project priorities in light of unanticipated needs, and to revise recommendations to take account of new requirements and new sources of funding. Capital Improvement programming thus becomes a continuing part of the City's budgeting and management procedures.

The annual capital programming process provides the following benefits:

1. The CIP is a tool for implementing the City's Comprehensive Plan.
2. The CIP process provides a mechanism for coordinating among projects with respect to function, location, and timing.

3. The yearly evaluation of project priorities ensures that the most crucial projects are developed first.
4. The CIP process facilitates long-range financial planning by matching estimated revenue against capital needs, establishing capital expenditures and identifying the need for municipal borrowing and indebtedness within a sound long-range fiscal framework. The sound fiscal policy that results from this process will have a positive impact on the City's bond rating.
5. The impact of capital projects on the City's operating budget can be projected.
6. The CIP serves as a source of information about the City's development and capital expenditures plan for the public, City operating departments and the City Commission.

### **LEGAL AUTHORITY**

A capital programming process to support the comprehensive plan is required by the Local Government Comprehensive Planning and Land Development Regulations, incorporated as Chapter 163, Florida Statutes.

### **DEVELOPMENT OF THE CAPITAL IMPROVEMENT PROGRAM**

The City's capital programming process began in January when operating departments were required to prepare requests for all proposed capital projects anticipated during the period of 2014 - 2019. A CIP Preparation Manual and related forms were distributed to all departments for this purpose.

In February, departmental prioritized project requests were submitted to the City Manager's Office. Department Directors were asked to justify projects in terms of benefits derived, necessity to health, safety and welfare of the City, enhancement to City plans and policies, need of residents and funding. Projects were prioritized on the basis of Urgency, Necessity, Desirability, and Deferability.

The City Manager reviewed departmental requests and conducted individual meetings with Department Directors. The departmental requests were prioritized and the five-year schedule of projects was compiled into document form by the City Manager. The methods of financing and revenue sources were then prepared by the Finance Director and City Manager and were incorporated into the CIP document. At this point, the proposed CIP is submitted to the City Commission and public for review.

In order to facilitate public involvement, public hearings and community meetings will be held to unveil and review the CIP document prior to the adoption of a Resolution approving the CIP in principle.

**CAPITAL IMPROVEMENT PROGRAM POLICIES**

1. Annually, the City will prepare a five-year capital improvement program analyzing all anticipated capital expenditures and identifying associated funding sources. Future capital expenditures necessitated by changes in population, changes in development, growth, redevelopment or changes in economic base will be calculated and included in the Capital update process.
2. The City will perform all capital improvements in accordance with an adopted CIP.
3. The classification of items as capital or operating will be determined by two criteria - cost and frequency. Generally, a capital project has a "useful life" of more than one (1) year and a value of \$5,000 or more. In addition, equipment that has a value of \$5,000 or less is also included in the document for budgetary purposes.
4. The City will coordinate development of the capital improvement budget with the development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in the operating forecasts.
5. The first year of the five-year capital improvement program will be used as the basis for formal fiscal year appropriations during the annual budget process.
6. The City will maintain all of its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.
7. The City will identify the estimated cost of capital projects and prepare a funding projection that considers revenues and operating costs to be included in the Capital Improvement Program document that is submitted to the City Commission for approval.
8. The City will determine the most appropriate financing method for all new projects.
9. If appropriate, the City will attempt to maintain a mixed policy of pay-as-you-go and borrowing against future revenues for financing capital projects.
10. The City will maintain ongoing maintenance schedules relating to road, sidewalk and drainage system improvements.
11. The City will address and prioritize infrastructure needs on the basis of protecting the health, safety and welfare of the community.
12. A CIP preparation calendar shall be established and adhered to.
13. Capital projects will conform to the City's Comprehensive Plan.
14. Long-term borrowing will not be used to fund current operations or normal maintenance.
15. The City will strive to maintain an unreserved General Fund Fund Balance at a level not less than 10% of the annual General Fund revenue.

16. If new project appropriation needs are identified at an interim period during the fiscal year, the funding sources will be identified and mid-year budget amendments will be utilized to provide formal budgetary authority. In addition budget amendments may be utilized to increase appropriations for specific capital projects.

### **PREPARING THE CAPITAL BUDGET**

The most important year of the schedule of projects is the first year. It is called the Capital Budget and is adopted separately from the five-year program as part of the annual budget review process.

Based on the CIP, each department's capital outlay portion will be formulated for that particular year. Each year the CIP will be revised and another year will be added to complete the cycle. Capital Improvement Programming thus becomes a continuing part of the City's budget and management process.

The Capital Budget is distinct from the Operating Budget. The Capital Budget authorizes capital expenditures, while the Operating Budget authorizes the expenditure of funds for employee salaries, supplies and materials.

Through the City's amendment process, changes can be made to the adopted Capital Budget during the fiscal year. A request for amendment is generated by an operating department based on an urgent need for new capital project or for additional funding for a previously approved project. The request is reviewed by the Finance Director and City Manager and, if approved by the City Manager, a budget amendment is presented to the City Commission.

### **LOCATING A SPECIFIC CAPITAL PROJECT**

The Capital Improvement Program is divided into five (5) program areas as follows:

Beautification and Parks (BP)

Transportation, Drainage and Infrastructure Improvements (TDI)

Public Buildings and Facilities (PBF)

Information/Communications Technology (ICT)

Capital Equipment Purchases & Replacement (CE)

Each project in the Capital Improvement Program has a unique project number. This project number appears at the beginning of the individual project descriptions and the Summary by Year tables. The first digit refers to functional category priority number assigned by the City Manager. The final digits outline the individual department requesting the project. For example, project TDI-1-CS is Transportation, Drainage and Infrastructure Improvements project number one which was requested by the Community Services Department.

**READING THE PROGRAM SCHEDULES**

Detailed information about each capital project is presented in the section titled "Capital Improvement Program Project Descriptions and Funding Schedules." The section is arranged by program area and functional category and includes a description of each project and the funding schedules. Project timetables for each functional category are indicated in the Summary by Year tables.

The funding schedules are based on the funding needed to complete an individual project. A project's funding may continue for several years depending on the development timetable. Each program has a separate Funding Plan Table that outlines the revenue sources proposed to fund project expenditures.



# OVERVIEW



OVERVIEW OF RECOMMENDED PROJECTS

**SUMMARY OF RECOMMENDED PROJECTS**

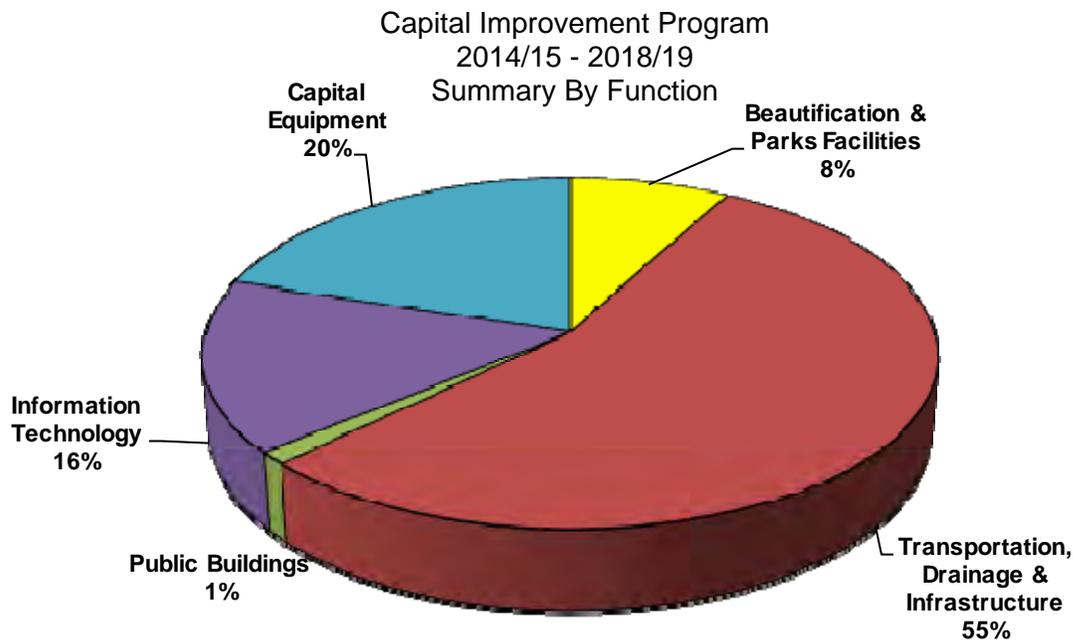
The proposed 2014 – 2019 CIP includes 32 projects in five (5) functional categories with a total value of \$16,890,900. The following represents the percentage of total funding that each functional category has been allocated: Beautification & Parks Facilities (8%), Transportation, Drainage and Infrastructure Improvements (55%), Capital Equipment Purchase and Replacement (20%), Information/Communication Technology (16%) and Public Buildings and Facilities Improvements (1%).

**SUMMARY OF MAJOR PROGRAMS**

The following table presents a summarized breakdown of the costs of the various projects recommended for funding categorized by major function for each of the five (5) years covered by the CIP.

Table 1

| Program                                   | 2014/15      | 2015/16      | 2016/17      | 2017/18      | 2018/19      | TOTAL         |
|---|--------------|--------------|--------------|--------------|--------------|---------------|
| Beautification & Parks Facilities         | \$ 181,000   | \$ 871,200   | \$ 39,400    | \$ 200,000   | \$ 59,850    | \$ 1,351,450  |
| Transportation, Drainage & Infrastructure | 3,588,000    | 2,860,000    | 933,000      | 1,017,000    | 866,000      | 9,264,000     |
| Public Buildings & Facilities             | 15,000.00    | 30,000.00    | 30,000       | 42,000       | 81,000       | 198,000       |
| Information/Communication Technology      | 563,600      | 479,100      | 502,300      | 576,900      | 534,050      | 2,655,950     |
| Capital Equipment                         | 677,430      | 662,910      | 732,060      | 670,350      | 678,750      | 3,421,500     |
| Totals                                    | \$ 5,025,030 | \$ 4,903,210 | \$ 2,236,760 | \$ 2,506,250 | \$ 2,219,650 | \$ 16,890,900 |



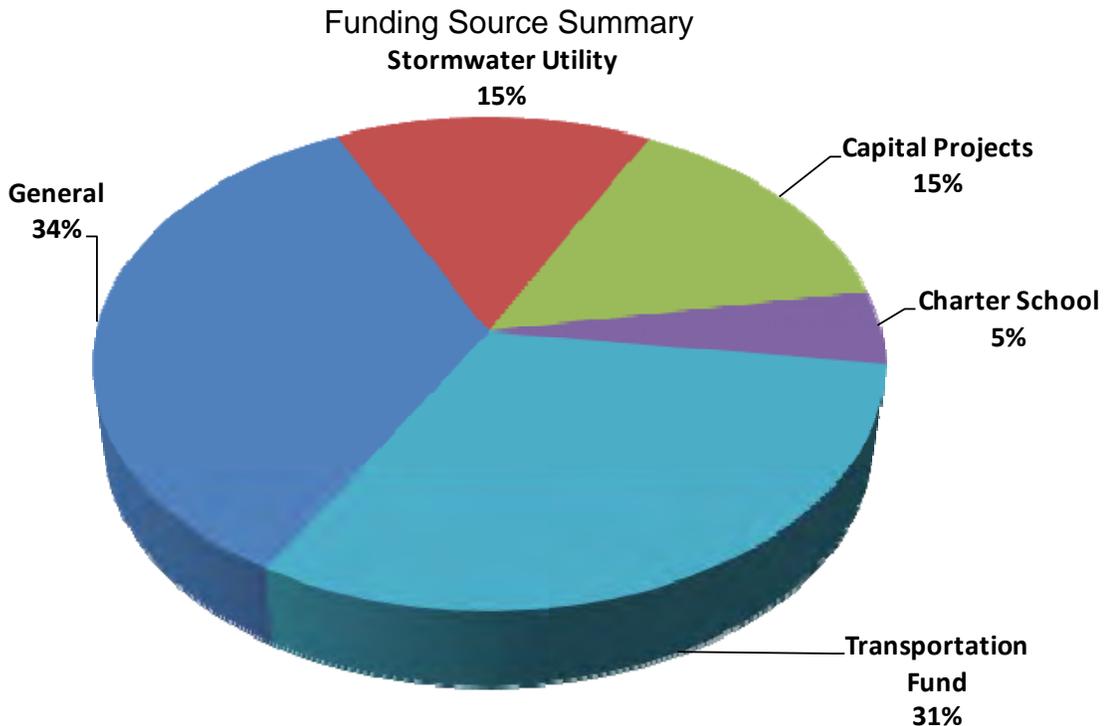
**SUMMARY OF PROPOSED APPROPRIATIONS BY FUNDING SOURCE**

The following table reflects the distribution of all proposed projects to the funding source or mechanism, which is appropriate for funding the projects for each of the five (5) years of the program.

Table 2  
Capital Improvement Program  
2014/15 - 2018/19  
Summary By funding Source

| Funding Source        | 2014/15      | 2015/16      | 2016/17      | 2017/18      | 2018/19      | TOTAL         |
|-----------------------|--------------|--------------|--------------|--------------|--------------|---------------|
| General               | \$ 1,165,030 | \$ 1,053,710 | \$ 1,131,760 | \$ 1,303,250 | \$ 1,178,650 | \$ 5,832,400  |
| Stormwater Utility    | 850,000      | 1,040,000    | 200,000      | 200,000      | 200,000      | 2,490,000     |
| Capital Projects Fund | 1,330,000    | 1,150,000    | 0            | 0            | 0            | 2,480,000     |
| Charter School        | 142,000      | 139,500      | 172,000      | 186,000      | 175,000      | 814,500       |
| Transportation Fund   | 1,538,000    | 1,520,000    | 733,000      | 817,000      | 666,000      | 5,274,000     |
|                       | \$ 5,025,030 | \$ 4,903,210 | \$ 2,236,760 | \$ 2,506,250 | \$ 2,219,650 | \$ 16,890,900 |

The proposed funding plan involves a commitment to “pay-as-you-go” annual appropriations established in yearly budgets and does not include additional long term debt.



**SUMMARY OF PROJECTS BY LOCATION AND YEAR**

The following outlines the major projects by location and the year they are proposed to be funded:

Table 3  
 Capital Improvement Program  
 2014/15 - 2018/19  
 Summary By Location

| <b>Location</b>                  | <b>Resurfacing<br/>Street Lighting<br/>Drainage<br/>Improvements</b> | <b>Park<br/>Improvements</b> |
|----------------------------------|--|------------------------------|
| Founders Park                    |  | 2014 to 2018                 |
| Waterways Park                   |  | 2014/15                      |
| Veterans Park                    |  | 2017-2019                    |
| NE 29 <sup>th</sup> Place        | 2014 to 2016   |                              |
| Biscayne Lake Gardens            | 2014/15  |                              |
| NE 207 <sup>th</sup> Street      | 2014/15  |                              |
| NE 30 <sup>th</sup> Avenue       | 2014 - 2016  |                              |
| NE 188 <sup>th</sup> Street Park |  | 2014-16                      |
| NE 213 <sup>th</sup> Street      | 2015/16  |                              |
| Yacht Club Drive                 | 2015/16  |                              |
| NE 191 <sup>st</sup> Street      | 2015/16  |                              |
| NE 27 <sup>th</sup> Avenue       | 2016/17  |                              |
| NE 28 <sup>th</sup> Court        | 2016/17  |                              |
| NE 209 <sup>th</sup> Street      | 2016/17  |                              |
| Yacht Club Drive                 | 2017/18  |                              |
| Mystic Point Drive               | 2017/18  |                              |
| NE 187 <sup>th</sup> Street      | 2018/19  |                              |
| NE 185 <sup>th</sup> Street      | 2018/19  |                              |



# FUNDING PLAN



## FUNDING PLAN

### **INTRODUCTION**

In order for a CIP to be an effective management planning tool, the program must include not only a compilation of major capital needs and their costs but also a financing plan for the entire life of the program. This financing plan must include an analysis of the available resources which will be used to fund not only the CIP itself but the required operating expenses and debt service requirements of the City.

In order to ensure that the financing plan is complete in every respect, the plan formulation process must include:

1. A projection of revenues and resources which will be available to fund operating and capital expenditures during the life of the CIP.
2. A projection of future years' operating expenditure levels which will be required to provide ongoing services to City residents.
3. Once the CIP projects have been evaluated, a determination is made of the projects to be funded and the timing of the cash outflow for each project. The information is then tabulated to determine the amounts required to fund the CIP for each year.
4. From the information obtained in 1 through 3 above, the additional resources required to fund the CIP will be determined and a decision will be made on whether the program is to be financed by the issuance of debt, on a pay-as-you-go basis or some combination of the two (2).

The financing plan prepared in such a manner will be as accurate as possible and should be an informative document to all City residents. However, due to the uncertainty involved in projecting operating cost increases, the community's desire for service increases and the inflow of resources over a five-year period, the financing plan presented should be viewed as a theoretical framework to be adjusted each year based on the most recent information available at that time. This will be accomplished by updating the financing plan each year, adopting operating and capital budgets, and ordinances to implement fee structures which will be required to fund the program each year.

### **DEBT VS PAY-AS-YOU-GO FINANCING**

Debt financing through the issuance of long term bonds is most appropriate when:

1. There are a small number of relatively large dollar value projects.
2. Larger projects cannot be broken into segments and the costs distributed over a longer time frame without impairing the usefulness of the project.

3. The projects are non-recurring.
4. Assets acquired have a relatively long useful life which equals or exceeds the life of the debt.

Through long-term bond financing, the costs of a project having a long useful life can be shared by future residents who will benefit from the projects.

In contrast, pay-as-you-go financing is most appropriate for a CIP which includes:

1. A large number of projects having a relatively small dollar value.
2. Projects which can be broken into phases with a portion completed each year without impairing the overall effectiveness of the project.
3. Projects which are of a recurring nature.
4. Projects where the assets acquired will have relatively short useful lives.

The primary advantage of pay-as-you-go financing is that the interest costs and costs of bringing a bond issue to market can be avoided. However, if inappropriately used, this financing plan may cause tax rates and fee structures to increase suddenly and may result in current residents paying a greater portion of projects which benefit future residents.

In summary, the choice of the appropriate financing plan will be contingent upon an analysis of the projects to be included in a CIP.

#### **REQUIRED SEPARATION OF FUNDING SOURCES**

In order to comply with accepted governmental accounting practices and to ensure compliance with City Codes and any related Bond Indentures, the analysis and financing plan contained herein will be presented within their respective funds. Projects funded on a pay-as-you-go basis will directly relate to the Capital Fund Budget from where the source of funding is derived. Each of these Budgets will appear in the Annual Operating and Capital Improvement Budget, which is adopted each year. Those funds are currently represented as follows:

1. General Fund
2. Transportation and Street Maintenance Fund
3. Charter School Fund
4. Capital Projects Fund
5. Stormwater Utility Fund

In accordance with accounting, legal and internal revenue requirements, all projects to be completed with the proceeds received from the sale of Bonds or loans will be accounted for in a Capital Construction Fund or Stormwater Utility Fund. In addition, capital outlay for the Charter School is included in a separate Budget adopted by the City Commission.

**SUMMARY OF FINANCING PLAN MODEL**

Detailed funding plans for individual funds of the City are enclosed herein in the following sections. The following represents an overview of the major points of the recommended funding plan:

1. Utilize “pay-as-you-go” financing through annual appropriations to fund the total five year amount of \$16,890,900. No additional debt is recommended.
2. Adjusts property tax revenues based on projected conservative growth in assessments.

**PROPOSED FINANCING PLAN**  
**GENERAL FUND**

After evaluating the nature of the various projects that are included in the City's General CIP, it was decided that pay-as-you-go would be most appropriate for funding the program.

**FINANCING PLAN TABLES**

Based on this decision, the analysis which follows is aimed at developing a financing plan which will allow the City to fund General Government Services operating expenditures and all projects recommended for funding in the General CIP for each year of the program.

*Table 1* presents a five-year projection of resources which will be available for General Government Services. Unless shown by an asterisk (\*), the amount projected for each revenue is based on the tax rate or fee structure in effect during the 2013/14 fiscal year. Revenue descriptions followed by an asterisk (\*) were computed based on a projected increase in the rate structure as discussed in the assumption of projections.

*Table 2* presents a five-year projection of required operating expenses for General Government Services which utilize the cost data as outlined in the assumption of projections.

*Table 3* is a recap of resources available to fund the General CIP based on projected revenues and expenditures and the proposed Capital Improvement Program appropriations for the five (5) years of the program. Please note that this analysis assumes that all available resources not needed to fund current operating expenditures will be transferred to the CIP Fund and that any balance in the CIP Fund will remain in the CIP. Through this process, the City will be able to accumulate a reserve which would be used to fund unexpected capital outlays or to fund future years' programs.

TABLE 1

PROJECTION OF RESOURCES AVAILABLE FOR GENERAL GOVERNMENT SERVICES

| CURRENT YEAR REVENUES AVAILABLE FOR GENERAL GOVERNMENT SERVICES | 2013/14              | 2014/15              | 2015/16              | 2016/17              | 2017/18              | 2018/19              |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| AD VALOREM TAXES  | \$12,812,525         | \$13,741,716         | \$14,291,385         | \$14,791,583         | \$ 15,309,289        | \$15,845,114 (a)     |
| FPL FRANCHISE FEES  | 2,600,000            | 2,652,000            | 2,705,040            | 2,759,141            | 2,814,324            | 2,870,610 (b)        |
| FRANCHISE FEES  | 500,000              | 508,000              | 523,240              | 538,937              | 555,105              | 571,758 (c)          |
| UTILITY TAXES   | 7,630,000            | 7,567,000            | 7,794,010            | 8,027,830            | 8,268,665            | 8,516,725 (d)        |
| SECTION 185 PREMIUM TAX   | 268,000              | 288,000              | 288,000              | 288,000              | 288,000              | 288,000              |
| CITY BUSINESS LICENSES TAX                                      | 840,000              | 880,000              | 888,800              | 897,688              | 906,665              | 915,732 (e)          |
| BUILDING RELATED REVENUE  | 1,501,500            | 1,653,000            | 1,653,000            | 1,603,000            | 1,553,000            | 1,000,000 (f)        |
| STATE SHARED REVENUES-UNRESTRICTED                              | 487,679              | 552,329              | 568,899              | 585,966              | 603,545              | 621,651 (g)          |
| HALF CENT SALES TAX   | 2,300,000            | 2,550,000            | 2,639,250            | 2,731,624            | 2,827,231            | 2,926,184 (h)        |
| CHARGES FOR SERVICES  | 1,970,200            | 2,120,000            | 2,194,200            | 2,270,997            | 2,350,482            | 2,432,749 (i)        |
| FINES AND FORFEITURES   | 1,632,000            | 1,632,000            | 1,680,960            | 1,731,389            | 1,783,330            | 1,836,830 (j)        |
| MISC. REVENUES  | 166,000              | 165,000              | 178,000              | 178,000              | 178,000              | 178,000              |
| COUNTY BUSINESS TAX   | 45,000               | 49,000               | 49,000               | 49,000               | 49,000               | 49,000               |
| <b>TOTAL CURRENT YEAR REVENUES</b>                              | <b>\$32,752,904</b>  | <b>\$34,358,045</b>  | <b>\$35,453,784</b>  | <b>\$36,453,155</b>  | <b>\$37,486,635</b>  | <b>\$38,052,353</b>  |
| TRANSFERS FROM E911 FUND  | 30,000               | 30,000               | 31,050               | 32,137               | 33,262               | 34,426               |
| TRANSFERS FROM SCHOOL FUND                                      | -                    | -                    | 30,000               | 30,000               | 30,000               | 30,000               |
| <b>TOTAL AVAILABLE</b>  | <b>\$ 32,782,904</b> | <b>\$ 34,388,045</b> | <b>\$ 35,514,834</b> | <b>\$ 36,515,292</b> | <b>\$ 37,549,897</b> | <b>\$ 38,116,779</b> |

NOTES TO ASSUMPTION OF PROJECTIONS

- (a) Ad Valorem Tax revenues are estimated to grow at the rate of 7.3% in 2014/15 and then 4% to 3.5% in future years.
- (b) FPL Franchise Fees from Dade County will grow at the rate of 2% per year.
- (c) Franchise fees will grow at the rate of 3% per year.
- (d) Utility taxes will grow at the rate of 3% per year.
- (e) Business License Tax will grow at the rate of 1.0% per year.
- (f) Building related revenues will decrease over the 5 year period.
- (g) State shared revenues will grow at the rate of 3% per year.
- (h) Half-cent sales tax will grow at the rate 3.5% per year.
- (i) Charges for services will grow at the rate of 3.5% per year.
- (j) Fines & forfeitures will grow at the rate of 3% per year.

TABLE 2

## PROJECTION OF OPERATING EXPENDITURES FOR GENERAL GOVERNMENT SERVICES

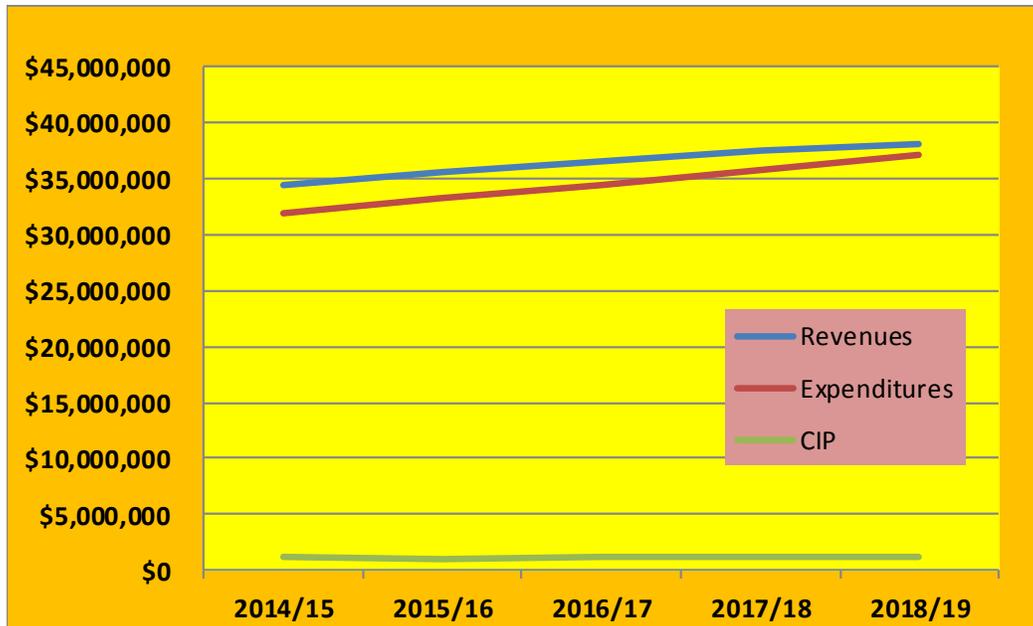
| DEPARTMENT  | 2013/14              | 2014/15              | 2015/16              | 2016/17              | 2017/18              | 2018/19              |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| City Commission   | \$ 124,140           | \$ 125,339           | \$ 127,846           | \$ 131,681           | \$ 135,632           | \$ 139,701           |
| Office of the City Manager  | 787,104              | 810,506              | 842,926              | 876,643              | 911,709              | 948,177              |
| Legal   | 270,000              | 270,000              | 270,000              | 270,000              | 270,000              | 270,000              |
| City Clerk  | 281,731              | 313,689              | 349,373              | 366,842              | 402,521              | 430,698              |
| Finance   | 957,677              | 991,411              | 1,040,982            | 1,093,031            | 1,147,682            | 1,205,066            |
| Information Technology  | 932,834              | 972,580              | 1,016,346            | 1,067,163            | 1,120,522            | 1,176,548            |
| Public Safety   | 16,819,878           | 17,467,503           | 18,340,878           | 19,074,513           | 19,932,866           | 20,829,845           |
| Arts & Cultural Center  | 693,793              | 726,900              | 759,611              | 793,793              | 829,514              | 866,842              |
| Community Development   | 1,889,105            | 2,108,160            | 2,171,405            | 2,204,975            | 2,265,224            | 2,255,833            |
| Community Services  | 4,295,798            | 4,482,158            | 4,661,444            | 4,847,902            | 5,041,818            | 5,243,491            |
| Non - Departmental  | 1,500,200            | 1,469,000            | 1,498,380            | 1,528,348            | 1,558,915            | 1,590,093            |
| TOTAL PROJECTED OPERATING EXPENDITURES<br>GENERAL GOVERNMENTAL SERVICES | <u>\$ 28,552,260</u> | <u>\$ 29,737,246</u> | <u>\$ 31,079,191</u> | <u>\$ 32,254,892</u> | <u>\$ 33,616,402</u> | <u>\$ 34,956,293</u> |
| TOTAL PROJECTED DEBT SERVICE REQUIREMENTS<br>Transfers                  | 2,221,190            | 2,212,045            | 2,220,979            | 2,220,979            | 2,220,979            | 2,220,979            |
| TOTAL PROJECTED EXPENDITURES  | <u>\$ 30,773,450</u> | <u>\$ 31,949,291</u> | <u>\$ 33,300,170</u> | <u>\$ 34,475,871</u> | <u>\$ 35,837,381</u> | <u>\$ 37,177,272</u> |

**NOTES TO ASSUMPTION OF PROJECTIONS**

Operating expenditures are projected to increase 4% to 4.2 each year.

**TABLE 3  
RECAP OF AVAILABLE RESOURCES vs PROPOSED APPROPRIATIONS  
GENERAL FUND CAPITAL IMPROVEMENT PROGRAM**

|   | 2014/15      | 2015/16      | 2016/17      | 2017/18      | 2018/19      |
|---|--------------|--------------|--------------|--------------|--------------|
| TOTAL PROJECTED AVAILABLE RESOURCES               | \$34,388,045 | \$35,514,834 | \$36,515,292 | \$37,549,897 | \$38,116,779 |
| PROJECTED OPERATING EXPENDITURES                  | 29,737,246   | 31,079,191   | 32,254,892   | 33,616,402   | 34,956,293   |
| DEBT SERVICE REQUIREMENTS                         | 2,212,045    | 2,220,979    | 2,220,979    | 2,220,979    | 2,220,979    |
| SUBTOTAL - EXPENDITURES                           | 31,949,291   | 33,300,170   | 34,475,871   | 35,837,381   | 37,177,272   |
| BALANCE AFTER OPERATING COSTS                     | 2,438,754    | 2,214,664    | 2,039,421    | 1,712,516    | 939,506      |
| LESS CIP APPROPRIATIONS                           | 1,165,030    | 1,053,710    | 1,131,760    | 1,303,250    | 1,178,650    |
| BALANCE   | \$ 1,273,724 | \$ 1,160,954 | \$ 907,661   | \$ 409,266   | \$ (239,144) |
| AMOUNT NEEDED FROM CIP RESERVE<br>OR NEW REVENUES | \$ -         | \$ -         | \$ -         | \$ -         | \$ (239,144) |



**PROPOSED FINANCING PLAN  
TRANSPORTATION FUND**

This fund was established to account for restricted revenues and expenditures which by State Statute and County Transit System Surtax Ordinance are designated for transportation enhancements, street maintenance and construction costs. This table reflects the anticipated revenues available and the proposed appropriations.

TABLE 4  
TRANSPORTATION AND STREET MAINTENANCE FUND  
RECAP OF AVAILABLE RESOURCES AND PROPOSED APPROPRIATIONS  
SUMMARY BY YEAR

|                                    | 2013/14            | 2014/15            | 2015/16            | 2016/17             | 2017/18            | 2018/19            |
|------------------------------------|--------------------|--------------------|--------------------|---------------------|--------------------|--------------------|
| <b>REVENUES</b>                    |                    |                    |                    |                     |                    |                    |
| LOCAL OPTION GAS TAX               | \$ 505,000         | \$ 505,000         | \$ 517,625         | \$ 530,566          | \$ 543,830         | \$ 544,000         |
| INTEREST EARNINGS                  | 500                | 2,000              | 2,000              | 2,000               | 2,000              | 1,000              |
| STATE SHARED REVENUES-RESTRICTED   | 170,000            | 170,000            | \$ 174,250         | \$ 178,606          | \$ 183,071         | \$ 184,000         |
| CARRYOVER                          | 1,586,617          | 1,358,815          | 685,315            | 33,805              | 172,566            | 229,822            |
| COUNTY TRANSIT SYSTEM SURTAX       | 1,050,000          | 1,050,000          | 1,076,250          | 1,103,156           | 1,130,735          | 1,131,000          |
| <b>TOTAL REVENUES</b>              | <b>\$3,312,117</b> | <b>\$3,085,815</b> | <b>\$2,455,440</b> | <b>\$ 1,848,133</b> | <b>\$2,032,202</b> | <b>\$2,089,822</b> |
| <b>EXPENDITURES</b>                |                    |                    |                    |                     |                    |                    |
| Maintenance Operating Expenditures | \$ 450,000         | \$ 463,500         | \$ 486,675         | \$ 511,009          | \$ 536,559         | \$ 563,387         |
| Transit Services                   | 375,000            | 399,000            | 414,960            | 431,558             | 448,821            | 466,774            |
| <b>TOTAL EXPENDITURES</b>          | <b>\$ 825,000</b>  | <b>\$ 862,500</b>  | <b>\$ 901,635</b>  | <b>\$ 942,567</b>   | <b>\$ 985,380</b>  | <b>\$1,030,161</b> |
| <b>Total For Capital</b>           | <b>2,487,117</b>   | <b>2,223,315</b>   | <b>1,553,805</b>   | <b>905,566</b>      | <b>1,046,822</b>   | <b>1,059,662</b>   |
| <b>CAPITAL EXPENDITURES</b>        |                    |                    |                    |                     |                    |                    |
| Project Title                      | 2013/14            | 2014/15            | 2015/16            | 2016/17             | 2017/18            | 2018/19            |
| Street Lighting                    | \$ 100,000         | \$ 228,000         | \$ 250,000         | \$ 400,000          | \$ 400,000         | \$ 400,000         |
| TVMS                               | -                  | 300,000            | -                  | -                   | -                  | -                  |
| Road Resurfacing Program           | 978,302            | 1,010,000          | 1,270,000          | 333,000             | 417,000            | 266,000            |
| <b>TOTAL CAPITAL EXPENDITURES</b>  | <b>\$1,078,302</b> | <b>\$1,538,000</b> | <b>\$1,520,000</b> | <b>\$ 733,000</b>   | <b>\$ 817,000</b>  | <b>\$ 666,000</b>  |
| Reserves                           | \$1,358,815        | \$ 685,315         | \$ 33,805          | \$ 172,566          | \$ 229,822         | \$ 393,662         |

**PROPOSED FINANCING PLAN  
STORMWATER UTILITY FUND**

The City is responsible for stormwater management activities within its corporate boundaries.

In order to address deficiencies and develop an ongoing maintenance program, a Stormwater Utility Fund was created. The Fund generates revenues for stormwater management costs, permitting, maintenance and capital improvements from a source other than the General Fund, gas taxes or ad valorem taxes. The Utility relies on user fees charged to residents and businesses for generating revenues.

Table 5 reflects the anticipated revenues available and the proposed appropriations for the Stormwater Utility Fund for the five-year period.

A total of \$2,490,000 worth of stormwater drainage projects will be completed during the five-year period. The monthly rate charged to users per unit was \$2.50 for 2013/14. It is not recommended that the fee be increased during the next five (5) years.

TABLE 5  
RECAP OF AVAILABLE RESOURCES vs PROPOSED APPROPRIATIONS  
STORMWATER UTILITY FUND

|                                  | 2013/14           | 2014/15             | 2015/16             | 2016/17             | 2017/18             | 2018/19             |
|----------------------------------|-------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Revenues:</b>                 |                   |                     |                     |                     |                     |                     |
| Stormwater Utility Billings (1)  | \$850,000         | \$867,000           | \$884,340           | \$902,027           | \$920,067           | \$938,469           |
| State Grant                      | -                 | 425,000             | -                   | -                   | -                   | -                   |
| Carry Over of Surplus            | -                 | 880,000             | 1,215,600           | 481,284             | 581,509             | 675,702             |
|                                  | <u>\$ 850,000</u> | <u>\$ 2,172,000</u> | <u>\$ 2,099,940</u> | <u>\$ 1,383,311</u> | <u>\$ 1,501,576</u> | <u>\$ 1,614,170</u> |
| <b>Operating Expenses: (2)</b>   | 535,000           | 556,400             | 578,656             | 601,802             | 625,874             | 650,909             |
| Available for CIP & Debt Service | \$ 315,000        | \$ 1,615,600        | \$ 1,521,284        | \$ 781,509          | \$ 875,702          | \$ 963,261          |
| <b>Annual CIP Expenditures:</b>  | <u>200,000</u>    | <u>850,000</u>      | <u>1,040,000</u>    | <u>200,000</u>      | <u>200,000</u>      | <u>200,000</u>      |
| <b>Annual Surplus/(Deficit):</b> | \$ 115,000        | \$ 765,600          | \$ 481,284          | \$ 581,509          | \$ 675,702          | \$ 763,261          |

NOTES TO ASSUMPTION OF PROJECTIONS

(1) Projected to remain flat.

(2) Includes Operation and Maintenance, Engineering, Administration, Review of Existing Account Data Costs.

**PROPOSED FINANCING PLAN  
CAPITAL PROJECTS FUND**

This fund was established to account for restricted impact fees or other revenues and which by Ordinance or Commission Policy are designated for police and parks capital improvements. This table reflects the anticipated revenues available and the proposed appropriations.

TABLE 6  
CAPITAL PROJECTS FUND  
RECAP OF AVAILABLE RESOURCES AND PROPOSED APPROPRIATIONS  
SUMMARY BY YEAR

|                                    | 2013/14            | 2014/15            | 2015/16            | 2016/17          | 2017/18     | 2018/19     |
|------------------------------------|--------------------|--------------------|--------------------|------------------|-------------|-------------|
| <b>REVENUES</b>                    |                    |                    |                    |                  |             |             |
| Police Impact Fees                 | \$ 7,500           | \$ 7,500           | \$ 7,500           | \$ -             | \$ -        | \$ -        |
| Park Impact Fees                   | 7,500              | 7,500              | 7,500              | -                | -           | -           |
| Land Sale Proceeds                 | 1,000,000          | -                  | -                  | -                | -           | -           |
| Developer Contributions            | -                  | 750,000            | -                  | -                | -           | -           |
| Carryover Police TVMS              | -                  | 450,000            | 300,000            | -                | -           | -           |
| Carryover - Parks Impact Fees      | -                  | 1,045,933          | 923,433            | -                | -           | -           |
| Carryover - Police Impact Fees     | -                  | 19,891             | 27,391             | 35,000           | -           | -           |
| <b>TOTAL REVENUES</b>              | <b>\$1,015,000</b> | <b>\$2,280,824</b> | <b>\$1,265,824</b> | <b>\$ 35,000</b> | <b>\$ -</b> | <b>\$ -</b> |
| <b>POLICE CAPITAL EXPENDITURES</b> |                    |                    |                    |                  |             |             |
| Police Equipment                   | \$ -               | \$ -               | \$ -               | \$ -             | \$ -        | \$ -        |
| TVMS                               | -                  | 1,200,000          | 300,000            | -                | -           | -           |
| Police Reserves                    | -                  | 27,391             | 34,891             | \$ 35,000        | -           | -           |
| <b>TOTAL EXPENDITURES</b>          | <b>-</b>           | <b>\$1,227,391</b> | <b>\$ 334,891</b>  | <b>\$ 35,000</b> | <b>-</b>    | <b>-</b>    |
| <b>PARKS CAPITAL EXPENDITURES</b>  |                    |                    |                    |                  |             |             |
| Park Reserves                      | 780,000            | 923,433            | 80,933             | -                | -           | -           |
| Founders Park Improvements         | 175,000            | -                  | -                  | -                | -           | -           |
| Waterways Park Improvements        | 10,000             | -                  | -                  | -                | -           | -           |
| Waterways Dog Park Improvements    | 30,000             | -                  | -                  | -                | -           | -           |
| Veterans Park Improvemnets         | 20,000             | -                  | -                  | -                | -           | -           |
| NE 188th Street Park Improvements  | -                  | 130,000            | 850,000            | -                | -           | -           |
| <b>TOTAL EXPENDITURES</b>          | <b>1,015,000</b>   | <b>1,053,433</b>   | <b>930,933</b>     | <b>-</b>         | <b>-</b>    | <b>-</b>    |
| <b>TOTAL CAPITAL EXPENDITURES</b>  | <b>\$1,015,000</b> | <b>\$2,280,824</b> | <b>\$1,265,824</b> | <b>\$ 35,000</b> | <b>\$ -</b> | <b>\$ -</b> |



## PROJECT DESCRIPTIONS

## BEAUTIFICATION AND PARK FACILITIES IMPROVEMENTS

This section includes beautification projects and improvements to the City's park system and recreational facilities. There are six (6) projects in the CIP, which total \$1,351,450. Special emphasis was given to upgrading existing park facilities.

### Policies

The City's investment in improvements to the City park system is based on the following policies:

**Goal:** Provide adequate and accessible parks and facilities to meet the recreational needs of all current and future residents.

- Provide a variety of quality recreation facilities that will meet the needs of all age groups within the City and enhance the overall environmental characteristics of the area.
- Maximize the utilization of all public facilities through the provision of variety in the type of facility offered.
- Provide exercise/walking paths to enhance the physical well being of residents.
- Provide recreational facilities on the basis of 2.75 acres per 1,000 population.
- Encourage the integration of recreational facilities into the development of residential, commercial, industrial, and open space land uses.

**Goal:** Update the five-year CIP on an annual basis.

- Provide parks whereby residents have access to neighborhood parks within a 2 mile radius and community parks which serve the entire City.

**Goal:** Increase Safety Standards

- Provide for adequate security measure including limited access facilities.
- Replace dangerous equipment and eliminate visual barriers to reduce criminal opportunities.
- Employ vandal-resistant equipment and facilities.
- Maintain a Parks Usage Plan to protect the City's investment in the park system and insure the residents' safety.

**Goal:** Protect and preserve environmentally sensitive land and water areas.

- Preserve and enhance open space with environmental impact.

**Existing Facilities**

There is 32 acres of open space and public park land in the City.

**Aventura Founders Park** was opened in November 1998. This 11 acre site located on West Country Club Drive and NE 190th Street includes both active and passive recreational opportunities. The park encompasses the following components: Splash pad, Jogging Path, tennis courts, gated entries, One ball field w/ dugouts and backstops, Restroom Buildings, Decorative Fencing, Playground, picnic area, passive play areas, baywalk, landscaping, two parking lots, multi-purpose plaza areas, signage, benches, and security lighting.

**Don Soffer Exercise/Walking Path** contains 5.5 acres that is classified as open space recreation area. This facility is used by residents for both recreational and exercise purposes.

**Waterways Dog Park** was acquired by the City in 1998 from a private developer. This 1.5 acre site was previously constructed by a private developer. The City converted this site to a dog park in 2008.

**Waterways Park** was purchased in 2006. The 7 acre site that includes a multipurpose sports field, playground, basketball court, fitness trail, parking and restroom facilities was opened in 2008.

**Arthur I Snyder Memorial Park** was purchased in 1998. This 3.5 acre site was one of the last remaining waterfront undeveloped parcels in the City. This site contains the Community/Recreation Center. Open passive and sitting areas are available at this location.

**Veterans Park** was acquired by the City from a private developer in 2001. This 2 acre site is located on NE 31<sup>st</sup> Avenue. Facilities and amenities include: parking lot; 1.5 acre open playfield area; playground facilities; restroom facilities and landscaping with shade trees. This park was modified in 2008 by removing the dog play area and expanding the children’s play area and adding a restroom facility.

**Prior Accomplishments**

The following projects have been completed or are scheduled for completion as of the 2013/14 fiscal year:

| <b><u>Project Title</u></b>                               | <b><u>Year</u></b> |
|---|--------------------|
| Conceptual Design of Aventura Founders Park               | 1996/97            |
| Design of Country Club Drive Exercise Safety Improvements | 1996/97            |

|   |   |
|---|---|
| Purchase of 5.5 acres for Aventura Founders Park                                  | 1996/97   |
| Bus Shelter & Bench Replacements  | 1996/97, 1997/98, 1998/99<br>1999/00, 2000/01, 2001/02<br>2005/06 |
| Aventura Blvd Beautification Improvements   | 1997/98   |
| Northern Entrance Beautification Improvements                                     | 1997/98   |
| Aventura Founders Park Development  | 1997/98   |
| Country Club Drive Exercise/Walking Path Improvements                             | 1997/98   |
| NE 183 <sup>rd</sup> Street Beautification Improvements                           | 1997/98   |
| NE 34 <sup>th</sup> Avenue Beautification Improvements                            | 1997/98   |
| Library Landscaping Project   | 1997/98   |
| Huber Tract Open Space Land Purchase  | 1998/99   |
| NE 207 <sup>th</sup> Street Beautification Improvements                           | 1998/99   |
| Country Club Dr. Exercise Path Safety Improvements                                | 1998/99, 2004/05, 2009/10   |
| NE 190 <sup>th</sup> Street Beautification Improvements                           | 1998/99   |
| Biscayne Boulevard Phase I Beautification Improvements                            | 1998/99   |
| FEC Landscape Buffer  | 1998/99   |
| NE 191 <sup>st</sup> Street Beautification Improvements                           | 1998/99   |
| Waterways Park Improvements   | 1999/00   |
| Founders Park Improvements  | 1999/00, 2001/02, 2002/03<br>2003/04, 2005/06, 2010/11<br>2013/14 |
| Biscayne Boulevard Phase II Beautification Improvements                           | 1999/00   |
| NE 185 <sup>th</sup> Street & NE 28 <sup>th</sup> Ave Beautification Improvements | 1999/00   |
| NE 213 <sup>th</sup> Street Beautification Improvements                           | 2001/02   |
| Aventura Blvd. Entrance Features  | 2001/02   |
| Community/Recreation Center Conceptual Design                                     | 2000/01   |
| Community Recreation Center Development   | 2001/02   |
| Expanded Waterways Park Purchase  | 2003/04   |
| Biscayne Boulevard Phase II Beautification Improvements                           | 2001/02   |
| Country Club Drive Beautification Improvements                                    | 2002/03   |
| Newspaper Racks   | 2002/03, 2003/04  |
| NE 188 <sup>th</sup> Street Beautification Improvements                           | 2002/03   |
| Yacht Club Way Beautification Improvements  | 2003/04   |
| William Lehman Causeway Beautification Improvements                               | 2003/04, 2004/05  |
| Veterans Park Development   | 2003/04   |
| Waterways Park Design   | 2005/06   |
| Founders Park Parking Lot Expansion   | 2005/06   |
| NE 207 <sup>th</sup> Street Swale Beautification Improvements                     | 2005/06   |
| Waterways Park Development  | 2006/07, 2007/08  |
| Splashpad Addition to Founders Park   | 2006/07   |
| Miami Gardens Drive Beautification Improvements                                   | 2006/07   |
| Waterways Dog Park Development  | 2007/08   |
| Veterans Park Modifications & Improvements  | 2007/08, 2013/14  |
| Entrance Features Upgrades  | 2010/11   |
| Waterways Park Improvements   | 2013/14   |



|                       |           |
|-----------------------|-----------|
| <u>Funding:</u>       |           |
| General Fund          | \$371,500 |
| Capital Projects Fund | 980,000   |

TABLE 1  
 PROPOSED BEAUTIFICATION AND PARK FACILITIES IMPROVEMENTS  
 PROJECTS SCHEDULED FOR 2014/15 - 2018/19  
 SUMMARY BY YEAR

| CIP #  | Project Title                         | Dept. # | 2014/15    | 2015/16    | 2016/17   | 2017/18    | 2018/19   | Total        |
|--------|---------------------------------------|---------|------------|------------|-----------|------------|-----------|--------------|
| BP1    | Founders Park Improvements            | CS      | \$ 28,000  | \$ 12,000  | \$ 30,000 | \$ 30,000  | \$ 35,000 | \$ 135,000   |
| BP2    | Waterways Park Improvements           | CS      | 14,000     | -          | -         | -          | -         | 14,000       |
| BP3    | Veterans Park Improvements            | CS      | -          | -          | -         | 150,000    | 4,500     | 154,500      |
| BP4    | NE 188th Street Park Improvements     | CS      | 130,000    | 850,000    | -         | -          | -         | 980,000      |
| BP5    | Exercise Trail Improvements           | CS      | -          | -          | -         | 10,400     | 10,600    | 21,000       |
| BP6    | City-wide Beautification Improvements | CS      | 9,000      | 9,200      | 9,400     | 9,600      | 9,750     | 46,950       |
| Totals |                                       |         | \$ 181,000 | \$ 871,200 | \$ 39,400 | \$ 200,000 | \$ 59,850 | \$ 1,351,450 |

TABLE 2  
 PROPOSED BEAUTIFICATION AND PARK FACILITIES IMPROVEMENTS  
 PROJECTS SCHEDULED FOR 2014/15 - 2018/19  
 FUNDING PLAN

| CIP #  | Project Title                         | Dept. # | Total      | Capital Projects | General Fund |
|--------|---------------------------------------|---------|------------|------------------|--------------|
| BP1    | Founders Park Improvements            | CS      | \$ 135,000 | \$ -             | \$ 135,000   |
| BP2    | Waterways Park Improvements           | CS      | 14,000     | -                | 14,000       |
| BP3    | Veterans Park Improvements            | CS      | 154,500    | -                | 154,500      |
| BP4    | NE 188th Street Park Improvements     | CS      | 980,000    | 980,000          | -            |
| BP5    | Exercise Trail Improvements           | CS      | 21,000     | -                | 21,000       |
| BP6    | City-wide Beautification Improvements | CS      | 46,950     | -                | 46,950       |
| Totals |                                       |         | 1,351,450  | \$ 980,000       | \$ 371,450   |

**PROPOSED PROJECTS**

1 – CS

Founders Park Improvements

2014/15 \$28,000    2015/16 \$12,000    2016/17 \$30,000  
 2017/18 \$30,000    2018/19 \$35,000

This project consists of maintenance projects which replace and update equipment as well as enhancements to the existing features.

|         |   |        |
|---------|---|--------|
| 2014/15 | Replace SplashPad Water Features            | 28,000 |
| 2015/16 | Replace Office and Welcome Center Furniture | 12,000 |
| 2016/17 | Replace SplashPad Water Features            | 30,000 |
| 2017/18 | Replace SplashPad Water Features            | 30,000 |
| 2018/19 | Replace Sunpad Furniture                    | 23,000 |
|         | Replace SpalshPad Pumps                     | 12,000 |

2-CS

Waterways Park Improvements

2014/15 \$14,000

This project consists of the following maintenance project.

|         |  |        |
|---------|--|--------|
| 2014/15 | Replace Shade structure at Playground Area | 14,000 |
|---------|--|--------|

3-CS

Veterans Park Improvements

2017/18 \$150,000    2018/19 \$4,500

This project consists of maintenance projects which replace and update equipment as well as enhancements to the existing features.

|         |                              |         |
|---------|------------------------------|---------|
| 2017/18 | Replace Playground Equipment | 150,000 |
| 2018/19 | Replace Playground Equipment | 4,500   |

4-CS

NE 188<sup>th</sup> Street Park Improvements  
 2014/15 \$130,000 2015/16 \$850,000

This project consists of developing the 1.5 acre parcel on NE 188<sup>th</sup> Street into practice fields for ACES and additional park amenities based on input from the area residents. Parking for 16 parking spaces.

5-CS

Exercise Trail Improvements  
 2017/18 \$10,400 2018/19 \$10,600

This project consists of replacing and upgrading chilled water fountains as follows:

|         |                           |        |
|---------|---------------------------|--------|
| 2017/18 | Replace 2 Water Fountains | 10,400 |
| 2018/19 | Replace 2 Water Fountains | 10,600 |

6 - CS

City-Wide Beautification Improvements  
 2014/15 \$9,000 2015/16 \$9,200 2016/17 \$9,400  
 2017/18 \$9,600 2018/19 \$9,750

This project consists of replacing aging street furniture that is no longer useful.

|         |                                 |       |
|---------|---------------------------------|-------|
| 2014/15 | Purchase Trash Cans and Benches | 9,000 |
| 2015/16 | Purchase Trash Cans and Benches | 9,200 |
| 2016/17 | Purchase Trash Cans and Benches | 9,400 |
| 2017/18 | Purchase Trash Cans and Benches | 9,600 |
| 2018/19 | Purchase Trash Cans and Benches | 9,750 |

## TRANSPORTATION, DRAINAGE AND INFRASTRUCTURE IMPROVEMENTS

This section includes improvements to the City's transportation system, roadways, drainage system, sidewalks, pedestrian pathways, street lighting, transit and other infrastructure improvements. There are four (4) improvement projects in the Capital Improvement Program, which total \$9,264,000. Special emphasis was given to improving traffic flow, street lighting, correcting drainage deficiencies and road resurfacing and addressing maintenance considerations. The projects outlined in this section have been developed based on a survey of all areas of the City, with respect to the improvement items, by the Community Services Department; City's consulting engineer and staff. The projects were prioritized according to the urgency of the improvements needed and age of the areas to be improved.

### Policies

The City's investment in improvements to its transportation system, roads, sidewalks, street lighting and drainage system is based on the following policies:

**Goal:** Utilize the Stormwater Utility Fund to provide revenue sources to fund drainage improvements contained in the CIP.

- Coordinate area-wide storm water developments with major street improvements.
- Provide adequate storm drainage as defined by present standards for different types of areas of the City.
- Upgrade areas of the City to conform to present drainage standards to eliminate flood prone areas.

**Goal:** Improve local roads to meet road safety requirements and serve the transportation needs of the City.

- Systematically provide local street improvements throughout the City based upon the existing condition and age of the street and the cost of maintenance of the street.
- Provide an adequate road transportation network that meets or exceeds the capacity rating outlined in the Comprehensive Plan.
- Implement improvements to meet safety standards.
- Improve safety by installing street lighting on all appropriate public roadways.
- Provide walkways and sidewalks to improve the safety of residents traveling throughout the City.

- Accept the dedication of private roads throughout the City in accordance with the Policy governing the conversion of private roads to public roads as outlined in Resolution No. 97-05.

**Goal:** Address traffic flow along the major roadways and intersections by implementing projects that create improvements to the system.

- Implement the recommendations of the City’s Traffic Advisory board and its Traffic consultant.

**Existing Facilities**

The following is a list of current public roads under the jurisdiction of the City:

|                             |                              |
|-----------------------------|------------------------------|
| NE 185 <sup>th</sup> Street | NE 27 <sup>th</sup> Court    |
| NE 28 <sup>th</sup> Place   | NE 28 <sup>th</sup> Avenue   |
| NE 29 <sup>th</sup> Avenue  | NE 29 <sup>th</sup> Court    |
| NE 29 <sup>th</sup> Place   | NE 30 <sup>th</sup> Avenue   |
| NE 34 <sup>th</sup> Avenue  | NE 187 <sup>th</sup> Street  |
| NE 188 <sup>th</sup> Street | NE 190 <sup>th</sup> Street  |
| NE 191 <sup>st</sup> Street | NE 192 <sup>nd</sup> Street  |
| NE 193 <sup>rd</sup> Street | Aventura Boulevard           |
| West Country Club Drive     | North Country Club Drive     |
| East Country Club Drive     | NE 201 Terrace               |
| NE 203 <sup>rd</sup> Street | NE 205 <sup>th</sup> Street  |
| NE 206 <sup>th</sup> Street | NE 207 <sup>th</sup> Street  |
| NE 208 <sup>th</sup> Street | NE 208 <sup>th</sup> Terrace |
| NE 209 <sup>th</sup> Street | NE 211 <sup>th</sup> Street  |
| NE 213 <sup>th</sup> Street | NE 214 <sup>th</sup> Terrace |
| NE 214 <sup>th</sup> Street | NE 183 <sup>rd</sup> Street  |
| Yacht Club Drive            | Turnberry Way                |
| NE 27 <sup>th</sup> Court   |                              |

**Prior Accomplishments**

Since the inception of the CIP, the following projects have been completed or are scheduled for completion as of the 2013/14 fiscal year:

| <b><u>Project Title</u></b>                                    | <b><u>Year</u></b> |
|--|--------------------|
| Country Club Drive Drainage Improvements                       | 1996/97            |
| Sidewalk Installation – Southside of Lehman Causeway           | 1996/97            |
| Pedestrian Safety Study  | 1996/97            |
| Aventura Boulevard Street Lighting Improvements                | 1997/98            |
| NE 183 <sup>rd</sup> Street & Drainage Improvements            | 1997/98            |
| NE183 <sup>rd</sup> Street Lighting Improvements               | 1997/98            |
| NE 207 <sup>th</sup> Street Lighting Improvements              | 1997/98            |
| North Aventura Stormwater Collector (213 <sup>th</sup> Street) | 1997/98            |
| Pedestrian Transportation Circulation Safety Improvements      | 1997/98            |

|  |                           |
|--|---------------------------|
| NE 190 <sup>th</sup> Street Lighting Improvements                            | 1998/99                   |
| South Aventura Stormwater Collector  | 1998/99                   |
| Sidewalk Improvements & Replacements   | 1998/99, 1999/00, 2000/01 |
| NE 34 <sup>th</sup> avenue Street Lighting Improvements                      | 1999/00                   |
| NE 185 <sup>th</sup> Street & NE 28 <sup>th</sup> Avenue Improvements        | 1999/00                   |
| Safety Improvements – Country Club Drive                                     | 1999/00                   |
| NE 30 <sup>th</sup> Avenue Drainage Improvements                             | 2000/01                   |
| NE 213 <sup>th</sup> Street Lighting Improvements                            | 2000/01                   |
| NE 34 <sup>th</sup> Avenue Safety/Road Improvements                          | 2000/01                   |
| Biscayne Lake Gardens Area Drainage Improvements                             | 2001/02                   |
| NE 188 <sup>th</sup> Street, Lighting & Drainage Improvements                | 2002/03                   |
| Country Club Drive Improvements  | 2002/03, 2012/13, 2013/14 |
| NE 190 <sup>TH</sup> Street Drainage Improvements                            | 2002/03                   |
| Yacht Club way Drainage and Lighting Improvements                            | 2003/04                   |
| NE 31 <sup>st</sup> Avenue Decorative Street Lighting                        | 2003/04                   |
| Extension of Lehman Causeway Westbound Service Road                          | 2003/04                   |
| Illuminated Street Signs   | 2003/04                   |
| Hospital District NE 213 <sup>TH</sup> Street Drainage Connector             | 2003/04                   |
| Hospital District North Collector  | 2004/05                   |
| NE 207 <sup>th</sup> Street Resurfacing                                      | 2004/05                   |
| Traffic Video Monitoring Program   | 2004/05, 2005/06          |
| Directional Signs  | 2004/05                   |
| Yacht Club Drive Seawall Improvements  | 2005/06                   |
| Miami Gardens Drive  | 2005/06                   |
| Aventura Boulevard Resurfacing   | 2005/06                   |
| NE 213 <sup>th</sup> Street Outfall Drainage Improvement                     | 2006/07                   |
| Miami Gardens Drive Extension and Street Lighting                            | 2006/07                   |
| Ne 29 <sup>th</sup> Avenue Street Lighting Improvements                      | 2006/07                   |
| Yacht Club Drive Resurfacing   | 2006/07                   |
| Countdown Pedestrian Walkway Signals   | 2006/07                   |
| Traffic Video Monitoring Program – Phase I                                   | 2006/07                   |
| Traffic Video Monitoring Program – Phase II                                  | 2007/08                   |
| NE 29 <sup>th</sup> Pace and Yacht Club Way Resurfacing                      | 2007/08                   |
| NE 190 <sup>th</sup> Street Drainage Improvements                            | 2007/08                   |
| NE 209 <sup>th</sup> Street/Biscayne Boulevard Traffic Improvements          | 2007/08                   |
| NE 187 <sup>th</sup> Street Traffic Improvements                             | 2007/08                   |
| NE 180 <sup>th</sup> & NE 182 <sup>nd</sup> Street /Biscay Boulevard Signage | 2007/08                   |
| NE 199 <sup>th</sup> Street/West Country Club Drive Turning Lane             | 2008/09                   |
| NE 190 <sup>th</sup> Street Resurfacing                                      | 2008/09                   |
| NE 191 <sup>st</sup> Street/Biscayne Boulevard Traffic Improvements          | 2008/09                   |
| NE 191 <sup>st</sup> /29 <sup>th</sup> Avenue Drainage Improvements          | 2008/09                   |
| Hospital District Resurfacing  | 2009/10                   |
| NE 183 <sup>rd</sup> Street Resurfacing & Road Improvements                  | 2009/10                   |
| Yacht Club Way Bridge Improvements   | 2009/10                   |
| Country Club Drive Bus Shelters  | 2010/11                   |
| NE 29 <sup>th</sup> Avenue and NE 187 <sup>th</sup> Street Resurfacing       | 2010/11                   |

|   |         |
|---|---------|
| NE 34 <sup>th</sup> Avenue Street Resurfacing   | 2010/11 |
| Biscayne Boulevard Street Light Upgrades Phase 1  | 2010/11 |
| Biscayne Boulevard Street Light Upgrades Phase 2  | 2011/12 |
| NE 185 <sup>th</sup> /NE 31 <sup>th</sup> Avenue, NE 188 <sup>th</sup> Street and NE 191 Street Resurfacing | 2011/12 |
| Biscayne Boulevard Street Light Upgrades Phase 3  | 2012/13 |
| Traffic Signal @ NE 185 <sup>th</sup> Street & NE 28 <sup>th</sup> Court                                    | 2012/13 |
| Turning Lane at N. Country Club Drive and NE 34 <sup>th</sup> Avenue  | 2012/13 |
| Biscayne Boulevard Street Light Upgrades Phase 4  | 2013/14 |
| Traffic Flow Improvements NE 185 <sup>th</sup> Street   | 2013/14 |

**Road, Drainage and Infrastructure Improvements**

The majority of the projects outlined herein can be also be classified as drainage improvements and road resurfacing in accordance with established maintenance schedules.

**Funding Plan**

Funding for the proposed roadway, drainage and infrastructure improvement projects will be provided by the following sources:

|                         |             |
|-------------------------|-------------|
| Total Category Budget   | \$9,264,000 |
| <u>Funding:</u>         |             |
| Transportation Fund     | \$5,274,000 |
| Stormwater Utility Fund | 2,490,000   |
| Capital Projects Fund   | 1,500,000   |

Tables 1 and 2 showing these improvement projects and funding schedules are followed by detailed project descriptions.

TABLE 1  
 PROPOSED TRANSPORTATION, DRAINAGE AND INFRASTRUCTURE IMPROVEMENTS  
 PROJECTS SCHEDULED FOR 2014/15 - 2018/19  
 SUMMARY BY YEAR

| CIP # | Project Title                    | Dept. # | 2014/15      | 2015/16      | 2016/17    | 2017/18      | 2018/19    | Total        |
|-------|----------------------------------|---------|--------------|--------------|------------|--------------|------------|--------------|
| TDI1  | Stormwater Drainage Improvements | CS      | \$ 850,000   | \$ 1,040,000 | \$ 200,000 | \$ 200,000   | \$ 200,000 | \$ 2,490,000 |
| TDI2  | Road Resurfacing Program         | CS      | 1,010,000    | 1,270,000    | 333,000    | 417,000      | 266,000    | 3,296,000    |
| TDI3  | TVMS Upgrade                     | CS      | 1,500,000    | 300,000      | -          | -            | -          | 1,800,000    |
| TDI4  | Street Lighting Improvements     | CS      | 228,000      | 250,000      | 400,000    | 400,000      | 400,000    | 1,678,000    |
|       | Totals                           |         | \$ 3,588,000 | \$ 2,860,000 | \$ 933,000 | \$ 1,017,000 | \$ 866,000 | \$ 9,264,000 |

TABLE 2  
 PROPOSED TRANSPORTATION, DRAINAGE AND INFRASTRUCTURE IMPROVEMENTS  
 PROJECTS SCHEDULED FOR 2014/15 - 2018/19  
 FUNDING PLAN

| CIP # | Project Title                    | Dept. # | Total        | Stormwater<br>Utility<br>Fund | General<br>Fund | Transportation<br>Fund | Capital<br>Project<br>Fund |
|-------|----------------------------------|---------|--------------|-------------------------------|-----------------|------------------------|----------------------------|
| TDI1  | Stormwater Drainage Improvements | CS      | \$ 2,490,000 | \$ 2,490,000                  | \$ -            | \$ -                   | \$ -                       |
| TDI2  | Road Resurfacing Program         | CS      | 3,296,000    | -                             | -               | 3,296,000              | -                          |
| TDI3  | TVMS Upgrade                     | CS      | 1,800,000    | -                             | -               | 300,000                | 1,500,000                  |
| TDI4  | Street Lighting Improvements     | CS      | 1,678,000    | -                             | -               | 1,678,000              | -                          |
|       | Totals                           |         | \$ 9,264,000 | \$ 2,490,000                  | \$ -            | \$ 5,274,000           | \$ 1,500,000               |

**PROPOSED PROJECTS**

1-CS

Stormwater Drainage Improvements

|                   |                     |                   |
|-------------------|---------------------|-------------------|
| 2014/15 \$850,000 | 2015/16 \$1,040,000 | 2016/17 \$200,000 |
| 2017/18 \$200,000 | 2018/19 \$200,000   |                   |

Projects included provide for ongoing annual minor drainage improvements and include the cost of resurfacing the affected roadways.

|         |   |         |
|---------|---|---------|
| 2014/15 | NE 29 Place Phase I (North)   | 500,000 |
|         | NE 29 Place Phase II (South)  | 350,000 |
| 2015/16 | NE 213 <sup>th</sup> Street and NE 183 <sup>rd</sup> Street Seawall | 390,000 |
|         | NE 191 <sup>st</sup> Improvements                                   | 650,000 |
| 2016/17 | Drainage Improvements   | 140,000 |
|         | NE 188 <sup>th</sup> Street and NE 190 <sup>th</sup> Street Seawall |         |
|         | Improvements  | 60,000  |
| 2017/18 | Drainage Improvements   | 200,000 |
| 2018/19 | Replace Country Club Drive Pump Station                             | 95,000  |
|         | Drainage Improvements   | 105,000 |

2-CS

Road Resurfacing Program

|                     |                     |                   |
|---------------------|---------------------|-------------------|
| 2014/15 \$1,010,000 | 2015/16 \$1,270,000 | 2016/17 \$333,000 |
| 2017/18 \$417,000   | 2018/19 \$266,000   |                   |

This project consists of resurfacing roadways as determined by the City's maintenance standards and the Community Services Department.

|         |  |         |
|---------|--|---------|
| 2014/15 | Biscayne Lake Gardens<br>(NE 29 <sup>th</sup> Ct., 201 <sup>th</sup> Terr, & 27 <sup>th</sup> Ct.) | 145,000 |
|         | NE 207 <sup>th</sup> Street  | 565,000 |
|         | NE 29 Place Phase I (North)  | 300,000 |
| 2015/16 | NE 213 <sup>th</sup> Street  | 335,000 |
|         | NE 29 Place Phase II (South)   | 470,000 |
|         | Yacht Club Way Bridge Repairs  | 215,000 |
|         | NE 191 <sup>st</sup> Street  | 250,000 |

|  |  |                                     |
|--|--|-------------------------------------|
| 2016/17  | NE 27 <sup>th</sup> Avenue   | 58,000                              |
|  | NE 28 <sup>th</sup> Court between 185 and 187 Streets  | 53,000                              |
|  | NE 30 <sup>th</sup> Avenue   | 168,000                             |
|  | NE 209 <sup>th</sup> Street  | 54,000                              |
| 2017/18  | Yacht Club Drive   | 245,000                             |
|  | Mystic Point Drive   | 172,000                             |
| 2018/19  | NE 187 <sup>th</sup> Street  | 145,000                             |
|  | NE 185 <sup>th</sup> Street  | 121,000                             |
| -----  |  |                                     |
| 3-CS   |  |                                     |
| Traffic Video Monitoring System  |  |                                     |
| 2014/15  | \$1,500,000  | 2015/16 \$300,000                   |
| <p>This project consists of upgrading the 10 year old TVMS equipment to state of art technology and expanding service by adding cameras at two location in the southern portion of the City. The TVMS program utilizes cameras at key intersections to allow for the Police Department to monitor and respond to traffic conditions.</p> |  |                                     |
| -----  |  |                                     |
| 4-CS   |  |                                     |
| Streetlight Improvements   |  |                                     |
| 2014/15  | \$228,000  | 2015/16 \$250,000 2016/17 \$400,000 |
| 2017/18  | \$400,000  | 2018/19 \$400,000                   |
| 2014/15  | Plan Design for Street Lights on NE 30 <sup>th</sup> Ave between NE 203 <sup>th</sup> Street and NE 207 <sup>th</sup> Street | \$50,000                            |
|  | NE 29 Place Street Lights Phase II (South)   | 178,000                             |
| 2015/16  | Construction of Street Lights on NE 30 <sup>th</sup> Ave between NE 203 <sup>th</sup> Street and NE 207 Street               | 250,000                             |
| 2016/17  | Retrofit Street Lighting with LED fixtures   | 400,000                             |
| 2017/18  | Retrofit Street Lighting with LED fixtures   | 400,000                             |
| 2018/19  | Retrofit Street Lighting with LED fixtures   | 400,000                             |
| -----  |  |                                     |

**PUBLIC BUILDINGS AND FACILITIES IMPROVEMENTS**

Capital projects in this functional category include providing new facilities to serve City residents or improvements to existing facilities in the City. The CIP includes 3 projects totaling \$198,000.

**Policies**

The City's investment in improvements to public buildings and operational facilities is based on the following policies:

- Provide easily accessible services to City residents and adequate parking for City facilities.
- Repair and maintain all buildings and facilities in proper order to increase life of said facilities.

**Existing Facilities**

Map 1 shows the location of the City's Government Center, and the Dade County Fire Rescue Station and Library Branch.

**Prior Accomplishments**

The following projects have been completed or are scheduled for completion as of the 2013/14 fiscal year:

| <b><u>Project Title</u></b>                             | <b><u>Year</u></b>                    |
|---|---------------------------------------|
| Government Center/Police Station Needs Assessment Study | 1996/97                               |
| Government Center Land Purchase                         | 1997/98                               |
| Design of Government Center/Police                      | 1997/98                               |
| Construction of Government Center                       | 1999/00, 2000/01                      |
| Purchase of Charter Elementary School Property          | 2001/02                               |
| Construction of Charter Elementary School               | 2002/03                               |
| Community Center Improvements                           | 2003/04, 2004/05,<br>2006/07, 2007/08 |
| Construction of Middle School Wing to Charter School    | 2004/05                               |
| Holiday Lighting for Government Center                  | 2005/06                               |
| Design of Arts & Cultural Center                        | 2007/08                               |
| Classroom Additions to Charter School                   | 2008/09                               |
| Arts & Cultural Center Construction                     | 2008/09, 2009/10                      |
| Government Center Chiller Replacements                  | 2009/10                               |
| Police Department Office Improvement                    | 2009/10                               |
| Government Center Security Equipment Upgrade            | 2010/11                               |
| Government Center Commission Chambers Video Upgrade     | 2010/11                               |
| Government Center Parking Expansion Design              | 2011/12                               |
| Government Center Parking Garage                        | 2012/13                               |



PROPOSED PUBLIC BUILDING AND FACILITIES IMPROVEMENTS  
 PROJECTS SCHEDULED FOR 2014/15 - 2018/19  
 SUMMARY BY YEAR

| CIP #  | Project Title                             | Dept. | 2014/15   | 2015/16   | 2016/17   | 2017/18   | 2018/19   | Total      |
|--------|---|-------|-----------|-----------|-----------|-----------|-----------|------------|
| PBF1   | HVAC Replacements                         | CS    | \$ -      | \$ 30,000 | \$ 30,000 | \$ 42,000 | \$ 50,000 | \$ 152,000 |
| PBF2   | Community Recreation Center Improvements  | CS    | -         | -         | -         | -         | 31,000    | 31,000     |
| PBF3   | Police Communications Center Improvements | PD    | 15,000    | -         | -         | -         | -         | 15,000     |
| Totals |   |       | \$ 15,000 | \$ 30,000 | \$ 30,000 | \$ 42,000 | \$ 81,000 | \$ 198,000 |

TABLE 2  
 PROPOSED PUBLIC BUILDING AND FACILITIES IMPROVEMENTS  
 PROJECTS SCHEDULED FOR 2014/15 - 2018/19  
 FUNDING PLAN

| CIP #  | Project Title                             | Dept. | Total      | Charter Fund | General Fund |
|--------|---|-------|------------|--------------|--------------|
| PBF1   | HVAC Replacements                         | CS    | \$ 152,000 | \$ 92,000    | \$ 60,000    |
| PBF2   | Community Recreation Center Improvements  | CS    | 31,000     | -            | 31,000       |
| PBF3   | Police Communications Center Improvements | PD    | 15,000     | -            | 15,000       |
| Totals |   |       | \$ 198,000 | \$ 92,000    | \$ 106,000   |

**PROPOSED PROJECTS**

1 – CS

HVAC Replacements

2015/16 \$30,000    2016/17 \$30,000    2017/18 \$42,000  
 2018/19 \$50,000

This project consists of replacing the air conditioning units at various City facilities.

|         |  |                    |
|---------|--|--------------------|
| 2015/16 | Replace 20 ton HVAC at Community Recreation Center                                 | \$30,000           |
| 2016/17 | Replace 20 ton HVAC at ACES  | \$30,000           |
| 2017/18 | Replace 30 ton HVAC at ACES  | \$42,000           |
| 2018/19 | Replace 12 ton HVAC at Community Recreation Center<br>Replace 2 8-ton HVAC at ACES | \$30,000<br>20,000 |

2 – CS

Community Recreation Center Improvements

2018/19 \$31,000

2018/19      Replace Gym Bleachers, Wall Padding and Curtain.

3 – PD

Police Communication Center Improvements

2014/15 \$15,000

2014/15      Replace carpeting tiles in the Communication Center and EOC.

**INFORMATION/COMMUNICATIONS TECHNOLOGY**

This functional category includes improvements to the City's information/communication systems, data processing and the automation of certain operations by utilizing the latest technology to enhance productivity and efficiency. There are 12 projects totaling \$2,655,950.

**Policies**

The City's investment in communication and computer projects is based on the following policies:

- Continue the implementation upgrade of the Management Information System for all key City operations to automate functions and improve efficiency and productivity.
- Improve and maintain City-wide radio communications capabilities for Police operations.
- Develop and maintain computerized capabilities of the various City departments and information systems.
- Utilize the latest state-of-the-art technology including the use of the Internet for the delivery of services.
- Maintain the E911 system to enhance police response times to emergencies.
- Utilize the latest technology for education and teaching at the Charter School.

**Funding Plan**

Funding for the proposed Information Technology Projects will be provided by the following sources: Total Category Budget \$2,655,950

**Funding:**

|                     |             |
|---------------------|-------------|
| General Fund        | \$1,933,450 |
| Charter School Fund | 722,500     |

TABLE 1  
 PROPOSED COMMUNICATIONS AND COMPUTERS EQUIPMENT  
 PROJECTS SCHEDULED FOR 2014/15 - 2018/19  
 SUMMARY BY YEAR

| CIP #  | Project Title                   | Dept. # | 2014/15    | 2015/16    | 2016/17    | 2016/17    | 2017/18    | Total        |
|--------|---------------------------------|---------|------------|------------|------------|------------|------------|--------------|
| ICT1   | Police Computers Systems<\$5000 | PD      | \$ 124,600 | \$ 116,100 | \$ 151,000 | \$ 142,000 | \$ 152,000 | \$ 685,700   |
| ICT2   | Central Computer System>\$5000  | IT      | 215,000    | 160,000    | 165,000    | 230,000    | 175,000    | 945,000      |
| ICT3   | Radios and E911 System          | PD      | 47,000     | 31,000     | 20,500     | 15,000     | 15,000     | 128,500      |
| ICT4   | Computer Equipment<\$5000       | ACES    | 97,000     | 104,500    | 102,000    | 109,000    | 105,000    | 517,500      |
| ICT5   | Computer Equipment>\$5000       | ACES    | 45,000     | 35,000     | 40,000     | 35,000     | 50,000     | 205,000      |
| ICT6   | Computer Equipment<\$5000       | IT      | 6,000      | 6,000      | 6,000      | 6,000      | 6,000      | 30,000       |
| ICT7   | Computer Equipment<\$5000       | F       | 2,000      | 6,000      | 2,000      | 3,000      | 2,000      | 15,000       |
| ICT8   | Computer Equipment<\$5000       | CM      | -          | 4,000      | -          | -          | -          | 4,000        |
| ICT9   | Computer Equipment<\$5000       | CS      | 14,000     | 10,000     | 6,300      | 26,900     | 19,550     | 76,750       |
| ICT10  | Computer Equipment<\$5000       | CD      | 3,500      | 4,500      | 3,500      | 4,000      | 4,500      | 20,000       |
| ICT11  | Computer Equipment<\$5000       | AACC    | 6,500      | 2,000      | 6,000      | 6,000      | 5,000      | 25,500       |
| ICT12  | Computer Equipment<\$5000       | CC      | 3,000      | -          | -          | -          | -          | 3,000        |
| Totals |                                 |         | \$ 563,600 | \$ 479,100 | \$ 502,300 | \$ 576,900 | \$ 534,050 | \$ 2,655,950 |

TABLE 2  
 PROPOSED COMMUNICATIONS AND COMPUTERS EQUIPMENT  
 PROJECTS SCHEDULED FOR 2014/15 - 2018/19  
 FUNDING PLAN

| CIP #  | Project Title                   | Dept. # | Total        | General Fund | Charter School Fund |
|--------|---------------------------------|---------|--------------|--------------|---------------------|
| ICT1   | Police Computers Systems<\$5000 | PD      | \$ 685,700   | \$ 685,700   | -                   |
| ICT2   | Central Computer System>\$5000  | IT      | 945,000      | 945,000      | -                   |
| ICT3   | Radios and E911 System          | PD      | 128,500      | 128,500      | -                   |
| ICT4   | Computer Equipment<\$5000       | ACES    | 517,500      | -            | 517,500             |
| ICT5   | Computer Equipment>\$5000       | ACES    | 205,000      | -            | 205,000             |
| ICT6   | Computer Equipment<\$5000       | IT      | 30,000       | 30,000       | -                   |
| ICT7   | Computer Equipment<\$5000       | F       | 15,000       | 15,000       | -                   |
| ICT8   | Computer Equipment<\$5000       | CM      | 4,000        | 4,000        | -                   |
| ICT9   | Computer Equipment<\$5000       | CS      | 76,750       | 76,750       | -                   |
| ICT10  | Computer Equipment<\$5000       | CD      | 20,000       | 20,000       | -                   |
| ICT11  | Computer Equipment<\$5000       | AACC    | 25,500       | 25,500       | -                   |
| ICT12  | Computer Equipment<\$5000       | CC      | 3,000        | 3,000        | -                   |
| Totals |                                 |         | \$ 2,655,950 | \$ 1,933,450 | \$ 722,500          |

**PROPOSED PROJECTS**

1 - PD

Police Computers Systems < \$5000

2014/15 \$124,600 2015/16 \$116,100 2016/17 \$151,000

2017/18 \$142,000 2018/19 \$152,000

This project consists of purchasing computer equipment and software that utilizes the latest technology for the Police Department.

|         |                           |          |
|---------|---------------------------|----------|
| 2014/15 | Upgrades                  | \$ 5,000 |
|         | Replace 25 Mobile Laptops | 50,000   |
|         | 20 Desktop Computers      | 24,000   |
|         | Vehicle Modems            | 5,600    |
|         | Replace 2 Servers         | 10,000   |
|         | 20 Vehicle Printers       | 20,000   |
|         | Key Track System          | 10,000   |
| 2015/16 | Upgrades                  | \$ 5,000 |
|         | Replace 25 Mobile Laptops | 50,000   |
|         | 20 Desktop Computers      | 24,000   |
|         | Vehicle Modems            | 5,600    |
|         | Replace 1 Server          | 5,000    |
|         | 20 Vehicle Printers       | 15,000   |
|         | Desktop Scanner           | 5,000    |
|         | Color Printer             | 1,500    |
|         | Replace Smart Board       | 5,000    |
| 2016/17 | Upgrades                  | \$ 5,000 |
|         | Replace 25 Mobile Laptops | 50,000   |
|         | 20 Desktop Computers      | 24,000   |
|         | Vehicle Modems            | 14,000   |
|         | Replace 2 Server          | 10,000   |
|         | 20 Vehicle Printers       | 15,000   |
|         | Desktop Scanner           | 2,000    |
|         | EOC PCS                   | 12,000   |
|         | Laptop-Ruggized           | 4,000    |
|         | Replace Smart Board       | 5,000    |
|         | Key Track System          | 10,000   |
| 2017/18 | Upgrades                  | \$ 5,000 |
|         | Replace 25 Mobile Laptops | 50,000   |
|         | 20 Desktop Computers      | 24,000   |
|         | Vehicle Modems            | 28,000   |
|         | Replace 2 Server          | 10,000   |

|   |                                |                   |
|---|--------------------------------|-------------------|
|   | 20 Vehicle Printers            | 15,000            |
|   | Desktop Scanners               | 5,000             |
|   | Replace Smart Board            | 5,000             |
| 2018/19   | Upgrades                       | \$ 5,000          |
|   | Replace 25 Mobile Laptops      | 50,000            |
|   | 20 Desktop Computers           | 24,000            |
|   | Vehicle Modems                 | 28,000            |
|   | Replace 2 Server               | 10,000            |
|   | 20 Vehicle Printers            | 15,000            |
|   | Desktop Scanners               | 5,000             |
|   | Replace Smart Board            | 5,000             |
|   | Key Track System               | 10,000            |
| -----   |                                |                   |
| 2 - IT  |                                |                   |
| Central Management Information System > \$5000  |                                |                   |
| 2014/15   | \$215,000                      | 2015/16 \$160,000 |
| 2016/17   | \$165,000                      | 2018/19 \$175,000 |
| <p>This project consists of purchasing new and replacement computer hardware and software that utilize the latest technology for the City's general information management system, which is used by all City Departments.</p> |                                |                   |
| 2014/15   | Software/Licenses/Upgrades     | \$15,000          |
|   | Servers/ Security/UPS/Switches | 70,000            |
|   | AS 400 Upgrades                | 5,000             |
|   | Upgrade Phone System           | 25,000            |
|   | TVMS Equipment Upgrades        | 50,000            |
|   | LaserFiche Upgrade             | 50,000            |
| 2015/16   | Software/Licenses/Upgrades     | \$20,000          |
|   | Servers/ Security/UPS/Switches | 60,000            |
|   | AS 400 Upgrades                | 5,000             |
|   | Upgrade Phone System           | 5,000             |
|   | Upgrade Video System Solution  | 10,000            |
|   | TVMS Equipment Upgrades        | 60,000            |
| 2016/17   | Software/Licenses/Upgrades     | \$20,000          |
|   | Servers/ Security/UPS/Switches | 80,000            |
|   | AS 400 Upgrades                | 5,000             |
|   | Upgrade Phone System           | 10,000            |
|   | TVMS Equipment Upgrades        | 50,000            |
| 2017/18   | Software/Licenses/Upgrades     | \$20,000          |
|   | Servers/ Security/UPS/Switches | 85,000            |

|  |                                |                   |
|--|--------------------------------|-------------------|
|  | AS 400 Upgrades                | 50,000            |
|  | Upgrade Phone System           | 10,000            |
|  | TVMS Equipment Upgrades        | 50,000            |
|  | Equipment for Redundant Site   | 15,000            |
| 2018/19  | Software/Licenses/Upgrades     | \$20,000          |
|  | Servers/ Security/UPS/Switches | 70,000            |
|  | AS 400 Upgrades                | 5,000             |
|  | Upgrade Phone System           | 15,000            |
|  | TVMS Equipment Upgrades        | 65,000            |
| <hr/>  |                                |                   |
| <b>3 - PD</b>  |                                |                   |
| Radios and E911 System   |                                |                   |
| 2014/15  | \$47,000                       | 2015/16 \$31,000  |
|  |                                | 2016/17 \$20,500  |
| 2017/18  | \$15,000                       | 2018/19 \$15,000  |
| <p>This project consists of upgrading the equipment for the 800 Mhz police radio system to ensure a state-of-the-art system and maintain the E911 system.</p>    |                                |                   |
| 2014/15  | E911 System Upgrades           | 15,000            |
|  | 7 Mobile Radios                | 32,000            |
| 2015/16  | E911 System Upgrades           | 15,000            |
|  | 2 Handheld & 2 Mobile Radios   | 16,000            |
| 2016/17  | E911 System Upgrades           | 15,000            |
|  | 2 Handheld Radios              | 5,500             |
| 2017/18  | E911 System Upgrades           | 15,000            |
| 2018/19  | E911 System Upgrades           | 15,000            |
| <hr/>  |                                |                   |
| <b>4 - ACES</b>  |                                |                   |
| Computer Equipment < \$5,000   |                                |                   |
| 2014/15  | \$97,000                       | 2015/16 \$104,500 |
|  |                                | 2016/17 \$102,000 |
| 2017/18  | \$109,000                      | 2018/19 \$105,000 |
| <p>This project consists of the regular replacement of the computers, laptops, servers and network infrastructure at the Aventura City of Excellence School.</p> |                                |                   |
| 2014/15  | Replace 85 Computers/laptops   | 93,500            |
|  | Replace Color Laser Printer    | 3,500             |
| 2015/16  | Replace 80 Computers/Laptops   | 88,000            |

|   |  |                  |
|---|--|------------------|
|   | 21 Tablet Computers                      | 10,500           |
|   | Mobile Learning Computer Lab             | 5,000            |
|   | Replace Desktop Scanner                  | 1,000            |
| 2016/17   | Replace 80 Computers/Laptops             | 88,000           |
|   | 21 Tablet Computers                      | 10,500           |
|   | Replace Color Laser Printer              | 3,500            |
| 2017/18   | Replace 85 Computers/Laptops             | 93,500           |
|   | 21 Tablet Computers                      | 10,500           |
|   | Mobile Learning Computer Lab             | 5,000            |
| 2018/19   | Replace 85 Computers/Laptops             | 93,500           |
|   | 21 Tablet Computers                      | 10,500           |
|   | Replace Desktop Scanner                  | 1,000            |
| <hr/>   |  |                  |
| 5 - ACES  |  |                  |
| Computer Equipment > \$5000   |  |                  |
| 2014/15   | \$45,000                                 | 2015/16 \$35,000 |
| 2016/17   | \$40,000                                 |                  |
| 2017/18   | \$35,000                                 | 2018/19 \$50,000 |
| <p>This project consists of the regular replacement of the computers and network infrastructure at the Aventura City of Excellence School that exceeds \$5,000.</p> |  |                  |
| 2014/15   | Replace Network Switches and Routers     | 10,000           |
|   | Phone system Upgrade                     | 15,000           |
|   | Replace AV equipment and/or Smart boards | 20,000           |
| 2015/16   | Replace Network Switches and Routers     | 15,000           |
|   | Replace AV equipment and/or Smart boards | 20,000           |
| 2016/17   | Replace Network Switches and Routers     | 10,000           |
|   | Replace 2 Servers                        | 10,000           |
|   | Replace AV equipment and/or Smart boards | 20,000           |
| 2017/18   | Replace Network Switches and Routers     | 10,000           |
|   | Phone System Upgrade                     | 5,000            |
|   | Replace AV equipment and/or Smart boards | 20,000           |
| 2018/19   | Replace Network Switches and Routers     | 10,000           |
|   | Replace AV equipment and/or Smart boards | 40,000           |
| <hr/>   |  |                  |
| 6 - IT  |  |                  |
| Computer Equipment < \$5000   |  |                  |

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| 2014/15 \$6,000 | 2015/16 \$6,000 | 2016/17 \$6,000 |
| 2017/18 \$6,000 | 2018/19 \$6,000 |                 |

This project includes the replacement of existing equipment for the various employees of the department.

---

7 - F

Computer Equipment < \$5000

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| 2014/15 \$2,000 | 2015/16 \$6,000 | 2016/17 \$2,000 |
| 2017/18 \$3,000 | 2018/19 \$2,000 |                 |

This project includes the replacement of existing equipment for the various employees of the department.

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8 - CM

Computer Equipment < \$5000

2015/16 \$4,000

This project consists of upgrading computer equipment in the Office of the City Manager.

---

9 - CS

Computer Equipment < \$5000

|                  |                  |                 |
|------------------|------------------|-----------------|
| 2014/15 \$14,000 | 2015/16 \$10,000 | 2016/17 \$6,300 |
| 2017/18 \$26,900 | 2018/19 \$19,550 |                 |

This project consists of purchasing and upgrading computer equipment in the Community Services Department and Community Recreation Center.

|         |                           |         |
|---------|---------------------------|---------|
| 2014/15 | Upgrade Visitor ID System | \$5,000 |
|         | 4 Computers               | 4,000   |
|         | Replace 1 ID Printer      | 4,000   |
|         | Upgrade GIS Software      | 1,000   |
| 2015/16 | Replace 5 Computers       | \$5,000 |
|         | Replace 1 ID Printer      | 4,000   |
|         | Upgrade GIS Software      | 1,000   |
| 2016/17 | Replace 4 Computers       | \$4,000 |
|         | Replace Laptop            | 1,300   |
|         | Upgrade GIS Software      | 1,000   |

|  |                             |                 |
|--|-----------------------------|-----------------|
| 2017/18  | Replace 5 Computers         | \$5,000         |
|  | Replace CRC Server          | 4,000           |
|  | Replace HVAC Computer       | 4,000           |
|  | Upgrade GIS Software        | 1,000           |
|  | Replace 6 CRC Computers     | 9,900           |
|  | Replace CRC Server          | 3,000           |
| 2018/19  | 4 Computers                 | \$4,000         |
|  | Replace 6 CRC Computers     | 8,250           |
|  | Replace 1 Laptop            | 1,300           |
|  | Replace 1 Plotter           | 6,000           |
| -----  |                             |                 |
| 10 - CD  |                             |                 |
| Computer Equipment < \$5000  |                             |                 |
| 2014/15 \$3,500  | 2015/16 \$4,500             | 2016/17 \$3,500 |
| 2017/18 \$4,000  | 2018/19 \$4,500             |                 |
| <p>This project consists of computer upgrades, replacement printers and the implementation of field computers for code compliance and building inspections for the Community Development Department.</p> |                             |                 |
| 2014/15  | Replace 3 Computers         | \$3,000         |
|  | Replace 1 Laserjet Printers | 500             |
| 2015/16  | Replace 3 Computers         | \$3,000         |
|  | Replace Laserjet Printers   | 500             |
|  | Replace Desktop Scanner     | 1,000           |
| 2016/17  | Replace 3 Computers         | \$3,000         |
|  | Replace 1 Laserjet Printers | 500             |
| 2017/18  | Replace 3 Computers         | \$3,000         |
|  | Replace 2 Laserjet Printers | 1,000           |
| 2018/19  | Replace 3 Computers         | \$3,000         |
|  | Replace 1 Laserjet Printers | 500             |
|  | Replace Desktop Scanner     | 1,000           |
| -----  |                             |                 |
| 11 - AACC  |                             |                 |
| Computer Equipment < \$5000  |                             |                 |
| 2014/15 \$6,500  | 2015/16 \$2,000             | 2016/17 \$6,000 |
| 2017/18 \$6,000  | 2018/19 \$5,000             |                 |

This project consists of purchasing and upgrading computer equipment in the Arts & Cultural Center.

|         |                              |       |
|---------|------------------------------|-------|
| 2014/15 | Upgrade Point of Sale System | 6,500 |
| 2015/16 | Replace Laptop/tablets       | 2,000 |
| 2016/17 | Replace 4 Computers          | 4,000 |
|         | Replace Network Switches     | 2,000 |
| 2017/18 | Replace 2 Laptop/tablets     | 4,000 |
|         | Replace Color Laser Printer  | 2,000 |
| 2018/19 | Replace 4 Computers/laptops  | 5,000 |

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12 - CC  
 Computer Equipment < \$5000  
 2014/15 \$3,000

This project consists of upgrading and replacing computer equipment in the City Clerk's Office.

## CAPITAL EQUIPMENT PURCHASES AND REPLACEMENTS

This section includes projects relating to Capital Equipment Purchases and Replacements for all operating departments. There are a total of 7 projects totaling \$3,421,500.

### **Policies**

The City's investment in capital equipment purchases and replacements is based on the following policies:

Goal: Provide capital equipment that will meet the needs of all departments in order to maintain the efficiency and productivity of providing municipal services to the City's residents.

- Replace all present equipment that is required when they become unusable, unsafe or when maintenance costs outweigh the total cost of replacement.
- Develop and maintain an "Equipment Evaluation and Replacement Guide" to determine replacement schedules and costs.
- Purchase more economical, fuel efficient and multi-functional vehicles.
- Purchase new equipment that will increase productivity and reduce personnel and maintenance costs.
- Maintain all City assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.

### **Proposed Capital Equipment Purchase And Replacement**

Most projects outlined in the 2014/15 to 2018/19 Capital Improvement Program are either pertaining to vehicles or operational equipment. Detailed project descriptions and a funding schedule follow. The CIP guidelines provide that capital equipment shall be defined as having a useful life of more than one year and a value of \$5,000 or more. Equipment that has a value of \$5,000 or less is also included in this document for budgetary purpose.

### **Funding Plan**

Funding for the proposed Capital Equipment Purchase and Replacement Projects will be provided by annual appropriations from the General Fund:

PROPOSED CAPITAL EQUIPMENT PURCHASE AND REPLACEMENT  
 PROJECTS SCHEDULED FOR 2014/15 - 2018/19  
 SUMMARY BY YEAR

| CIP #  | Project Title                           | Dept. # | 2014/15    | 2015/16    | 2016/17    | 2017/18    | 2018/19    | Total        |
|--------|---|---------|------------|------------|------------|------------|------------|--------------|
| CE1    | Vehicle Purchase & Replacements         | PD      | \$ 471,000 | \$ 439,000 | \$ 497,000 | \$ 497,000 | \$ 448,000 | \$ 2,352,000 |
| CE2    | Equipment Purchase and Replacement>5000 | PD      | 94,000     | 93,000     | 109,500    | 122,000    | 124,000    | 542,500      |
| CE3    | Equipment Purchase and Replacement<5000 | PD      | 29,850     | 34,560     | 38,860     | 14,900     | 60,000     | 178,170      |
| CE4    | Equipment Purchase and Replacement>5000 | CS      | 31,000     | 50,000     | 42,000     | 14,000     | 28,000     | 165,000      |
| CE5    | Equipment Purchase and Replacement<5000 | CS      | 23,800     | 11,300     | 7,300      | 1,750      | 9,750      | 53,900       |
| CE6    | Equipment Purchase and Replacement>5000 | AACC    | 27,780     | 15,050     | 37,400     | 20,700     | 9,000      | 109,930      |
| CE7    | Equipment Purchase and Replacement>5000 | CD      | -          | 20,000     | -          | -          | -          | 20,000       |
| Totals |   |         | \$ 677,430 | \$ 662,910 | \$ 732,060 | \$ 670,350 | \$ 678,750 | \$ 3,421,500 |

TABLE 2  
 PROPOSED CAPITAL EQUIPMENT PURCHASE AND REPLACEMENT  
 PROJECTS SCHEDULED FOR 2014/15 - 2018/19  
 FUNDING PLAN

| CIP #  | Project Title                           | Dept. # | Total        | General Fund |
|--------|---|---------|--------------|--------------|
| CE1    | Vehicle Purchase & Replacements         | PD      | \$ 2,352,000 | \$ 2,352,000 |
| CE2    | Equipment Purchase and Replacement>5000 | PD      | 542,500      | 542,500      |
| CE3    | Equipment Purchase and Replacement<5000 | PD      | 178,170      | 178,170      |
| CE4    | Equipment Purchase and Replacement>5000 | CS      | 165,000      | 165,000      |
| CE5    | Equipment Purchase and Replacement<5000 | CS      | 53,900       | 53,900       |
| CE6    | Equipment Purchase and Replacement>5000 | AACC    | 109,930      | 109,930      |
| CE7    | Equipment Purchase and Replacement>5000 | CD      | 20,000       | 20,000       |
| Totals |   |         | \$ 3,421,500 | \$ 3,421,500 |

**PROPOSED PROJECTS**

1 - PD

Vehicle Purchase & Replacements

2014/15 \$471,000    2015/16 \$439,000    2016/17 \$497,000  
 2017/18 \$497,000    2018/19 \$448,000

This project consists of purchasing police vehicles to accommodate new employee additions and establish a vehicle replacement program in the Police Department.

|         |                                  |           |
|---------|----------------------------------|-----------|
| 2014/15 | Replace 9 patrol vehicles        | \$324,000 |
|         | Replace 2 Traffic Vehicles       | 72,000    |
|         | Replace K-9 Vehicle              | 40,000    |
|         | Replace 1 Crime Scene Van        | 35,000    |
|         |                                  |           |
| 2015/16 | Replace 10 Patrol Vehicles       | \$364,000 |
|         | Replace 1 Crime Prevention Van   | 35,000    |
|         | Replace K-9 Vehicles             | 40,000    |
|         |                                  |           |
| 2016/17 | Replace 11 Patrol Vehicles       | \$426,000 |
|         | Replace Crime Scene Van          | 35,000    |
|         | Replace 1 Traffic Vehicle        | 36,000    |
|         |                                  |           |
| 2017/18 | Replace 11 Patrol Vehicles       | \$411,000 |
|         | Replace Prisoner Van             | 40,000    |
|         | Replace Crime Prevention Trailer | 10,000    |
|         | Replace 1 Traffic Vehicle        | 36,000    |
|         |                                  |           |
| 2018/19 | Replace 10 Patrol Vehicles       | \$378,000 |
|         | Replace Traffic Truck            | 30,000    |
|         | Replace K-9 Vehicles             | 40,000    |

2 - PD

Equipment Purchase and Replacement > \$5000

2014/15 \$94,000    2015/16 \$93,000    2016/17 \$109,500  
 2017/18 \$122,000    2018/19 \$124,000

This project consists of purchasing equipment for the Police Department. The following is a breakdown of the items to be replaced:

|         |                           |          |
|---------|---------------------------|----------|
| 2014/15 | 10 Vehicle Equipment      | \$74,000 |
|         | K-9 Vehicle Equipment     | 10,000   |
|         | Crime Scene Van Equipment | 10,000   |

|   |                            |                  |
|---|----------------------------|------------------|
| 2015/16                                     | 10 Vehicle Equipment       | \$66,000         |
|   | Crime Scene Van Equipment  | 5,000            |
|   | K-9 Vehicle Equipment      | 10,000           |
|   | Message Board              | 12,000           |
| 2016/17                                     | 12 Vehicle Equipment       | \$83,500         |
|   | Traffic Vehicle Equipment  | 16,000           |
|   | Crime Scene Van Equipment  | 10,000           |
| 2017/18                                     | 11 Vehicle Equipment       | \$77,000         |
|   | Replace Segway             | 10,000           |
|   | Prisoner Van Equipment     | 25,000           |
|   | Crime Scene Equipment      | 10,000           |
| 2018/19                                     | 11 Vehicle Equipment       | \$78,000         |
|   | Replace Segway             | 11,000           |
|   | Replace In-Car Video       | 35,000           |
| -----                                       |                            |                  |
| 3 - PD                                      |                            |                  |
| Equipment Purchase and Replacement < \$5000 |                            |                  |
| 2014/15                                     | \$29,850                   | 2015/16 \$34,560 |
| 2016/17                                     | \$38,860                   | 2017/18 \$14,900 |
| 2018/19                                     | \$60,000                   |                  |
| 2014/15                                     | Replace 10 Ballistic Vests | \$12,000         |
|   | Site Block 4 Panel unit    | 2,750            |
|   | 6 Tasers                   | 8,100            |
|   | Digital Camera             | 3,000            |
|   | K-9 Supplies               | 4,000            |
| 2015/16                                     | Replace 10 Ballistic Vests | \$12,360         |
|   | 12 Tasers                  | 16,200           |
|   | Replace 2 Digital Cameras  | 6,000            |
| 2016/17                                     | Replace 10 Ballistic Vests | \$12,360         |
|   | 10 Tasers                  | 13,500           |
|   | AR Rifles                  | 10,000           |
|   | Optics for AR              | 3,000            |
| 2017/18                                     | Replace 10 Ballistic Vests | \$12,500         |
|   | Dive Equipment             | 2,400            |
| 2018/19                                     | Replace 10 Ballistic Vests | \$12,500         |
|   | 2 Laser Units              | 4,000            |
|   | 6 Tasers                   | 8,000            |

|                |        |
|----------------|--------|
| Dive Equipment | 2,500  |
| Optics for AR  | 3,000  |
| 10 Swat Vests  | 30,000 |

4 - CS

Equipment Purchase and Replacement > \$5,000

2014/15 \$31,000    2015/16 \$50,000    2016/17 \$42,000

2017/18 \$14,000    2018/19 \$28,000

This project consists of the replacement of equipment that has become inefficient, defective, or unusable and to add new equipment to provide improved services in the Community Services Department. The following is a breakdown of the items to be purchased:

|         |                                |          |
|---------|--------------------------------|----------|
| 2014/15 | Replace 2 Ellipticals          | 11,000   |
|         | Replace Pickup Truck           | 20,000   |
| 2015/16 | Replace Hybrid Utility Vehicle | \$30,000 |
|         | Replace Pickup Truck           | 20,000   |
| 2016/17 | Replace 2 Treadmill            | \$12,000 |
|         | Replace Hybrid Utility Vehicle | 30,000   |
| 2017/18 | 1 Electric Low Speed Vehicles  | 14,000   |
| 2018/19 | 2 Electric Low Speed Vehicles  | 28,000   |

5 - CS

Equipment Purchase and Replacement < \$5,000

2014/15 \$23,800    2015/16 \$11,300    2016/17 \$7,300

2017/18 \$1,750    2018/19 \$9,750

This project consists of the replacement of equipment that has become inefficient, defective, or unusable in the Community Recreation Center. The following is a breakdown of the items to be replaced:

|         |                               |         |
|---------|-------------------------------|---------|
| 2014/15 | Replace 40 Chairs             | \$3,500 |
|         | Replace AV Equipment          | 10,000  |
|         | Replace Lobby Furniture       | 5,500   |
|         | Replace 2 Tents               | 1,800   |
|         | Replace Sports Fencing Panels | 3,000   |
| 2015/16 | Replace 12 Tables             | \$2,500 |
|         | Replace Stair Climber         | 4,000   |
|         | Replace Sports Fencing Panels | 3,000   |

|   |                                       |          |
|---|---------------------------------------|----------|
|   | Replace 2 Tents                       | 1,800    |
| 2016/17   | Replace 1 Recumbent Bicycle           | \$2,500  |
|   | Replace Sports Fencing Panels         | 3,000    |
|   | Replace 2 Tents                       | 1,800    |
| 2017/18   | Replace Stair Climber                 | \$1,750  |
| 2018/19   | Replace 10 Tables                     | \$1,750  |
|   | Replace 40 Charis                     | 3,000    |
|   | Replace 2 Soccer Goals                | 5,000    |
| <hr/>   |                                       |          |
| 6 - AACC  |                                       |          |
| Equipment Purchase and Replacement > \$5,000  |                                       |          |
| 2014/15 \$27,780    2015/16 \$15,050    2016/17 \$37,400  |                                       |          |
| 2017/18 \$20,700    2018/19 \$9,000   |                                       |          |
| This project consists of purchasing equipment for the Arts & Cultural Center:   |                                       |          |
| 2014/15   | Microphones                           | \$2,800  |
|   | Additional Sound & Lighting Equipment | 5,120    |
|   | Upright Piano                         | 13,500   |
|   | Chairs & Storage                      | 3,360    |
| 2015/16   | Additional Lighting Equipment         | \$5,000  |
|   | Headset Replacement                   | 6,850    |
|   | Lobby Chair Replacement               | 3,200    |
| 2016/17   | ADA Listening Devices                 | \$2,400  |
|   | Seachangers for Stage Lighting        | 35,000   |
| 2017/18   | Replacement of Lobby Furniture        | 20,700   |
| 2018/19   | Replacement of Music Stands           | 3,000    |
|   | Replacement of Stage Monitors         | 6,000    |
| <hr/>   |                                       |          |
| 7 - CD  |                                       |          |
| Equipment Purchase and Replacement > \$5,000  |                                       |          |
| 2015/16 \$20,000  |                                       |          |
| This project consists of the addition of equipment or the replacement of equipment that has become inefficient, defective, or unusable in the Community Development Department. The following is a breakdown of the items to be replaced: |                                       |          |
| 2015/16   | Pickup Truck                          | \$20,000 |

