

City Commission
Susan Gottlieb, Mayor

Zev Auerbach
Bob Diamond
Billy Joel
Teri Holzberg
Michael Stern
Luz Urbáez Weinberg



City Manager
Eric M. Soroka, ICMA-CM

City Clerk
Teresa M. Soroka, MMC

City Attorney
Weiss Scrota Helfman
Pastoriza Cole & Boniske

AGENDA JANUARY 19, 2012 9 AM

Aventura Government Center 19200 West Country Club Drive Aventura, Florida 33180

1. CALL TO ORDER/ROLL CALL
2. RESOLUTION:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA AWARDED AND LETTING A BID/CONTRACT FOR BID NO. 12-12-16-2, CITY OF AVENTURA GOVERNMENT CENTER THIRD FLOOR RENOVATIONS FOR POLICE TRAINING, TO CITYWORKS CONSTRUCTION, LLC AT THE BID PRICE OF \$329,289; AUTHORIZING THE CITY MANAGER TO EXECUTE ASSOCIATED CONTRACTS; AUTHORIZING THE CITY MANAGER TO TAKE NECESSARY AND EXPEDIENT ACTION TO CARRY OUT THE AIMS OF THIS RESOLUTION; PROVIDING FOR THE APPROPRIATION AND ALLOCATION OF FUNDS FOR SAID BID AWARD; AND PROVIDING FOR AN EFFECTIVE DATE.

3. MOTIONS:

- A. **MOTION TO EXTEND THE TIME TO OBTAIN A BUILDING PERMIT FOR THE CONSTRUCTION OF THE NEW NORTHEAST PUBLIC LIBRARY BRANCH FOR A FURTHER SIXTY (60) DAYS FROM JANUARY 4, 2012 TO MARCH 4, 2012**
- B. **MOTION AUTHORIZING THE APPROPRIATION OF UP TO \$365,418 FOR THE GOVERNMENT CENTER THIRD FLOOR RENOVATIONS FOR THE POLICE TRAINING PROJECT FROM THE POLICE FEDERAL AND STATE FORFEITURE FUNDS IN ACCORDANCE WITH THE CITY MANAGER'S MEMORANDUM**

4. ADJOURNMENT

This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact the Office of the City Clerk, 305-466-8901, not later than two days prior to such proceeding. One or more members of the City of Aventura Advisory Boards may be in attendance and may participate at the meeting. Anyone wishing to appeal any decision made by the Aventura City Commission with respect to any matter considered at such meeting or hearing will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Agenda items may be viewed at the Office of the City Clerk, City of Aventura Government Center, 19200 W. Country Club Drive, Aventura, Florida, 33180. Anyone wishing to obtain a copy of any agenda item should contact the City Clerk at 305-466-8901.

CITY OF AVENTURA

OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: City Commission

FROM: Eric M. Soroka, ICMA-CM, City Manager 

DATE: January 6, 2012

SUBJECT: **City of Aventura - Government Center Third Floor Renovations for Police Training - Bid No: 12-12-16-2**

January 19, 2012 City Commission Meeting Agenda Item 2

Recommendation

It is recommended that the City Commission adopt the attached Resolution awarding Bid No. 12-12-16-2, City of Aventura - Government Center Third Floor Renovations for Police Training to the lowest responsible and responsive bidder, Cityworks Construction, LLC for the price of \$329,289.

Background

In July of 2011, The City Commission authorized funding from the Police Forfeiture Fund for the cost of architectural services to prepare plans to renovate the third floor of the Government Center for a police training area. The renovation would provide additional training facilities for the Police Department. The new training area includes a classroom, defensive tactics area and a room for simulated firearms training. The project also includes expanding the Information/Technology offices by reducing a portion of an unused area in the employee lunch room. The attached diagrams show the existing layout of the third floor and the proposed renovations.

The plans were completed by the architectural firm of PGAL and the project was placed out for competitive bid.

In accordance with the City's Purchasing Ordinance, bids for this project were solicited, advertised, and opened on December 16, 2011. The City received twelve (12) bids for this project. The following three (3) lowest bids were reviewed:

City Works Construction	\$329,289.00
Anatom Construction Company	\$356,805.00
T&G Constructors	\$364,826.00

The bid price allows for interior improvements to the third floor of the Government Center. Improvements include but are not limited to architectural, interior finishes, low voltage wiring and audio/visual work. Electrical and plumbing demolition and renovation work is also included.

The total cost of the project including equipment is estimated to be \$420,622 based on the following breakdown:

Construction cost	\$329,289
Equipment	67,000
Information Technology Costs	19,335
Permitting	<u>5,000</u>
	\$420,622

The project is funded primarily from Forfeiture and Impact Fee funds as follows:

Police Capital Outlay Impact Fee fund	\$ 35,204
State Police Forfeiture Fund	83,335
Federal Police Forfeiture fund	282,083
General Fund	<u>20,000</u>
	\$420,622

If you have any question, please feel free to contact me.

EMS/

RESOLUTION NO. 2012-

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA AWARDED AND LETTING A BID/CONTRACT FOR BID NO. 12-12-16-2, CITY OF AVENTURA GOVERNMENT CENTER THIRD FLOOR RENOVATIONS FOR POLICE TRAINING, TO CITYWORKS CONSTRUCTION, LLC AT THE BID PRICE OF \$329,289; AUTHORIZING THE CITY MANAGER TO EXECUTE ASSOCIATED CONTRACTS; AUTHORIZING THE CITY MANAGER TO TAKE NECESSARY AND EXPEDIENT ACTION TO CARRY OUT THE AIMS OF THIS RESOLUTION; PROVIDING FOR THE APPROPRIATION AND ALLOCATION OF FUNDS FOR SAID BID AWARD; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager has, pursuant to the various laws of the State of Florida and the Code of the City of Aventura, properly solicited and accordingly accepted bids for BID NO. 12-12-16-2, City of Aventura Government Center Third Floor Renovations for Police Training; and

WHEREAS, sealed bids have been submitted to and received by the City pursuant to the City's Invitation to Bid/Notice to Bidders, specifications, proposals, and requirements for the project/work as cited above; and

WHEREAS, staff has determined that Cityworks Construction, LLC has submitted the lowest responsible and responsive bid for said project/work; and

WHEREAS, the City Commission, upon the recommendation of the City Manager, is therefore desirous of awarding said bid/contract to said lowest responsible and responsive bidder.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA:

Section 1: That bid/contract for BID NO. 12-12-16-2, City of Aventura Government Center Third Floor Renovations for Police Training, is hereby awarded to Cityworks Construction, LLC in the amount of \$329,289.00.

Section 2: That the City Manager is hereby authorized to execute, on behalf of the City, a contract by and between the parties embodying the terms, conditions, and

specifications as set forth in the subject Invitation to Bid/Notice to Bidders, bid specifications, bid proposal and bid requirements, or if a City prepared contract was part of said bid proposal, said parties shall execute said prepared contract on behalf of the City.

Section 3: That the City Manager is hereby authorized and requested to take all necessary and expedient action to carry out the aims of this Resolution in awarding this bid/contract.

Section 4: That the funds to be allocated and appropriated pursuant hereto and for the purpose of carrying out the tenets of this Resolution shall be from the Federal Forfeiture Fund (\$282,083), Police Capital Outlay Impact Fee Fund (\$27,206) and the General Fund (\$20,000).

Section 5: This Resolution shall be effective immediately upon its adoption.

The foregoing resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____, and upon being put to a vote, the vote was as follows:

Commissioner Zev Auerbach	_____
Commissioner Bob Diamond	_____
Commissioner Teri Holzberg	_____
Commissioner Michael Stern	_____
Commissioner Luz Urbáez Weinberg	_____
Vice Mayor Billy Joel	_____
Mayor Susan Gottlieb	_____

PASSED AND ADOPTED this 19th day of January, 2012.

SUSAN GOTTLIEB, MAYOR

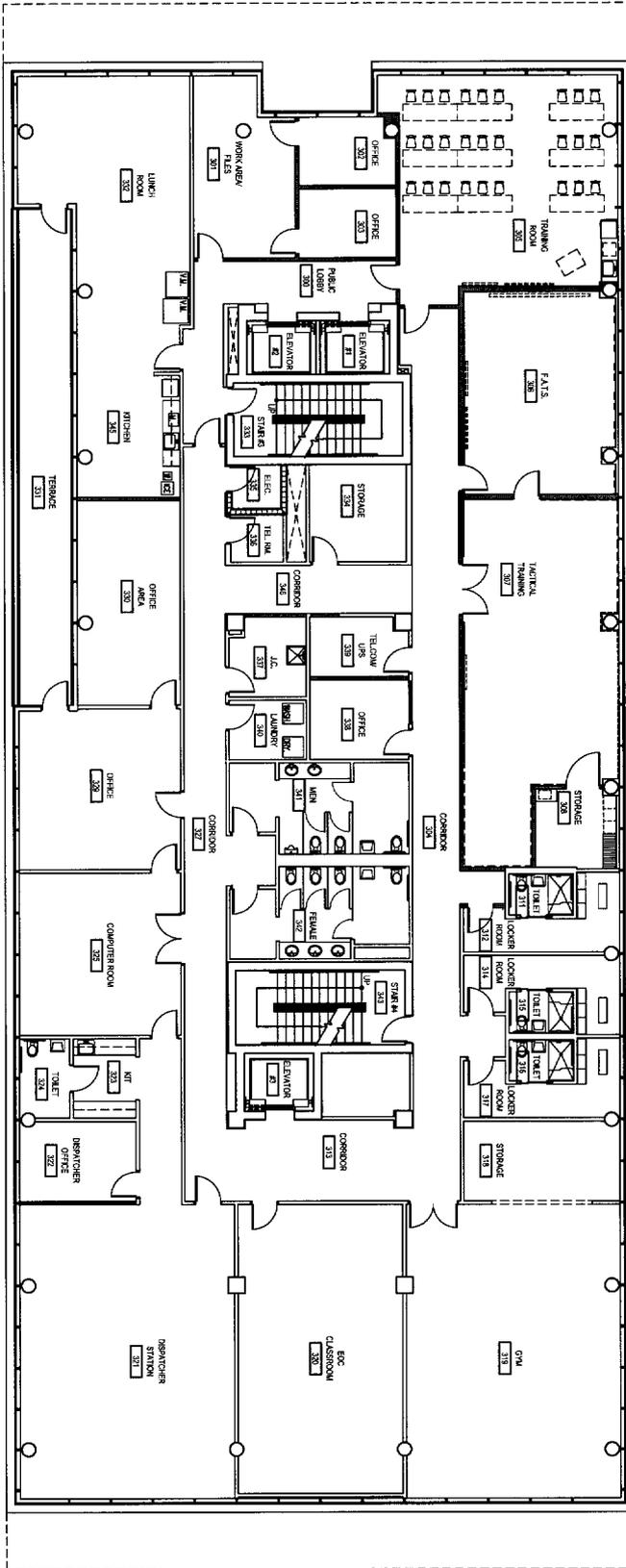
ATTEST:

TERESA M. SOROKA, MMC
CITY CLERK

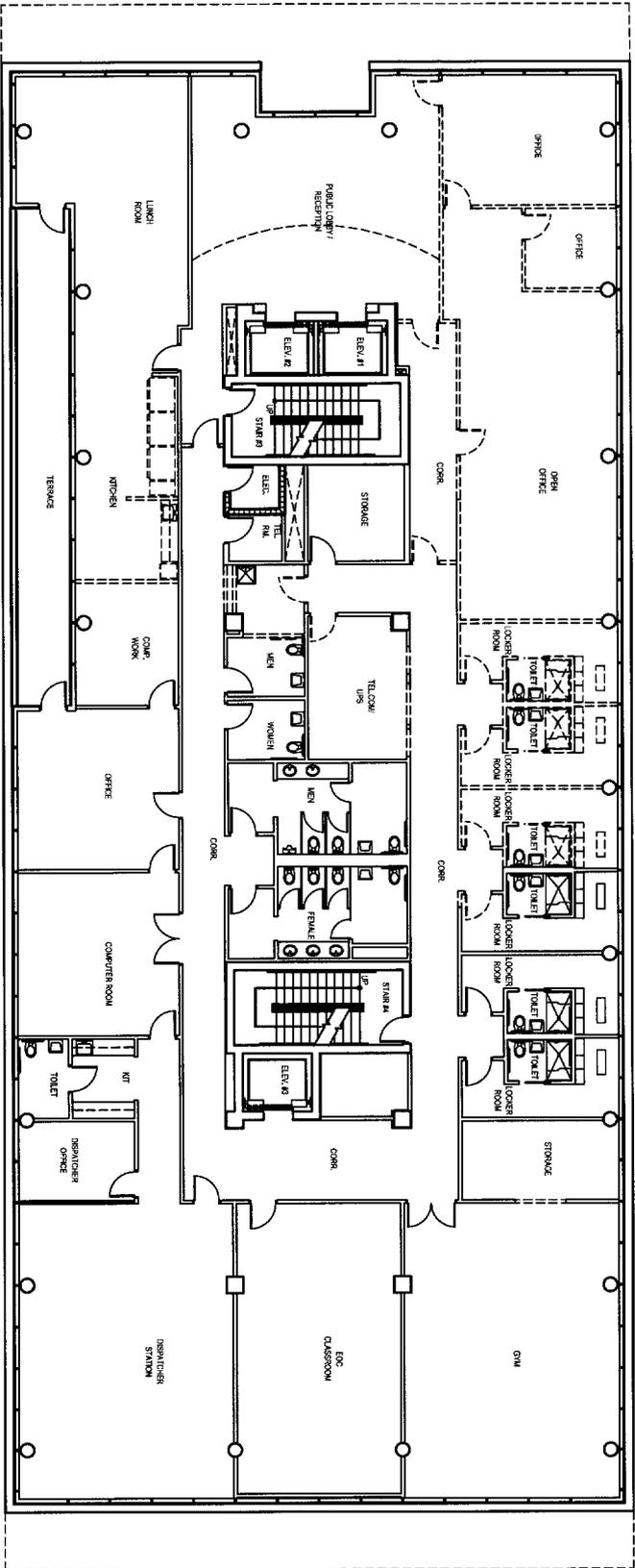
APPROVED AS TO LEGAL SUFFICIENCY:

CITY ATTORNEY

THIRD FLOOR - PROPOSED RENOVATION PLAN



3/82"=1'-0"



THIRD FLOOR - EXISTING PLAN

3/32"=1'-0" 2



December 22, 2011

Mr. Tony Tomei
Capital Projects Manager
City of Aventura
Office of the City Manager
19200 West Country Club Drive
Aventura, FL 33180

**Re: Aventura Government Center
Third Floor Renovations for Police Training
Contractor Bid Evaluation and Recommendation**

Dear Mr. Tomei:

PGAL has received and reviewed twelve Contractor bids for the above referenced project. In general PGAL found no significant items of concerns with the bids and have only worked with one of the Contractors in past experience, which is Sisca Construction Services.

A copy of the bids was provided to TLC for their review of the MEP portion of the project. In general TLC found no significant items of concerns with the bids and MEP sub-contractors.

The three apparent low bid Contractors are as follows; Cityworks Construction, LLC at \$329,289.00, Anatom Construction Company at \$356,805.00, and T&G Constructors at \$364,826.00. The pre-bid meeting was not required; however the drawings required the contractors to visit the project site to become familiar with existing conditions. To the best of my knowledge, of the three Contractors only Cityworks and T&G Constructors attended the pre-bid meeting to review the project area. Only T&G Constructors submitted questions for clarification to be answered in Addendum #1.

The project area is approximately 3,500 square feet and based upon a square foot comparison; the lowest was \$94 per square foot, the next was \$102 per square foot, and the highest was \$104 per square foot. The order of magnitude estimate by PGAL was projected to be \$106 per square foot for this project. However, competitive bids can result in a lower cost than a projected estimate.

Based upon the above analysis; Cityworks Construction, LLC is the lowest responsive bidder.

PGAL also reviewed the add alternates and found no significant items of concerns. Since the alternates are below the projected budget; PGAL does recommend the City to

accept the add alternates to repaint and re-carpet the third floor main building corridor.
The alternates are incorporated into the base bid amounts listed above.

Should there be any questions do not hesitate to contact me at 561-988-4002.

Sincerely,

A handwritten signature in black ink, appearing to read "Joby L. Balint". The signature is fluid and cursive, with the first name "Joby" and last name "Balint" clearly distinguishable.

Joby L. Balint, AIA, LEED AP
Associate Principal

cc – File
Indra Sarju

SECTION 00410

BASE BID SCHEDULE OF VALUES

BASED UPON THE MASTERFORMAT 1995 VERSION CSI 16 DIVISIONS

Division	Division Description	Unit	Division Cost
1	GENERAL CONDITIONS	LS	\$ <u>10,828.00</u> ⁰⁰ / ₁₀₀
1	BONDS	LS	\$ <u>10,600.00</u> ⁰⁰ / ₁₀₀
1	DEMOLITION	LS	\$ <u>10,260.00</u> ⁰⁰ / ₁₀₀
3	CONCRETE	LS	\$ <u>1,360.00</u> ⁰⁰ / ₁₀₀
4	MASONRY	LS	\$ <u> </u>
5	METALS	LS	\$ <u>2,600.00</u> ⁰⁰ / ₁₀₀
6	WOODS AND PLASTICS	LS	\$ <u>66,905.00</u> ⁰⁰ / ₁₀₀
7	THERMAL AND MOISTURE PROTECTION	LS	\$ <u>600.00</u> ⁰⁰ / ₁₀₀
8	DOORS AND WINDOWS	LS	\$ <u>18,700.00</u> ⁰⁰ / ₁₀₀
9	FINISHES	LS	\$ <u>15,236.00</u> ⁰⁰ / ₁₀₀
10	SPECIALTIES	LS	\$ <u>58,529.00</u> ⁰⁰ / ₁₀₀
11	EQUIPMENT	LS	\$ <u> </u>
12	FURNISHINGS	LS	\$ <u>2,800.00</u> ⁰⁰ / ₁₀₀
13	SPECIAL CONSTRUCTION	LS	\$ <u>600.00</u> ⁰⁰ / ₁₀₀
15	MECHANICAL	LS	\$ <u>35,500.00</u> ⁰⁰ / ₁₀₀
16	ELECTRICAL	LS	\$ <u>47,500.00</u> ⁰⁰ / ₁₀₀
	OVERHEAD AND PROFIT	LS	\$ <u>31,469.00</u> ⁰⁰ / ₁₀₀
	TOTAL BASE BID		\$ <u>313,487.00</u> ⁰⁰ / ₁₀₀

City of Aventura - Government Center Third Floor Renovations for Police Training
 City of Aventura Bid No. 12-12-16-2
 PGAL Project No. R1001315.00

ADD ALTERNATES

ADD ALTERNATE #1:

Provide two finish coats of paint at the third floor corridor walls (existing) as described on sheets A2.03 and A9.03. The lump sum price for this alternate shall include all protection, cleaning, and move and re-install metal lockers located in the corridor. \$ 5,800⁰⁰/₁₀₀

ADD ALTERNATE #2:

Remove the existing carpet at the third floor corridor and install new carpet as described on sheets A2.30 and A9.03. The lump sum price for this alternate shall include floor preparation and to move and re-install metal lockers located in the corridor. \$ 10,002⁰⁰/₁₀₀

NOTES:

1. ALL WORK SHALL COMPLY WITH THE REQUIREMENTS AS OUTLINED IN THE PROJECT DOCUMENTS, CURRENT BUILDING CODES, AND MANUFACTURER'S REQUIREMENTS TO MAINTAIN PRODUCT WARRANTIES.
2. WHEN THE CONTRACT IS AWARDED, THIS DOCUMENT BECOMES A SUPPLEMENT TO THE OWNER AND CONTRACTOR AGREEMENT.
3. NOT ALL DIVISIONS ABOVE MAY REQUIRE A DOLLAR VALUE TO BE LISTED. THE DIVISIONS LISTED ABOVE ARE FOR THE PURPOSE OF A GENERAL ANALYSIS AT THE TIME OF THE BID. THE SELECTED CONTRACTOR WILL PROVIDE A MORE DETAILED SCHEDULE OF VALUES ON THE AIA DOCUMENT G703 WHEN SUBMITTING THE AIA DOCUMENT G702 APPLICATION FOR PAYMENT.
4. ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH ESTABLISHED METHODS AND PRACTICES. ALL WORK SHALL BE SUBJECT TO THE APPROVAL OF THE CITY'S CONSULTANT OR STAFF BEFORE FINAL PAYMENT IS MADE

**CITY OF AVENTURA
 BID TABULATION
 GOVERNMENT CENTER THIRD FLOOR RENOVATIONS FOR POLICE TRAINING**

BID # 12-12-16-2

Bid opening after 2:00 pm on Friday, December 16th, 2011

<u>Company</u>	<u>Total Base Bid Price</u>	<u>Alternate #1</u>	<u>Alternate #2</u>	<u>Addendum Acknowledged</u>	<u>Proper Bid Bond</u>	<u>Subs Listed</u>	<u>Bidder Qual. Stmt</u>
Coastland Construction, Inc.	\$375,529.00	\$6,780.00	\$2,200.00	Yes	Yes	Yes	Yes
Cityworks Construction, LLC	\$313,487.00	\$5,800.00	\$10,002.00	Yes	Yes	Yes	Yes
Atlantic Icon, Corp	\$384,402.88	\$5,650.00	\$6,750.00	Yes	Yes	Yes	Yes
Anatom Construction Co.	\$347,605.00	\$8,000.00	\$1,200.00	Yes	Yes	Yes	Yes
Allied Contractors, Inc.	\$368,900.00	\$2,895.00	\$10,025.96	Yes	Yes	Yes	Yes
Grace & Naeem Uddin, Inc.	\$379,438.00	\$7,101.00	\$9,855.00	Yes	Yes	Yes	Yes
**Azulejo, Inc.	\$488,000.00	\$5,000.00	\$10,000.00	Yes	Yes	Yes	Yes
SA Consultants, LLC	\$456,000.00	\$11,000.00	\$4,000.00	Yes	Yes	Yes	Yes
**Sisca Construction Services, LLC	\$394,000.00	\$2,000.00	\$8,000.00	Yes	Yes	Yes	Yes
Florida Construction & Engineering, Inc.	\$378,658.20	\$2,200.00	\$6,500.00	Yes	Yes	Yes	Yes

T & G Constructors	\$357,000.00	\$2,128.00	\$5,698.00	Yes	Yes	Yes	Yes
*SeaTech of the Florida Keys, Inc.	\$452,840.00	\$5,628.00	\$9,192.00	Yes	Yes	Yes	Yes

Offers listed from the vendors herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

*Note:

*SeaTech of the Florida Keys, Inc., received by City Staff at 7:54 AM on Friday morning, December 16th, 2011.

** Sisca Construction Services., due to a math error Total Base Bid Amount change from \$396,000.00 to \$394,000.00

**Azulejo, Inc., due to a math error Total Base Bid Amount change from \$488,000.00 to \$487,000.00

CITY OF AVENTURA

COMMUNITY DEVELOPMENT DEPARTMENT

MEMORANDUM

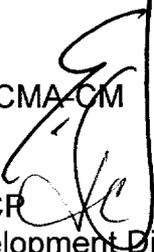
TO: City Commission

FROM: Eric M. Soroka, ICMA-CM
City Manager

BY: Joanne Carr, AICP
Community Development Director

DATE: December 28, 2011

SUBJECT: Request of Miami-Dade County Public Library System for extension of time to obtain a building permit for the Northeast Public Library Branch at 2930 Aventura Boulevard (01-VAR-11 EXT)



January 19, 2012 City Commission Meeting Agenda Item 3A

RECOMMENDATION

It is recommended that the City Commission approve a motion to extend the time to obtain a building permit for the construction of the new Northeast Public Library Branch for a further sixty (60) days from January 4, 2012 to March 4, 2012.

THE REQUEST

The applicant, Miami-Dade Public Library System, is requesting approval of a motion to extend the time to obtain a building permit for the Northeast Public Library Branch at 2930 Aventura Boulevard approved by Resolution No. 2010-28 adopted on May 4, 2010.

BACKGROUND

OWNER OF PROPERTY

Dade County

APPLICANT

Julio E. Castro, Library Capital Development
Co-ordinator, Miami-Dade Public Library
System

ADDRESS OF PROPERTY

2930 Aventura Boulevard

LEGAL DESCRIPTION

Part Tract G, Aventura Second Addition, according to the plat recorded in Plat Book 99, Page 21, Public Records of Miami-Dade County, Florida

ZONING

B2 Community Business District

The Site – The site is located on the south side of Aventura Boulevard at NE 29 Avenue with a municipal address of 2930 Aventura Boulevard, City of Aventura. It is bounded by the Miami-Dade Fire Rescue station to the west, a retail plaza to the east, Aventura Boulevard to the north and the Aventura Mall property to the south.

The Project – The applicant was granted variance approval by Resolution No. 2010-28 adopted by the City Commission on May 4, 2010 to allow 42 parking spaces where 79 parking spaces are required by City Code. One of the conditions of approval of the variance was that ...

“Permits shall be obtained within twelve (12) months of the date of the Resolution or the approvals granted shall be deemed null and void unless extended by a motion of the City Commission.”

The twelve month time limit expired on May 4, 2011. At the request of the County, a motion to extend the time for a further six months to November 4, 2011 was approved by the City Commission at its April 5, 2011 meeting. At its meeting of November 11, 2011, the City Commission further extended the time for 60 days from November 4, 2011 to January 4, 2012, at the request of the County, to allow it to conclude the bid award process.

City staff is now advised that, on December 19, 2011, the County Commission awarded, approved and authorized execution of the Northeast Branch Library construction contract. County staff is requesting a sixty (60) day extension of the time in which to obtain a building permit from the City, from January 4, 2012 to March 4, 2012, in order to complete all required documents with its contractor.

RE: NE Library - Request for extension on the Building Permit Application

Marrero, Asael (ISD) [ASAELM@miamidade.gov]

Sent: Thursday, December 22, 2011 5:16 PM

To: Raul Rodriguez; Joanne Carr

Cc: Janet Lopez

Attachments: 112596[1].pdf (3 MB) ; Z00086 Request For Extensi~1.pdf (116 KB) ; Z00086 Request for Permit ~1.pdf (114 KB)

Ms. Carr / Mr. Rodriguez,

The Miami Dade County Commission approved on December 19, 2011 a resolution awarding, approving and authorizing the execution by the County Major of a contract in the amount of \$10,408,760.00 between Miami-Dade County and Miami Skyline Construction Corp. for the construction of the new Northeast Branch Library, Contract No Z00086 (see attached document).

Via this email and attached documents, I would like to request an extension on the Parking Variance and Building Process Number thru February / March 2012 to complete all required contract documents with Miami Skyline, obtain all required permits. We are very close to breaking ground on this project.

Thanking you in advaced for your continued assistance on this project,

p.s. Happy holidays and best wishes for a wonderful 2012.

Asael Ace Marrero, AIA, Architect

Manager, Architecture and Engineering Section

Internal Services Department

Design and Construction Services Division

111 NW 1st Street, Suite 2420, Miami, Florida 33128-1909

305-375-1115 Phone 305-375-1125 Fax

305-336-5579 Cell

www.miamidade.gov/gsa

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Please consider the environment before printing this email

Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such laws and thus subject to disclosure.

Memorandum



Date: December 22, 2011

To: Raul Rodriguez, Building Official
City of Aventura
Community Development Department
19200 W. Country Club Drive
Aventura, FL 33163

From: Asael Marrero, AIA, Architect
A&E Section Manager
Design and Construction Services Division
Internal Services Department

Subject: Request for Permit Number Extension 10-2135
GSA Project No Z00086
GSA Project Name Northeast Library
Project Address: 2930 Aventura Boulevard, City of Aventura, Florida 33128

We respectfully request an extension for the plans review process for the above referenced project. The contractor selection process has been recently completed. Miami Dade County's ISD Design and Construction Services Division will be in charge of the construction phase, which will be ready to commence sometime in February / March 2012.

Updates since last extension granted on November 7, 2011

- 1 November 15, 2011
Bid protest filed by N&J Construction.
- 2 December 1, 2011
Bid protest hearing. The hearing officer ruled on favor of the County's position, and as a result, the bid protest from N&J Construction was denied.
- 3 December 19, 2011
The Miami Dade County Commission approved on December 19, 2011 a resolution awarding, approving and authorizing the execution by the County Major of a contract in the amount of \$10,408,760.00 between Miami-Dade County and Miami Skyline Construction Corp
- 4 December 30, 2011
10-day period for the mayoral veto is over
- 5 January 2, 2012
Notice of Award can be issued to Miami Skyline.

Should you have any questions regarding this notification, please contact me at 305-375-1115

cc: Joanne Carr, AICP, Community Development Director, City of Aventura.

CITY OF AVENTURA

OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: City Commission

FROM: Eric M. Soroka, ICMA-CM, City Manager 

DATE: January 10, 2012

SUBJECT: **Disbursement of Police Forfeiture Funds**

January 19, 2012 City Commission Meeting Agenda Item 3B

RECOMMENDATION

It is recommended that the City Commission adopt the following Motion to expend funds from the Police Forfeiture Fund:

"Motion authorizing the appropriation of up to \$365,418 for the Government Center Third Floor Renovations for the Police Training Project from the Police Federal and State Forfeiture Funds in accordance with the City Manager's memorandum."

If you have any questions, please feel free to contact me.

EMS/act

Attachment

CCO1765-12

CITY OF AVENTURA
POLICE DEPARTMENT
INTER OFFICE MEMORANDUM

TO: Eric M. Soroka, City Manager
FROM: ~~Eric M. Soroka~~
Steven Steinberg, Chief of Police
DATE: 11 January 2012
SUBJECT: Use of Forfeiture Funds

Florida State Statute 932.704 requires that money resulting from forfeitures be maintained in a special law enforcement trust fund, and that the funds be expended only upon request of the Chief of Police to the governing body of the municipality and approval of the governing body.

I am requesting City Commission approval for the expenditure of:

Police Training Center build out	\$83,335
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I certify that this requested expenditure complies with Florida State Statute 932.704 in that:

1. Funds will be used for an appropriate law enforcement purpose.
2. Funds are not being used as a normal source of revenue for the Police Department.
3. Funds were not considered in the adoption and approval of the budget of the Police Department.

The Federal Equitable Sharing Agreement (FESA), Section VIII allows for the use of federally forfeited funds for law enforcement. Section IX, A9 of the Federal Equitable Sharing agreement requires that the funds be expended only upon request of the Chief of Police to the governing body of the municipality and approval of the governing body.

I am requesting City Commission approval for the expenditure of:

Police Training Center build out	\$282,083
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Total amount of funds being requested:	\$365,418
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Summary

Police Department Training Center build out - This is a request to encumber and spend up to \$365,418 of both State and Federal forfeiture funds to build and equip a police department training center on the 3rd floor of the Government Center. Existing space on the 3rd floor will be renovated to accommodate this build out. Upon completion the new training center will include a classroom, defensive tactics area, firearms and less than lethal simulation room and office space for the members of the Personnel & Training Unit.

This training area is necessary so that officers can maintain their skill sets in defensive tactics, use of firearms and less than lethal weapons. These skills quickly perish if not maintained on a regular basis. Officers could attend this training at their station without having to drive long distances to multiple centers to receive the various training that will be presented at the new center. Additionally, officers can attend short training sessions while on duty and not have to leave the city to do so.