

The City of Aventura



City Commission
Susan Gottlieb, Mayor

Zev Auerbach
Bob Diamond
Teri Holzberg
Billy Joel
Michael Stern
Luz Urbáez Weinberg

City Manager
Eric M. Soroka, ICMA-CM

City Clerk
Teresa M. Soroka, MMC

City Attorney
Weiss Serota Helfman
Pastoriza Cole & Boniske

CITY COMMISSION MEETING AGENDA

APRIL 14, 2011 - 9 AM

Aventura Government Center
19200 West Country Club Drive
Aventura, Florida 33180

1. **CALL TO ORDER\ROLL CALL**
2. **CITY COMMISSION IN ITS CAPACITY AS THE AVENTURA CITY OF EXCELLENCE SCHOOL BOARD OF DIRECTORS: ORDINANCE – FIRST READING – PUBLIC INPUT:**

AN ORDINANCE OF THE CITY OF AVENTURA, FLORIDA, ADOPTING THE ATTACHED CHARTER SCHOOL OPERATING AND CAPITAL BUDGET FOR THE AVENTURA CITY OF EXCELLENCE SCHOOL FOR FISCAL YEAR 2011/12 (JULY 1 – JUNE 30), PURSUANT TO SECTION 4.05 OF THE CITY CHARTER; AUTHORIZING EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; PROVIDING FOR BUDGETARY CONTROL; PROVIDING FOR PERSONNEL AUTHORIZATION; PROVIDING FOR GIFTS AND GRANTS; PROVIDING FOR AMENDMENTS; PROVIDING FOR ENCUMBRANCES; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.
3. **ORDINANCES– SECOND READING – PUBLIC HEARING:**
 - A. **AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, AMENDING ORDINANCE NO. 2010-10 WHICH ORDINANCE ADOPTED A BUDGET FOR THE 2010/2011 FISCAL YEAR BY REVISING THE 2010/2011 FISCAL YEAR OPERATING AND CAPITAL BUDGET AS OUTLINED IN EXHIBIT "A" ATTACHED HERETO; AUTHORIZING THE CITY MANAGER TO DO ALL THINGS NECESSARY TO CARRY OUT THE AIMS OF THIS ORDINANCE; PROVIDING FOR AN EFFECTIVE DATE.**
 - B. **AN ORDINANCE OF THE CITY OF AVENTURA, FLORIDA, AMENDING DIVISION 5 "ARTS AND CULTURAL CENTER ADVISORY BOARD" OF ARTICLE III "ADVISORY BOARDS" OF CHAPTER 2 "ADMINISTRATION" OF THE CITY CODE BY AMENDING SECTION 2-191 "CREATION, COMPOSITION AND QUALIFICATIONS," SECTION 2-192 "APPOINTMENT OF BOARD MEMBERS PROCESS", SECTION 2-193 "ADVISORY CAPACITY ",**

SECTION 2-194 "RULES OF PROCEDURE; QUORUM", AND SECTION 2-195 "MISSION; JURISDICTION AND DUTIES"; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR EFFECTIVE DATE.

- 4. MOTION TO APPROVE CITY MANAGER'S PERFORMANCE EVALUATION AS OUTLINED ON EXHIBIT "A".**
- 5. ADJOURNMENT.**

The meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact the Office of the City Clerk, 305-466-8901, not later than two days prior to such proceeding. Anyone wishing to appeal any decision made by the City of Aventura Commission with respect to any matter considered at such meeting or hearing will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Agenda items may be viewed at the Office of the City Clerk, City of Aventura Government Center, 19200 West Country Club Drive, Aventura, Florida, 33180. Anyone wishing to obtain a copy of any agenda item should contact the City Clerk at 305-466-8901. One or more members of the City of Aventura Advisory Boards may also be in attendance.

ORDINANCE NO. 2011-__

AN ORDINANCE OF THE CITY OF AVENTURA, FLORIDA, ADOPTING THE ATTACHED CHARTER SCHOOL OPERATING AND CAPITAL BUDGET FOR THE AVENTURA CITY OF EXCELLENCE SCHOOL FOR FISCAL YEAR 2011/2012 (JULY 1 – JUNE 30), PURSUANT TO SECTION 4.05 OF THE CITY CHARTER; AUTHORIZING EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; PROVIDING FOR BUDGETARY CONTROL; PROVIDING FOR PERSONNEL AUTHORIZATION; PROVIDING FOR GIFTS AND GRANTS; PROVIDING FOR AMENDMENTS; PROVIDING FOR ENCUMBRANCES; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, AS FOLLOWS:

Section 1. The 2011/2012 Operating and Capital Improvement Program Budget for the Aventura City of Excellence School, a copy of said budget being attached hereto and made a part hereof as specifically as if set forth at length herein, be and the same is hereby established and adopted.

Section 2. Expenditure of Funds Appropriated in the Budget Authorized. Funds appropriated in the Budget may be expended by and with the approval of the City Manager in accordance with the provisions of the City Charter and applicable law. Funds of the City shall be expended in accordance with the appropriations provided in the Budget adopted by this Ordinance and shall constitute an appropriation of the amounts specified therein. Supplemental appropriations or the reduction of appropriations, if any, shall be made in accordance with Section 4.07 of the City Charter.

Section 3. Budgetary Control. The Budget establishes a limitation on expenditures by department total. Said limitation requires that the total sum allocated to the Charter School department for operating and capital expenses may not be increased or decreased without specific authorization by a duly-enacted Resolution affecting such amendment or transfer. Therefore, the City Manager may authorize transfers from one

individual line item account to another, so long as the line item accounts are within the same department and fund.

Section 4. Personnel Authorization. The "Personnel Allocation Summary" enumerates all authorized budgeted positions. However, the City Manager may amend said authorized budgeted positions in order to address the operating needs of the department so long as sufficient budgeted funds are available.

Section 5. Grants and Gifts. When the City of Aventura receives monies from any source, be it private or governmental, by Grant, Gift, or otherwise, to which there is attached as a condition of acceptance any limitation regarding the use or expenditures of the monies received, the funds so received need not be shown in the Operating Budget nor shall said budget be subject to amendment of expenditures as a result of the receipt of said monies, but said monies shall only be disbursed and applied toward the purposes for which the said funds were received. To ensure the integrity of the Operating Budget, and the integrity of the monies received by the City under Grants or Gifts, all monies received as contemplated above must, upon receipt, be segregated and accounted for based upon generally accepted accounting principles and where appropriate, placed into separate and individual trust and/or escrow accounts from which any money drawn may only be disbursed and applied within the limitations placed upon the Gift or Grant as aforesaid.

Section 6. Amendments. Upon the passage and adoption of the Charter School Fund Budget for the City of Aventura, if the City Manager determines that the Department Total will exceed its original appropriation, the City Manager is hereby authorized and directed to prepare such Resolutions as may be necessary and proper to modify any line item from the Budget hereby.

Section 7. Encumbrances. All outstanding encumbrances at June 30, 2011 shall lapse at that time; and all capital outlay encumbrances and/or capital outlay expenditures not spent during the fiscal year may be re-appropriated in the 2011/2012 fiscal year.

Section 8. Severability. The provisions of this Ordinance are declared to be severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 9. Effective Date. This Ordinance shall be effective immediately upon adoption on second reading.

The foregoing Ordinance was offered by Commissioner _____, who moved its adoption on first reading. This motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Commissioner Zev Auerbach	_____
Commissioner Teri Holzberg	_____
Commissioner Billy Joel	_____
Commissioner Michael Stern	_____
Commissioner Luz Urbaz Weinberg	_____
Vice Mayor Bob Diamond	_____
Mayor Susan Gottlieb	_____

The foregoing Ordinance was offered by Commissioner _____, who moved its adoption on second reading. This motion was seconded by Commissioner _____, and upon being put to a vote, the vote was as follows:

Commissioner Zev Auerbach	_____
Commissioner Teri Holzberg	_____
Commissioner Billy Joel	_____
Commissioner Michael Stern	_____
Commissioner Luz Urbaz Weinberg	_____
Vice Mayor Bob Diamond	_____
Mayor Susan Gottlieb	_____

PASSED AND ADOPTED on first reading this 14th day of April, 2011.

PASSED AND ADOPTED on second reading this 3rd day of May, 2011.

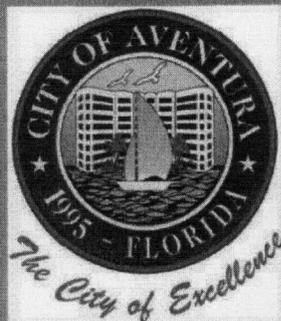
SUSAN GOTTLIEB, MAYOR

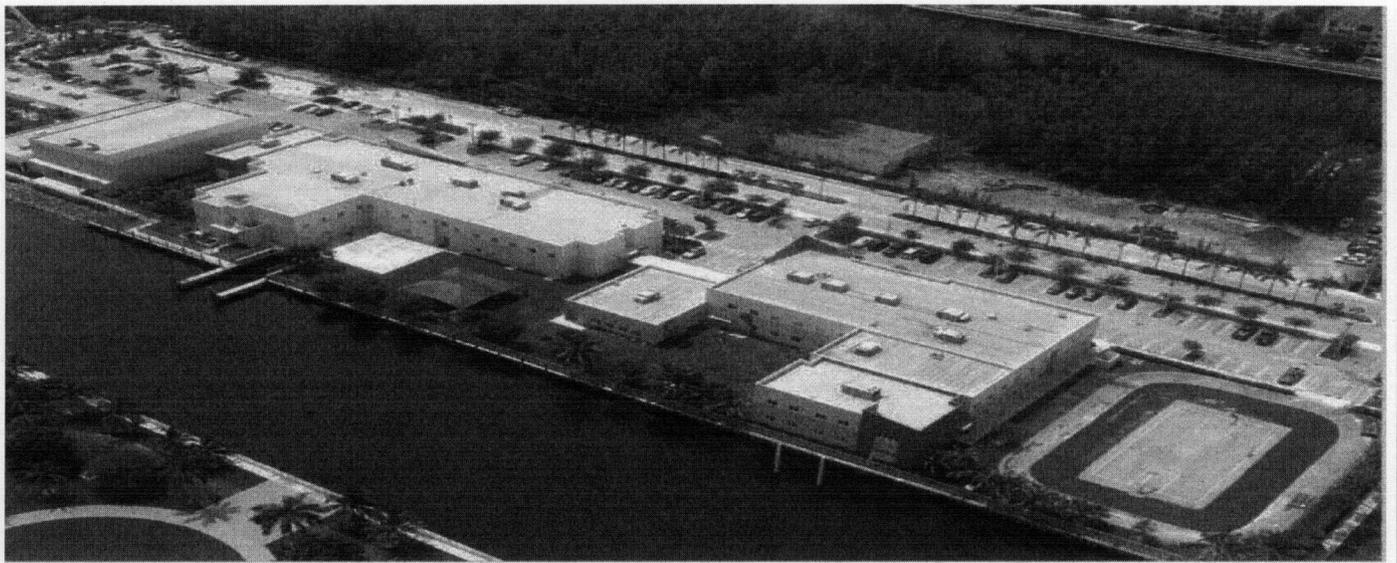
TERESA M. SOROKA, MMC
CITY CLERK

APPROVED AS TO LEGAL SUFFICIENCY:

CITY ATTORNEY

CITY OF AVENTURA CHARTER SCHOOL BUDGET Fiscal Year 2011/12





AVENTURA CITY OF EXCELLENCE SCHOOL

3333 NE 188TH Street

Aventura, Florida 33180

Telephone: 305-466-1499

Fax: 305-466-1339

Website: www.aventuracharter.org

Board of Directors

Mayor Susan Gottlieb

Commissioner Zev Auerbach

Commissioner Bob Diamond

Commissioner Teri Holzberg

Commissioner Billy Joel

Commissioner Michael Stern

Commissioner Luz Urbaz Weinberg

City Manager

Eric M. Soroka, ICMA-CM

Principal

Julie Alm

Vice Principal

Daniel Sandberg

Administrative and Educational Services Provided by:

Charter Schools USA

**CITY OF AVENTURA
CHARTER SCHOOL FUND
FISCAL YEAR 2011/12**

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City of Aventura

Government Center
19200 West Country Club Drive
Aventura, Florida 33180

Office of the City Manager

The Honorable Mayor and City Commission
Aventura City of Excellence School Board of Directors
City of Aventura
Aventura, Florida 33180

RE: 2011/12 Charter School Fund Budget Message

Members of the City Commission:

In accordance with Article IV, Section 4.05 of the Charter of the City of Aventura, I hereby submit the proposed Budget for the Charter School Fund for the fiscal year beginning July 2011, for your review and consideration. This budget document represents the ninth year of operation of the Aventura City of Excellence School. Our goal in the development and preparation of a realistic balanced budget was to provide the funding levels to maintain the quality education services for our students in light of these difficult economic times.

Budget Format

The format of the budget is in accordance with guidelines adopted by the State and School Board of Miami-Dade County, Florida and utilizes the school system's account codes as well. The proposed budget was prepared with input from the school administrative staff and CSUSA.

Significant Factors Affecting Budget Preparation

The 2011/12 school year represents the ninth year of operations of the school. Our past has shown that we can continue to operate the school at a high level and provide quality education for our students, within the school based revenues. We have also been fortunate to have a strong business community and involved parents that participate in fund raising activities for school improvements.

Based on the State's actions to balance their budget, revenues for next year have been estimated on the conservative side and continue to anticipate funding reductions. The State Legislature continues to attempt to balance their budget by cutting educational funding which will have a negative effect on all the schools. A portion of the reductions will be offset by funds provided by the Education Jobs Fund federal stimulus program and distributed through the state and county to retain or hire teachers.

In order to adhere to new Sunshine State Standards adopted by the Florida Department of Education, expand the school's physical fitness classes and at risk reading program the budget includes four additional teacher positions.

The following represents other important highlights:

- The transfer to the General fund in the amount of \$30,000 to offset services provided by the Finance Department, to the school will again be deferred this year.
- Revenue in the amount of \$100,000 from the Red Light Violation Program is included to assist in funding the contingency line item in the budget.
- Teacher salary increases will reflect an average increase of 2.3%. In addition returning teachers will be rewarded with a service award based on years of service. The pay plan continues to exceed Miami-Dade County Schools current plan.
- Two additional basketball intramural teams were included and competitive boys flag football and girl's volleyball were added to the school's athletic offerings.
- Funds have been budgeted to provide a mobile learning computer lab and to install a wireless network for the Middle School Wing.
- The budget continues to include revenue in the amount of \$125,000 from the Clear Channel agreement for proceeds from the billboard advertising.

The overall budget increased by 2.6% or \$194,556. This is largely due to the addition of four new teachers and employee salary increases. The budget includes funding for lease payments to the Debt Service Fund to pay annual costs associated with the long term debt borrowed for the construction of the elementary school wing.

It is important that we continue to maximize the school dollars as much as possible and maintain efficient use of budgeted funds.

Summary of All Budgetary Funds

The total proposed budget for 2011/12, including all operating and capital outlay, is \$7,759,441. The majority of the budget is Personnel Services at \$5,206,990. Operating expenditures total \$1,878,451. Other Uses expenditures, which primarily represent lease payments to the Debt Service Fund to cover school construction debt payments and a contingency, account total \$551,500. Capital Outlay expenditures are \$122,500. The following chart shows a comparison of the department's budgets for the past two years. Total costs increased by 2.6 %.

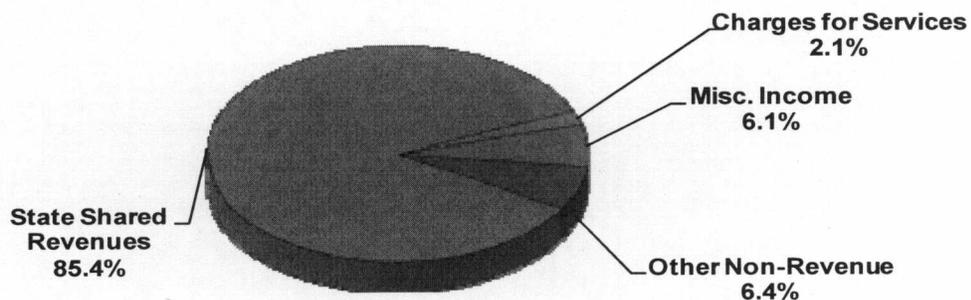
Budget Category Summary

	2010/11	2011/12	Increase (Decrease)	% Change
Revenues				
State Shared Revenues	\$6,605,557	\$ 6,628,406	\$ 22,849	0.3%
Charges for Services	156,100	161,100	5,000	3.2%
Misc. Income	440,000	470,000	30,000	6.8%
Other Non-Revenues	363,228	499,935	136,707	37.6%
Total Revenues	\$7,564,885	\$ 7,759,441	\$ 194,556	2.6%
Expenditures				
K-3 Basic	\$ 1,920,178	\$ 2,034,241	\$ 114,063	5.9%
4-8 Basic	2,300,771	2,405,017	104,246	4.5%
Exceptional Student Program	216,665	210,883	(5,782)	-2.7%
Substitute Teachers	81,694	84,950	3,256	4.0%
Instruct Media Services	73,196	71,002	(2,194)	-3.0%
School Administration	931,976	904,730	(27,246)	-2.9%
Pupil Transit Services	184,000	184,000	-	0.0%
Operation of Plant	1,520,625	1,613,114	92,489	6.1%
Child Care Supervision	102,980	129,004	26,024	25.3%
Capital Outlay	232,800	122,500	(110,300)	-47.4%
Total Expenditures	\$ 7,564,885	\$ 7,759,441	\$ 194,556	2.6%

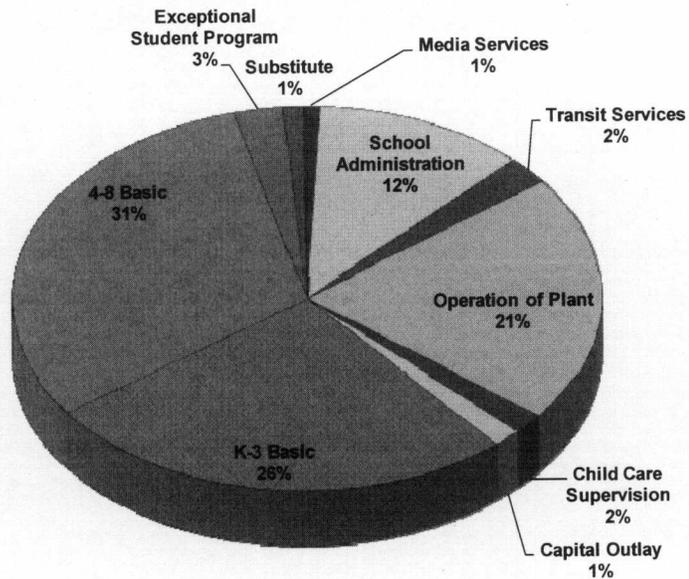
Charter School Fund

This fund is used to account for revenues and expenditures specifically earmarked for the City's Charter School. The fund accounts for operating and capital revenues, expenditures and capital outlay.

Charter School Fund Budget Revenues



Charter School Fund Budget Expenditures



Goals

The 2011/12 school year represents the ninth year of operations for Aventura City of Excellence School (ACES). This past year a great deal of time and effort was expended on professional development and curriculum alignment based on Florida's Next Generation Sunshine State Standards, increasing parental involvement, intramural and competitive sport programs and identifying and working with at – risk students. This year we will maintain and expand all our present academic programs and focus on our award winning character education initiatives and expanding our cultural programs through our collaboration with the Aventura Arts & Cultural Center.

ACES will enrich a child's learning and social atmosphere through:

- Whole Child Approach - Emphasis will be placed on the "whole child" to ensure that academic rigor coexists with social responsibility.
- Character Education – Implement and expand ACES award winning and nationally recognized program that encourages our students, families and communities to "live" their values. Programs include parent and community workshops and the infusion of character education across the curriculum.
- Challenging Curriculum – Offer high school level courses in the areas of Math, Science and Foreign Language.
- Curriculum Alignment – Increase academic rigor through the alignment of ACES writing and math programs kindergarten through eighth grade.
- Differentiation of instruction – Provide specialized programs for at-risk learners, on-level learners and gifted students.
- Technology Rich Environment – Engage students through the use of computer labs, computers, Smart Boards, document readers, projectors in classrooms that access

Direct TV, instructional software and online programs. All seventh grade students will participate in a pilot instructional program featuring I Pads with wireless connectivity.

- Extended School Day Programs/Activities – Offer a variety of opportunities including Before Care and After Care, Sports Study, several Dance programs, Science Tutorial, Writing Tutorial, Reading and Math Computerized Program and Saturday School.
- Field Trips – Experience hands-on content, living history, ecological studies, guest authors and a variety of culturally rich opportunities through a combination of on campus and off campus field trips.
- School Wide Events – Organize various events such as Career Day, Red Ribbon Week and Field Day.
- Career Awareness and Entrepreneurship – Register all eighth grade students in a comprehensive course that will allow them to begin career planning and develop and implement a small business.
- Competitive Athletics – Compete at the middle school level in the Florida High School Athletic League. The school fields a boys and girls team for both basketball and soccer. Expanded offerings will include a competitive flag football team and a competitive volleyball team.
- Intramural Athletics – Afford students at the middle school level opportunities to play intramural basketball, volleyball. All students have an opportunity to participate in after school tennis.
- Family Events – Make available various events that include Meet and Greet, Open House, Kindergarten Kickoff, Middle School Guest Speakers Series, Muffins for Moms, Donuts for Dads, Sweetheart Breakfast, Grandparents Day, Graduation Ceremonies, Middle School Guest Speakers Leadership Series, Talent Showcase and Quarterly Principal's Honor Roll Breakfasts.
- Parent Education – Execute FCAT reading, math, writing and science nights that present parents with information related to state standards and accountability testing.
- Transportation – Provide students living further than 2 miles from the school and no further than 3.5 miles bus service. Currently four buses provide transportation for approximately 400 students.
- Safe School Campus – Employ a fulltime certified police officer to the school that serves as a School Resource Officer. Traditional security methods including cameras are in place.

Revenues

The revenues, available for allocation in the 2011/12 Fiscal Year, are anticipated to be \$7,759,441. This is an increase of \$194,556 or 2.6% compared to the prior year. The majority of the increase is associated with an under budgeted figure from the prior fiscal year for State Revenues and the inclusion of new revenue from the Education Jobs Fund.

State Shared Revenues – The amount projected for Florida Education Finance Program revenues is \$5,832,000 and is based on \$6,000 per student after the deductions for the transportation reimbursement component and the 2% held back by the School Board for administrative costs. The revenues for next year have been estimated on the conservative side and anticipates a 4% funding reductions based on actions taken by the State Legislature. New revenue in the amount of \$101,406 provided by the Education Jobs Fund federal stimulus program retain or hire teachers assisted in offsetting a portion of the loss from the Florida

Education Finance Program. School lunch reimbursement revenues are estimated to be \$71,000. The transportation reimbursement amount is \$124,000 and is based on 325 students requiring bus service. Capital Outlay revenue amounts are based on \$514 per student. The final amount will be based on the actions of the State Legislature.

Charges for Services – The amount projected for reimbursement from the food service vendor is projected to be \$6,100. After School Program includes revenues derived from fees charged for Before and After School Programs and is estimated to be \$155,000.

Miscellaneous Income – The total amount is \$470,000. This includes revenues Clear Channel agreement for proceeds from the billboard advertising, field trips/special programs revenues and fundraising activities. This is offset by specific expenditures in the budget.

Other Non-Revenues – This represents a \$100,000 transfer from the General Fund for revenues from the City's Intersection Safety Camera Program and anticipated fund balance amounts from the prior year's budget.

Expenditures

The estimated 2011/12 expenditures contained within this budget total \$7,759,441 and are balanced with the projected revenues.

Personnel Services

Personnel Services are budgeted at \$5,206,990 or 67% of the budget. Personnel Services reflects funding to support increasing the teacher pay by an average of 2.3%. In addition returning teachers will be rewarded with a service award based on years of service. The pay plan will continue to exceed Miami-Dade County Schools. The total number of employees is 90 full-time and 15 part-time compared with 86 full-time and 15 part-time positions included in last year's budget. Included in the full-time positions are 76 teachers, Instructional Counselor, Media Specialist and a Computer Network/Technician. All employees except the Principal, Vice Principal and Janitor are under contract with CSUSA.

The following positions are being added to the budget:

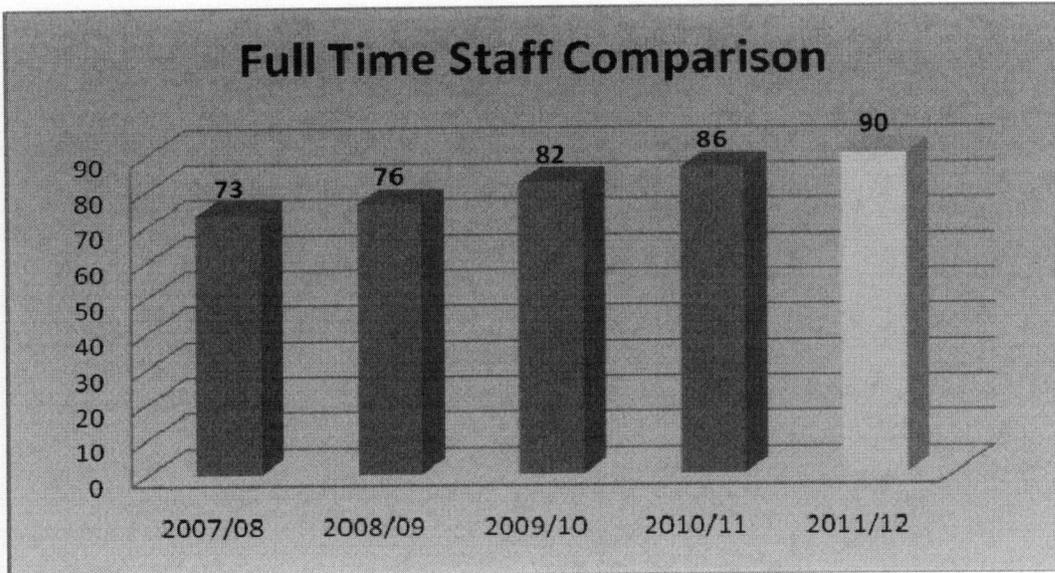
- K – 5 Physical Education Teacher - In support of the nationwide effort to promote physical fitness in today's youth, ACES will offer additional PE classes for students in grades kindergarten through 5th grade. Students currently participate in outdoor recess daily and structured PE classes for 40 minutes as part of a seven day special rotation including dance, art, music, technology, Spanish and media. With the addition of a second elementary PE teacher, the current amount of structured PE activity being offered will be doubled.
- Literacy Reading Specialist - ACES at risk reading program for students in grades kindergarten through 5th grade has a proven track record of success. On average, participants in ACES small group targeted reading instruction achieve two years growth within a one year period. New requirements related to "response to intervention" (RTI) mandate an expansion of our current program to include additional supplemental targeted instruction on an individualized basis. The addition of a literacy team reading specialist will make this offering possible.
- 5th Grade Teacher - The Florida Department of Education will begin assessing students in grades 5th and 8th grade on Next Generation Science Sunshine State Standards in 2012. In order to meet the standards and enable 5th grade to become departmentalized

another teacher position is required. This research based practice allows teachers to focus on one to two content areas with specialization.

- Math Support Position – The addition of this position will allow the school to offer intensive math classes for students scoring level 1 and 2 in math in grades 3rd – 8th and response to intervention (RTI) requirements mandate supplemental programs for all low performing math students.

The following outlines the staffing level detail comparisons to the prior fiscal year:

Function	Job Class	2010/11		2011/12	
		Full Time	Part Time	Full Time	Part Time
5101	Teacher	29.00	-	31.00	-
	Para-Professionals	-	7.00	-	7.00
	Reading Specialist	1.00		1.00	
	Instructional Counselor	1.00		1.00	
	Dean of Curriculum	1.00		1.00	
	Aide	1.00		1.00	
5102	Teacher	37.00	-	39.00	-
	Aide	1.00		1.00	
5250	Teacher	3.00	-	3.00	-
5901	Substitute Teacher	1.00	-	1.00	-
6200	Media Specialist	1.00	1.00	1.00	1.00
7300	Principal	1.00	-	1.00	-
	Vice Principal	1.00		1.00	
	Dean of Discipline/Operation	1.00	-	1.00	-
	Business Admin.	1.00	-	1.00	-
	Administrative Secretary	1.00	-	1.00	-
	Receptionist	2.00	-	2.00	-
	Registrar/Compliance	1.00		1.00	
	Computer Network/Tech	1.00		1.00	
7900	Janitor	1.00		1.00	
	Special Projects Coordinator	-	1.00	-	1.00
9102	P/T After School Counselor I		5.00		5.00
	P/T After School Counselor II		1.00		1.00
Total		86.00	15.00	90.00	15.00



Operating Expenses

The expenditures for operating expenses are \$1,878,451, which represents 24% of the budget. This is \$137,324 more than the prior year. The major expenses are as follows:

- CSUSA education/administrative fee - \$336,000
- Textbooks - \$156,000
- Transportation services contract - \$184,000
- Other materials and supplies - \$161,000
- Electricity - \$161,000
- Building maintenance contract - \$215,000
- Field Trips and School Events - \$215,000
- Repairs and Maintenance - \$87,500
- Office Equipment Leases - \$28,000

Other Uses

Other Uses expenditures total \$551,517 primarily represent lease payments to the Debt Service Fund to cover the elementary school wing construction debt payments. Other expenditures include a contingency account and costs associated with utilizing the Arts & Cultural Center.

Capital Outlay

A total of \$122,500 has been budgeted for capital outlay for replacement computers, mobile computer lab and providing a wireless infrastructure for the Middle School Wing.

Summary

I am pleased to submit the detailed budget contained herein. The budget document and its related funding levels represent the City's continued commitment to providing a school of excellence for our community.

The budget contains funding levels to address the following key objectives:

- Hiring and retaining administrators and teachers who are well prepared for creating life-long learners in their students as well as acting as role models in their own quest for knowledge on the latest "best practices" in educational research to enhance their teaching abilities.
- Putting into place a strong accountability system that will hold everyone at the school responsible for maximizing learning opportunities.

- Creating a school climate that enables students and teachers to feel they are cared for, respected, and contributing members of the school.
- A low staff-pupil ratio in order to enhance the development of the individual strengths of each student.
- Continuing to use data to evaluate the efficacy of instructional programs.
- Developing a strong parent-teacher relationship.
- Maximizing the use of technology embedded in classroom instruction as well as in a lab setting.

The preparation and formulation of this document could not have been accomplished without the assistance and dedicated efforts of the School's Administration. All questions relating to the budget should be referred to my attention.

Respectfully submitted,



Eric M. Soroka
City Manager

BUDGET PROCESS

Budget Preparation/Development

1. January: Meetings are held with the Principal, school staff and City Manager to develop Goals and to discuss issues that may impact the budget for the upcoming school year.
2. February: Preliminary Revenue projections and forecasts are developed by the City Manager. The following steps are followed to project revenues:
 - Forecast student enrollment
 - The State's Florida Education Finance Program (FEFP) per student allocation is projected by the State and provided to the charter school.
 - Capital Outlay funding is determined by the State based on available funding.
3. March: Personnel needs are developed based on input from the Principal and staff. The following steps are utilized to forecast personnel:
 - Review existing staffing requirements to ensure adequate coverage for student needs and new programs.
 - Review salary structure to ensure competitiveness with the school district.
 - Benefits calculations such as Workers' Compensation, Life Insurance, Health Insurance, and Pension are provided by CSUSA and developed for each qualifying employee.
4. April: Individual expenditure line items are developed by the City Manager based on input from the Principal and historical data. A draft of the budget document is prepared by the City Manager. The draft is reviewed by the Principal and the Finance Department.
5. April/May: The budget is reviewed by the School Advisory Committee. The City Manager submits budget to the City Commission who act as the Board of Directors for the School.
6. June: The budget is loaded into the accounting system.
7. July: Budget goes into effect.

Budget Adoption

The Charter School budget is approved via Ordinance at two public meetings scheduled for May and June conducted by the City Commission. The adopted budget is integrated into the accounting software system effective July 1st.

Budget Control/Monitoring

Funds appropriated in the Budget may be expended by and with the approval of the City Manager in accordance with the provisions of the City Charter and applicable law. Funds of the City shall be expended in accordance with the appropriations provided in the Budget and shall constitute an appropriation of the amounts specified therein. Supplemental appropriations or the reduction of appropriations, if any, shall be made in accordance with Section 4.07 of the City Charter.

The Budget establishes a limitation on expenditures by department total. Said limitation requires that the total sum allocated to the Charter School department for operating and capital expenses may not be increased or decreased without specific authorization by a duly-enacted Ordinance affecting such amendment or transfer. Therefore, the City Manager may authorize transfers from

one individual line item account to another, so long as the line item accounts are within the same department and fund.

The "Personnel Allocation Summary" enumerates all authorized budgeted positions. However, the City Manager may amend said authorized budgeted positions in order to address the operating needs of the department so long as sufficient budgeted funds are available.

The budget is monitored on a monthly basis to track variances between actual and budgeted amounts. Significant variances are investigated and monitored for corrective action. Quarterly review meetings are held with the Principal and City Manager.

Encumbrances do not constitute expenditures or liabilities in the current year, but instead are defined as commitments related to unperformed contracts for goods or services, which are only reported in governmental funds.

Budget Amendment

Upon the passage and adoption of the Charter School Fund Budget for the City of Aventura, if the City Manager determines that the department total will exceed its original appropriation, the City Manager is authorized to prepare such Ordinances for consideration by the City Commission as may be necessary and proper to modify any line item from the Budget.

Basis of Accounting

Basis of Accounting refers to the time period when revenues and expenditures are recognized in the accounts and reported on the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. The accrual basis of accounting is followed for the proprietary fund types. The modified accrual basis of accounting is followed in the governmental fund types and the expendable trust funds type. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, that is, when they are both measurable and available. Available means collectible within the current period or soon enough thereafter to pay current liabilities. Expenditures are generally recognized under the modified accrual accounting when the related fund liability is incurred. Exceptions to the general rule are principal and interest on general long-term debt which is recognized when due.

The Charter School Department Budget applies all applicable GASB pronouncements as well as the following pronouncements issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board (FASB) statements and interpretations, Accounting Principles Board (APB) opinions and Accounting Research Bulletins (ARBs).

During June 1999, the Government Accounting Standards Board (GASB) issued Statement No. 34. This statement established new accounting and financial reporting standards for state and local governments. The Charter School implemented the new financial reporting requirements of GASB 34.

BUDGET DEVELOPMENT GUIDELINES

Financial Policies

The Charter School's financial policies, compiled below, set forth the basic framework for the overall fiscal management of the school. Operating independently of changing circumstances

and conditions, these policies assist the decision-making process of the City Manager and School's Administration. These policies provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent long-standing principles; traditions and practices that have guided the Charter School in the past and have helped maintain financial stability over the last 2 years. They are reviewed annually as a decision making tool and to ensure their continued relevance in an ever-changing environment.

Operating Budget Policies

1. The Charter School will maintain at a minimum, an accessible cash reserve equivalent to four weeks of operating costs.
2. No new or expanded services shall be implemented without a corresponding revenue source or the implementation of trade-offs of expenses or revenues at the same time. This applies to personnel, equipment and any other peripheral expenses associated with the service.
4. The Charter School shall continue to support a scheduled level of maintenance and replacement of its infrastructure.
5. The Charter School shall support capital expenditures that reduce future operating costs.

Capital Budget Policies

1. The Charter School will develop a multi-year plan for capital improvement that is updated annually with documentation of deviations from the plan.
2. The Charter School will maintain its physical assets at a level adequate to protect the Schools' capital investment and minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital equipment from current revenues wherever possible.
3. The Charter School will provide sufficient funds to replace and upgrade equipment as well as to take advantage of new technology thereby ensuring that employees have safe and efficient tools to provide their service. It reflects a commitment to further automation and use of available technology to improve productivity in the Charter School's work force. The objective for upgrading and replacing equipment includes: (1) normal replacement as equipment completes its useful life, (2) upgrades to new technology, and (3) additional equipment necessary to service the needs of the Charter School.
4. The Charter School will use the following criterion to evaluate the relative merit of each capital project. Capital expenditures will foster goals of:
 - a. Projects specifically included in an approved replacement schedule.
 - b. Projects that reduce the cost of operations.
 - c. Projects that significantly improve safety and reduce risk exposure.

Revenue Policies

1. The School will attempt to maintain a diversified and stable revenue system as a shelter from short-run fluctuations in any single revenue source.
2. The School will attempt to obtain new revenue sources as a way of ensuring a balanced budget.
3. The School will review fees/charges annually and will design or modify revenue systems to include provisions that automatically allow charges to grow at a rate that keeps pace with the cost of providing the service.

Cash Management/Investment Policies

1. The School will deposit all funds received by 2:00 PM the next day.
2. Investment of School funds will emphasize safety of capital; liquidity of funds and investment income.
3. The School will collect revenues aggressively, including any past due amounts owed.

Reserve Policies

1. The School will maintain a fund balance of at least \$75,000.

Accounting, Auditing, and Financial Reporting Policies

1. An independent audit will be performed annually.
2. The Charter School will produce annual financial reports in accordance with Generally Accepted Accounting Principles (GAAP) as outlined by the Governmental Accounting Standards Board (GASB).

AVENTURA CITY OF EXCELLENCE SCHOOL VISION STATEMENT

To join with our community to become the premier charter school in the nation where academic excellence coexists with the promotion of social responsibility grounded in an atmosphere of human dignity.

AVENTURA CITY OF EXCELLENCE SCHOOL PHILOSOPHY AND ESSENTIAL ELEMENTS

The Aventura City of Excellence School staff believes that we have a responsibility to create a school climate that enables every individual to feel cared for, respected and to act as contributing members of the school culture. All students can learn and will be encouraged to strive for academic excellence and personal growth that will enable them to be productive and active members of society. In the practical application of this philosophy, opportunities shall be provided to:

1. Develop in each student and professional staff member a sense of self-worth and a positive self-concept
2. Imbue such character traits as honesty, integrity, compassion, respect, cooperation, humility, happiness and responsibility toward each other, our community and our world
3. Develop in each student an understanding of and responsibility for making positive personal and social choices
4. Improve upon the quality of instruction and curriculum by increasing the effectiveness of teachers and their teaching through ongoing professional development
5. Provide each student with experiences to develop an awareness of good health habits and attitudes for living by encouraging each student to perceive learning as a life-long continuing process from pre-school through adulthood
6. Encourage, through educational reporting, city and district officials, the citizens of Aventura, and the professional staff to support quality education in the school
7. Use assessment data to identify and track student achievement and learning goals
8. Develop school programs based on "best practices" to promote learning gains
9. Develop strong parent-teacher-student relationships
10. Provide a strong accountability system that holds everyone at the schoolhouse responsible for maximizing learning opportunities
11. Provide a low student-teacher ratio in order to enhance the development of the individual strengths of each student
12. Provide additional staff members for enrichment and remediation services
13. Develop in each student the ability to think critically, make inferences, apply knowledge to new settings and use these skills to make wise choices

CURRICULUM

The ACES curriculum is connected to state and national content standards and the school's goals for student learning are coordinated or integrated across different disciplines. The curriculum's sequence is rational, with more complex ideas building on simpler ones, respecting each student's developmental levels and prior learning. Teachers and students are accountable for all state and local assessments in addition to internal formal and informal assessments and observations.

Classroom teachers utilize technology daily to reinforce instruction and offer opportunities for independent practice. ACES students have access to Internet-based instructional programs at home and at school. Students in kindergarten through fifth grade utilize the ACES computer lab weekly. Sixth grade students enroll in a nine-week technology course, exposing them to all Microsoft Office Applications. Seventh grade students are required to enroll in a year long Computer Concepts courses designed to expose them to all facets of the technology available to them. Eighth grade students take a year-long technology aided career awareness and entrepreneurship course.

ACES offers a variety of programs to meet the needs of all learners. The English Speakers of Other Languages program is offered to students who are working toward English language proficiency. Classroom teachers servicing ESOL students have undergone special training related to strategies that enhance language acquisition. The ACES ESOL Coordinator collaborates with classroom teachers related to instructional modifications that aide in content comprehension.

Exceptional Education students are serviced within the general classroom, reducing social stigmas and enhancing the continuity of instruction. The ESE teacher collaborates with classroom teachers to ensure that "strategies for success" are implemented in all subject areas.

Students with speech and language needs are serviced by a Speech and Language Pathologist and students will occupational therapy needs are serviced by a specialist. These programs are offered to students who qualify for services based on school district requirements.

At risk readers are targeted through a variety of intervention courses and strategies. ACES Literacy Team teaches at-risk-readers grades Kindergarten through eighth grade in small group settings. This supplemental reading program provides intensive instruction using research based programs such as Story Town Targeted Intervention and Read 180.

ACES is focused on meeting the needs of all students. To this end, ACES offers a variety of extended school day programs. These programs target specific student needs and are offered both before and after school. These programs include small group writing instruction, focused math tutorials, science study group and a Saturday reading program.

Gifted students in grades 1 and 2 receive "Gifted Instruction" in Language Arts and Reading daily. Project-based applications encompassing the sciences; arts, math, and language allow students an opportunity to combine their creativity and practical knowledge. Eligible students in grades 3, 4, and 5 have an opportunity to enroll in a gifted language Arts/Reading course and a gifted Math course. Eligible students in middle school have an opportunity to enroll in gifted courses.

ACES science laboratory program provides students with hands-on application of core curriculum. Students in second through fifth grade visit the science lab weekly and students in kindergarten and first grade conduct experiments within their classrooms. All middle school students enroll in comprehensive science courses that emphasizes hands-on investigation.

ACES students are exposed to eco-literacy through participation in our outdoor garden project.

ACES Modern Language Program places emphasis on four basic components of language acquisition (e.g., listening, speaking, reading and writing). Students build an understanding of the relationship between perspectives and products of various cultures. Middle School students are required to enroll in Spanish courses throughout their middle school career at ACES. The elementary Spanish program is offered to all kindergarten through fifth grade students and emphasizes cultures and conversational speaking.

ACES Middle School Program offers academic rigor in conjunction with an extraordinary selection of extracurricular activities and elective programs. ACES students have the opportunity to enroll in high school level Spanish, Earth Space Science, Biology, Algebra and Geometry and to select one of five elective courses. These elective courses include Media Production, Modern Dance, Art, Guitar, Team Sports and Drama. All middle school students are invited to participate in after school teams including volleyball, basketball and tennis. ACES also participates in the Independent Athletic League and offers competitive a boys and girls basketball and competitive boys and girls soccer, competitive girls volleyball and boys flag football. These programs are funded through the school budget and offered at no cost to students.

Elementary school students also enjoy a variety of special subject classes daily. These programs include art, physical education, technology, media, Spanish, dance and music. Each Friday Elementary students participate in a club. Clubs vary from year to year based on student interest. Currently ACES is offering the following clubs; Bollywood Dance, Baton, Scrapbooking, Table Tennis, Jazz Dance, Middle Eastern Dance, Latin Dance, Kickball, Board games, Debate, School House Rock, Yoga for Kids Soccer, Basketball, Latch Hook, Photography and Healthy Eating/Gardening.

PERFORMANCE CRITERIA

1) **Indicator:** All students will maintain a portfolio demonstrating and charting improvement and mastery of skills required at that grade level. This portfolio will be part of the Personal Learning Plan (PLP) that is the compendium of parent, student and teacher conferences. Each PLP will establish academic goals for each individual student in relation to his/her performance and progress.

2005/06 Actual: Complete

2006/07 Actual: Complete

2007/08 Actual: Complete

2008/09 Actual: Complete

2009/10 Actual: Complete

2) **Indicator:** The State of Florida A+ Plan Grade shall be no lower than a "B".

2005/06 Actual: A

2006/07 Actual: A

2007/08 Actual: A

2008/09 Actual: A

2009/10 Actual: A

3) **Indicator:** Meet the requirements delineated in Florida State Board of Education Administrative Rule 6A-1.09981, Implementation of Florida's System of School Improvement and Accountability, as may be amended from time to time.

2005/06 Actual: Complete

2006/07 Actual: Complete

2007/08 Actual: Complete

2008/09 Actual: Complete

2009/10 Actual: Complete

4) **Indicator:** Percent of parents that completed all 20 required volunteer hours by the end of the year.

2005/06 Actual: 100%

2006/07 Actual: 100%

2007/08 Actual: 100%

2008/09 Actual: 100%

2009/10 Actual: 100%

5) **Indicator:** Number of students enrolled shall be 95% of the number allowed by the School Charter.

2005/06 Actual: 100%

2006/07 Actual: 100%

2007/08 Actual: 100%

2008/09 Actual: 100%

2009/10 Actual: 100%

6) **Indicator:** The year-to-year retention rate shall be 90%.

2005/06 Actual: 99%

2006/07 Actual: 99%

2007/08 Actual: 98%

2008/09 Actual: 98%

2009/10 Actual: 98%

7) **Indicator:** The percentage of parents who on the Parent Survey agree or strongly agree to the statement that "I would recommend the Charter School to a friend" is 90%.

2005/06 Actual: 99%

2006/07 Actual: 99%

2007/08 Actual: 99%

2008/09 Actual: 99%

2009/10 Actual: 99%

8) **Indicator:** The audits required by State Law and the Charter shall indicate that the financial statements are presented fairly and that tests of compliance with laws and regulations and consideration of the internal control over financial reporting disclose no instances of non-compliance, nor any material weaknesses.

2005/06 Actual: All in compliance

2006/07 Actual: All in compliance

2007/08 Actual: All in compliance

2008/09 Actual: All in compliance

2009/10 Actual: All in compliance

9) **Indicator:** Class size and student/classroom teacher ratios shall be maintained throughout the school year at 20:1 for kindergarten and 25:1 for grades 1 through 8.

2005/06 Actual: All in compliance

2006/07 Actual: All in compliance

2007/08 Actual: All in compliance

2008/09 Actual: All in compliance

2009/10 Actual: All in compliance

10) **Indicator:** Reading - Percent of Students in the school on grade level and above in Reading. This is based on the Sunshine State Standards and exhibited in proficiency on the Florida Comprehensive Assessment Test (FCAT).

2005/06 Actual: 99%

2006/07 Actual: 89%

2007/08 Actual: 88%

2008/09 Actual: 93%

2009/10 Actual: 92%

11) **Indicator:** Math - Percent of Students in the school on grade level and above in Math. This is based on the Sunshine State Standards and exhibited in proficiency on the Florida Comprehensive Assessment Test (FCAT).

2005/06 Actual: 89%

2006/07 Actual: 88%

2007/08 Actual: 88%

2008/09 Actual: 87%

2009/10 Actual: 85%

12) **Indicator:** Writing - Percent of students in the school on grade level and above in Writing. This is based on the Sunshine State Standards and exhibited in proficiency on the Florida Comprehensive Assessment Test (FCAT).

2005/06 Actual: 81%

2006/07 Actual: 85%

2007/08 Actual: 89%

2008/09 Actual: 92%

2009/10 Actual: 87%

13) **Indicator:** All Students will achieve high science standards as measured by Sunshine State Standards Performance Standards.

2005/06 Actual: A mean score of 316 was achieved which is above the state and district average.

2006/07 Actual: 43%

2007/08 Actual: 69%

2008/09 Actual: 73%

2009/10 Actual: 67%

CITY OF AVENTURA

CHARTER SCHOOL FUND 190

BUDGET CATEGORY SUMMARY

2011/12 (July 1 - June 30)

FUND DESCRIPTION

This fund is used to account for revenues and expenditures specifically earmarked for the City's Charter School. The fund will account for operating and capital expenditures associated with the Aventura City of Excellence School.

CATEGORY	2009/10 ACTUAL	2010/11 APPROVED BUDGET	2011/12 CITY MANAGER PROPOSAL
REVENUE PROJECTIONS			
State Shared Revenues	\$ 6,674,563	\$ 6,605,557	\$ 6,628,406
Charges for Services	154,239	156,100	161,100
Misc. Income	555,363	440,000	470,000
Other Non-Revenues	199,664	363,228	499,935
Total Revenues	\$ 7,583,829	\$ 7,564,885	\$ 7,759,441
EXPENDITURES			
K-3 Basic	\$ 1,660,908	\$ 1,920,178	\$ 2,034,241
4-8 Basic	1,862,276	2,300,771	2,405,017
Exceptional Student Program	199,421	216,665	210,883
Substitute Teachers	99,947	81,694	84,950
Instruct Media Services	61,114	73,196	71,002
School Administration	933,257	931,976	904,730
Pupil Transit Services	183,600	184,000	184,000
Operation of Plant	1,509,073	1,520,625	1,613,114
Child Care Supervision	139,372	102,980	129,004
Capital Outlay	397,758	232,800	122,500
Total Expenditures	\$ 7,046,726	\$ 7,564,885	\$ 7,759,441
Revenues over(under) Expenditures	\$ 537,103	\$ -	\$ (0)

CITY OF AVENTURA

CHARTER SCHOOL

2011/12

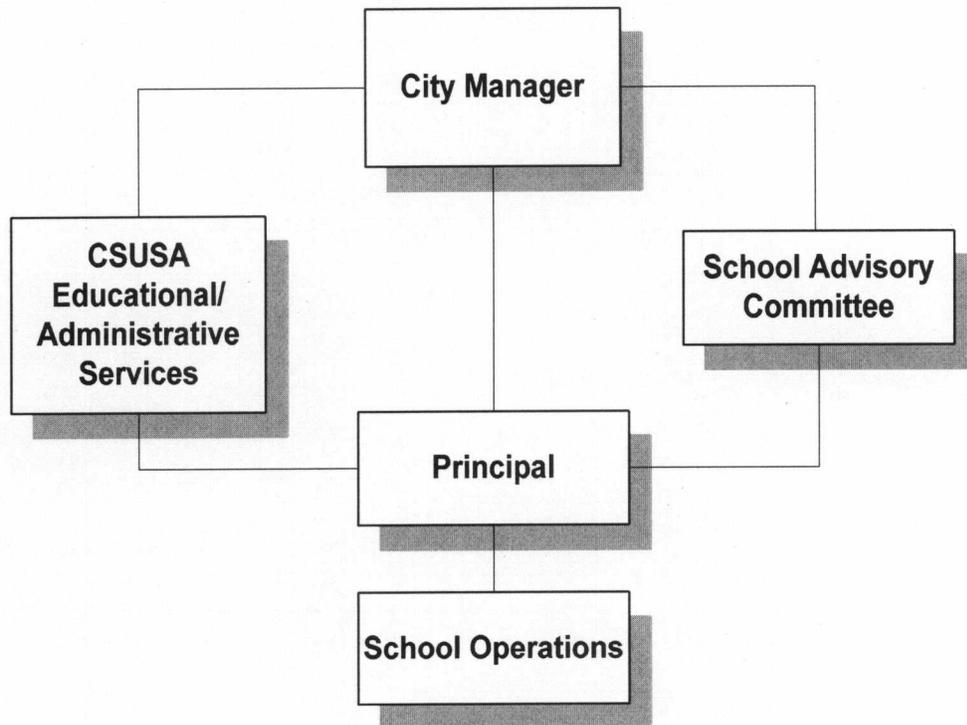
DEPARTMENT DESCRIPTION

This department is responsible for the organization, operation and management of the City's charter School. By focusing on low student teacher ratios, high academic standards and parental participation, the school provides a first class learning environment for the City's children. The school operations are provided in conjunction with a service contract with Charter Schools USA.

CATEGORY RECAP	2009/10 ACTUAL	2010/11 APPROVED BUDGET	2011/12 CITY MANAGER PROPOSAL
Personnel Services	\$ 4,335,226	\$ 5,051,541	\$ 5,206,990
Operating Expenditures	1,861,597	1,741,127	1,878,451
Other Uses	452,145	539,417	551,500
Capital Outlay	397,758	232,800	122,500
Total	\$ 7,046,726	\$ 7,564,885	\$ 7,759,441

Charter School Department

Organization Chart



CITY OF AVENTURA

CHARTER SCHOOL FUND 190

REVENUE PROJECTIONS

2011/12

ACCOUNT #	SCHOOL FUNCTION DESCRIPTION	2009/10 ACTUAL	2010/11 APPROVED BUDGET	2011/12 CITY MANAGER PROPOSAL
<u>State Shared Revenues:</u>				
335905	3261 School Lunch Reimbursement	\$ 71,405	\$ 32,557	\$ 71,000
335910	3310 Florida Education Finance Program	5,985,618	5,904,000	5,832,000
	Education Jobs Fund Program	-	-	101,406
335980	3354 Transportation	122,289	169,000	124,000
335991	3391 Capital Outlay	495,251	500,000	500,000
	Subtotal	\$ 6,674,563	\$ 6,605,557	\$ 6,628,406
<u>Charges for Services:</u>				
3478050	3450 Food Service Fees	\$ -	\$ 6,100	\$ 6,100
3479050	3473 After School Programs	154,239	150,000	155,000
	Subtotal	\$ 154,239	\$ 156,100	\$ 161,100
<u>Misc. Income:</u>				
3611000	3431 Interest Earnings	12,808	15,000	15,000
3661900	3495 Misc. Revenues	181,696	100,000	110,000
3661955	3467 Field Trips/Special Programs	150,286	200,000	200,000
3665000	3469 Other Private Source Revenue	210,573	125,000	145,000
	Subtotal	\$ 555,363	\$ 440,000	\$ 470,000
<u>Other Non-Revenues:</u>				
3811039	3610 Transfers In	\$ 199,664	\$ 100,000	\$ 100,000
3999000	3489 Beginning Surplus	-	263,228	399,935
	Subtotal	\$ 199,664	\$ 363,228	\$ 499,935
Total Revenues		\$ 7,583,829	\$ 7,564,885	\$ 7,759,441

CITY OF AVENTURA
CHARTER SCHOOL
2011/12
BUDGETARY ACCOUNT SUMMARY
190-6001-569
K-3 Basic 5101

ACCOUNT #	SCHOOL FUNCTION DESCRIPTION	2009/10 ACTUAL	2010/11 APPROVED BUDGET	2011/12 CITY MANAGER PROPOSAL
<u>Personnel Services</u>				
1220	120 Teacher	\$ 1,151,089	\$ 1,242,371	\$ 1,342,808
1230	130 Other Certified Instruction	90,879	94,650	88,779
	Reading Specialist			
	Instructional Counselor			
1250	150 Kindergarten Aides (P/T) 7	70,446	54,150	63,175
	Aide	-	28,000	30,745
1502	291 Bonuses	31,092	59,000	59,000
1503	291 Stipends	-	23,000	22,725
1505	291 Sick Day Buyout	-	7,200	-
2101	221 Social Security- matching	100,307	108,567	116,701
2201	211 Pension	5,207	10,028	10,737
2301	231 Health, Life & Disability Insurance	73,760	196,103	179,053
2302	232 Dental Insurance	9,648	5,295	6,528
2401	241 Workers' Compensation	7,865	17,314	18,611
2501	250 Unemployment Compensation	12,890	-	-
	subtotal	<u>\$ 1,553,183</u>	<u>\$ 1,845,678</u>	<u>\$ 1,938,862</u>
<u>Operating Expenditures/Expenses</u>				
4001	330 Travel/Conferences/Training	\$ 68	\$ 3,500	\$ 3,500
5290	590 Other Mat'l & Supply	11,614	25,000	25,000
5299	790 Miscellaneous Expense	15,876	4,500	4,500
5410	521 Memberships/Dues/Subscription	1,382	1,500	1,500
5411	520 Textbooks	78,785	40,000	60,000
	subtotal	<u>\$ 107,725</u>	<u>\$ 74,500</u>	<u>\$ 94,500</u>
Total Function 5101		<u>\$ 1,660,908</u>	<u>\$ 1,920,178</u>	<u>\$ 2,033,362</u>

CITY OF AVENTURA
CHARTER SCHOOL
2011/12
BUDGETARY ACCOUNT SUMMARY
190-6002-569
4-8 Basic 5102

ACCOUNT #	SCHOOL FUNCTION DESCRIPTION	2009/10 ACTUAL	2010/11 APPROVED BUDGET	2011/12 CITY MANAGER PROPOSAL
Personnel Services				
1220	120 Teacher	\$ 1,437,962	\$ 1,588,895	\$ 1,688,428
1250	150 Aide	26,522	27,059	27,063
1502	291 Bonuses	37,827	71,000	71,000
1503	291 Stipends	-	42,650	47,845
1505	291 Sick Day Buyout	-	3,960	-
2101	221 Social Security- matching	110,452	123,621	131,235
2201	211 Pension	10,200	12,120	12,866
2301	231 Health, Life & Disability Insurance	82,898	233,054	210,729
2302	232 Dental Insurance	13,575	6,358	7,680
2401	241 Workers' Compensation	9,108	19,715	20,929
2501	250 Unemployment Compensation	12,321	-	-
	subtotal	\$ 1,740,865	\$ 2,128,432	\$ 2,217,775
Operating Expenditures/Expenses				
3147	310 School Advisory Cons.	\$ 31,590	\$ -	\$ -
4001	330 Travel/Conferences/Training	496	4,500	4,500
5290	590 Other Mat'l & Supply	50,300	104,000	84,000
5299	790 Miscellaneous Expense	1,945	3,000	3,000
5410	521 Memberships/Dues/Subscription	-	839	839
5411	520 Textbooks	37,080	60,000	91,000
	subtotal	\$ 121,411	\$ 172,339	\$ 183,339
Total Function 5102		\$ 1,862,276	\$ 2,300,771	\$ 2,401,114

CITY OF AVENTURA
CHARTER SCHOOL
2011/12
BUDGETARY ACCOUNT SUMMARY
190-6003-569
Exceptional Student Program 5250

ACCOUNT #	SCHOOL FUNCTION DESCRIPTION	2009/10 ACTUAL	2010/11 APPROVED BUDGET	2011/12 CITY MANAGER PROPOSAL
Personnel Services				
1220	120 Teacher	\$ 138,169	\$ 139,106	\$ 130,360
1502	291 Bonuses	3,305	5,000	5,000
1503	291 Stipends	-	1,150	-
1505	291 Sick Day Buyout	-	1,440	-
2101	221 Social Security- matching	10,522	12,811	9,973
2201	211 Pension	388	1,043	978
2301	231 Health, Life & Disability Insurance	8,010	18,399	15,809
2302	232 Dental Insurance	1,451	531	576
2401	241 Workers' Compensation	919	1,697	1,590
2501	250 Unemployment Compensation	907	-	-
	subtotal	\$ 163,671	\$ 181,177	\$ 164,286
Operating Expenditures/Expenses				
3190	310 Prof & Tech Services-SPED	\$ 33,180	\$ 20,000	\$ 33,000
4001	330 Travel/Conferences/Training	29	4,000	3,000
4420	590 Leasing Expense	-	3,000	3,000
5290	590 Other Mat'l & Supply	2,148	5,000	5,000
5299	790 Miscellaneous Expense	393	2,500	1,500
5410	521 Memberships/Dues/Subscription	-	988	988
	subtotal	\$ 35,750	\$ 35,488	\$ 46,488
Total Function 5250		\$ 199,421	\$ 216,665	\$ 210,774

CITY OF AVENTURA
CHARTER SCHOOL
2011/12
BUDGETARY ACCOUNT SUMMARY
190-6004-569
Substitute Teachers 5901

			2009/10			2010/11			2011/12
ACCOUNT #	SCHOOL	FUNCTION DESCRIPTION	ACTUAL		APPROVED		CITY MANAGER		PROPOSAL
					BUDGET				
<u>Personnel Services</u>									
1220	120	Pool Sub	\$ 27,393		\$ 26,266		\$		26,266
1225	140	Teacher - P/T	59,529		42,744				42,744
1502	291	Bonuses	816		-				-
2101	221	Social Security- matching	6,683		5,279				5,279
2201	211	Pension	-		321				321
2301	231	Health, Life & Disability Insurance	2,912		6,133				6,133
2302	232	Dental Insurance	315		109				109
2401	241	Workers' Compensation	203		842				842
2501	250	Unemployment Compensation	2,096		-				-
Total Function 5901			\$ 99,947		\$ 81,694		\$		81,694

CITY OF AVENTURA
CHARTER SCHOOL
2011/12
BUDGETARY ACCOUNT SUMMARY
190-6005-569
Instruct Media Services 6200

ACCOUNT #	SCHOOL FUNCTION DESCRIPTION	2009/10 ACTUAL	2010/11 APPROVED BUDGET	2011/12 CITY MANAGER PROPOSAL
<u>Personnel Services</u>				
1230	130 Media Specialist	\$ 48,253	\$ 54,239	\$ 55,183
1502	291 Bonuses	2,081	1,500	2,000
2101	221 Social Security- matching	3,766	4,149	4,221
2201	211 Pension	541	339	346
2301	231 Health, Life & Disability Insurance	2,765	6,194	5,276
2302	232 Dental Insurance	184	113	192
2401	241 Workers' Compensation	337	662	673
2501	250 Unemployment Compensation	586	-	-
	subtotal	\$ 58,513	\$ 67,196	\$ 67,892
<u>Operating Expenditures/Expenses</u>				
3147	310 School Advisory Cons.	\$ 2,519	\$ -	\$ -
5411	520 Textbooks	82	6,000	2,000
	subtotal	\$ 2,601	\$ 6,000	\$ 2,000
Total Function 6200		\$ 61,114	\$ 73,196	\$ 69,892

CITY OF AVENTURA
CHARTER SCHOOL
2011/12
BUDGETARY ACCOUNT SUMMARY
190-6006-569
School Administration 7300

ACCOUNT #	SCHOOL FUNCTION DESCRIPTION	2009/10 ACTUAL	2010/11 APPROVED BUDGET	2011/12 CITY MANAGER PROPOSAL
<u>Personnel Services</u>				
1211	110 Administrators Assistant Principal Vice Principal Principal	\$ 288,382	\$ 298,167	\$ 304,272
1260	160 Other Support Personnel 1 Receptionist Administrative Secretary Registrar/Compliance/ESE Business Admin. Network/Comp Tech -P/T Special Projects Coordinator	220,749	226,354	202,342
1502	291 Bonuses	4,937	13,000	13,000
2101	221 Social Security- matching	38,587	40,126	38,756
2201	211 Pension	25,803	26,521	27,071
2301	231 Health, Life & Disability Insurance	30,494	56,080	50,204
2302	232 Dental Insurance	2,772	2,529	2,504
2401	241 Workers' Compensation	2,568	6,399	6,181
2501	251 Unemployment Compensation	1,764	1,000	2,000
	subtotal	\$ 616,056	\$ 670,176	\$ 646,330
<u>Operating Expenditures/Expenses</u>				
4001	330 Travel/Conferences/Training	\$ 11,166	\$ 10,000	\$ 10,000
4041	201 Automobile Allowance	5,400	4,800	5,400
4855	790 Field Trips/School Events	280,075	210,000	215,000
4901	391 Legal/Employment Ads	-	4,000	-
5290	590 Other Mat'l & Supply	18,337	30,000	25,000
5410	521 Memberships/Dues/Subscription	2,223	3,000	3,000
	subtotal	\$ 317,201	\$ 261,800	\$ 258,400
Total Function 7300		\$ 933,257	\$ 931,976	\$ 904,730

CITY OF AVENTURA
 CHARTER SCHOOL
 2011/12
 BUDGETARY ACCOUNT SUMMARY
 190-6007-569
Pupil Transit Services 7800

ACCOUNT #	SCHOOL FUNCTION DESCRIPTION	2009/10 ACTUAL	2010/11 APPROVED BUDGET	2011/12 CITY MANAGER PROPOSAL
<u>Operating Expenditures/Expenses</u>				
3190	310 Prof & Tech Services	\$ 183,600	\$ 184,000	\$ 184,000
Total Function 7800		\$ 183,600	\$ 184,000	\$ 184,000

CITY OF AVENTURA
CHARTER SCHOOL
2011/12
BUDGETARY ACCOUNT SUMMARY
190-6008-569
Operation of Plant 7900

ACCOUNT #	SCHOOL FUNCTION DESCRIPTION	2009/10 ACTUAL	2010/11 APPROVED BUDGET	2011/12 CITY MANAGER PROPOSAL
Personnel Services				
1260	160 Other Support Personnel Janitor	\$ 27,178	\$ 27,123	\$ 27,870
2101	221 Social Security- matching	1,967	2,075	2,132
2201	211 Pension	3,233	3,662	3,762
2301	231 Health, Life & Disability Insurance	12,449	6,449	12,449
2302	232 Dental Insurance	589	68	589
2401	241 Workers' Compensation	812	331	812
	subtotal	\$ 46,228	\$ 39,708	\$ 47,614
Operating Expenditures/Expenses				
3147	316 School Advisory Consultant	\$ -	\$ -	\$ -
3148	312 Planning/Management Fee CSUSA	391,421	317,000	336,000
3201	312 Accounting & Auditing Fees	17,600	13,000	15,000
3431	310 Contract-Food Services	63,894	35,000	64,000
4101	370 Communications	52,515	44,000	53,000
4301	430 Electricity	143,075	151,000	151,000
4320	380 Pub Ut Svc Othr Energy Sv	20,392	20,000	20,000
4440	360 Office Equip - Leasing Expense	26,622	28,000	28,000
4501	320 Insurance & Bond Premium	38,943	36,000	39,000
4620	350 Contract- Building Maintenance	181,558	204,000	215,000
4635	350 Repairs & Maintenance	69,340	75,500	80,000
5290	590 Other Mat'l & Supply	5,314	12,000	10,000
5295	510 Cleaning/Janitorial Supplies	26	6,000	3,000
	subtotal	\$ 1,010,700	\$ 941,500	\$ 1,014,000
Other Uses				
5901	790 Contingency	\$ 645	\$ 95,417	\$ 100,000
5905	790 AACC Expenses	-	-	7,500
9101	971 Transfer to General Fund	7,500	-	-
9129	921 Lease Payments to City Debt Service	444,000	444,000	444,000
	subtotal	\$ 452,145	\$ 539,417	\$ 551,500
Total Function 7900		\$ 1,509,073	\$ 1,520,625	\$ 1,613,114

CITY OF AVENTURA
CHARTER SCHOOL
2011/12
BUDGETARY ACCOUNT SUMMARY
190-6009-569
Child Care Supervision 9102

ACCOUNT #	SCHOOL FUNCTION DESCRIPTION	2009/10 ACTUAL	2010/11 APPROVED BUDGET	2011/12 CITY MANAGER PROPOSAL
Personnel Services				
1260	160 Other Support Personnel Site Coordinator After School Counselor I After School Counselor II	\$ 50,521	\$ 32,130	\$ 32,130
1502	291 Bonuses	1,224	-	1,224
1503	291 Site Director- Stipend	-	2,000	-
2101	221 Social Security- matching	3,456	2,458	2,458
2401	241 Workers' Compensation	252	392	392
2501	250 Unemployment Compensation	1,310	500	1,300
	subtotal	\$ 56,763	\$ 37,480	\$ 37,504
Operating Expenditures/Expenses				
3113	310 Contract-Recreation Programs	\$ 49,760	\$ 23,000	\$ 49,000
3201	312 Accounting & Auditing Fees	2,000	2,000	2,000
4301	430 Electricity	10,000	10,000	10,000
4501	320 Insurance & Bond Premium	3,000	3,000	3,000
4620	350 Contract- Building Maintenance	4,680	8,000	8,000
4635	350 Repairs & Maintenance	7,500	7,500	7,500
5290	590 Other Mat'l & Supply	5,669	12,000	12,000
	subtotal	\$ 82,609	\$ 65,500	\$ 91,500
Total Function 9102		\$ 139,372	\$ 102,980	\$ 129,004

CITY OF AVENTURA
CHARTER SCHOOL
2011/12
BUDGETARY ACCOUNT SUMMARY
190-6010-569
Capital Outlay 7400

ACCOUNT #	SCHOOL FUNCTION DESCRIPTION	2009/10 ACTUAL	2010/11 APPROVED BUDGET	2011/12 CITY MANAGER PROPOSAL
Capital Outlay				
6307	630 Classroom Additions	\$ 149,848	\$ -	\$ -
6401	692 Computer Equipment >5000	87,670	103,000	22,000
6402	643 Computer Equipment <5000	76,787	104,800	100,500
6410	640 Furniture, Fixture & Equipment	83,453	25,000	-
6999	640 Capital Reserve	-	-	-
Total Function 7400		\$ 397,758	\$ 232,800	\$ 122,500

Upgrade Network Switches and Routers	10,000
Wireless Infrastructure for Middle School	12,000
Subtotal	22,000

Replace 70 Computers/Laptops	77,000
Mobile Learning Computer Lab	20,000
Replace Color Laser Printer	3,500
Subtotal	100,500

ORDINANCE NO. 2011-__

AN ORDINANCE OF THE CITY OF AVENTURA, FLORIDA, ADOPTING THE ATTACHED CHARTER SCHOOL OPERATING AND CAPITAL BUDGET FOR THE AVENTURA CITY OF EXCELLENCE SCHOOL FOR FISCAL YEAR 2011/12 (JULY 1 – JUNE 30), PURSUANT TO SECTION 4.05 OF THE CITY CHARTER; AUTHORIZING EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; PROVIDING FOR BUDGETARY CONTROL; PROVIDING FOR PERSONNEL AUTHORIZATION; PROVIDING FOR GIFTS AND GRANTS; PROVIDING FOR AMENDMENTS; PROVIDING FOR ENCUMBRANCES; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, AS FOLLOWS:

Section 1. The 2011/2012 Operating and Capital Improvement Program Budget for the Aventura City of Excellence School, a copy of said budget being attached hereto and made a part hereof as specifically as if set forth at length herein, be and the same is hereby established and adopted.

Section 2. Expenditure of Funds Appropriated in the Budget Authorized. Funds appropriated in the Budget may be expended by and with the approval of the City Manager in accordance with the provisions of the City Charter and applicable law. Funds of the City shall be expended in accordance with the appropriations provided in the Budget adopted by this Ordinance and shall constitute an appropriation of the amounts specified therein. Supplemental appropriations or the reduction of appropriations, if any, shall be made in accordance with Section 4.07 of the City Charter.

Section 3. Budgetary Control. The Budget establishes a limitation on expenditures by department total. Said limitation requires that the total sum allocated to the Charter School department for operating and capital expenses may not be increased or decreased without specific authorization by a duly-enacted Resolution affecting such amendment or transfer.

Therefore, the City Manager may authorize transfers from one individual line item account to another, so long as the line item accounts are within the same department and fund.

Section 4. Personnel Authorization. The “Personnel Allocation Summary” enumerates all authorized budgeted positions. However, the City Manager may amend said authorized budgeted positions in order to address the operating needs of the department so long as sufficient budgeted funds are available.

Section 5. Grants and Gifts. When the City of Aventura receives monies from any source, be it private or governmental, by Grant, Gift, or otherwise, to which there is attached as a condition of acceptance any limitation regarding the use or expenditures of the monies received, the funds so received need not be shown in the Operating Budget nor shall said budget be subject to amendment of expenditures as a result of the receipt of said monies, but said monies shall only be disbursed and applied toward the purposes for which the said funds were received. To ensure the integrity of the Operating Budget, and the integrity of the monies received by the City under Grants or Gifts, all monies received as contemplated above must, upon receipt, be segregated and accounted for based upon generally accepted accounting principles and where appropriate, placed into separate and individual trust and/or escrow accounts from which any money drawn may only be disbursed and applied within the limitations placed upon the Gift or Grant as aforesaid.

Section 6. Amendments. Upon the passage and adoption of the Charter School Fund Budget for the City of Aventura, if the City Manager determines that the Department Total will exceed its original appropriation, the City Manager is hereby authorized and directed to prepare such Resolutions as may be necessary and proper to modify any line item from the Budget hereby.

Section 7. Encumbrances. All outstanding encumbrances at June 30, 2011 shall lapse at that time; and all capital outlay encumbrances and capital outlay expenditures not spent during the fiscal year may be re-appropriated in the 2011/2012 fiscal year.

Section 8. Severability. The provisions of this Ordinance are declared to be severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 9. Effective Date. This Ordinance shall be effective immediately upon adoption on second reading.

CITY OF AVENTURA
FINANCE DEPARTMENT

MEMORANDUM

TO: City Commission

FROM:  Eric M. Soroka, ICMA-CM, City Manager 

BY:  Brian K. Raducci, Finance Director

DATE: March 10, 2011

SUBJECT: Mid-Year Ordinance Amending 2010/11 Budget

1st Reading April 5, 2011 City Commission Meeting Agenda Item 7-A
2nd Reading April 14, 2011 City Commission Meeting Agenda Item 3-A

RECOMMENDATION

It is recommended that the City Commission approve the attached Ordinance amending the 2010/11 budget. The total amount of each fund's budget amendment is outlined below.

BACKGROUND

As you are aware, the City normally amends the budget to recognize actual fund balance amounts carried over based on the prior year's audit. In addition, budget amounts are amended to re-appropriate the balances in capital outlay projects which were not 100% complete by the end of the prior fiscal year.

The need to re-appropriate unspent capital accounts and to recognize the actual fund balances at September 30, 2010 to the 2010/11 budget was also discussed in my memorandum dated March 10th which was distributed to the Commission along with the Comprehensive Annual Financial Report.

GENERAL FUND (001) REVENUES/EXPENDITURES – \$849,229

To recognize additional Carryover to fund the two (2) items described below.

1. To re-appropriate \$864,764 worth of capital outlay projects which were not 100% complete by the end of the prior fiscal year (e.g., computer equipment and other equipment – \$344,000, radio replacements – \$235,764, transportation system improvements – \$285,000).

2. To decrease Non Departmental/Transfers by \$15,535 in order to recognize actual fund balances as explained under the two-related debt service funds, *(found at the end of this memorandum)*, based on the prior year's audit.

POLICE EDUCATION FUND (110) REVENUES/EXPENDITURES – \$11,310

To recognize and re-appropriate the actual fund balance amount carried over based on the prior year's audit.

STREET MAINTENANCE FUND (120) REVENUES/EXPENDITURES – \$2,968

To recognize and re-appropriate the actual fund balance amount carried over based on the prior year's audit.

POLICE CAPITAL OUTLAY IMPACT FEE FUND (140) REVENUES/EXPENDITURES – \$220

To recognize and re-appropriate the actual fund balance amount carried over based on the prior year's audit.

PARK DEVELOPMENT FUND (170) REVENUES/EXPENDITURES – \$2,246

To recognize and re-appropriate the actual fund balance amount carried over based on the prior year's audit.

911 FUND (180) REVENUES/EXPENDITURES – (\$44,996)

To recognize a reduction in Carryover of \$44,996 based on the prior year's audit as it relates to the following two (2) items.

1. To reduce the R&M – Equipment by \$4,996.
2. To reduce the Capital Reserve by \$40,000

**DEBT SERVICE FUND SERIES 1999 (230) REVENUES – \$0
(Revenue Reclassification of \$15,526 – Net effect is \$0)**

To recognize and re-appropriate the actual fund balance amount carried over based on the prior year's audit and to reduce the transfer from the General Fund, respectively by \$15,526 for a net effect of \$0.

**DEBT SERVICE FUND SERIES 2002 (250) REVENUES – \$0
(Revenue Reclassification of \$9 – Net effect is \$0)**

To recognize and re-appropriate the actual fund balance amount carried over based on the prior year's audit and to reduce the transfer from the General Fund, respectively by \$9 for a net effect of \$0.

If you should have any questions related to this memorandum, please feel free to contact the City Manager.

BKR/bkr

FY 2010/11 Budget Amendments

GENERAL FUND (001)

OBJECT CODE	CATEGORY	2010/11 ADOPTED BUDGET	2010/11 AMENDED AMOUNT	2010/11 REVISED BUDGET
Revenues				
<u>Non-Revenue</u>				
3999000	Carryover	16,075,627	849,229	16,924,856
	SUBTOTAL	16,075,627	849,229	16,924,856
Total Amendments - Revenues			849,229	
Expenditures				
<u>Capital Outlay/Information Technology (8012-513)</u>				
6401	Computer Equipment >\$5,000	90,000	238,000	328,000
	SUBTOTAL	90,000	238,000	328,000
<u>Capital Outlay/Public Safety (8020-521)</u>				
6401	Computer Equipment >\$5,000	-	10,000	10,000
6402	Computer Equipment <\$5,000	188,000	52,000	240,000
6407	Radio Purchase & Replace.	86,000	235,764	321,764
	SUBTOTAL	274,000	297,764	571,764
<u>Capital Outlay/Community Development (8040-524)</u>				
6401	Computer Equipment >\$5,000	-	44,000	44,000
	SUBTOTAL	-	44,000	44,000
<u>Capital Outlay/Community Services (8050-539/541)</u>				
6341	Transportation System Improvements	-	285,000	285,000
	SUBTOTAL	-	285,000	285,000
<u>Non Departmental/Transfers (9001-581)</u>				
9123	Transfer to 1999 Debt Service Fund (230)	1,364,988	(15,526)	1,349,462
9125	Transfer to 2002 Debt Service Fund (250)	403,718	(9)	403,709
	SUBTOTAL	1,768,706	(15,535)	1,753,171
Total Amendments - Expenditures			849,229	

POLICE EDUCATION FUND (110)

OBJECT CODE	CATEGORY	2010/11 ADOPTED BUDGET	2010/11 AMENDED AMOUNT	2010/11 REVISED BUDGET
Revenues				
<u>Non-Revenue</u>				
3999000	Carryover	-	11,310	11,310
	SUBTOTAL	-	11,310	11,310
	Total Amendments - Revenues		11,310	
Expenditures				
<u>Public Safety (2001-521)</u>				
5450	Training	7,000	11,310	18,310
	SUBTOTAL	7,000	11,310	18,310
	Total Amendments - Expenditures		11,310	

TRANSPORTATION AND STREET MAINTENANCE FUND (120)

OBJECT CODE	CATEGORY	2010/11 ADOPTED BUDGET	2010/11 AMENDED AMOUNT	2010/11 REVISED BUDGET
Revenues				
<u>Non-Revenue</u>				
3999000	Carryover	-	2,968	2,968
	SUBTOTAL	-	2,968	2,968
	Total Amendments - Revenues		2,968	
Expenditures				
<u>Community Services (5001-541)</u>				
6999	Capital Reserve	-	2,968	2,968
	SUBTOTAL	-	2,968	2,968
	Total Amendments - Expenditures		2,968	

POLICE CAPITAL OUTLAY IMPACT FEE FUND (140)

OBJECT CODE	CATEGORY	2010/11 ADOPTED BUDGET	2010/11 AMENDED AMOUNT	2010/11 REVISED BUDGET
Revenues				
<u>Non-Revenue</u>				
3999000	Carryover	16,337	220	16,557
	SUBTOTAL	16,337	220	16,557
	Total Amendments - Revenues		220	
Expenditures				
<u>Non Departmental (9001-990)</u>				
6999	Capital Reserve	16,337	220	16,557
	SUBTOTAL	16,337	220	16,557
	Total Amendments - Expenditures		220	

PARK DEVELOPMENT FUND (170)

OBJECT CODE	CATEGORY	2010/11 ADOPTED BUDGET	2010/11 AMENDED AMOUNT	2010/11 REVISED BUDGET
Revenues				
	<u>Non-Revenue</u>			
3999000	Carryover	-	2,246	2,246
	SUBTOTAL	-	2,246	2,246
	Total Amendments - Revenues		2,246	
Expenditures				
	<u>Non Departmental/Transfers (5001-572)</u>			
6999	Capital Reserve	-	2,246	2,246
	SUBTOTAL	-	2,246	2,246
	Total Amendments - Expenditures		2,246	

911 FUND (180)

OBJECT CODE	CATEGORY	2010/11 ADOPTED BUDGET	2010/11 AMENDED AMOUNT	2010/11 REVISED BUDGET
Revenues				
	<u>Non-Revenue</u>			
3999000	Carryover	100,000	(44,996)	55,004
	SUBTOTAL	100,000	(44,996)	55,004
	Total Amendments - Revenues		(44,996)	
Expenditures				
	<u>OTHER CHARGES & SERVICES</u>			
4645	R&M - Equipment	60,000	(4,996)	55,004
	SUBTOTAL	60,000	(4,996)	55,004
	<u>Public Safety (2001-521)</u>			
6999	Capital Reserve	40,000	(40,000)	-
	SUBTOTAL	40,000	(40,000)	-
	Total Amendments - Expenditures		(44,996)	

**DEBT SERVICE FUND
SERIES 1999 (230)**

OBJECT CODE	CATEGORY	2010/11 ADOPTED BUDGET	2010/11 AMENDED AMOUNT	2010/11 REVISED BUDGET
Revenues				
Non-Revenue				
3811001	Transfer from General Fund	1,364,988	(15,526)	1,349,462
3999000	Carryover	-	15,526	15,526
	SUBTOTAL	1,364,988	-	1,364,988
	Total Amendments - Revenues		-	

**DEBT SERVICE FUND
SERIES 2002 CHARTER SCHOOL LAND ACQUISITION (250)**

OBJECT CODE	CATEGORY	2010/11 ADOPTED BUDGET	2010/11 AMENDED AMOUNT	2010/11 REVISED BUDGET
Revenues				
Non-Revenue				
3811001	Transfer from General Fund	403,718	(9)	403,709
3999000	Carryover	-	9	9
	SUBTOTAL	403,718	-	403,718
	Total Amendments - Revenues		-	

ORDINANCE NO. 2011-__

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, AMENDING ORDINANCE NO. 2010-10 WHICH ORDINANCE ADOPTED A BUDGET FOR THE 2010/2011 FISCAL YEAR BY REVISING THE 2010/2011 FISCAL YEAR OPERATING AND CAPITAL BUDGET AS OUTLINED IN EXHIBIT "A" ATTACHED HERETO; AUTHORIZING THE CITY MANAGER TO DO ALL THINGS NECESSARY TO CARRY OUT THE AIMS OF THIS ORDINANCE; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, upon the periodic review and analysis of current budgetary commitments and obligations, and based upon the projected needs and requirements of the City and upon the recommendations of the City Manager (and the concurrence of the Finance Director as to Accounting Principles), it is deemed necessary to adjust, amend and implement the 2010/2011 Operating and Capital Budget as set forth in Exhibit "A" attached hereto and made a part hereof.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, AS FOLLOWS:

Section 1. The recitals contained in the preamble to this Ordinance are incorporated by reference herein.

Section 2. The City Commission hereby authorizes the amendment of Ordinance No. 2010-10, which Ordinance adopted a budget for the 2010/2011 fiscal year, by revising the 2010/2011 budget as set forth on the attached Exhibit "A" which exhibits are deemed incorporated by reference as though set forth in full herein.

Section 3. The City Manager is hereby authorized to do all things necessary to carry out the aims of this Ordinance.

Section 4. Effective Date. This Ordinance shall be effective immediately upon adoption on second reading and shall be applicable retroactively from and after October 1, 2010.

The foregoing Ordinance was offered by Commissioner _____, who moved its adoption on first reading. This motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Commissioner Zev Auerbach	_____
Commissioner Teri Holzberg	_____
Commissioner Billy Joel	_____
Commissioner Michael Stern	_____
Commissioner Luz Urbaez Weinberg	_____
Vice Mayor Bob Diamond	_____
Mayor Susan Gottlieb	_____

The foregoing Ordinance was offered by Commissioner _____, who moved its adoption on second reading. This motion was seconded by Commissioner _____, and upon being put to a vote, the vote was as follows:

Commissioner Zev Auerbach	_____
Commissioner Teri Holzberg	_____
Commissioner Billy Joel	_____
Commissioner Michael Stern	_____
Commissioner Luz Urbaez Weinberg	_____
Vice Mayor Bob Diamond	_____
Mayor Susan Gottlieb	_____

PASSED AND ADOPTED on first reading this 5th day of April, 2011.

PASSED AND ADOPTED on second reading this 14th day of April, 2011.

SUSAN GOTTLIEB, MAYOR

TERESA M. SOROKA, MMC
CITY CLERK

APPROVED AS TO LEGAL SUFFICIENCY:

CITY ATTORNEY

CITY OF AVENTURA

OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: City Commission

FROM: Eric M. Soroka, ICMA-CM, City Manager 

DATE: March 25, 2011

SUBJECT: **Ordinance Amending Arts & Cultural Center Advisory Board Ordinance**

1st Reading April 5, 2011 City Commission Meeting Agenda Item 7B
2nd Reading April 14, 2011 City Commission Meeting Agenda Item 3-B

RECOMMENDATION

It is recommended that the City Commission adopt the attached amendment to the original Ordinance that established the Arts & Cultural Center Advisory Board.

BACKGROUND

As discussed at the March Workshop Meeting, the original two year appointment of the Arts & Cultural Center Advisory Board expired in March. Based on the two years of experience since the Board was created, it was recommended that the attached Ordinance which, includes several housekeeping measures that define the role and mission of the Board and stresses the need to make every effort for the membership to be representative of all age groups, be considered by the City Commission.

If you have any questions, please feel free to contact me.

EMS/act

Attachment

CCO1735-11

ORDINANCE NO. 2011-__

AN ORDINANCE OF THE CITY OF AVENTURA, FLORIDA, AMENDING DIVISION 5 "ARTS AND CULTURAL CENTER ADVISORY BOARD" OF ARTICLE III "ADVISORY BOARDS" OF CHAPTER 2 "ADMINISTRATION" OF THE CITY CODE BY AMENDING SECTION 2-191 "CREATION, COMPOSITION AND QUALIFICATIONS," SECTION 2-192 "APPOINTMENT OF BOARD MEMBERS PROCESS", SECTION 2-193 "ADVISORY CAPACITY ", SECTION 2-194 "RULES OF PROCEDURE; QUORUM", AND SECTION 2-195 "MISSION; JURISDICTION AND DUTIES"; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF AVENTURA, AS FOLLOWS:

Section 1: Section 2-191 of the City Code is hereby amended as follows:¹

Sec. 2-191. Creation, composition and qualifications.

- A. There is hereby created and established the City of Aventura Arts and Cultural Center Advisory Board (the "Board") consisting of a minimum of seven (7) and a maximum of nine (9) members who shall be appointed by the Mayor, subject to the approval of the City Commission. Five (5) members of the Board shall be residents of the City and the ~~four (4)~~ remaining members may be from within or outside the City limits. Members of the Board shall be appointed in accordance with procedures established herein and shall hold office at the pleasure of the City Commission. Members of the Board shall

¹ Underlined text has been added; ~~struck through~~ text has been deleted from existing language.

serve without compensation and shall not be reimbursed for travel, mileage, or per diem expenses. Members shall serve for a two year term and may be reappointed in accordance with the process outlined herein.

- B. (i) Each one of the five (5) resident members of the Board shall be a qualified elector of the City of Aventura who has continuously resided within the City for the six-month period immediately prior to the appointment, and shall not be an employee of the City. Any member of the Board who ceases to reside within the City, and has been selected as a resident appointment shall be deemed to have resigned as of the date of his or her change of residence.
- (ii) The remaining ~~four~~ (4) members shall be selected without preference to residence, but shall have resided at their residence for a continuous period of six months immediately prior to appointment.
- (iii) In the event of the resignation or removal of any member of the Board, the Mayor shall appoint a person to fill the vacancy on such Board for the unexpired portion of the term of the member vacating such office, subject to approval of

the City Commission in accordance with procedures established herein.

- C. In the event that a member of the Board shall be absent and unexcused from a duly-called meeting of the Board for three consecutive meetings, then in that event such member shall automatically be removed as a member of the Board by the City Manager. An excused absence shall be requested in writing via email, fax or letter prior to the Board meeting.
- D. The City Manager or his designee shall provide necessary staff support for the Board.

Sec. 2-192. Appointment of Board Members Process.

- A. Individuals wishing to be a member of the Arts and Cultural Center Advisory Board shall make application to the City Manager on the forms provided by the City. The City Manager shall interview all applicants and make recommendation to the Mayor. The Mayor shall appoint to the Board members from the list of applicants recommended by the City Manager, subject to the approval of the City Commission.
- B. In recommending members of the Board, the following guidelines shall be considered:
 - (i) The membership of this Board should be representative of the broad spectrum of the arts and have specific experience

and a strong commitment to performing arts including music, dance, the dramatic arts, the visual arts and the cultural arts.

(ii) All efforts should be made for the membership of this Board to be representative of all age groups.

Sec. 2-193. Advisory capacity.

The powers and duties of the Board shall be solely of an advisory nature to the City Manager and Arts & Cultural Center ~~Director~~ General Manager. The City Manager shall be responsible for communicating to the City Commission the actions of the Board.

Sec. 2-194. Rules of procedure; Quorum

A. The Board shall adopt rules of procedure not inconsistent with the ordinances of the City and the laws of the State of Florida and shall utilize Robert's Rules of Order recently revised 1990 Edition for the rules of procedure for the conduct of meetings of the Board. The Board may create additional rules for the conduct of its internal proceedings.

B. During the first meeting of the Board and annually thereafter, the members shall elect one of their members to act as Chairperson and may elect a Vice-Chairperson, both of whom shall serve for one-year and may be re-elected.

C. Five members shall constitute a quorum for the transaction of business of the Board. Official action shall be taken by the Board only upon the

concurring vote of a majority of the members present at an official meeting of the Board, except that at least five (5) affirmative votes shall be required for official action.

Sec. 2-195. Mission; Jurisdiction and Duties.

- A. The Mission of the Board is to assist the City in ~~developing~~ maintaining a facility that offers a wide range of quality entertainment year-round and cultivates partnerships with other local and regional organizations to enhance the quality of life for Aventura by providing a variety of performing arts and relevant cultural programming for audiences of all ages.
- B. The jurisdiction of the Board shall be solely advisory. Action of the Board shall be in the form of a written recommendation of advice to the City Manager and/or Arts & Cultural Center ~~Director~~ General Manager. The following matters shall be within the advisory jurisdiction of the Board:
- (1) Promote the mission of the Arts & Cultural Center and broad spectrum of performing arts.
 - (2) ~~Review the various programs to be held at the Arts & Cultural Center as recommended by the Arts & Cultural Center Director.~~ Provide input on programming options as requested by the City Manager and Arts & Cultural Center General Manager. Final programming decisions shall rest with the Arts & Cultural Center ~~Director~~ General Manager.

- (3) Recommend fundraising and sponsorship opportunities and assist with the implementation of same to support the Center's operations and programming. The Board may accept donations on behalf of the Center in a manner as approved by the City Manager.
 - (4) Review polices and regulations ~~that have been recommended~~ as requested by the City Manager and Arts & Cultural Center Director General Manager as it relates to the Arts & Cultural Center.
 - (5) Assist in the promotion of the Arts & Cultural Center programs and assist in organizing the annual "Curtains Up" event.
- C. The Board shall meet quarterly or more frequently as determined by the City Manager.

Section 2. **Section 2.** **Conflicts.** All Ordinances or parts of Ordinances and all Resolutions or parts of Resolutions in conflict herewith are repealed to the extent of such conflict.

Section 3. **Severability.** The provisions of this Ordinance are declared to be severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 4. Effective Date. This Ordinance shall be effective immediately upon adoption on second reading.

The foregoing Ordinance was offered by Commissioner ____, who moved its adoption on first reading. The motion was seconded by Commissioner ____ and, upon being put to a vote, the vote was as follows:

Commissioner Zev Auerbach	_____
Commissioner Teri Holzberg	_____
Commissioner Billy Joel	_____
Commissioner Michael Stern	_____
Commissioner Luz Urbaez Weinberg	_____
Vice Mayor Bob Diamond	_____
Mayor Susan Gottlieb	_____

The foregoing Ordinance was offered by Commissioner _____, who moved its adoption on second reading. This motion was seconded by Commissioner _____, and upon being put to a vote, the vote was as follows:

Commissioner Zev Auerbach	_____
Commissioner Teri Holzberg	_____
Commissioner Billy Joel	_____
Commissioner Michael Stern	_____
Commissioner Luz Urbaez Weinberg	_____
Vice Mayor Bob Diamond	_____
Mayor Susan Gottlieb	_____

PASSED AND ADOPTED on first reading this 5th day of April, 2011.

Ordinance No. 2011-__
Page 8

PASSED AND ADOPTED on second reading this 14th day of April, 2011.

SUSAN GOTTLIEB, MAYOR

TERESA M. SOROKA, MMC
CITY CLERK

APPROVED AS TO LEGAL SUFFICIENCY:

CITY ATTORNEY

CITY OF AVENTURA

OFFICE OF THE CITY COMMISSION

MEMORANDUM

TO: City Commission

FROM: Commissioner Billy Joel

DATE: April 11, 2011

SUBJECT: City Manager Evaluation

Recently, I met with the City Manager to discuss the accomplishments of the past year and the annual evaluation outlined in the Employment Agreement. This June, Eric will have completed 15 years of service with our City. Very few cities have a manager with his years of experience, longevity and more important, the stability he has provided to our City. As I have said in the past, I think we all agree that we are very fortunate to have Eric as our City Manager. His accomplishments with the City are too numerous to outline in this memorandum. I would like to recognize several areas of his exceptional work over this evaluation period.

Based on our direction and his oversight, the Arts & Cultural Center project was completed on time and on budget. I think we can all agree that the opening was highly successful and as we complete our first season's events, I am pleased with the results and have received very positive feedback from the community. As I said last year most do not realize the hard work and commitment that is required to bring an idea or policy of the City Commission to fruition. In speaking with the City Manager I can see the importance he has placed on the oversight of the operations to insure that we meet our goals and stay within budget. Over the years our City's reputation for the timely completion of projects and within budget is second to none. This is attributed to Eric and his team.

One area of the City operations, that I feel many of us take for granted is the appearance and cleanliness of our City. Over the years Eric and his team has set the tone for the high standard and expectation for the appearance of the public areas of the City including the parks, medians and rights-of-way. One can only drive to some of our neighbor cities and see the difference.

Another area the City Manager should be recognized for is his ability to keep the City Commission advised on matters affecting the City and the amount of information provided to us. From the monthly Manager Briefings to the daily emails on a wide range of topics, I feel we are more fully informed than elected officials from other cities I interact with. I know how important information flow is to the success of an organization.

This past meeting we accepted the auditor report for the prior fiscal year. Consistently, our outside auditors have given the City a clean bill of health and have reported no management letter issues. I cannot say enough about our City Manager's ability to watch over the City's finances and protect our tax dollars. We have a strong business model in place that our City Manager takes seriously and sets the tone for the entire organization.

I cannot say enough about his dedication and passion in striving for excellence for our City over the past 15 years.

Based on the foregoing I recommend the following:

- Net bonus of \$25,000
- No salary increase or other changes.

I feel that the items outlined above are reasonable and fair to both parties in lieu of any additional salary increases at this time.

BJ/tms

MIAMI DAILY BUSINESS REVIEW

Published Daily except Saturday, Sunday and
Legal Holidays
Miami, Miami-Dade County, Florida

STATE OF FLORIDA COUNTY OF MIAMI-DADE:

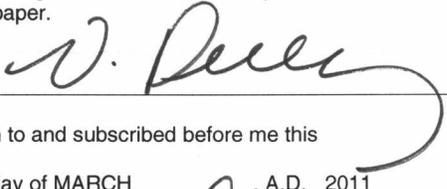
Before the undersigned authority personally appeared V. PEREZ, who on oath says that he or she is the LEGAL CLERK, Legal Notices of the Miami Daily Business Review f/k/a Miami Review, a daily (except Saturday, Sunday and Legal Holidays) newspaper, published at Miami in Miami-Dade County, Florida; that the attached copy of advertisement, being a Legal Advertisement of Notice in the matter of

CITY OF AVENTURA NOTICE OF PROPOSED ORDINANCES

in the XXXX Court,
was published in said newspaper in the issues of

03/31/2011

Affiant further says that the said Miami Daily Business Review is a newspaper published at Miami in said Miami-Dade County, Florida and that the said newspaper has heretofore been continuously published in said Miami-Dade County, Florida, each day (except Saturday, Sunday and Legal Holidays) and has been entered as second class mail matter at the post office in Miami in said Miami-Dade County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.



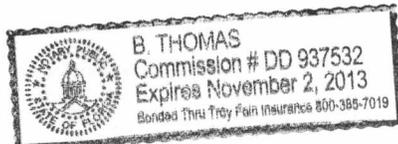
Sworn to and subscribed before me this

31 day of MARCH, A.D. 2011



(SEAL)

V. PEREZ personally known to me



CITY OF AVENTURA

PUBLIC NOTICE OF PROPOSED ORDINANCES

NOTICE IS HEREBY GIVEN that on Thursday, the 14th day of April, 2011, at a meeting of the City Commission of the City of Aventura to be held at 9 a.m. in the 5th Floor Executive Conference Room at the Aventura Government Center, 19200 West Country Club Drive, Aventura, Florida, the City Commission will consider the adoption of the following Ordinances on second reading, entitled:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, AMENDING ORDINANCE NO. 2010-10 WHICH ORDINANCE ADOPTED A BUDGET FOR THE 2010/2011 FISCAL YEAR BY REVISING THE 2010/2011 FISCAL YEAR OPERATING AND CAPITAL BUDGET AS OUTLINED IN EXHIBIT "A" ATTACHED HERETO; AUTHORIZING THE CITY MANAGER TO DO ALL THINGS NECESSARY TO CARRY OUT THE AIMS OF THIS ORDINANCE; PROVIDING FOR AN EFFECTIVE DATE.

AN ORDINANCE OF THE CITY OF AVENTURA, FLORIDA, AMENDING DIVISION 5 "ARTS AND CULTURAL CENTER ADVISORY BOARD" OF ARTICLE III "ADVISORY BOARDS" OF CHAPTER 2 "ADMINISTRATION" OF THE CITY CODE BY AMENDING SECTION 2-191 "CREATION, COMPOSITION AND QUALIFICATIONS," SECTION 2-192 "APPOINTMENT OF BOARD MEMBERS PROCESS", SECTION 2-193 "ADVISORY CAPACITY", SECTION 2-194 "RULES OF PROCEDURE; QUORUM", AND SECTION 2-195 "MISSION; JURISDICTION AND DUTIES"; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR EFFECTIVE DATE.

The proposed Ordinances may be inspected by the public at the Office of the City Clerk, 19200 West Country Club Drive, Aventura, Florida. Interested parties may appear at the Public Hearing and be heard with respect to the proposed Ordinances. Any person wishing to address the City Commission on any item at this Public Hearing may do so after the Mayor opens the public hearing.

In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this proceeding because of that disability should contact the Office of the City Clerk, 305-466-8901, not later than two business days prior to such proceedings.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at a meeting or hearing, that person will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Teresa M. Soroka, MMC City Clerk
11-4-131/1674390M

3/31