

City of Aventura

Aventura Charter High School

Fund Budget



FISCAL YEAR 2018/2019

CITY OF AVENTURA AVENTURA CHARTER HIGH SCHOOL FUND BUDGET

FISCAL YEAR 2018/2019



City Commission

Mayor Enid Weisman
Commissioner Dr. Linda Marks
Commissioner Denise Landman
Commissioner Gladys Mezrahi
Commissioner Marc Narotsky
Commissioner Robert Shelley
Commissioner Howard Weinberg

City Manager

Susan L. Grant

Professional Consulting Services Provided by:
CMCS Consulting Services, LLC.

Planning Services Provided by:
Charter Schools USA



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**CITY OF AVENTURA
AVENTURA CHARTER HIGH SCHOOL
FUND BUDGET
FISCAL YEAR 2018/2019**

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City of Aventura

Government Center
19200 West Country Club Drive
Aventura, Florida 33180

Office of the City Manager

April 13, 2018

The Honorable Mayor and City Commission
City of Aventura
Aventura, Florida 33180

RE: 2018/19 Aventura Charter High School Fund Budget Message

Members of the City Commission:

In accordance with Article IV, Section 4.05 of the City of Aventura Charter, I hereby submit the proposed operating budget for the Aventura Charter High School Fund for the July 1, 2018 – June 30, 2019 fiscal year for your review and consideration.

This budget continues the start-up process that began last year and was prepared in collaboration by our Professional Consulting Services Provider – CMCS Consulting Services, LLC., and our Planning Services Provider - Charter Schools USA (“CSUSA”).

As explained on the following memorandum from CMCS Consulting Services, LLC the budget totals \$395,875, and will be funded through an advance from the General Fund and a Federal start-up grant to support the following start-up costs:

- CSUSA salaries and benefits for the Principal, Enrollment Manager and Guidance Counselor for ten (10) months to allow the lottery process to begin in October and starting the Principal in accordance with the timeframe previously established by the City Commission.
- The Consulting and Planning Agreements with CMCS Consulting Services, LLC and CSUSA, respectively.
- Anticipated equipment and supplies.

This budget will be reviewed at the April 19, 2018 Commission Meeting, and representatives from both CMCS Consulting Services, LLC and CSUSA will be available to answer any questions you may have. If you have any questions beforehand, please feel free to contact me.

Respectfully submitted,


Susan L. Grant
City Manager

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CMCS Consulting Services

MEMORANDUM

TO: Susan Grant, City Manager

FROM: Eric M. Soroka, CMCS Consulting Services

DATE: April 4, 2018

SUBJECT: **Proposed 2018/19 Aventura Charter High School Fund Budget**



Attached is the proposed 2018/19 Budget, effective July 1, 2018 for the Aventura Charter High School Fund Budget (Fund 191). The budget continues the start-up process and was prepared based on information and input provided by Charter Schools USA (“CSUSA”). The budget amount is \$395,875, which is funded from an advance from the General Fund and Federal start-up grants. The funds will be used to support the following start-up costs:

- CSUSA salaries and benefits for the Principal, Enrollment Manager and Guidance Counselor for ten months. This coincides with holding the lottery process in October and starting the Principal in accordance with the timeline direction previously provided by the City Commission.
- The Planning Agreement with CSUSA and Consulting Agreement for CMCS Consulting Services.
- Anticipated equipment and supplies.

As per our discussions, I understand this item will be presented to the City Commission at the April 19, 2018 Commission Meeting. Both a representative from CSUSA and I will be available at the meeting to answer any questions.

If you have any questions, please feel free to contact me.

Attachments

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**CITY OF AVENTURA
AVENTURA CHARTER HIGH SCHOOL
FUND BUDGET
FISCAL YEAR 2018/2019**



**DEPARTMENT DESCRIPTION
&
SUMMARY OF FUND**

**CITY OF AVENTURA
AVENTURA CHARTER HIGH SCHOOL
FUND BUDGET
FISCAL YEAR 2018/2019**

DEPARTMENT DESCRIPTION

This fund will initially be used to account for start-up expenditures specifically associated with the Aventura Charter High School. In the future, the fund will account for both operating and capital revenues, expenditures and lease payments.

Budget Category Summary

CATEGORY	2017/18 APPROVED BUDGET	2017/18 HALF YEAR ACTUAL	2018/19 CITY MANAGER PROPOSAL
<u>REVENUE PROJECTIONS</u>			
State Shared Revenues	\$ -	\$ -	\$ 25,000
Other Non-Revenues	110,000	57,500	370,875
Total Revenues	\$ 110,000	\$ 57,500	\$ 395,875
<u>EXPENDITURES</u>			
Educational Programs	\$ 110,000	\$ 57,500	\$ 395,875
Total Expenditures	\$ 110,000	\$ 57,500	\$ 395,875
Revenues over/(under) Expenditures	\$ -	\$ -	-

**CITY OF AVENTURA
AVENTURA CHARTER HIGH SCHOOL
FUND BUDGET
FISCAL YEAR 2018/2019**



REVENUE PROJECTIONS

CITY OF AVENTURA

AVENTURA CHARTER HIGH SCHOOL FUND 191

REVENUE PROJECTIONS

2018/19

ACCOUNT #	SCHOOL REVENUE CODE	DESCRIPTION	2017/18 APPROVED BUDGET	2017/18 HALF YEAR ACTUAL	2018/19 CITY MANAGER PROPOSAL
<u>State Shared Revenues:</u>					
		Start-up Grant	\$ -	\$ -	\$ 25,000
		Subtotal	\$ -	\$ -	\$ 25,000
<u>Other Non-Revenues:</u>					
		Advance from General Fund	\$ 110,000	\$ 57,500	\$ 370,875
		Subtotal	\$ 110,000	\$ 57,500	\$ 370,875
		Total Revenues	\$ 110,000	\$ 57,500	\$ 395,875

**CITY OF AVENTURA
AVENTURA CHARTER HIGH SCHOOL
FUND BUDGET
FISCAL YEAR 2018/2019**



**BUDGETARY ACCOUNT SUMMARY
BY
EXPENDITURE FUNCTION**

CITY OF AVENTURA

AVENTURA CHARTER HIGH SCHOOL FUND 191

2018/19

BUDGETARY ACCOUNT SUMMARY

ACCOUNT #	SCHOOL OBJECT CODE	DESCRIPTION	2017/18 APPROVED BUDGET	2017/18 HALF YEAR ACTUAL	2018/19 CITY MANAGER PROPOSAL
<u>Operating Expenditures/Expenses</u>					
		Administrative Salaries	\$ -	\$ -	\$ 170,835
		Principal			
		Enrollment Manager			
		Guidance Counselor			
		Fringe Benefits	-	-	49,540
		Planning Services Fee CSUSA	95,000	57,500	75,000
		CMCS Consulting Services	-	-	78,000
		Other Mat'l & Supply	15,000	-	15,000
		Computers & Equipment	-	-	7,500
		Total	\$ 110,000	\$ 57,500	\$ 395,875

**CITY OF AVENTURA
AVENTURA CHARTER HIGH SCHOOL
FUND BUDGET
FISCAL YEAR 2018/2019**



ADOPTING ORDINANCE

ORDINANCE NO. 2018-__

AN ORDINANCE OF THE CITY OF AVENTURA, FLORIDA, ADOPTING THE ATTACHED AVENTURA CHARTER HIGH SCHOOL BUDGET FUND 191 FOR FISCAL YEAR 2018/2019 (JULY 1 – JUNE 30), PURSUANT TO SECTION 4.05 OF THE CITY CHARTER; AUTHORIZING EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; PROVIDING FOR BUDGETARY CONTROL; PROVIDING FOR PERSONNEL AUTHORIZATION; PROVIDING FOR GIFTS AND GRANTS; PROVIDING FOR AMENDMENTS; PROVIDING FOR ENCUMBRANCES; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, AS FOLLOWS:

Section 1. The 2018/2019 Operating Budget for the Aventura Charter High School, a copy of said budget being attached hereto and made a part hereof as specifically as if set forth at length herein, be and the same is hereby established and adopted.

Section 2. Expenditure of Funds Appropriated in the Budget Authorized. Funds appropriated in the Budget may be expended by and with the approval of the City Manager in accordance with the provisions of the City Charter and applicable law. Funds of the City shall be expended in accordance with the appropriations provided in the Budget adopted by this Ordinance and shall constitute an appropriation of the amounts specified therein. Supplemental appropriations or the reduction of appropriations, if any, shall be made in accordance with Section 4.07 of the City Charter.

Section 3. Budgetary Control. The Budget establishes a limitation on expenditures by department total. Said limitation requires that the total sum allocated to the Aventura Charter High School Fund may not be increased or decreased without specific authorization by a duly-enacted Resolution affecting such amendment or transfer. Therefore, the City Manager may authorize transfers from one individual line item account to another, so long as the line item accounts are within the same department and fund.

Section 4. Personnel Authorization. The “Personnel Allocation Summary” enumerates all authorized budgeted positions. However, the City Manager may amend said authorized budgeted positions in order to address the operating needs of the department so long as sufficient budgeted funds are available.

Section 5. Grants and Gifts. When the City of Aventura receives monies from any source, be it private or governmental, by Grant, Gift, or otherwise, to which there is attached as a condition of acceptance any limitation regarding the use or expenditures of the monies received, the funds so received need not be shown in the Operating Budget nor shall said budget be subject to amendment of expenditures as a result of the receipt of said monies, but said monies shall only be disbursed and applied toward the purposes for which the said funds were received. To ensure the integrity of the Operating Budget, and the integrity of the monies received by the City under Grants or Gifts, all monies received as contemplated above must, upon receipt, be segregated and accounted for based upon generally accepted accounting principles and where appropriate, placed into separate and individual trust and/or escrow accounts from which any money drawn may only be disbursed and applied within the limitations placed upon the Gift or Grant as aforesaid.

Section 6. Amendments. Upon the passage and adoption of the Aventura Charter High School Fund, if the City Manager determines that the Department Total will exceed its original appropriation, the City Manager is hereby authorized and directed to prepare such Ordinances as may be necessary and proper to modify any line item from the Budget hereby.

Section 7. Encumbrances. All outstanding encumbrances at June 30, 2018 shall lapse at that time; and all capital outlay encumbrances and/or capital outlay expenditures not spent during the fiscal year may be re-appropriated in the 2018/2019 fiscal year.

Section 8. Severability. The provisions of this Ordinance are declared to be severable and if any section, sentence, clause or phrase of this Ordinance shall for any

reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 9. Effective Date. This Ordinance shall be effective immediately upon adoption on second reading.

The foregoing Ordinance was offered by Commissioner _____, who moved its adoption on first reading. This motion was seconded by Commissioner _____, and upon being put to a vote, the vote was as follows:

Commissioner Denise Landman	___
Commissioner Dr. Linda Marks	___
Commissioner Gladys Mezrahi	___
Commissioner Marc Narotsky	___
Commissioner Howard Weinberg	___
Vice Mayor Robert Shelley	___
Mayor Enid Weisman	___

The foregoing Ordinance was offered by Commissioner _____, who moved its adoption on second reading. This motion was seconded by Commissioner _____, and upon being put to a vote, the vote was as follows:

Commissioner Denise Landman	___
Commissioner Dr. Linda Marks	___
Commissioner Gladys Mezrahi	___
Commissioner Marc Narotsky	___
Commissioner Howard Weinberg	___

Vice Mayor Robert Shelley

—

Mayor Enid Weisman

—

PASSED AND ADOPTED on first reading this 19th day of April, 2018.

PASSED AND ADOPTED on second reading this 1st day of May, 2018.

ENID WEISMAN, MAYOR

ATTEST:

ELLISA L. HORVATH, MMC, CITY CLERK

APPROVED AS TO LEGAL SUFFICIENCY:

CITY ATTORNEY



AVENTURA CHARTER HIGH SCHOOL

3151 NE 213th Street
Aventura, Florida 33180