

City of Aventura



Don Soffer Aventura High School Fund Budget 2019/20



CITY OF AVENTURA DON SOFFER AVENTURA HIGH SCHOOL FUND BUDGET

FISCAL YEAR 2019/2020



City Commission/Governing Board

Mayor Enid Weisman
Commissioner Dr. Linda Marks
Commissioner Denise Landman
Commissioner Gladys Mezrahi
Commissioner Marc Narotsky
Commissioner Robert Shelley
Commissioner Howard Weinberg

City Manager

Ron J. Wasson

Principal

David McKnight

Professional Consulting Services Provided by:

CMCS Consulting Services, LLC.

Planning/Management Services Provided by:

Charter Schools USA

CMCS Consulting Services

MEMORANDUM

TO: City Commission/Governing Board
Ron J. Wasson, City Manager

FROM: Eric M. Soroka, CMCS Consulting Services 

DATE: April 23, 2019

SUBJECT: **Proposed 2019/20 Don Soffer Aventura High School Budget**

Attached is the proposed 2019/20 Budget, effective July 1, 2019 for the Don Soffer Charter High School Fund Budget (Fund 191). This represents the first full year of operations for the new school. The budget was built around the educational requirements to accommodate the 9th grade with 200 students as well as to begin to employ the leadership staff necessary to meet the full capacity of the school as it grows. The budget was prepared based on information and input provided by Charter Schools USA (“CSUSA”) staff members from several divisions as well as the Principal. The budget has also been reviewed by the City Manager and Finance Director. The budget amount is \$2,489,413. Since the time of the first reading of the budget, an additional \$25,000 was added to fund a part-time CAP Advisor position as requested by the City Commission at the April Workshop Meeting. The enclosed budget has been updated to include this cost.

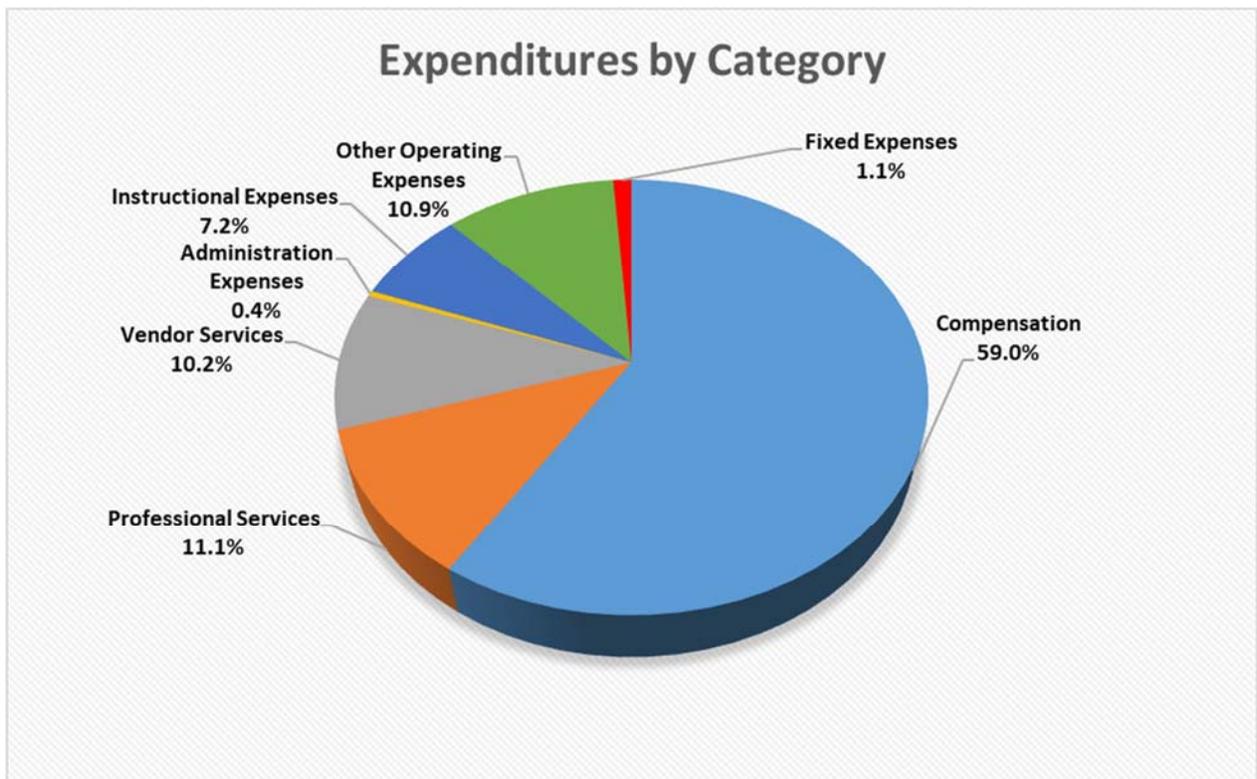
The following are the major highlights of the budget:

- As previously discussed, due to starting the school with 200 students and addressing the teacher salary levels and educational, technology/digital priorities established by the City Commission, the budget required a City subsidy of \$551,492 (\$400,000 from the Granite Aventura LLC Donation and \$176,492 from the City’s General Fund) to balance the budget.
- CSUSA agreed to subsidized the budget in the amount of \$65,000 by not charging the school for services normally provided and charged to their other schools. This was done to assist in balancing the budget and further emphasized CSUSA’s partnership with the City.
- The total number of employees is 22.5 (20 full-time and 3 part-time) at a projected cost of \$1,508,293. Included in the full-time positions are 14.5 instructional staff members.
- To implement the flexible digital learning environment designed to prepare the students for the future, \$130,000 has been budgeted for instructional licenses and textbooks.
- Includes contracting services for 2 buses to transport students that live 2 miles or more from the school at cost of \$108,000.

- Capital costs associated with FF & E and computers/technology are not included as these costs were included in the Construction Fund.

The total proposed budget for 2019/20, is \$2,489,413 and is broken down into the following categories:

- Compensation - \$1,508,293 or 59.0%
- Professional Services - \$282,550 or 11.1%
- Vendor Services - \$261,329 or 10.2%
- Administrative Expenses - \$10,310 or 0.4%
- Instructional Expenses - \$183,450 or 7.2%
- Other Operating Expenses - \$279,121 or 10.9%
- Fixed Expenses - \$29,360 or 1.1%



If you have any questions, please feel free to contact me.

Attachments

CITY OF AVENTURA

AVENTURA CHARTER HIGH SCHOOL FUND 191

BUDGET CATEGORY SUMMARY

2019/20 (July 1 - June 30)

FUND DESCRIPTION

This fund accounts for operating and capital revenues and expenditures associated with the Don Soffer Aventura High School. In accordance with the Management Agreement with the City, Charter Schools USA, is responsible for budgetary, accounting, auditing and financial reporting for the School

CATEGORY	2019/20 PROPOSED BUDGET
REVENUE PROJECTIONS	
Revenues	\$ 2,312,921
CITY Subsidy (Advance from City General Fund)	<u>176,492</u>
Total Revenues	<u>\$ 2,489,413</u>
EXPENDITURES	
Education Programs	2,554,413
CSUSA Subsidy to Offset Service Costs	<u>(65,000)</u>
Total Expenditures	<u>\$ 2,489,413</u>
Revenues over(under) Expenditures	<u>\$ -</u>

**Don Soffer Aventura High School
Proposed Budget**

2019-20

Total Number of Students 200

Forecasted Average FTE per Student 6789

REVENUE:

FTE	1,357,800
Capital Outlay	116,463
Board Refund over 250 Students	-
Food Services	38,590
Red Light Camera Violations -From City*	115,000
Grants	250,000
Granite Aventura LLC - Donation *	400,000
Misc Revenues	20,000
Certification	-
Free and Reduced Lunch	15,068
TOTAL REVENUE	\$ 2,312,921

EXPENSES

Administrative Staff

Principal	1	
Assistant Principal	1	
School Operations Administrator	1	
Administrative Assistant	1	
Enrollment Management	1	
Student Services Coordinator	1	
CAP Advisor	0.5	
IT Support	0.5	
Food Service Director	1	
Subtotal Administrative Staff	8	

Instruction Staff

Teachers (9-12)	8	
Electives	3	
Future Ready Coach	1	
ESE	1.5	
Curriculum Resource Teacher	1	
Subs		
Subtotal Instructional Staff	14.5	\$ 840,493

Tutoring	6,480
Stipends	12,500
Benefits	100,198
Workers Compensation	15,489
Payroll Taxes	99,898
Subtotal	\$ 234,565

Total Compensation \$ 1,508,293

Professional Services

Management Fee	90,000
Finance & Accounting Services **	15,000
Payroll and HR Services **	50,000
Legal Fees	5,000
Fee to County Board	66,350
Outside Staff Development	35,000
Computer Services Fees	20,200
Accounting Services -Audit	-
Professional Fees - other	1,000
Subtotal Professional Services	\$ 282,550

Vendor Services

Contracted Pupil Transportation	108,000
Extra-Curricular Activity Events & Transportation	21,550
Contracted Food Services	42,840
Background/Finger Printing	500
Drug Testing Fees	500
Licenses & Permits	500
Bank Service Fees	2,500
Contacted Custodial Services	84,939
Subtotal Vendor Services	\$ 261,329

Administration Expenses

Travel	3,500
Meals	500
Lodging	1,500
Business Expense - Other	500
Dues & Subscriptions	500
Printing	2,000
Office Supplies	1,310
Medical Supplies	500
Subtotal Administrative Expenses	\$ 10,310

Instructional Expenses

Textbooks & Reference Books	20,000
Consumable Instructional (Student)	12,200
Consumable Instructional (Teacher)	4,250
Instructional Licenses	110,000
Testing Materials	20,000
Contracted SPED Instruction	17,000
Subtotal Instructional Expenses	\$ 183,450

Other Operating Expenses	
Telephone & Internet	70,500
Postage	2,000
Electricity	60,719
Water & Sewer	4,435
Waste Disposal	21,832
Pest Control	2,500
Maintenance & Cleaning Services	22,000
Building Repairs & Maintenance	73,135
Contingency	22,000
Subtotal Other Operating Expenses	\$ 279,121
Fixed Expenses	
Office Equipment - Leasing Expenses	12,360
Professional Liability & Other Insurance	17,000
Subtotal Fixed Expenses	\$ 29,360
TOTAL OPERATING EXPENSES	\$ 2,554,413
Difference	\$ (241,492)
CITY Subsidy* (Advance from City General Fund)	176,492
CSUSA Subsidy to Offset Service Costs**	65,000
Revenues over/(under) Expenditures	\$ -
* Counts Toward City Subsidy	



DSAHS Pay Plan

Base Salary: \$50,000

- Teacher Experience:
 - \$1,000 for 1-3 years
 - \$3,000 for 4-6 years
 - \$4,000 for 7-10 years
 - \$7,500 for 10+ years
 - Critical Shortage Area/Special Consideration – Additional compensation
- Advanced Degrees
 - \$3,000 for Masters
 - \$5,000 for Specialist
 - \$7,000 for Doctorate

ORDINANCE NO. 2019-__

AN ORDINANCE OF THE CITY OF AVENTURA, FLORIDA, ADOPTING THE ATTACHED DON SOFFER AVENTURA HIGH SCHOOL BUDGET FUND 191 FOR FISCAL YEAR 2019/2020 (JULY 1 – JUNE 30), PURSUANT TO SECTION 4.05 OF THE CITY CHARTER; AUTHORIZING EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; PROVIDING FOR BUDGETARY CONTROL; PROVIDING FOR PERSONNEL AUTHORIZATION; PROVIDING FOR GIFTS AND GRANTS; PROVIDING FOR AMENDMENTS; PROVIDING FOR ENCUMBRANCES; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, AS FOLLOWS:

Section 1. The 2019/2020 Operating Budget for the Don Soffer Aventura High School, a copy of said budget being attached hereto and made a part hereof as specifically as if set forth at length herein, be and the same is hereby established and adopted.

Section 2. Expenditure of Funds Appropriated in the Budget Authorized. Funds appropriated in the Budget may be expended by and with the approval of the City Manager in accordance with the provisions of the City Charter and applicable law. Funds of the City shall be expended in accordance with the appropriations provided in the Budget adopted by this Ordinance and shall constitute an appropriation of the amounts specified therein. Supplemental appropriations or the reduction of appropriations, if any, shall be made in accordance with Section 4.07 of the City Charter.

Section 3. Budgetary Control. The Budget establishes a limitation on expenditures by budget total. Said limitation requires that the total sum allocated to the Don Soffer Aventura High School Fund may not be increased or decreased without specific authorization by a duly-enacted Resolution affecting such amendment or transfer. Therefore, if requested by the Principal of Don Soffer Aventura High School, the City Manager may authorize transfers from one individual line item account to another.

Section 4. Personnel Authorization. The “Personnel Allocation Summary” enumerates all authorized budgeted positions. However, if requested by the Principal of Don Soffer Aventura High School, the City Manager may amend said authorized budgeted positions in order to address the operating needs of the department so long as sufficient budgeted funds are available.

Section 5. Grants and Gifts. When the City of Aventura receives monies from any source, be it private or governmental, by Grant, Gift, or otherwise, to which there is attached as a condition of acceptance any limitation regarding the use or expenditures of the monies received, the funds so received need not be shown in the Operating Budget nor shall said budget be subject to amendment of expenditures as a result of the receipt of said monies, but said monies shall only be disbursed and applied toward the purposes for which the said funds were received. To ensure the integrity of the Operating Budget, and the integrity of the monies received by the City under Grants or Gifts, all monies received as contemplated above must, upon receipt, be segregated and accounted for based upon generally accepted accounting principles and where appropriate, placed into separate and individual trust and/or escrow accounts from which any money drawn may only be disbursed and applied within the limitations placed upon the Gift or Grant as aforesaid.

Section 6. Amendments. Upon the passage and adoption of the Don Soffer Aventura High School Fund Budget for the City of Aventura, if the City Manager determines that the Budget Total will exceed its original appropriation, the City Manager is hereby authorized and directed to prepare such Ordinances as may be necessary and proper to modify any line item from the Budget hereby.

Section 7. Encumbrances. All outstanding encumbrances at June 30, 2019 shall lapse at that time; and all capital outlay encumbrances and/or capital outlay expenditures not spent during the fiscal year may be re-appropriated in the 2019/2020 fiscal year.

Section 8. Severability. The provisions of this Ordinance are declared to be severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 9. Effective Date. This Ordinance shall be effective immediately upon adoption on second reading.

The foregoing Ordinance was offered by Commissioner _____, who moved its adoption on first reading. This motion was seconded by Commissioner _____, and upon being put to a vote, the vote was as follows:

Commissioner Denise Landman	_____
Commissioner Gladys Mezrahi	_____
Commissioner Marc Narotsky	_____
Commissioner Robert Shelley	_____
Commissioner Howard Weinberg	_____
Vice Mayor Dr. Linda Marks	_____
Mayor Enid Weisman	_____

The foregoing Ordinance was offered by Commissioner _____, who moved its adoption on second reading. This motion was seconded by Commissioner _____, and upon being put to a vote, the vote was as follows:

Commissioner Denise Landman	_____
Commissioner Dr. Linda Marks	_____
Commissioner Gladys Mezrahi	_____

Commissioner Marc Narotsky _____
Commissioner Howard Weinberg _____
Commissioner Robert Shelley _____
Mayor Enid Weisman _____

PASSED AND ADOPTED on first reading this 11th day of April, 2019.

PASSED AND ADOPTED on second reading this 7th day of May, 2019.

ENID WEISMAN, MAYOR

ATTEST:

ELLISA L. HORVATH, MMC, CITY CLERK

APPROVED AS TO LEGAL SUFFICIENCY:

CITY ATTORNEY



DON SOFFER AVENTURA HIGH SCHOOL

3151 NE 213th Street
Aventura, Florida 33180